

## **Trustees Annual Return 2020 -2021**

### **FIRST STEPS NEW FOREST**

**Charity Number: 1037064**

**Submitted on 24<sup>th</sup> January 2022**

### **FINANCIAL YEAR**

05 April 2020

04 April 2021

Next financial year end:

04 April 2022

### **INCOME AND EXPENDITURE**

Income and expenditure for the financial year 2020 - 2021

INCOME: - £32,152.00

EXPENDITURE: - £23,076.00

### **CHARITY CONTACT**

Current contact is: -

MRS ERICA JANE ARNOLD

TELEPHONE: - 07866 473957

[erica@firststepscharity.org](mailto:erica@firststepscharity.org)

## **CHARITY WEBSITE**

[www.firststepscharity.org](http://www.firststepscharity.org)

[www.newforestromanygypsytraveller.co.uk](http://www.newforestromanygypsytraveller.co.uk)

[www.firststepshealthandwellbeing.co.uk](http://www.firststepshealthandwellbeing.co.uk)

## **CORPORATE TRUSTEE**

The charity has no corporate trustees.

## **CURRENT AND NEW INDIVIDUAL TRUSTEES**

### **Trustee 1**

**Title: - Chairperson**

Display name: MR BRIAN GRUMBRELL

Date of birth: 1 Feb 1962

10 Moortown House  
Christchurch Road  
Ringwood  
Hampshire  
BH24 3AN

## **Trustee 2**

### **Title: - Treasurer**

Display name: David John Cook

Date of birth: 25 February 1959

79 Ash Grove  
High Town  
Ringwood  
Hampshire  
BH24 1XT

## **Trustee 3**

### **Title: - Secretary**

Display name: Maya Ostey

Date of birth: 15 July 1997

15 Scotts Hill Lane  
Christchurch  
Dorset  
BH23 1HF

## **Trustee 4**

Display name MR CHRIS COOPER

Date of birth: 04 September 1961

2 WHITELANDS  
BRANSGORE  
CHRISTCHURCH  
BH23 8DY

## **Trustee 5**

Display Name: - Billie-Jo Sherred

Date of birth: 18 January 1992

7 Magpie Grove

New Milton

Hampshire

BH25 6SD

## **Trustee 6**

Display Name: - Patricia Anne Barker

Date of birth: 28 November 1935

46 Rosehill Drive

Bransgore

Hampshire

BH23 8NR

## **LINKED CHARITIES**

We have no active linked (subsidiary or constituent) charities associated with this Charity.

## **AREA OF OPERATION**

HAMPSHIRE/NEW FOREST

## **CHARITY CLASSIFICATION**

General Charitable Purposes

Education/Training

Health/Sickness

Disability

Relief of Poverty

Accommodation/Housing

Economic/Community development/Employment

Other charitable purposes

## **Who the charity helps –**

Children/Young people  
Elderly/Old People  
People with disabilities  
People of a particular ethnic or racial origin

## **How the charity operates: -**

Provides services  
Provides advocacy/advice/information/support  
Provides activities

## **CHARITY ACTIVITIES**

We are a small community-based charity that has been working for twenty years with people of Gypsy origin living in bricks and mortar in a rural area, disadvantaged by poverty and isolation. We have identified high levels of unemployment and major health problems in this Community.

Whilst working with this community and through local research we know that there is a high need for our project as the individuals that we work with regularly ask us for help with many day-to-day tasks. The majority of this community are unable to read or write and there is a high level of disability, unfortunately there is nowhere else for them to gain this help.

We also work closely with other agencies such as housing, education, police, Social Services, connexions and other voluntary sectors, which often rely on us in order to make contact with this community.

We spend considerable time advocating on behalf of this ethnic minority, always promoting their needs and cultural background.

By working closely within the community and advocating the needs of the people to other agencies we help improve the health and welfare of these individuals, also by offering a varied timetable to improve people's opportunities and abilities to become more independent and skilled.

By working closely with the community, health, welfare, environmental, social, and educational needs will be met more effectively and efficiently.

We employ two part-time community care workers and have regular volunteers.

Our two Community Workers work on an individual basis with families and

individuals dealing with matters such as Housing, Health, Education, Sexual Health, Young Offenders, Benefits and Debt.

We also have a small group of young adults with a moderate Learning Difficulties. These young adults need a high level of support. We offer these young adults and their families help, support and activities that otherwise, they would find hard to engage.

## **UK VOLUNTEERS**

We had 13 UK volunteers during the financial year.

## **CHARITY'S MAIN BANK/BUILDING SOCIETY ACCOUNT**

Below are the current details for our main bank or building society account.

Account details are not available to the public. For security purposes we have not printed the full account number.

Bank name: NAT WEST BANK PLC RINGWOOD

Sort code: 54-30-45

Account number: \*\*\*\*\*53

Account Name: - FIRST STEPS NEW FOREST

The accounts for the year ended 31 March 2021 have been prepared in accordance with the provisions of the Companies Act 2006 and the Financial Reporting Manual 2018. The accounts have been prepared on a going concern basis and are true and fair. The directors have approved the accounts and are responsible for their accuracy and completeness. The accounts have been audited by the independent auditor, who has issued an unqualified opinion.

**FIRST STEPS NEW FOREST**

**FOR THE PERIOD FROM 5 APRIL 2020 TO 04 APRIL 2021**

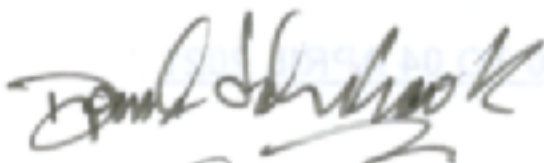
**Registered Charity No 1037064**

## FIRST STEPS NEW FOREST

### Approval statement

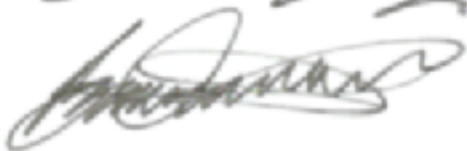
We approve the accounts which comprise of the Profit and Loss Account and the Balance Sheet. We acknowledge our responsibility for the accounts, including the appropriateness of the applicable finance reporting framework and for providing Daniel C Short Ltd with all the information and explanations necessary for their compilation.

Trustee



DAVID JOHN COOK  
TREASURER

Trustee



BRIAN GUMBRELL  
CHAIR PERSON

Trustee

Registered Charity No 1027064

Date



Report to the trustees/members of

First Steps New Forest

On accounts for the Extended Period: 5 April 2020 to 4 April 2021

Set out on pages 3 to 4

Respective responsibilities of trustees and examiner

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 43 (2) of the Charities Act 1993 (the 1993 Act) and that an examination is needed. It is my responsibility to:  
examine the accounts under section 43 of the 1993 Act,  
to follow the procedures laid down in the general Directions given by the Charity Commission (under section 43 (7) (b) of the 1993 Act and  
to state whether particular matters have come to my attention

Basis of independent examiners statement

My examination was carried out in accordance with general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

Independent examiner's statement

In connection with my examination, no matter has come to my attention  
1) which gives me reasonable cause to believe that in, any material aspect, the requirements:  
to keep accounting records in accordance with section 41 of the 1993 Act; and  
to prepare accounts which accord with the accounting records and comply with the accounting requirements of the 1993 Act have not been met; or  
2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Signed



Date 12/01/2022

Daniel C Short Ltd

Address 70 Seabourne Road  
Southbourne  
Bournemouth  
Dorset  
BH5 2HT

# **FIRST STEPS NEW FOREST**

## **INCOME AND EXPENDITURE ACCOUNT** **For the Period from 5 April 2020 to 4 April 2021**

	Year Ended 04/04/2021		01/01/19 to 04/04/2020
	£	£	£
	Restricted	Unrestricted	
<b>INCOME</b>			
The Lottery Fund	23,668		-
Quartet Community			5,000
Henry Smith Foundation	3,000		3,000
Enham Trust	5,484		840
Francis Rostigna			1,250
<b>TOTAL INCOME</b>	<b>32,152</b>	<b>-</b>	<b>10,090</b>
<b>EXPENDITURE</b>			
Rent, heating and cleaning	-	-	408
Salaries and NI	19,148	19,148	21,803
Pension contributions	194	194	63
Refreshments and consumables	232	232	1,665
New equipment	95	95	215
Postage	149	149	239
Printing & stationery	158	158	270
Temp staff & training		-	42
Travel & subsistence		-	75
Social & trips out	426	426	-
Legal & professional costs inc Insurance	1,198	1,198	1,372
Depreciation	41	41	51
Internet/website/computer	561	561	589
Pier Healthcare re Francis Burt Rostigna	880	-	2,210
Enham Healthcare re Francis Burt Rostigna	1,400	1,400	-
Other expenditure	355	355	103
<b>TOTAL EXPENDITURE</b>	<b>23,076</b>	<b>-</b>	<b>29,104</b>
<b>Surplus/(deficit) for this year</b>	<b>9,076</b>	<b>-</b>	<b>- 19,014</b>

# FIRST STEPS NEW FOREST

## BALANCE SHEET

04-Apr-21

	<u>04/04/2021</u>		<u>04/04/2020</u>	
	£	£	£	£
<b>Assets</b>				
<b>Fixed Assets</b>				
Capital equipment		164		205
<b>Current Assets</b>				
Bank - after school club account	1		1	
Bank current account	7,142		221	
Cash at bank & in hand	31		31	
Debtors & prepayments	160		-	
<b>Total Current Assets</b>		7,334		253
<b>TOTAL ASSETS</b>		<u>7,498</u>		<u>458</u>
<b>Liabilities: Creditors</b>		-		2,035
<b>Net Assets</b>		<u>7,498</u>		<u>- 1,577</u>
<b>Funds</b>				
Balance brought forward	-	1,578		17,436
For this year		9,076	-	19,014
At end of Year		<u>7,498</u>	-	<u>1,578</u>





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First Steps New Forest

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Date

12/01/2022

Daniel C Short Ltd

Address

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