

3-2-5 PRE-SCHOOL PLAYGROUP

England & Wales · Charity number 1037061

Details

Other names 3-2-5 PLAYGROUP

Status Registered

Legal form Other

Registered 1994-04-27

Register [View on the Charity Commission register](#)

Contact

Address Burghclere Down Community Hall
Berry Way
Andover
SP10 3RZ

Phone 07944 220280

Email 325preschool@gmail.com

Website www.325preschool.org

Activities

Objects: THE AIMS OF THE PRE-SCHOOL ARE TO ENHANCE THE DEVELOPMENT AND EDUCATION OF CHILDREN PRIMARILY UNDER STATUTORY SCHOOL AGE BY ENCOURAGING PARENTS TO UNDERSTAND AND PROVIDE FOR THE NEEDS OF THEIR CHILDREN THROUGH COMMUNITY GROUPS AND BY: (A) OFFERING APPROPRIATE PLAY, EDUCATION AND CARE FACILITIES, FAMILY LEARNING AND EXTENDED HOURS GROUPS, TOGETHER WITH THE RIGHT OF PARENTS TO TAKE RESPONSIBILITY FOR AND TO BECOME INVOLVED IN THE ACTIVITIES OF SUCH GROUPS, ENSURING THAT SUCH GROUPS OFFER OPPORTUNITIES FOR ALL CHILDREN WHATEVER THEIR RACE, CULTURE, RELIGION, MEANS OR ABILITY; (B) ENCOURAGING THE STUDY OF THE NEEDS OF SUCH CHILDREN AND THEIR FAMILIES AND PROMOTING PUBLIC INTEREST IN AND RECOGNITION OF SUCH NEEDS IN THE LOCAL AREAS; (C) INSTIGATING AND ADHERING TO AND FURTHERING THE AIMS AND OBJECTS OF THE PRE-SCHOOL LEARNING ALLIANCE.

Activities: A playgroup providing sessional care for children aged 2 to 5 years offering appropriate play and education

Classification

- **How:** Provides Human Resources, Provides Services
- **What:** Education/training
- **Who:** Children/young People

Geography

- **Area of benefit:** IN PRACTICE ANDOVER
- Hampshire

Finances

Period end	Income	Expenditure	Assets	Employees
2025-08-31	£142,268	£126,128	-	-
2024-08-31	£126,456	£118,256	-	-
2023-08-31	£110,790	£106,432	-	-
2022-08-31	£118,781	£105,347	-	-
2021-08-31	£77,819	£100,579	-	-

Trustees

Name	Role	Appointed
Sophie Skinner	Chair	2026-01-18
Alison Davis Van Dongen		2026-02-27
Bena Tymms		2026-01-23
Candice Appleton		2019-01-31
Katie Jane Robson		2023-10-02
Katrina Bull		2022-01-01
Kelly Clements		2025-09-24
Matt Clements		2025-09-24
Phillip Bishop		2026-03-20
Tiffany Wise		2025-02-03

3-2-5 PRE-SCHOOL PLAYGROUP

England & Wales - Charity number 1037061

Accounts



Trustees' Annual Report for the period

From	Period start date			To	Period end date		
	Day 01	Month 09	Year 2024		Day 31	Month 08	Year 2025

Section A Reference and administration details

Charity name

3-2-5 Pre-School Playgroup

Other names charity is known by

Registered charity number (if any)

1037061

Charity's principal address

Burghclere Down Community Hall

Berry Way

Andover

Postcode

SP10 3RZ

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Candice Appleton	Chair		
2	Tiffany Wise	Treasurer		
3	Katie Robson	Member		
4	Katrina Bull	Member		
5	Kelly Clement	Secretary		
6	Matt Clement	Member		
7				
8				
9				
10				
11				
12				
13				
14				
15				
16				
17				
18				
19				
20				

Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

Debbie Harrison and Emma Bishop – Co- Manager's

Section B Structure, governance and management

Description of the charity's trusts

Type of governing document (eg. trust deed, constitution)	Pre-School Learning Alliance Constitution
How the charity is constituted (eg. trust, association, company)	Association
Trustee selection methods (eg. appointed by, elected by)	Elected from Membership

Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

Past/Current parent/carers of children that attend or have attended the Preschool are chosen first.
Volunteers from the local community considered should numbers require it.
The induction of trustees includes DBS checks and EY2 status confirmation prior to full access to meetings inclusive of children's information and finances.

Section C Objectives and activities

Summary of the objects of the charity set out in its governing document

To enhance the development and education of children primarily under statutory school age by encouraging parents to understand and provide for the needs of their children through community groups.

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

Oversee the management of a charity funded pre-school providing sessional care for children aged 2 years 6 months to 5 years offering appropriate play and education. This is done via various methods of child-centred learning and in the moment activities.

The Trustees attend regular Committee Meetings, the key activities undertaken in the 2024-2025 academic year were to promote the Preschool as a safe and unique environment for the local community.

Seeking financial grant and fundraising was also a key focus.

The Trustee's followed the guidance from the Government, NHS, Services for Young Children and the Alliance in order to end the academic year positively with a healthy intake, steady funds and a very supportive and creative team of staff.

Additional details of objectives and activities (Optional information)

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

Summary of the main achievements of the charity during the year

Supported the provision running 5 days a week inclusive of lunchtimes to deliver Early Years Foundation Stage (EYFS) to a high standard by continuing to improve the child led approach and natural world play.

The management committee had one new member join, Tiffany Wise who agreed to take on the role of Treasurer and was given bank access in June 2025. This role has been covered by the Managers who are going through a handover process with Tiffany. In September 2025 two new members joined us; Kelly and Matt Clements, who we hope can aid with the remaining vacant roles for the new academic year. We continue to promote the preschool to new parents/carers with the hope of new members joining to provide support to the co-managers as and when required.

Training

The staff have completed a number of statutory and enrichment training courses provided by the council and externally. Over the coming year, we will continue with the personal development of staff and management.

Candice has continued as the Designated Safeguarding Officer alongside, Debbie and Emma as our DSLs. Laura Bacon-Smith who was originally on the committee, but became an employee as bank staff, also attended the DSL training. This role will be taken forward by a new committee member (Grace Sears).

Funding and Fees-£141.015 (Increased £15.206 than last year . This is due to an increase in the funding rate, more parents paying for extra sessions, and successful applications for DAF funding, Inclusion funding, and supplementary funding payments)

Policies and Procedures:

Policies review and updates with new manager.

DBS checks for committee and staff performed termly.

Training:

Safeguarding course completed for DSO.

Sign up to Noodle for staff training.

--

Section E

Financial review

Brief statement of the charity's policy on reserves

An amount of £23,000 has been set aside from unrestricted funds which is held in order to meet any unforeseen expenditure that may occur, for example to cover staff redundancies.

Details of any funds materially in deficit

None.

Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

Section F

Other optional information

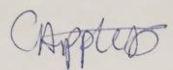
Section G

Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)



Full name(s)

Candice Zoe Louise Appleton

Position (eg Secretary, Chair, etc)

Chair

Date

28/10/2025



CHARITY COMMISSION
FOR ENGLAND AND WALES

Charity Name 3-2-5 Pre-School Playgroup	No (if any) 1037061
---	-------------------------------

CC16a

Receipts and payments accounts

For the period from	Period start date 01/09/2024	To	Period end date 31/08/2025
---------------------	---------------------------------	----	-------------------------------

Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
A1 Receipts					
Funding and fees	141,764	-	-	141,764	125,809
Grants and donations		-	-	-	-
Interest	503	-	-	503	647
Tax credit funding	-	-	-	-	-
Fundraising		-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
Sub total (Gross income for AR)	142,268	-	-	142,268	126,456
A2 Asset and investment sales, (see table).					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total receipts	142,268	-	-	142,268	126,456
A3 Payments					
Rent	7,654	-	-	7,654	6,810
Staff costs	102,611	-	-	102,611	99,179
Insurance	707	-	-	707	627
Consumables	3,225	-	-	3,225	3,561
Fundraising activities		-	-	-	-
Administration	11,115	-	-	11,115	6,640
Memberships and subscriptions	796	-	-	796	753
Travel and trips	2	-	-	2	1
Repairs and maintenance	17	-	-	17	685
	-	-	-	-	-
Sub total	126,128	-	-	126,128	118,256
A4 Asset and investment purchases, (see table)					
Office equipment	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total payments	126,128	-	-	126,128	118,256
Net of receipts/(payments)	16,140	-	-	16,140	8,200
A5 Transfers between funds	-	-	-	-	-
A6 Cash funds last year end	72,906	60	-	72,966	64,766
Cash funds this year end	89,046	60	-	89,106	72,966

Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B1 Cash funds	Bank	92,276	60	-
	Cash		-	-
	PAYE/Pension		-	-
	Total cash funds	92,276	60	-
	(agree balances with receipts and payments account(s))	Agreement Error	OK	OK
B2 Other monetary assets	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
	PAYE debtor		-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
B3 Investment assets	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
			-	-
			-	-
			-	-
			-	-
B4 Assets retained for the charity's own use	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
	Fencing	Unrestricted	-	-
	Office equipment	Unrestricted	-	-
			-	-
			-	-
			-	-
			-	-
			-	-
B5 Liabilities	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
	Trade creditors	Unrestricted	2,922	
	Tax and social security	Unrestricted	585	
	Pension contributions	Unrestricted	-	
			-	
Signed by one or two trustees on behalf of all the trustees	Signature	Print Name	Date of approval	



Section A

Independent Examiner's Report

**Report to the trustees/
members of**

Charity Name
3-2-5 Pre-School Playgroup

**On accounts for the year
ended**

31 August 2025

**Charity no
(if any)**

1037061

Set out on pages

(remember to include the page numbers of additional sheets)

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended **31 / 08 / 2025**.

**Responsibilities and
basis of report**

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

**Independent
examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Signed:

Date: 28/10/2025

Name:

Mark Wall

**Relevant professional
qualification(s) or body
(if any):**

F CPA

Address:

M W Accounting Ltd

Unit 5 Basepoint Business Centre, Caxton Close

Andover, SP10 3FG

Only complete if the examiner needs to highlight matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.

--

3-2-5 PRE-SCHOOL PLAYGROUP

England & Wales - Charity number 1037061

Accounts



Trustees' Annual Report for the period

From

Period start date

Day
01

Month
09

Year
2023

To

Period end date

Day
31

Month
08

Year
2024

Section A

Reference and administration details

Charity name

3-2-5 Pre-School Playgroup

Other names charity is known by

Registered charity number (if any)

1037061

Charity's principal address

Burghclere Down Community Hall

Berry Way

Andover

Postcode

SP10 3RZ

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Candice Appleton	Chair		
2	Laura-Bacon Smith	Member		
3	Katie Robson	Member		
4	Katrina Bull	Member		
5	Mary Beaton	Member		
6				
7				
8				
9				
10				
11				
12				
13				
14				
15				
16				
17				
18				
19				
20				

Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

Rachael Woolley - Manager

Section B Structure, governance and management

Description of the charity's trusts

Type of governing document (eg. trust deed, constitution)	Pre-School Learning Alliance Constitution
How the charity is constituted (eg. trust, association, company)	Association
Trustee selection methods (eg. appointed by, elected by)	Elected from Membership

Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

Past/Current parent/carers of children that attend or have attended the Preschool are chosen first.
Volunteers from the local community considered should numbers require it.
The induction of trustees includes DBS checks and EY2 status confirmation prior to full access to meetings inclusive of children's information and finances.

Section C Objectives and activities

Summary of the objects of the charity set out in its governing document

To enhance the development and education of children primarily under statutory school age by encouraging parents to understand and provide for the needs of their children through community groups.

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

Oversee the management of a charity funded pre-school providing sessional care for children aged 2 years to 5 years offering appropriate play and education. This is done via various methods of child-centred learning and in the moment activities.

The Trustees attend Committee Meetings, alongside focused group meetings with members of the committee, the key activities undertaken in the 2023-2024 academic year were to support the manager and promote the Preschool as a safe and unique environment and maintain a healthy intake.

The Trustee's followed the guidance from the Government, Services for Young Children and the Alliance in order to end the academic year positively with a healthy intake, steady funds and a very supportive and creative team of staff.

Additional details of objectives and activities (Optional information)

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

Summary of the main achievements of the charity during the year

Supported the provision running 5 days a week inclusive of lunchtimes to deliver Early Years Foundation Stage (EYFS) to a high standard by continuing to improve the child led approach and natural world play.

Recruitment:

Support manager to recruit and develop new and existing staff.

Financial:

Review financial projections in order to focus fundraising requirements.

Policies and Procedures:

Policies review and updates with new manager.

DBS checks for committee and staff performed termly.

Training:

Safeguarding course completed for DSO.

Marketing:

supporting the social media platforms and local community to promote the preschool.

Empty content area for Section D: Achievements and performance.

Brief statement of the charity's policy on reserves

An amount of £14,800 has been set aside from unrestricted funds which is held in order to meet any unforeseen expenditure that may occur, for example to cover staff redundancies.

Details of any funds materially in deficit

None.

Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

The main source of preschool financing is government funding of free childcare for 2,3 and 4-year-olds. A much smaller proportion of funding comes from parent fees. As a result of an increase in registered children this year, and working to maximum ratios, we were able to make a profit and invest in new resources and equipment for the children.

We hope in the future to be able to reinvest some of this profit into the Preschool developmental plan which includes the outside areas, whilst also maintaining a maintenance, repair and replacement schedule for our open-ended resources that receive a lot of use.

Section F Other optional information


--

Section G Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)

	
---	--

Full name(s)

Candice Zoe Louise Appleton	
-----------------------------	--

Position (eg Secretary, Chair, etc)

Chair	
-------	--

Date

23/11/2024



CHARITY COMMISSION
FOR ENGLAND AND WALES

Charity Name 3-2-5 Pre-School Playgroup	No (if any) 1037061
---	-------------------------------

CC16a

Receipts and payments accounts

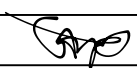
For the period from	Period start date 01/09/2023	To	Period end date 31/08/2024
------------------------	---------------------------------	----	-------------------------------

Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
A1 Receipts					
Funding and fees	125,809	-	-	125,809	107,895
Grants and donations		-	-	-	2,273
Interest	647	-	-	647	281
Tax credit funding	-	-	-	-	-
Fundraising		-	-	-	341
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
Sub total (Gross income for AR)	126,456	-	-	126,456	110,790
A2 Asset and investment sales, (see table).					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total receipts	126,456	-	-	126,456	110,790
A3 Payments					
Rent	6,810	-	-	6,810	6,950
Staff costs	99,179	-	-	99,179	89,835
Insurance	627	-	-	627	266
Consumables	3,561	-	-	3,561	4,587
Fundraising activities		-	-	-	884
Administration	6,640	-	-	6,640	2,762
Memberships and subscriptions	753	-	-	753	1,136
Travel and trips	1	-	-	1	101
Repairs and maintenance	685	-	-	685	61
	-	-	-	-	-
Sub total	118,256	-	-	118,256	106,582
A4 Asset and investment purchases, (see table)					
Office equipment	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total payments	118,256	-	-	118,256	106,582
Net of receipts/(payments)	8,200	-	-	8,200	4,208
A5 Transfers between funds	-	-	-	-	-
A6 Cash funds last year end	64,706	60	-	64,766	60,558
Cash funds this year end	72,906	60	-	72,966	64,766

Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B1 Cash funds	Bank	73,341	60	-
	Cash		-	-
	PAYE/Pension		-	-
	Total cash funds	73,341	60	-
	(agree balances with receipts and payments account(s))	Agreement Error	OK	OK
B2 Other monetary assets	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
	PAYE debtor		-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
B3 Investment assets	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
			-	-
			-	-
			-	-
			-	-
B4 Assets retained for the charity's own use	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
	Fencing	Unrestricted	-	-
	Office equipment	Unrestricted	-	-
			-	-
			-	-
			-	-
			-	-
			-	-
B5 Liabilities	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
	Trade creditors	Unrestricted	-	
	Tax and social security	Unrestricted	178	
	Pension contributions	Unrestricted	516	
			-	

Signed by one or two trustees on behalf of all the trustees	Signature	Print Name		Date of approval
		Candice Appleton - Chair		13/11/2024



Section A

Independent Examiner's Report

**Report to the trustees/
members of**

Charity Name
3-2-5 Pre-School Playgroup

**On accounts for the year
ended**

31 August 2024

**Charity no
(if any)**

1037061

Set out on pages

(remember to include the page numbers of additional sheets)

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended **31 / 08 / 2024**.

**Responsibilities and
basis of report**

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

**Independent
examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Signed:

Date:

13/11/2024

Name:

Mark Wall

**Relevant professional
qualification(s) or body
(if any):**

F CPA

Address:

M W Accounting Ltd

Unit 5 Basepoint Business Centre, Caxton Close

Andover, SP10 3FG

Only complete if the examiner needs to highlight matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.

3-2-5 PRE-SCHOOL PLAYGROUP

England & Wales - Charity number 1037061

Accounts



Trustees' Annual Report for the period

From	Period start date			To	Period end date		
	Day 01	Month 09	Year 2022		Day 31	Month 08	Year 2023

Section A Reference and administration details

Charity name	3-2-5 Pre-School Playgroup
Other names charity is known by	
Registered charity number (if any)	1037061
Charity's principal address	Burghclere Down Community Hall
	Berry Way
	Andover
	Postcode SP10 3RZ

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Candice Appleton	Chair		
2	Laura-Bacon Smith	Member		
3	Katie Robson	Member		
4	Katrina Bull	Member		
5	Mary Beaton	Member		
6				
7				
8				
9				
10				
11				
12				
13				
14				
15				
16				
17				
18				
19				
20				

Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

Rachael Woolley - Manager

Section B Structure, governance and management

Description of the charity's trusts

Type of governing document (eg. trust deed, constitution)	Pre-School Learning Alliance Constitution
How the charity is constituted (eg. trust, association, company)	Association
Trustee selection methods (eg. appointed by, elected by)	Elected from Membership

Additional governance issues (Optional information)

<p>You may choose to include additional information, where relevant, about:</p> <ul style="list-style-type: none"> • policies and procedures adopted for the induction and training of trustees; • the charity's organisational structure and any wider network with which the charity works; • relationship with any related parties; • trustees' consideration of major risks and the system and procedures to manage them. 	<p>Past/Current parent/carers of children that attend or have attended the Preschool are chosen first. Volunteers from the local community considered should numbers require it. The induction of trustees includes DBS checks and EY2 status confirmation prior to full access to meetings inclusive of children's information and finances.</p>
--	---

Section C Objectives and activities

Summary of the objects of the charity set out in its governing document

To enhance the development and education of children primarily under statutory school age by encouraging parents to understand and provide for the needs of their children through community groups.

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

Oversee the management of a charity funded pre-school providing sessional care for children aged 2 years 6 months to 5 years offering appropriate play and education. This is done via various methods of child-centred learning and in the moment activities.

The Trustees attend regular Committee Meetings, alongside focused group meetings with members of the committee, the key activities undertaken in the 2022-2023 academic year were to promote the Preschool as a safe and unique environment and maintain a healthy intake.

The Trustee's followed the guidance from the Government, Services for Young Children and the Alliance in order to end the academic year positively with a healthy intake, steady funds and a very supportive and creative team of staff.

Additional details of objectives and activities (Optional information)

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

Summary of the main achievements of the charity during the year

Supported the provision running 5 days a week inclusive of lunchtimes to deliver Early Years Foundation Stage (EYFS) to a high standard by continuing to improve the child led approach and natural world play.

Recruitment:

Support manager to recruit and develop new and existing staff.

Financial:

Review financial projections in order to focus fundraising requirements.

Policies and Procedures:

Policies review and updates with new manager.

DBS checks for committee and staff performed termly.

Training:

Safeguarding course completed for DSO.

Marketing:

Website updated to include gallery, FAQ and more relevant information.

Committee Welcome pack updated to include guidance and self-declaration prior to DBS and EY2 process.

Empty content area for Section D.

Brief statement of the charity's policy on reserves

An amount of £14,800 has been set aside from unrestricted funds which is held in order to meet any unforeseen expenditure that may occur, for example to cover staff redundancies.

Details of any funds materially in deficit

None.

Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

The main source of preschool financing is government funding of free childcare for 2,3 and 4-year-olds. A much smaller proportion of funding comes from parent fees. As a result of an increase in registered children this year, and working to maximum ratios, we were able to make a profit and invest in new resources and equipment for the children.

We hope in the future to be able to reinvest some of this profit into the Preschool developmental plan which includes the outside areas, whilst also maintaining a maintenance, repair and replacement schedule for our open-ended resources that receive a lot of use.


Section F Other optional information

Empty box for optional information.

Section G Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)	Candice Zoe Louise Appleton	
Position (eg Secretary, Chair, etc)	Chair	
Date	23/10/2023	



CHARITY COMMISSION
FOR ENGLAND AND WALES

Charity Name 3-2-5 Pre-School Playgroup	No (if any) 1037061
--	------------------------

CC16a

Receipts and payments accounts


For the period from	Period start date 01/09/2022	To	Period end date 31/08/2023
---------------------	---------------------------------	----	-------------------------------

Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
A1 Receipts					
Funding and fees	107,895	-	-	107,895	110,947
Grants and donations	2,273	-	-	2,273	7,278
Interest	281	-	-	281	6
Tax credit funding	-	-	-	-	-
Fundraising	341	-	-	341	550
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
Sub total (Gross income for AR)	110,790	-	-	110,790	118,781
A2 Asset and investment sales, (see table).					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total receipts	110,790	-	-	110,790	118,781
A3 Payments					
Rent	6,950	-	-	6,950	6,869
Staff costs	89,835	-	-	89,835	86,203
Insurance	266	-	-	266	259
Consumables	4,437	150	-	4,587	5,921
Fundraising activities	884	-	-	884	149
Administration	2,762	-	-	2,762	4,460
Memberships and subscriptions	1,136	-	-	1,136	1,009
Travel and trips	101	-	-	101	302
Repairs and maintenance	61	-	-	61	175
	-	-	-	-	-
Sub total	106,432	150	-	106,582	105,347
A4 Asset and investment purchases, (see table)					
Office equipment	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total payments	106,432	150	-	106,582	105,347
Net of receipts/(payments)	4,358	- 150	-	4,208	13,434
A5 Transfers between funds	-	-	-	-	-
A6 Cash funds last year end	60,348	210	-	60,558	47,124
Cash funds this year end	64,706	60	-	64,766	60,558

Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B1 Cash funds	Bank	62,754	60	-
	Cash	-	-	-
	PAYE/Pension	1,952	-	-
	Total cash funds	64,706	60	-
	(agree balances with receipts and payments account(s))	OK	OK	OK
B2 Other monetary assets	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
	PAYE debtor	2,462	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
B3 Investment assets	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
			-	-
			-	-
			-	-
			-	-
B4 Assets retained for the charity's own use	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
	Fencing	Unrestricted	-	-
	Office equipment	Unrestricted	-	-
			-	-
			-	-
			-	-
			-	-
			-	-
B5 Liabilities	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
	Trade creditors	Unrestricted	-	
	Tax and social security	Unrestricted	-	
	Pension contributions	Unrestricted	510	
			-	

Signed by one or two trustees on behalf of all the trustees	Signature	Print Name		Date of approval
		Candice Appleton		23/10/23



Section A

Independent Examiner's Report

**Report to the trustees/
members of**

Charity Name
3-2-5 Pre-School Playgroup

**On accounts for the year
ended**

31 August 2023

**Charity no
(if any)**

1037061

Set out on pages

(remember to include the page numbers of additional sheets)

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended **31 / 08 / 2023**.

**Responsibilities and
basis of report**

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

**Independent
examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Signed:

Date: 23/10/2023

Name:

Mark Wall

**Relevant professional
qualification(s) or body
(if any):**

F CPA

Address:

M W Accounting Ltd

Unit 5 Basepoint Business Centre, Caxton Close

Andover, SP10 3FG

Only complete if the examiner needs to highlight matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.

3-2-5 PRE-SCHOOL PLAYGROUP

England & Wales - Charity number 1037061

Accounts



Trustees' Annual Report for the period

From	Period start date			To	Period end date		
	Day 01	Month 09	Year 2021		Day 31	Month 08	Year 2022

Section A Reference and administration details

Charity name

3-2-5 Pre-School Playgroup

Other names charity is known by

Registered charity number (if any)

1037061

Charity's principal address

Burghclere Down Community Hall

Berry Way

Andover

Postcode

SP10 3RZ

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Candice Appleton	Chair		
2	Ginette Pope	Treasurer		
3	Louise Proudfoot	Member		
4	Alice Kew	Member		
5	Mary Beaton	Member		
6	Katrina Bull	Member		
7				
8				
9				
10				
11				
12				
13				
14				
15				
16				
17				
18				
19				
20				

Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

Rachael Woolley - Manager

Section B Structure, governance and management

Description of the charity's trusts

Type of governing document
(eg. trust deed, constitution)

Pre-School Learning Alliance Constitution

How the charity is constituted
(eg. trust, association, company)

Association

Trustee selection methods
(eg. appointed by, elected by)

Elected from Membership

Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

Past/Current parent/carers of children that attend or have attended the Preschool are chosen first.
Volunteers from the local community considered should numbers require it.
The induction of trustees includes DBS checks and EY2 status confirmation prior to full access to meetings inclusive of children's information and finances.

Section C Objectives and activities

Summary of the objects of the charity set out in its governing document

To enhance the development and education of children primarily under statutory school age by encouraging parents to understand and provide for the needs of their children through community groups.

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

Oversee the management of a charity funded pre-school providing sessional care for children aged 2 years 6 months to 5 years offering appropriate play and education. This is done via various methods of child-centred learning and in the moment activities.

The Trustees attend regular monthly Committee Meetings, alongside focused group meetings with members of the committee, the key activities undertaken in the 2021-2022 academic year were to promote the Preschool as a safe and unique environment and maintain the healthy intake which has been created following a hard few year's post pandemic.

Seeking financial grant and fundraising was also a key focus, alongside recruitment of management and staff.

The Trustee's followed the guidance from the Government, Services for Young Children and the Alliance in order to end the academic year positively with a healthy intake, steady funds and a very supportive and creative team of staff.

Additional details of objectives and activities (Optional information)

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

Summary of the main achievements of the charity during the year

Supported the provision running 5 days a week inclusive of lunchtimes to deliver Early Years Foundation Stage (EYFS) to a high standard by continuing to improve the child led approach and natural world play.

Recruitment:

Support manager to recruit and develop new and existing staff.

Financial:

Review financial projections in order to focus fundraising requirements.

Fundraising:

Government Grant confirmed for Minimum Funding Guarantee.

Government Grant confirmed for Additional Restrictions Support.

TVBC Local Discretionary funding and Persimmons Community Champions grant confirmed.

Amazon Smile and easy fundraising set up for raffles and other local fundraising events.

Policies and Procedures:

Policies review and updates with new manager.

DBS checks for committee and staff performed termly.

Training:

Safeguarding course completed for DSO.

Marketing:

Digital Marketing plan created and managed via Committee, with Manager trained to take over going forward.

Website updated to include gallery, FAQ and more relevant information.

Prospectus for 2021 created.

Posters updated and printed.

--

Section E Financial review

Brief statement of the charity's policy on reserves

An amount of £14,800 has been set aside from unrestricted funds which is held in order to meet any unforeseen expenditure that may occur, for example to cover staff redundancies.

Details of any funds materially in deficit

None.

Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

The main source of preschool financing is government funding of free childcare for 3- and 4-year-olds. A much smaller proportion of funding comes from parent fees. As a result of an increase in registered children this year, and working to maximum ratios, we were able to make a profit and recoup some of the significant losses of previous years as a result of COVID.

We hope in the future to be able to reinvest some of this profit into the Preschool developmental plan, whilst also introducing and maintaining a maintenance, repair and replacement schedule for our open-ended resources that receive a lot of use.

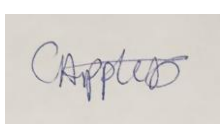
Section F Other optional information

--

Section G Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)	Candice Zoe Louise Appleton	
Position (eg Secretary, Chair, etc)	Chair	
Date	19/11/2022	



CHARITY COMMISSION
FOR ENGLAND AND WALES

Charity Name 3-2-5 Pre-School Playgroup	No (if any) 1037061
---	-------------------------------

CC16a

Receipts and payments accounts

For the period from	Period start date 01/09/2021	To	Period end date 31/08/2022
------------------------	---------------------------------	----	-------------------------------

Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
A1 Receipts					
Funding and fees	110,332	615	-	110,947	61,188
Grants and donations	7,278	-	-	7,278	16,064
Interest	6	-	-	6	11
Tax credit funding	-	-	-	-	-
Fundraising	550	-	-	550	556
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
Sub total (Gross income for AR)	118,166	615	-	118,781	77,819
A2 Asset and investment sales, (see table).					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total receipts	118,166	615	-	118,781	77,819
A3 Payments					
Rent	6,869	-	-	6,869	10,941
Staff costs	86,203	-	-	86,203	82,414
Insurance	259	-	-	259	252
Consumables	5,516	405	-	5,921	3,156
Fundraising activities	149	-	-	149	-
Administration	4,460	-	-	4,460	3,028
Memberships and subscriptions	1,009	-	-	1,009	788
Travel and trips	302	-	-	302	-
Repairs and maintenance	175	-	-	175	-
	-	-	-	-	-
Sub total	104,942	405	-	105,347	100,579
A4 Asset and investment purchases, (see table)					
Office equipment	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total payments	104,942	405	-	105,347	100,579
Net of receipts/(payments)	13,224	210	-	13,434	- 22,760
A5 Transfers between funds	-	-	-	-	-
A6 Cash funds last year end	47,124	-	-	47,124	69,884
Cash funds this year end	60,348	210	-	60,558	47,124

Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B1 Cash funds	Bank	60,348	210	-
	Cash	-	-	-
		-	-	-
	Total cash funds	60,348	210	-
	(agree balances with receipts and payments account(s))	OK	OK	OK
B2 Other monetary assets	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
B3 Investment assets	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
			-	-
			-	-
			-	-
			-	-
B4 Assets retained for the charity's own use	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
	Fencing	Unrestricted	-	-
	Office equipment	Unrestricted	-	-
			-	-
			-	-
			-	-
			-	-
			-	-
B5 Liabilities	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
	Trade creditors	Unrestricted	-	
	Tax and social security	Unrestricted	-	
	Pension contributions	Unrestricted	-	
			-	

Signed by one or two trustees on behalf of all the trustees	Signature	Print Name	Date of approval
		Candice Appleton	19/11/2022



Section A

Independent Examiner's Report

**Report to the trustees/
members of**

Charity Name
3-2-5 Pre-School Playgroup

**On accounts for the year
ended**

31 August 2022

**Charity no
(if any)**

1037061

Set out on pages

(remember to include the page numbers of additional sheets)

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended **31 / 08 / 2022**.

**Responsibilities and
basis of report**

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

**Independent
examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Signed:

Date: 31/10/2022

Name:

Mark Wall

**Relevant professional
qualification(s) or body
(if any):**

F CPA

Address:

M W Accounting Ltd

Unit 5 Basepoint Business Centre, Caxton Close

Andover, SP10 3FG

Only complete if the examiner needs to highlight matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.

3-2-5 PRE-SCHOOL PLAYGROUP

England & Wales - Charity number 1037061

Accounts



Trustees' Annual Report for the period

From	Period start date			To	Period end date		
	Day 01	Month 09	Year 2020		Day 31	Month 08	Year 2021

Section A Reference and administration details

Charity name

3-2-5 Pre-School Playgroup

Other names charity is known by

Registered charity number (if any)

1037061

Charity's principal address

Burghclere Down Community Hall

Berry Way

Andover

Postcode

SP10 3RZ

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Candice Appleton	Chair		
2	Ginette Pope	Treasurer		
3	Gemma McGinty	Secretary		
4	Louise Proudfoot	Member		
5	Lucy Clapcott	Member		
6	Jacey Johnson	Member		
7	Alice Kew	Member		
8				
9				
10				
11				
12				
13				
14				
15				
16				
17				
18				
19				
20				

Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

Rachael Woolley - Manager

Section B Structure, governance and management

Description of the charity's trusts

Type of governing document <small>(eg. trust deed, constitution)</small>	Pre-School Learning Alliance Constitution
How the charity is constituted <small>(eg. trust, association, company)</small>	Association
Trustee selection methods <small>(eg. appointed by, elected by)</small>	Elected from Membership

Additional governance issues (Optional information)

<p>You may choose to include additional information, where relevant, about:</p> <ul style="list-style-type: none"> • policies and procedures adopted for the induction and training of trustees; • the charity's organisational structure and any wider network with which the charity works; • relationship with any related parties; • trustees' consideration of major risks and the system and procedures to manage them. 	<p>Past/Current parent/carers of children that attend or have attended the Preschool are chosen first. Volunteers from the local community considered should numbers require it. The induction of trustees includes DBS checks and EY2 status confirmation prior to full access to meetings inclusive of children's information and finances.</p>
--	---

Section C Objectives and activities

Summary of the objects of the charity set out in its governing document

To enhance the development and education of children primarily under statutory school age by encouraging parents to understand and provide for the needs of their children through community groups.

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

Oversee the management of a charity funded pre-school providing sessional care for children aged 2 years 6 months to 5 years offering appropriate play and education. This is done via various methods of child-centred learning and in the moment activities.

The Trustees attend regular monthly Committee Meetings, alongside focused group meetings with members of the committee, the key activities undertaken in the 2020-2021 academic year were to promote the Preschool as a safe and unique environment following COVID-19 and increase intake which was severely affected by the pandemic.

Seeking financial grant and fundraising was also a key focus, alongside recruitment of management and staff.

The Trustee's followed the guidance from the Government, NHS, Services for Young Children and the Alliance in order to end the academic year positively with a healthy intake, steady funds and a very supportive and creative team of staff.

Additional details of objectives and activities (Optional information)

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

[Empty box for optional information]

Summary of the main achievements of the charity during the year

Supported the provision running 5 days a week inclusive of lunchtimes to deliver Early Years Foundation Stage (EYFS) to a high standard by continuing to improve the child led approach and natural world play.

Recruitment:

Recruit new Manager following safer recruitment processes with the support of Services for Young Children. Complete 6-month induction programme which included the review of development plans for new manager.

Support and develop new and existing staff following the impact of COVID-19 and new management changes.

Financial:

Review financial projections in order to focus fundraising requirements. Move to one accountant for book-keeping and wages – recategorize accounts to make P&L clearer.

Fundraising:

Government Grant confirmed for Minimum Funding Guarantee. Government Grant confirmed for Additional Restrictions Support. TVBC Local Discretionary funding and Persimmons Community Champions grant confirmed.

Amazon Smile and easy fundraising set up for raffles and other local fundraising events.

Policies and Procedures:

Policies review and updates with new manager.

DBS checks for committee and staff performed termly.

Training:

Safeguarding course completed for DSO.

Sign up to Noodle for staff training.

Marketing:

Digital Marketing plan created and managed via Committee, with Manager trained to take over going forward.

Website updated to include gallery, FAQ and more relevant information.

Prospectus for 2021 created.

Posters updated and printed.

New uniforms with new logo provided to staff.

New uniforms for children advertised for purchase.

--

Section E

Financial review

Brief statement of the charity's policy on reserves

An amount of £23,000 has been set aside from unrestricted funds which is held in order to meet any unforeseen expenditure that may occur, for example to cover staff redundancies.

Details of any funds materially in deficit

None.

Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

The main source of preschool financing is government funding of free childcare for 3- and 4-year-olds. A much smaller proportion of funding comes from parent fees. During the covid pandemic many parents withheld their children from preschool (a trend observed nationally) and as such, these funding streams were considerably reduced. This year we were able to apply for grant monies to cover a portion of the shortfall, but we were also forced to transfer money from our savings account.

As we recover from the pandemic, and as a result of a targeted digital marketing strategy, a rise in registered child numbers saw income from funding and fees rise towards the end of the financial year. Additionally, we have begun to make use of online funding/payment platforms such as Rocketfund, Amazon Smile and Paypal to fundraise more effectively.

To better meet the objective of the preschool to provide a range of open-ended resources and opportunities for children to investigate movement, we organised a fundraiser to purchase a specific piece of play equipment, the Pikler Triangle. More targeted fundraising is planned for the future.

Section F

Other optional information

--

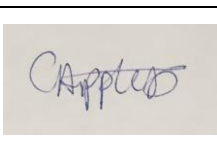
Section G

Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)



Full name(s)

Candice Zoe Louise Appleton

Position (eg Secretary, Chair, etc)

Chair

Date

16/11/2021



Trustees' Annual Report for the period

From	Period start date			To	Period end date		
	Day 01	Month 09	Year 2020		Day 31	Month 08	Year 2021

Section A Reference and administration details

Charity name

3-2-5 Pre-School Playgroup

Other names charity is known by

Registered charity number (if any)

1037061

Charity's principal address

Burghclere Down Community Hall

Berry Way

Andover

Postcode

SP10 3RZ

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Candice Appleton	Chair		
2	Ginette Pope	Treasurer		
3	Gemma McGinty	Secretary		
4	Louise Proudfoot	Member		
5	Lucy Clapcott	Member		
6	Jacey Johnson	Member		
7	Alice Kew	Member		
8				
9				
10				
11				
12				
13				
14				
15				
16				
17				
18				
19				
20				

Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

Rachael Woolley - Manager

Section B Structure, governance and management

Description of the charity's trusts

Type of governing document (eg. trust deed, constitution)	Pre-School Learning Alliance Constitution
How the charity is constituted (eg. trust, association, company)	Association
Trustee selection methods (eg. appointed by, elected by)	Elected from Membership

Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

Past/Current parent/carers of children that attend or have attended the Preschool are chosen first.
Volunteers from the local community considered should numbers require it.
The induction of trustees includes DBS checks and EY2 status confirmation prior to full access to meetings inclusive of children's information and finances.

Section C Objectives and activities

Summary of the objects of the charity set out in its governing document

To enhance the development and education of children primarily under statutory school age by encouraging parents to understand and provide for the needs of their children through community groups.

Oversee the management of a charity funded pre-school providing sessional care for children aged 2 years 6 months to 5 years offering appropriate play and education. This is done via various methods of child-centred learning and in the moment activities.

The Trustees attend regular monthly Committee Meetings, alongside focused group meetings with members of the committee, the key activities undertaken in the 2020-2021 academic year were to promote the Preschool as a safe and unique environment following COVID-19 and increase intake which was severely affected by the pandemic.

Seeking financial grant and fundraising was also a key focus, alongside recruitment of management and staff.

The Trustee's followed the guidance from the Government, NHS, Services for Young Children and the Alliance in order to end the academic year positively with a healthy intake, steady funds and a very supportive and creative team of staff.

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

Additional details of objectives and activities (Optional information)

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

Summary of the main achievements of the charity during the year

Supported the provision running 5 days a week inclusive of lunchtimes to deliver Early Years Foundation Stage (EYFS) to a high standard by continuing to improve the child led approach and natural world play.

Recruitment:

Recruit new Manager following safer recruitment processes with the support of Services for Young Children. Complete 6-month induction programme which included the review of development plans for new manager.

Support and develop new and existing staff following the impact of COVID-19 and new management changes.

Financial:

Review financial projections in order to focus fundraising requirements. Move to one accountant for book-keeping and wages – recategorize accounts to make P&L clearer.

Fundraising:

Government Grant confirmed for Minimum Funding Guarantee.

Government Grant confirmed for Additional Restrictions Support.

TVBC Local Discretionary funding and Persimmons Community Champions grant confirmed.

Amazon Smile and easy fundraising set up for raffles and other local fundraising events.

Policies and Procedures:

Policies review and updates with new manager.

DBS checks for committee and staff performed termly.

Training:

Safeguarding course completed for DSO.

Sign up to Noodle for staff training.

Marketing:

Digital Marketing plan created and managed via Committee, with Manager trained to take over going forward.

Website updated to include gallery, FAQ and more relevant information.

Prospectus for 2021 created.

Posters updated and printed.

New uniforms with new logo provided to staff.

New uniforms for children advertised for purchase.

Section E Financial review

Brief statement of the charity's policy on reserves

An amount of £23,000 has been set aside from unrestricted funds which is held in order to meet any unforeseen expenditure that may occur, for example to cover staff redundancies.

Details of any funds materially in deficit

None.

Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

The main source of preschool financing is government funding of free childcare for 3- and 4-year-olds. A much smaller proportion of funding comes from parent fees. During the covid pandemic many parents withheld their children from preschool (a trend observed nationally) and as such, these funding streams were considerable reduced. This year we were able to apply for grant monies to cover a portion of the shortfall, but we were also forced to transfer money from our savings account.

As we recover from the pandemic, and as a result of a targeted digital marketing strategy, a rise in registered child numbers saw income from funding and fees rise towards the end of the financial year. Additionally, we have begun to make use of online funding/payment platforms such as Rocketfund, Amazon Smile and Paypal to fundraise more effectively.

To better meet the objective of the preschool to provide a range of open-ended resources and opportunities for children to investigate movement, we organised a fundraiser to purchase a specific piece of play equipment, the Pikler Triangle. More targeted fundraising is planned for the future.

Section F Other optional information

--

Section G Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)



Full name(s) Candice Zoe Louise Appleton

Position (eg Secretary, Chair, etc) Chair

Date 16/11/2021



CHARITY COMMISSION
FOR ENGLAND AND WALES

Charity Name
3-2-5 Pre-School Playgroup

No (if any)
1037061

CC16a

Receipts and payments accounts

For the period from	Period start date 01/09/2020	To	Period end date 31/08/2021
---------------------	---------------------------------	----	-------------------------------

Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
A1 Receipts					
Funding and fees	60,773	415	-	61,188	89,137
Grants and donations	16,064	-	-	16,064	-
Interest	11	-	-	11	29
Tax credit funding	-	-	-	-	-
Fundraising	556	-	-	556	263
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
Sub total (Gross income for AR)	77,404	415	-	77,819	89,429
A2 Asset and investment sales, (see table).					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total receipts	77,404	415	-	77,819	89,429
A3 Payments					
Rent	10,941	-	-	10,941	-
Staff costs	82,414	-	-	82,414	87,761
Insurance	252	-	-	252	360
Consumables	2,741	415	-	3,156	2,439
Fundraising activities	-	-	-	-	409
Administration	3,028	-	-	3,028	4,788
Memberships and subscriptions	788	-	-	788	95
	-	-	-	-	-
	-	-	-	-	-
Sub total	100,164	415	-	100,579	95,852
A4 Asset and investment purchases, (see table)					
Office equipment	-	-	-	-	699
	-	-	-	-	-
Sub total	-	-	-	-	699
Total payments	100,164	415	-	100,579	96,551
Net of receipts/(payments)	- 22,760	-	-	- 22,760	- 7,122
A5 Transfers between funds	-	-	-	-	-
A6 Cash funds last year end	69,884	-	-	69,884	77,006
Cash funds this year end	47,124	-	-	47,124	69,884

Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B1 Cash funds	Bank	47,053	-	-
	Cash	71	-	-
		-	-	-
	Total cash funds	47,124	-	-
(agree balances with receipts and payments account(s))				

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B2 Other monetary assets		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-

Categories	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
B3 Investment assets			-	-
			-	-
			-	-
			-	-
			-	-

Categories	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
B4 Assets retained for the charity's own use	Fencing	Unrestricted	-	-
	Office equipment	Unrestricted	-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-

Categories	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
B5 Liabilities	Trade creditors	Unrestricted	-	
	Tax and social security	Unrestricted	-	
	Pension contributions	Unrestricted	-	
			-	
			-	

Signed by one or two trustees on behalf of all the trustees

Signature	Print Name	Date of approval
<i>g Pope</i>	GINETTE POPE	16/11/2021



Section A

Independent Examiner's Report

**Report to the trustees/
members of**

Charity Name
3-2-5 Pre-School Playgroup

**On accounts for the year
ended**

31 August 2021

**Charity no
(if any)**

1037061

Set out on pages

(remember to include the page numbers of additional sheets)

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended **31 / 08 / 2021**.

**Responsibilities and
basis of report**

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

**Independent
examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Signed:

Date: 02/11/2021

Name:

Mark Wall

**Relevant professional
qualification(s) or body
(if any):**

F CPA

Address:

M W Accounting Ltd

Unit 5 Basepoint Business Centre, Caxton Close

Andover, SP10 3FG

Only complete if the examiner needs to highlight matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.