

## **Ascott Pre-School AGM & Committee Meeting Minutes**

**Monday 13th November 2023, 8 pm**

**Welcome:** Miriam Owens (MO), Pauline Plant (PP), Jane McCarthy (JM), René Bloomfield (RB), Aleesha Barrington-Cramp (ABC), Eliza Higginbottom (EH), Arvi Izod (AI)

**Apologies:** Sally Elderfield (SE), Sharon Light (SL), Laura Chapman (LC)

### **AGM**

#### **Minutes from last meeting & matters arising**

Minutes approved.

#### **Chair's report (MO)**

It's a pleasure to reflect on the last year which I think has been a testament to what a fantastic preschool we have on our doorstep which continues to serve the local community so well. Of course, the headline is the achievement of OFSTED Outstanding for the first time. We've always known it was just that, but it was great to see that confirmed officially. This couldn't have been achieved without all the hard work of the staff, but special thanks must go to Sharon and Pauline for their fantastic oversight of preschool and the way in which they always go the extra mile above and beyond what would simply suffice. It's also great to see those early in their careers getting a chance to benefit from the setting and experience of our staff

We also need to give special thanks and recognition to Sally Elderfield, who works so hard behind the scenes, dealing with our finances in particular and keeping the committee (me in particular!) on track. This year has been a challenging one financially, with costs and overheads increasing, particularly with regard to hall rental costs. Sally does a fantastic job of balancing the books and it's testament to this that preschool continues to keep its doors open while many other preschools have found themselves with no option but to close.

As ever, the work of the committee to top up our finances is crucial. Thanks to this year's committee for once again organising such a fantastic sports day, as well as the Easter trail. We've said goodbye to committee members Rebecca and Tamsyn this year – particular thanks must go to Tamsyn for staying on as secretary even though she didn't have any children attending preschool.

As ever, preschool remains a special place for those who've passed through it and those who have the chance to spend their early formative years in such a great setting. I thought I'd end with a quote from the Princess of Wales's Centre for Early Childhood:

*Advances in brain science have shown that early childhood - pregnancy to five - has implications for our development that go far beyond our physical*

*abilities. In fact, this represents one of the best investments we can make for the long-term health, well-being and happiness of our society.*

### **Pre-school update (PP)**

We have had another successful year with steady numbers of children throughout the year. We limited new entries in the summer term and some waited until September. Others joined different settings where they could start a bit younger. We have several children waiting to start after Christmas and in the Spring and Summer.

Millie Blair completed her Level 3 qualification with us in the Spring and started looking for jobs back at home in London. She stayed with us until the end of the summer term and we were sorry to see her leave. She had become a valuable member of our team and it was lovely to have a youngster amongst us.

Daisy Light completed her placement year in the summer too and has gone back to university. Daisy spent her year supporting a child with additional needs and as well as learning a lot herself was an asset to Preschool as we were able to offer full support to the child and their family.

In September we had a new member of staff for the first 3 weeks. Unfortunately, the hours we were offering just weren't enough for her and she has gone to another full-time setting where she can complete an apprenticeship.

Sally Pitcher can work for us on Forest School days and continue to cover staff absences and training where needed.

Caroline Newbury joined us in September and is supporting 3 children 3 mornings a week. This is working well and Caroline is enjoying her role at Preschool so far.

Lisa has stepped down from her role as Forest School Leader which she has done for many years. We appreciate all the work she put into setting it up and running it so well. Aleesha has now taken on the role. The Villager minibus volunteers have been very helpful over the last year and always arrive promptly and offer help. We encourage the children to greet them and thank them when they are getting on and off the bus. We really appreciate this excellent service.

Children in need of support with Speech and Language are having to wait about 2 years at the moment as there is such a long waiting list and a lack of staff. We have been told that we have to give the support ourselves. Pauline has been on Language Lead training over the last year and is continuing this year. The training has been put on by OCC to help settings support the large number of children with speech and language delays. Every child at Preschool is assessed and then strategies are put in place to support them to make progress. Books, rhymes and songs are also at the heart of this.

As well as speech and language there are increasing numbers of children who need additional support and the applications for EHCP's are now having to be completed by the SENCO (Pauline). This is a lengthy process but very important for the children and families involved, particularly when they are moving on to School. 2 EHCPs were successfully approved this year which we were delighted about.

We work closely with Wychwood Primary School and were offered Read Write Inc. training in February. Sharon and Pauline went on this training at the school and this has helped ensure we are following the same programme as the school in supporting children to learn phonics. Other schools locally use the same programme. We will be starting soon with our next group of school leavers.

The Christmas concert was able to go ahead in December and it was lovely to have a hall full of families again. Sports Day was a happy day too and we had our annual trip to Moreton in Marsh in July but this time only with the school leavers.

Marianne from the library continued her visits throughout the year and we always enjoy her stories, singing and craft activities.

We have also had a few yoga sessions with Beth Tibble and have been doing our own yoga sessions too.

Sally Elderfield continues to run Little Dancers and this has now changed from a Thursday to a Friday.

We have had many walks in and around the village and continue to feel part of the local community. We collected food for the Life Centre instead of the food bank this year.

In the summer term, we got out and about again with walks around the village and in the autumn we collected for the food bank and the children delivered them to the village shop.

Finally, the staff very much appreciate the help of all parents and carers as well as the hard-working committee. Preschool would not be able to run without this level of support.

## **Treasurer's report for financial year 2022 - 2023 (supplied by SE, reported by MO)**

The accounts have been examined by an independent accountant who has confirmed that the statement of accounts is a fair summary of the year ending 31<sup>st</sup> March 2023.

The Net profit for the year ending 31<sup>st</sup> March 2023 is **£15,527**

### **Bank Account Details @ 31<sup>st</sup> March 23:**

Current account: £11,568

Savings account: £51,620

### **Income**

The overall gross income for the year 2022/23 has increased by just over £26,800 from 2021/22 represented by an approximate increase in fee income of £18,000 and £8,800 in fundraising, donations and grants.

### **Fundraising Profit summary:**

#### **Total Profit £2,752:**

*Yoga event £558.74*

*Cake sale £55.50*

*Jubilee t-towels - not for profit – break-even*

*Carpenters Arms - April 22 fundraiser & Halloween event £185*

*Easyfundraising/Amazon Smile £206.17*

*Sports Day - £1,470.36.*

*Santa event - £135*

*Various- bags, toy sales £29*

*Christmas Concert 2022 £112*

#### **Total Donations- £8,772**

#### **Donations c/fwd from 21/2 £4,511**

#### **Donations 22/23 £4,261:**

*£500 Ex parent*

*£500 A plan*

*£2261 GofundMe*

*£1000 Tiddy Hall Trustees*

### **Expenditure**

Our overall expenditure for 2022/3 was £15,869 more than the previous financial year.

This is mainly due to an increase in wages & pension, sundry costs and equipment.

The increase of £7,600 for sundries relates to fence construction costs, household support vouchers, increased admin costs, fee reimbursement, DBS checks, Forest School bus costs, inflated telephone costs, labour costs for entrance gate, sandpit, climbing frame, shed posts.

### **Cashflow**

Our bank accounts look healthy and we have been able to maintain reserves to cover 5 months running costs.

### **General**

#### **Previous Years Profit/Loss**

2018/9 £7,428  
2019/20 (149)  
2020/21 (3,383)  
2021/22 £4559

**Attendees on roll over recent years:**

No. of children on roll as @ Term 1 of Sept 2018 was 33 rising to 44 by Term 6  
No. of children on roll as @ Term 1 of Sept 2019 was 25 rising to 30 by March 2020  
No. of children on roll as @ Term 1 of Sept 2020 was 25 rising to 32 by Term 6  
No. of children on roll as @ Term 1 of Sept 2021 was 26 rising to 38 by Term 6  
No. of children on roll as @ Term 1 of Sept 2022 was 29 rising to 36 by Term 6

As @ Sept 23 we had 22 children on roll:

11 children with 30 hour funding  
3 children with universal funding (including 1 with pupil premium funding)  
8 children non funded

**Summary**

Thanks to generous grants/community donations and profitable fundraising events, we have had a very successful year from a financial perspective.

With this in mind, we plan to reinvest a proportion of this profit to improve the outdoor facilities at Preschool whilst being cautious to take into account increased salary and rental costs from April 2023 as well as reduced attendance levels from September 2023.

Sally Elderfield 8/11/23

Treasurer/Administrator

**Election**

MO to stay as chair (PP proposed, ABC seconded)

RB taking over as Secretary (MO proposed, PP seconded)

SE to stay as Treasurer (MO proposed, ABC seconded)

**Constitution: Signed**

[illegible]



£		
£	20.00	15
£	10.00	5
£	5.00	7
£	2.00	6
£	1.00	48
£	0.50	29
£	0.20	113
£	0.10	115
£	0.05	66
£	0.02	5
£	0.01	30
		<b>497.30</b>



Ascott-under-Wychwood Pre School April 2022 - Summary

Opening Cash Book	53,599.22
Add Income	1,692.21
Less Expenditure	7,653.66
<b>Closing Cash Book</b>	<b>47,637.77</b>

Less Petty Cash	497.30	
Add cheques paid out but not yet presented		*
Less receipts not yet cleared		
Less cash in deposit account	43,602.61	

<b>Balance as per statement</b>	<b>3,537.86</b>
Bank statement	£3,537.86

diff	-
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\* cheque numbers are:

<b>Petty Cash</b>		
Opening Balance	155.85	
Add Income	438.71	
Add cash cheques		
Less cash banked	-	
Less Expenditure	97.26	
<b>Closing Balance</b>	<b>497.30</b>	-

TOTAL:	<u>0.00</u>
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Red text refers to previous years expenditure 2021/2022

### Expenditure

Description	Cheque		Name	Cash/Chq	Amount	Chq Amount	Cash Amount	✓	Rent	Snacks	Wages	Fundraising	Training	Nest Pensions Contributions	Craft/Consumables for Pre School	Equipment	Stationery	Other Sundry	Total	
	Voucher No	Invoice No																		
Preschool Landline	chq		BT	chq	29.90	29.90	-	✓										29.90	29.90	-
Preschool Mobile phone	chq		Pauline Plant	chq	15.00	15.00	-	✓										15.00	15.00	-
Staff Wages May	BAC		Aleesha Barrington Cramp	chq	940.56		-	✓			940.56								940.56	-
Staff Wages May	BAC		Lisa Munro	chq	947.98		-	✓			947.98								947.98	-
Staff Wages May	BAC		Millie Blair	chq	357.00		-	✓			357.00								357.00	-
Staff Wages May	BAC		Pauline Plant	chq	961.20		-	✓			961.20								961.20	-
Staff Wages May	BAC		Sally Pitcher	chq	755.00		-	✓			755.00								755.00	-
Staff Wages May	BAC		Sally Walker	chq	998.61		-	✓			998.61								998.61	-
Staff Wages May	BAC		Sharon Light	chq	1,108.85	6,069.20	-	✓			1,108.85								1,108.85	-
Fence construction			Jaz Jarvis	chq	3,370.00	3,370.00	-	✓										3,370.00	3,370.00	-
Playhouse construction			Pete Moss	cash	550.00	-	550.00	✓									550.00		550.00	-
Admin April 2022			Sally Elderfield	chq	231.00	231.00	-	✓										231.00	231.00	-
PAT testing			M Reed	chq	100.00	100.00	-	✓										100.00	100.00	-
Pension contributions March 22			Nest Pensions	chq	411.09	411.09	-	✓							411.09				411.09	-
Planning for learning in the Revised EYFS,Cleaner, white paper			Sharon Light	chq	21.25	21.25	-	✓						15.00		2.75	3.50		21.25	-
ICO registration reimbursement			Sally Elderfield	chq	40.00	40.00	-	✓										40.00	40.00	-
LD Term 5			Sally Elderfield	chq	82.50	82.50	-	✓										82.50	82.50	-
Household support fund reimbursement			Sally Elderfield	chq	30.00	30.00	-	✓										30.00	30.00	-
Admin May 2022			Sally Elderfield	chq	292.00	292.00	-	✓										292.00	292.00	-
Pension contributions April			Nest Pensions	chq	331.33	331.33	-	✓							331.33				331.33	-
lavender, chalkboard paint for outside area			Lisa Munro	chq	38.00	38.00	-	✓								38.00			38.00	-
Wooden seesaw, magnets			Aleesha Barrington Cramp	cash	55.00	-	55.00	✓									55.00		55.00	-
Wipes, sand			Sharon Light	chq	100.19	100.19	-	✓								100.19			100.19	-
double sided table pads			Sally Walker	cash	5.00	-	5.00	✓										5.00	5.00	-
Silver angel hair			Aleesha Barrington Cramp	cash	3.38	-	3.38	✓										3.38	3.38	-
Raffle tickets for sports day			Edwina Peters	chq	44.00	44.00	-	✓					44.00						44.00	-
Woodscraws, noodle foam			Aleesha Barrington Cramp	chq	6.44	6.44	-	✓								6.44			6.44	-
Cream of tartar,puff pastry, pesto, tom puree gf pastry, crackers, bubbles			Lisa Munro	chq	16.25	16.25	-	✓										16.25	16.25	-
Fence signs, hole punch, plastic mugs, clay, accident record, coffee			Pauline Plant	chq	423.72	423.72	-	✓										423.72	423.72	-
Adhesive magnets, pom poms, coloured card/paper, craft sticks, Baker Ross crafts			Pauline Plant	chq	68.66	68.66	-	✓								396.04	15.30		68.66	-
Reimbursement of overpaid fees			Chambis	chq	237.00	237.00	-	✓											237.00	-
Rent Term 5			Tiddy Hall	chq	769.50	769.50	-	✓		769.50									769.50	-
Web hosting 21/22			Borsuk	chq	54.00	54.00	-	✓											54.00	-
Web hosting 22/23			Borsuk	chq	54.00	54.00	-	✓											54.00	-
					13,448.41	12,835.03	613.38		769.50	-	6,069.20	44.00	15.00	742.42	253.05	1,001.04	18.80	4,535.40	-	13,448.41

		£
£20		-
£10	1	10.00
£5	1	5.00
£2	1	2.00
£1	26	26.00
0.5	23	11.50
0.2	91	18.20
0.1	112	11.20
0.05		-
0.02		-
0.01	2	0.02
		<b>83.92</b>

# Ascott-under-Wychwood Pre SchoolMay 2022 Summary

Opening Cash Book	47,637.77
Add Income	17,897.18
Less Expenditure	13,448.41
<b>Closing Cash Book</b>	<b>52,086.54</b>
Less Petty Cash	83.92
Add cheques paid out but not yet presented	*
Less receipts not yet cleared	
Less cash in deposit account	43,602.61
<b>Balance as per statement</b>	<b>8,400.01</b>
Bank account	£8,400.01
diff	-

\* cheque numbers are:

<b>Petty Cash</b>	
Opening Balance	497.30
Add Income	200.00
Add cash cheques	
Less cash banked	
Less Expenditure	613.38
<b>Closing Balance</b>	<b>83.92</b>
	-

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		£
£20.00		-
£10.00	1	10.00
£5.00	3	15.00
£2.00	1	2.00
£1.00	26	26.00
£0.50	23	11.50
£0.20	91	18.20
£0.10	112	11.20
£0.05		-
£0.02		-
£ 0.01	2	0.02
		<b>93.92</b>

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Ascott-under-Wychwood Pre School June 2022 - Summary

Opening Cash Book	52,086.54
Add Income	15,671.13
Less Expenditure	7,551.30
<b>Closing Cash Book</b>	<b>60,206.37</b>
Less Petty Cash	93.92
Add cheques paid out but not yet presented	*
Less receipts not yet cleared	
Less cash in deposit account	43,602.61
<b>Balance as per statement</b>	<b>16,509.84</b>
Bank account	<i>£16,509.84</i>
diff.	-

\* cheque numbers are:

<b>Petty Cash</b>		
Opening Balance	83.92	
Add Income	10.00	
Add cash cheques		
Less cash banked		
Less Expenditure	-	
<b>Closing Balance</b>	<b>93.92</b>	-

Total 0.00

## Income

Description	Voucher/invoice no	Name	Cash/Chq	Amount	Chq Amount	Cash Amount	Banked	Analysis		Fees from parents	Fees from Early Years	FS Fees	CC Fees	Fees LD	Snack	Fees - other	Fundraising	Grants	Donations	Other	Total	
								Interest														
Fees Term 6		Emily Owen	chq	200.00	200.00	-		✓		200.00											200.00	-
Fees Term 6		Amber Warburton	chq	282.50	282.50	-		✓		265.00				17.50							282.50	-
Early years final 3/4 y olds		OCC	chq	2,047.62	2,047.62	-		✓			2,047.62										2,047.62	
Fees Term 6		Teddy Lipscombe	chq	120.00	120.00	-		✓		120.00											120.00	
Fees Term 6		Olivia Cannon	chq	227.50	227.50	-		✓		227.50											227.50	
Fees Term 6		Harry Delaney	chq	87.50	87.50	-		✓		87.50											87.50	
Fees Term 6		Margot Ascott	chq	388.50	388.50	-		✓		388.50											388.50	
Fees Term 6		Isaac Price	chq	260.00	260.00	-		✓		260.00											260.00	
Fees Term 6		Ruby Whittaker	chq	213.00	213.00	-		✓		195.00		18.00									213.00	
Fees Term 6/T towells		Ayla Sar	chq	32.50	32.50	-		✓						17.50			15.00				32.50	
Fees Term 6		Alex Huckstep	chq	93.00	93.00	-		✓		75.00		18.00									93.00	
Paypal fundraising payment		Paypal	chq	223.30		-		✓									223.30				223.30	
Fees term 6		Max Addy	chq	360.00	583.30	-		✓		360.00											360.00	
Fees term 6		Louie Jarvis	chq	18.00	18.00	-		✓				18.00									18.00	
Fees Term 6		Teddy Lipscombe	chq	12.50	12.50	-		✓		12.50											12.50	
Fees Term 6		Beau Hunter	cash	40.00	-	40.00		✓		40.00											40.00	
Household support fund		OCC	chq	215.00	215.00	-		✓												215.00	215.00	
Fees Term 6		Lola Marshall	chq	507.50	507.50	-		✓		507.50											507.50	
Fees Term 6		Amber Warburton	chq	32.50	32.50	-		✓		32.50											32.50	
Fees Term 6		Phoebe Hatton	chq	32.50	32.50	-		✓		32.50											32.50	
Fees Term 6		Scarlett Lanchbury	chq	247.50	247.50	-		✓		247.50											247.50	
T shirt - sports day		Olivia Cannon	chq	3.50	3.50	-		✓									3.50				3.50	
T shirt money		Various	cash	67.00	-	67.00		✓									67.00				67.00	
Second hand bag		Parent	cash	5.00	-	5.00		✓									5.00				5.00	
Sports day sponsorship		A plan insurance	chq	500.00	500.00	-		✓											500.00		500.00	
Fees Term 6		Lola Marshall	chq	27.50	27.50	-		✓		27.50											27.50	
				6,243.92	6,131.92	112.00	-			3,078.50	2,047.62	54.00	-	35.00	-	-	313.80	-	500.00	215.00	6,243.92	

## Expenditure

Description	Voucher No	Cheque No	Invoice No	Name	Cash/Chq	Amount	Chq Amount
Staff Wages July		BAC		Aleesha Barrington Cramp	chq	466.67	-
Staff Wages July		BAC		Lisa Munro	chq	1,028.66	-
Staff Wages July		BAC		Millie Blair	chq	368.55	-
Staff Wages July		BAC		Pauline Plant	chq	1,463.49	-
Staff Wages July		BAC		Sally Pitcher	chq	782.63	-
Staff Wages July		BAC		Sally Walker	chq	950.24	-
Staff Wages July		BAC		Sharon Light	chq	1,123.50	6,183.74
Preschool Mobile phone		chq		Pauline Plant	chq	15.00	15.00
Pension contributions June		chq		NEST	chq	418.65	418.65
Admin fee July		chq		Sally Elderfield	chq	336.47	336.47
PAYE April-Jun 22		chq		HMRC	chq	1,076.11	1,076.11
Preschool Landline		chq		BT	chq	38.51	38.51
leavers books,coffee,paper,cleaning cloths, food for cooking,shower curtain, soap dispenser, plants		chq		Pauline Plant	chq	54.80	54.80
Bubble wand, Piriton, Paint for outdoor train,biscuits		chq		Lisa Munro	chq	22.72	22.72
Leavers medals LD, TENS licence, stamps		chq		Sally Elderfield	chq	41.85	41.85
DBS - SL		chq		DBS services	chq	63.20	63.20
Bouncy Castle				123 Bounce	chq	80.00	80.00
Carex x 3				Sally Pitcher	chq	9.60	9.60
Floats for fete plus pimms				Wychwood primary	chq	880.00	880.00
Sports day expenses				Ruth Bowness	chq	61.15	61.15
Sports day expenses				Peter Gammon	chq	167.65	167.65
Sports day expenses				Phillipa Middleton	chq	26.76	26.76
Tiddy Hall Rent term 6				Tiddy hall	chq	1,020.30	1,020.30
Preschool committee gifts and Sports day gift				Miriam Owen	chq	47.49	47.49
The Villager- Forest school bus 21/22				The Villager	chq	168.73	
The Villager- Forest school bus				The Villager	chq	337.47	506.20
Preschool committee gift				Sally Walker	cash	6.00	-
Understanding behaviour training MB				OCC	chq	30.00	30.00
EYA business blocks,leavers photos, train trip tix, batteries				Pauline Plant	chq	56.78	56.78
Leaving gift Sally Pitcher				Chris Townsend	cash	70.00	
Envelopes, craft bags, labels				Sally Elderfield	cash	4.50	
leavers books,gloves, Height chart, peppa pig, lollies				Sharon Light	chq	51.98	51.98
Household support fund reimbursement Summer £90 x 4 children-Peggy,Beau,Scarlett,George				Sally Elderfield	chq	360.00	360.00
Household support fund reimbursement Harry - Summer £90,May £15				Sally Elderfield	chq	105.00	105.00
Fence rebuild assistance				Ben Light	cash	50.00	
minibus driver thank you gifts				Lisa Munro	chq	7.65	7.65
						<b>11,792.11</b>	<b>11,661.61</b>

£20	0	£ -		
£10	1	£ 10.00		
£5	2	£ 10.00		
£2	1	£ 2.00		
£1	7	£ 7.00		
£0.50	27	£ 13.50		
£0.20	101	£ 20.20		
£0.10	126	£ 12.60		
£0.05	2	£ 0.10		
£0.02		£ -		
£0.01	2	£ 0.02		
		£ 75.42		

Opening Cash Book 60,206.37  
Add Income 6,243.92  
Less Expenditure 11,792.11  
**Closing Cash Book 54,658.18**

Less Petty Cash 75.42  
Add cheques paid out but not yet presented \*  
Less receipts not yet cleared  
Less cash in deposit account 43,602.61

**Balance as per statement 10,980.15**  
**Bank account 10,980.15**  
**Diff. 0.00**

\* cheque numbers are:

**Petty Cash**  
Opening Balance 93.92  
Add Income 112.00  
Add cash cheques  
Less cash banked -  
Less Expenditure 130.50  
**Closing Balance 75.42**

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\* cheque numbers are:

Income

Analysis																				
Description	Voucher/invoice no	Name	Cash/Chq	Amount	Chq Amount	Cash Amount	Banked	Interest	Fees from parents	Fees from Early Years	FS Fees	CC Fees	Fees LD	Snack fee	Fees - other	Fundraising	Grants	Donations	Other	Total
Sports day income		Parents various	cash	2,458.85	-	2,458.85	2,410.00	✓								2458.85				2,458.85
Jubilee T towells		Parents various	cash	397.50	-	397.50	390.00	✓								397.50				397.50
Sports day income		Parents various	chq	400.00	400.00	-	400.00	✓								400.00				400.00
Easy Fundraising		Easy Fundraising	chq	36.26	36.26	-	36.26	✓								36.26				36.26
Amazon Smile		Fundraising	chq	7.33	7.33	-	7.33	✓								7.33				7.33
Early years estimated 3/4 year old payment		OCC	chq	9,573.48	9,573.48	-		✓		9,573.48										9,573.48
Early years estimated 2 year old payment		OCC	chq	1,187.42	1,187.42	-		✓		1,187.42										1,187.42
Interest into deposit account		Santander	chq	17.88	17.88	-	17.88	✓	17.88											17.88
				-	-	-	-									-				-
				-	-	-	-									-				-
				-	-	-	-									-				-
				-	-	-	-									-				-
				-	-	-	-									-				-
				14,078.72	11,222.37	2,856.35	3,261.47	17.88	-	10,760.90	-	-	-	-	-	3,299.94	-	-	-	14,078.72

### Expenditure

[illegible]

£20		£0.00
£10	2	£20.00
£5	5	£25.00
£2	8	£16.00
£1	23	£23.00
£0.50	38	£19.00
£0.20	33	£6.60
£0.10	129	£12.90
£0.05	9	£0.45
£0.02	2	£0.04
£0.01	3	£0.03
		£123.02

Total		£123.02
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Ascott-under-Wychwood Pre School August 2022 - Summary

Opening Cash Book	54,658.18
Add Income	14,078.72
Less Expenditure	3,808.63
<b>Closing Cash Book</b>	<b>64,928.27</b>
Less Petty Cash	123.02
Add cheques paid out but not yet presented	*
Less receipts not yet cleared	
Less cash in deposit account	43,620.49
<b>Balance as per statement</b>	<b>21,184.76</b>
<b>Online account statement</b>	<b>21,184.76</b>
<b>Diff.</b>	0.00

<b>Petty Cash</b>			
Opening Balance	75.42		
Add Income	2,856.35		
Add cash cheques			
Less cash banked	2,800.00		
Less Expenditure	8.75		
<b>Closing Balance</b>	<b>123.02</b>	<b>-</b>	

## Income

		Analysis																				
Description	Voucher/invoice no	Name	Cash/Chq	Amount	Chq Amount	Cash Amount	Banked	Interest	Fees from parents	Fees from Early Years	FS Fees	CC Fees	Fees LD	Snack	Fees - other	Fundraising	Grants	Donations	misc	Total		
Fees Term 1		Erica Hutson	chq		44.00	44.00	-	✓			19.50		24.50								44.00	-
Fees Term 1		Monty Pattis	chq		44.00	44.00	-	✓			19.50		24.50								44.00	-
Fees Term 1		Miles Dyaolu	chq		31.50	31.50	-	✓			19.50								12.00		31.50	-
Fees Term 1		Margot Ascott	chq		493.75	493.75	-	✓		493.75											493.75	-
Fees Term 1		Mia Sonzini	chq		44.00	44.00	-	✓			19.50		24.50								44.00	-
Fees Term 1		Thando Ncube	chq		19.50	19.50	-	✓			19.50										19.50	-
Fees Term 1		Sammie Izod	chq		325.00	325.00	-	✓		325.00											325.00	-
Fees Term 1		Rory Peters	chq		194.00	194.00	-	✓		150.00	19.50		24.50								194.00	-
Fees Term 1		Rory Middleton	chq		75.75	75.75	-	✓		56.25	19.50										75.75	-
Fees Term 1		Olivia Cannon	chq		236.25	236.25	-	✓		236.25											236.25	-
Fees Term 1		Grace Tugwell	chq		227.50	227.50	-	✓		227.50											227.50	-
					-	-	-														-	-
					-	-	-														-	-
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## Expenditure

Description	Voucher No	Cheque No	Invoice No	Name	Cash/Chq	Amount	Chq Amount
Preschool Landline				BT	chq	36.67	36.67
Preschool Mobile phone				Pauline Plant	chq	15.00	15.00
Pension contributions August				NEST	chq	168.80	168.80
Staff Wages Sept		BAC		Aleesha Barrington Cramp	chq	1,133.93	-
Staff Wages Sept		BAC		Lisa Munro	chq	994.95	-
Staff Wages Sept		BAC		Millie Blair	chq	924.83	-
Staff Wages Sept		BAC		Pauline Plant	chq	1,461.44	-
Staff Wages Sept		BAC		Daisy Light	chq		-
Staff Wages Sept		BAC		Sally Walker	chq	1,022.22	-
Staff Wages Sept		BAC		Sharon Light	chq	1,129.07	6,666.44

£20		£0.00
£10	2	£20.00
£5	5	£25.00
£2	8	£16.00
£1	23	£23.00
£0.50	38	£19.00
£0.20	33	£6.60
£0.10	129	£12.90
£0.05	9	£0.45
£0.02	2	£0.04
£0.01	3	£0.03
		£123.02

Ascott-under-Wychwood Pre SchoolSeptember 2022 Summary

Opening Cash Book	64,928.27
Add Income	1,735.25
Less Expenditure	7,461.59
<b>Closing Cash Book</b>	<b>59,201.93</b>
Less Petty Cash	123.02
Add cheques paid out but not yet presented	*
Less receipts not yet cleared	
Less cash in deposit account	43,620.49
<b>Balance as per statement</b>	<b>15,458.42</b>
<b>Online account statement</b>	15,458.42
<b>Diff.</b>	0.00

**Petty Cash**

Opening Balance	123.02	
Add Income	-	
Add cash cheques		
Less cash banked		
Less Expenditure	-	
<b>Closing Balance</b>	<b>123.02</b>	0.00

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## Expenditure

[illegible]

£20	3	£60.00
£10		£0.00
£5		£0.00
£2		£0.00
£1		£0.00
£0.50	30	£15.00
£0.20	29	£5.80
£0.10	128	£12.80
£0.05	10	£0.50
£0.02		£0.00
£0.01	2	£0.02
		£94.12



# Ascott-under-Wychwood Pre SchoolOctober 2022- Summary

Opening Cash Book	59,201.93
Add Income	1,345.50
Less Expenditure	9,034.13
<b>Closing Cash Book</b>	<b>51,513.30</b>
Less Petty Cash	94.12
Add cheques paid out but not yet presented	
Less receipts not yet cleared	
Less cash in deposit account	43,620.49
<b>Balance as per statement</b>	<b>7,798.69</b>
<b>Online account statement</b>	7,798.69
<b>Diff.</b>	0.00

## Petty Cash

Opening Balance	123.02		
Add Income	50.00		
Add cash cheques			
Less cash banked			
Less Expenditure	78.90		
<b>Closing Balance</b>	<b>94.12</b>	£94.12	-

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**Expenditure**

Description	Voucher No	Cheque No	Invoice No	Name	Cash/Chq	Amount	Chq Amount
Preschool Landline				BT	chq	38.51	38.51
Preschool Mobile phone				Pauline Plant	chq	15.00	15.00
Pension contributions October				Nest	chq	375.60	375.60
Motion Picture licence				MPLC	chq	159.94	159.94
Rent Term 1				Tiddy Hall Trustees	chq	1,140.00	1,140.00
Little Dancers Term 2				Sally Elderfield	chq	143.50	143.50
labour - entrance gate,sand pit, climbing frame, shed posts				Pete Moss	cash	210.00	-
surface cleaners, dettol, tissues, carex, paper plates, scourers, wipes, cloths				Sharon Light	chq	31.50	31.50
Paediatric first aid				Sharon Light	chq	180.00	180.00
Paediatric first aid				Vale academy	chq	264.00	264.00
Batteries				Pauline Plant	chq	13.64	13.64
Training MB, Aspire				Sharon Light	chq	20.00	20.00
Training DL				All things Autism	chq	60.00	60.00
Admin October				Sally Elderfield	chq	231.00	231.00
Stickers, colouring books, crayons				Aleesha Barrington Cramp	chq	45.95	45.95
Xmas crafts, books, Hula Hoops				Pauline Plant	chq	199.97	199.97
Yoga session				Beth Tibble	chq	30.00	30.00
numberline pictures, biscuits				Lisa Munro	cash	4.20	-
Staff Wages Nov		BAC		Aleesha Barrington Cramp	chq	1,346.11	-
Staff Wages		BAC		Lisa Munro	chq	1,190.89	-
Staff Wages		BAC		Millie Blair	chq	1,057.86	-
Staff Wages		BAC		Pauline Plant	chq	1,679.36	-
Staff Wages		BAC		Daisy Light	chq	932.88	-
Staff Wages		BAC		Sally Walker	chq	1,234.56	-
Staff Wages		BAC		Sharon Light	chq	1,435.73	8,877.39
santa event stall hire				Ingrid , Tiddy hall	cash	10.00	-
Xmas gift expenses, santa event				Arvi Bassan	chq	34.97	34.97
						12,085.17	11,860.97

£20	5	£100.00
£10	7	£70.00
£5		£0.00
£2		£0.00
£1	0	£0.00
£0.50	9	£4.50
£0.20	30	£6.00
£0.10	129	£12.90
£0.05	10	£0.50
£0.02		£0.00
£0.01	2	£0.02
		£193.92

Ascott-under-Wychwood Pre School November 2022 - Summary

Opening Cash Book	51,513.30
Add Income	24,675.53
Less Expenditure	12,085.17
<b>Closing Cash Book</b>	<b>64,103.66</b>

Less Petty Cash	193.92
Add cheques paid out but not yet presented	0.00
Less receipts not yet cleared	
Less cash in deposit account	43,620.49

<b>Balance as per statement</b>	<b>20,289.25</b>
Online account Statement	20,289.25
	0.00

**Petty Cash**

Opening Balance	94.12
Add Income	324.00
Add cash cheques	

Less cash banked	
Less Expenditure	224.20

<b>Closing Balance</b>	<b>193.92</b>	£193.92	-
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<u>0.00</u>
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**Description**

[illegible]

## Expenditure

Description	Voucher No	Cheque No	Invoice No	Name	Cash/Chq	Amount	Chq Amount
Beth Tibble - Yoga Bee's session 30/11				Beth Tibble	chq	30.00	30.00
Antibac spray,wipes,thermometer,toilet seat, paper				Ben Light	chq	29.39	29.39
Preschool Landline				BT	chq	39.78	39.78
Preschool Mobile phone				Pauline Plant	chq	15.00	15.00
Pension contributions November				Nest	chq	558.81	558.81
Admin Nov				Sally Elderfield	chq	282.00	282.00
Christmas Concert hall hire				Tiddy Hall Trustees	chq	22.80	22.80
Playdough mixture, paint				Aleesha Barrington Cramp	chq	23.78	23.78
Velcro,puzzle, moving monkeys set,interstar tubes,pop up goal, sugar paper, sensory d				Pauline Plant	chq	268.14	268.14
Christmas lights, Tea, coffee, biscuits, tissues, lollies, reusable bags				Sharon light	chq	25.84	25.84
Christmas resources				Lisa Munro	chq	1.20	1.20
Christmas gifts staff				Miriam Owen	chq	339.48	339.48
Staff Wages Dec		BAC		Aleesha Barrington Cramp	chq	993.17	-
Staff Wages		BAC		Lisa Munro	chq	1,009.00	-
Staff Wages		BAC		Millie Blair	chq	764.27	-
Staff Wages		BAC		Pauline Plant	chq	1,316.67	-
Staff Wages		BAC			chq		-
Staff Wages		BAC		Sally Walker	chq	952.58	-
Staff Wages		BAC		Sharon Light	chq	1,066.69	6,102.38
Staff Wages		BAC		Daisy Light	Chq	597.40	597.40
						<b>8,336.00</b>	<b>8,336.00</b>

£20	5	£100.00
£10	7	£70.00
£5		£0.00
£2		£0.00
£1	0	£0.00
£0.50	9	£4.50
£0.20	30	£6.00
£0.10	129	£12.90
£0.05	10	£0.50
£0.02		£0.00
£0.01	2	£0.02
		£193.92



Ascott-under-Wychwood Pre School December 2022 - Summary

Opening Cash Book	64,103.66
Add Income	3,831.25
Less Expenditure	8,336.00
<b>Closing Cash Book</b>	<b>59,598.91</b>
Less Petty Cash	193.92
Add cheques paid out but not yet presented	0.00 *
Less receipts not yet cleared	0.00
Less cash in deposit account	43,620.49
<b>Balance as per statement</b>	<b>15,784.50</b>
Online Statement	15,784.50
	0.00

<b>Petty Cash</b>			
Opening Balance	193.92		
Add Income	-		
Add cash cheques			
Less cash banked			
Less Expenditure	-		
<b>Closing Balance</b>	<b>193.92</b>	-	

0.00

0.00

Ascott-under-Wychwood Pre SchoolJanuary 2023 - Income

Description	Voucher/invoice no	Name	Cash/Chq	Amount	Chq Amount	Cash Amount	Banked	Interest	Fees from parents	Fees from Early Years	FS Fees	CC Fees	Fees LD	Snacks	other	Fundraising	Grants	Donations	Total
Fee Term 3		Peggy Golden	chq	81.50	81.50	-	✓		50.00				31.50						81.50
Fees Term 3		Harry Delaney	chq	130.00	130.00	-	✓		130.00										130.00
Early years funding Spring estimated/household support fund		OCC	chq	12,984.67	12,984.67	-	✓			12,744.67					240.00				12,984.67
Raffle Christmas concert		parents various	cash	85.00	-	85.00	✓									85.00			85.00
Christmas concert refreshments		parents various	cash	78.95	-	78.95	✓									78.95			78.95
Amazon smile		parents various	chq	10.60	10.60	-	✓									10.60			10.60
Fees Term 3		Beau Hunter	cash	40.00	-	40.00	✓		40.00										40.00
Fees Term 3		Beau Hunter	cash	80.00	-	80.00	✓		80.00										80.00
Fees Term 3		Sammie Izod	chq	351.25	351.25	-	✓		351.25										351.25
Fees Term 3		Emily Owen	chq	21.00	21.00	-	✓						21.00						21.00
Fees Term 3		Mia page	chq	4.00	4.00	-	✓						4.00						4.00
Fees Term 3		Rory Peters	chq	116.75	116.75	-	✓		106.25				10.50						116.75
Fees term 3		Monty Pattis	chq	21.00	21.00	-	✓						21.00						21.00
Fees Term 3		Phoebe Hatton	chq	21.00	21.00	-	✓						21.00						21.00
Fees Term 3		Rory Middleton	chq	200.00	200.00	-	✓		200.00										200.00
Fees term 3		Grace Tugwell	chq	162.50	162.50	-	✓		162.50										162.50
Fees term 3		Max Addy	chq	21.00	21.00	-	✓						21.00						21.00
Fees Term 3		Erica Hutson	chq	21.00	21.00	-	✓						21.00						21.00
				14,430.22	14,146.27	283.95		-	1,120.00	12,744.67	-	-	151.00	-	240.00	174.55	-	-	14,430.22

**Expenditure**

Description	Voucher No	Cheque No	Invoice No	Name	Cash/Chq	Amount	Chq Amount
Mobile Phone				Pauline Plant	chq	15.00	15.00
Little Dancers teacher invoice				Sally Elderfield	chq	62.99	62.99
Forest School bus				Villager Bus	chq	183.50	183.50
pension payments Dec				Nest	chq	406.66	406.66
P/S consumables, wipes, gloves, Mr Muscle, xmas lights				Sharon Light	chq	30.16	30.16
wipes, gloves				Sharon Light	chq	30.98	30.98
Flour, salt, milk				Pauline Plant	chq	4.29	4.29
Chocolate biscuits				Lisa Munro	chq	2.00	2.00
Xmas party food				Sally Pitcher	chq	19.85	19.85
Ascott landline				BT	chq	38.05	38.05
Paye Nic's				HMRC	chq	1,845.47	1,845.47
Staff Wages Jan		BAC		Aleesha Barrington Cramp	chq	1,005.89	-
Staff Wages		BAC		Lisa Munro	chq	1,024.16	-
Staff Wages		BAC		Millie Blair	chq	732.35	-
Staff Wages		BAC		Pauline Plant	chq	1,432.31	-
Staff Wages		BAC		Daisy Light	chq	767.25	-
Staff Wages		BAC		Sally Pitcher	chq	87.50	-
Staff Wages		BAC		Sally Walker	chq	974.40	-
Staff Wages		BAC		Sharon Light	chq	1,146.66	7,170.52
admin invoice Dec 22				Sally Elderfield	chq	105.00	105.00
Christmas concert expenses				Sally Walker	cash	52.34	-
Admin invoice Jan 23				Sally Elderfield	chq	306.00	306.00
The Wychwood Magazine				Wychwood magazine	chq	135.00	135.00
lottery licence- west oxfordshire County Council				WODC	chq	20.00	20.00
Petty cash book				Sally Elderfield	cash	3.30	-
Rent Term 2				Tiddy Hall Trustees	chq	1,157.10	1,157.10
Training- speech and development Aspire				Millie Blair	chq	20.00	20.00
						<b>11,608.21</b>	<b>11,552.57</b>

£20	12	£240.00
£10	14	£140.00
£5		£0.00
£2		£0.00
£1	13	£13.00
£0.50	17	£8.50
£0.20	34	£6.80
£0.10	133	£13.30
£0.05	12	£0.60
£0.02		£0.00
£0.01	3	£0.03
		£422.23

Ascott-under-Wychwood Pre School January 2023 - Summary

Opening Cash Book	59,598.91
Add Income	14,430.22
Less Expenditure	11,608.21
<b>Closing Cash Book</b>	<b>62,420.92</b>
Less Petty Cash	422.23
Add cheques paid out but not yet presented	0.00 *
Less receipts not yet cleared	
Less cash in deposit account	51,620.49
<b>Balance as per statement</b>	<b>10,378.20</b>
online Bank statement	10,378.20
diff	(0.00)

<b>Petty Cash</b>			
Opening Balance	193.92		
Add Income	283.95		
Add cash cheques			
Less cash banked			
Less Expenditure	55.64		
<b>Closing Balance</b>	<b>422.23</b>	£422.23	-

\* cheque numbers are:

0.00 -

Description	Voucher/invoice no	Name	Cash/Chq	Amount	Chq Amount	Cash Amount	Banked	Interest	Fees from parents	Fees from Early Years	FS Fees	CC Fees	Fees LD	Snacks	other	Fundraising	Grants	Donations	Total
Fees Term 3		Thomas Harper	chq	34.00	34.00	-	✓					13.00	21.00						34.00
Fees Term 3		Margot Ascott	chq	5.00	5.00	-	✓		5.00										5.00
Fees Term 3		Peggy Golden	chq	67.25	67.25	-	✓		46.25				21.00						67.25
Easyfundraising		Online fundraising	chq	20.28	20.28	-	✓									20.28			20.28
Fees Term 3		Beau Hunter	chq	67.50	67.50	-	✓		67.50										67.50
Early Years Extra support Funding MB Term 2		OCC	chq	1,447.44	1,447.44	-	✓			1,447.44									1,447.44
Winter Grant scheme		OCC	chq	60.00	60.00	-	✓								60.00				60.00
Early Years Extra support Funding MB Term 3		OCC	chq	1,095.36	1,095.36	-	✓			1,095.36									1,095.36
Early years fees		Niamh Gammon	chq	13.00	13.00	-	✓				13.00								13.00
Bag balance		Marci Baker	chq	2.00	2.00	-	✓								2.00				2.00
Fees Term 3		Millie Mae	chq	21.00	21.00	-	✓						21.00						21.00
Fees Term 3		Lola Marshall	chq	21.00	21.00	-	✓						21.00						21.00
Fees Term 3		Harry Delaney	chq	106.25	106.25	-	✓		106.25										106.25
Fees Term 3		Archi Chapman	chq	332.00	332.00	-	✓		332.00										332.00
Fees Term 4		Emily Owen	chq	40.50	40.50	-	✓				19.50		21.00						40.50
Fees Term 4		Rory Middleton	chq	230.75	230.75	-	✓		211.25		19.50								230.75
Fees Term 4		Max Addy	chq	40.5	40.50	-	✓				19.50		21.00						40.50
Fees Term 4		Felix Bull	chq	19.5	19.50	-	✓				19.50								19.50
Fees Term 4		Grace Tugwell	chq	166.25	166.25	-	✓		166.25		-								166.25
Fees Term 4		Isaac Price	chq	19.5	19.50	-	✓				19.50								19.50
Fees Term 4		George Haig	chq	3.5	3.50	-	✓						3.50						3.50
Fees Term 4		Mia Sonzini	chq	40.5	40.50	-	✓				19.50		21.00						40.50
				<b>3,853.08</b>	<b>3,853.08</b>	-		-	<b>934.50</b>	<b>2,542.80</b>	<b>143.00</b>	-	<b>150.50</b>	-	<b>62.00</b>	<b>20.28</b>	-	-	<b>3,853.08</b>

## Expenditure

[illegible]

£20	8	£160.00
£10	8	£80.00
£5		£0.00
£2		£0.00
£1	1	£1.00
£0.50	7	£3.50
£0.20	30	£6.00
£0.10	132	£13.20
£0.05	10	£0.50
£0.02		£0.00
£0.01	0	£0.00
		£264.20



Ascott-under-Wychwood Pre School February 2023 - Summary

Opening Cash Book	62,420.92
Add Income	3,853.08
Less Expenditure	8,241.12
<b>Closing Cash Book</b>	<b>58,032.88</b>
Less Petty Cash	264.20
Add cheques paid out but not yet presented	0.00 *
Less receipts not yet cleared	
Less cash in deposit account	51,620.49
<b>Balance as per statement</b>	<b>6,148.19</b>
Online Bank statement	6,148.19
diff	0.00

<b>Petty Cash</b>			
Opening Balance	422.23		
Add Income	-		
Add cash cheques			
Less cash banked	-		
Less Expenditure	158.03		
<b>Closing Balance</b>	<b>264.20</b>	-	

\* cheque numbers are:

0.00

Description	Voucher/invoice no	Name	Cash/Chq	Amount	Chq Amount	Cash Amount	Banked	Interest	Fees from parents	Fees from Early Years	FS Fees	CC Fees	Fees LD	snacks	Other	Fundraising	Grants	Donations	Total
Early years funding Spring		OCC	chq	9,254.19	9,254.19	-	✓			9,254.19									9,254.19
Early years funding Spring		OCC	chq	4,218.36	4,218.36	-	✓			4,218.36									4,218.36
Fees Term 3		Monty Pattis	chq	40.50	40.50	-	✓				19.50		21.00						40.50
2nd hand bag		Douglas Pattis	chq	330.00	330.00	-	✓		330.00										330.00
Fees Term 4		Lola Marshall	chq	21.00	21.00	-	✓						21.00						21.00
Fees Term 4		Phoebe/Rory P	chq	218.00	218.00	-	✓		157.50		39.50		21.00						218.00
Fees Term 4		Thea Williams	chq	61.50	61.50	-	✓				19.50		42.00						61.50
Fees Term 4		Sammie Izod	chq	382.25	382.25	-	✓		361.25				21.00						382.25
Fees Term 4		Archie Chapman	chq	360.00	360.00	-	✓		360.00										360.00
Fees Term 4		Millie Mae Mccarthy	chq	40.50	40.50	-	✓				19.50		21.00						40.50
Fees Term 4		Beau Hunter	cash	37.40	37.40	37.40	✓		37.40										37.40
Fees Term 4		Thomas Harper	chq	40.50	40.50	-	✓				19.50		21.00						40.50
Fees Term 4		Thando	chq	19.50	19.50	-	✓				19.50								19.50
Fees Term 4		Bobbie Hopkins	chq	233.75	233.75	-	✓		233.75										233.75
Fees Term 4		Ivey Apadoo	chq	28.00	28.00	-	✓						28.00						28.00
Terms 3&4 .SEN payments MB, BH		OCC	chq	924.00	924.00	-	✓			924.00									924.00
Red bag		Ella McCarthy	cash	12.00	-	12.00	✓									12.00			12.00
Fees Term 4		Ella McCarthy	chq	212.50	212.50	-	✓		212.50										212.50
Fees Term 4		Erica Hutson	chq	40.50	40.50	-	✓				19.50		21.00						40.50
Fees Term 4		Harry Delaney	chq	106.25	106.25	-	✓		106.25										106.25
Fees Term 4		Peggy Golden	chq	46.00	46.00	-	✓		25.00				21.00						46.00
Fees Term 4		Niamh Gammon	chq	6.50	6.50	-	✓				6.50								6.50
Fees Term 4		Evie Bloomfield	chq	160.00	160.00	-	✓		160.00										160.00
Fees Term 4		Beau Hunter	chq	112.00	112.00	-	✓		112.00										112.00
Fees Term 4		Theo Thomas	chq	51.00	51.00	-	✓				19.50		31.50						51.00
Fees Term 4		Beau Hunter	cash	35.00	-	35.00	✓				35.00								35.00
fees Term 4		Easter event/cake sale	cash	263.50	-	263.50	✓								263.50				263.50
			cash		-	-													
				17,254.70	16,944.20	347.90	-	-	2,095.65	14,396.55	217.50		269.50		275.50	-	-	-	17,254.70

## Expenditure

Description	Voucher No	Cheque No	Invoice No	Name	Cash/Chq	Amount	Chq Amount
Household support vouchers EO,HS,GT,GH				Sally Elderfield	chq	120.00	120.00
Preschool Hall Rental Term 4				Tiddy Hall trustees	chq	977.55	977.55
Tissues, washing up liquids, scourer, cloths, nappy sacks, anti bac, paper				Sharon Light	cash	20.00	-
Cookie cutter, shredded paper				Lisa Munro	cash	£18.00	-
Training, paper				Pauline Plant	cash	21.50	-
Mother's day craft materials				Aleesha Barrington Cramp	chq	23.98	23.98
Paint sticks				Aleesha Barrington Cramp	chq	22.99	22.99
Preschool telephone				BT	chq	38.82	38.82
Pension contributions				NEST	chq	412.95	412.95
Preschool mobile				Pauline Plant	chq	20.00	20.00
Training				Lisa Munro	cash	15.00	-
flour, salt etc. for playdough /cooking				Pauline Plant	cash	3.15	-
sensory resource, pens, gate lock				Pauline Plant	chq	44.00	44.00
Hall rental for Easter/craft afternoon £22.50				Tiddy Hall trustees	chq	45.00	45.00
Staff Wages March				Lisa Munro	chq	1,091.41	
Staff Wages March				Aleesha Barrington Cramp	chq	1,349.01	
Staff Wages March				Daisy Light	chq	1,092.40	
Staff Wages March				Pauline Plant	chq	1,518.71	
Staff Wages March				Sally Pitcher	chq	1,041.29	
Staff Wages March				Sally Walker	chq	1,194.66	
Staff Wages March				Sharon Light	chq	1,423.57	8,711.05
Admin Fee Term 4				Sally Elderfield	chq	300.00	300.00
paper roll, biscuits for F/S,				Lisa Munro	cash	14.95	-
TTS bikes, Adventure toys bike				Sally Elderfield	chq	702.97	702.97
Bungee rope for trampoline				Sharon Light	cash	14.00	-
Wobble cushion, stretchy toys				Daisy Light	chq	27.27	27.27
Easter biscuits, hot chocolate				Sally Walker	cash	7.00	-
Stickers, Easter egg hunt kit, decorations				Sharon Light	cash	10.00	-
Magnetic building blocks, numeric locs				Aleesha Barrington Cramp	chq	40.83	40.83
Coffee				Sharon Light	cash	9.90	-
Red relates to year 23/24							-
							-
							-
						11,620.91	11,487.41
							-

£20	4	£80.00					
£10	25	£250.00					
£5	9	£45.00					
£2	4	£8.00					
£1	60	£60.00					
£0.50	26	£13.00					
£0.20	61	£12.20					
£0.10	100	£10.00					
£0.05	8	£0.40					
£0.02		£0.00					
£0.01		£0.00					
		£478.60					

Opening Cash Book	58,032.88	<b>Petty Cash</b>		
Add Income	17,254.70	Opening Balance	264.20	
Less Expenditure	11,620.91	Add Income	347.90	
<b>Closing Cash Book</b>	<b>63,666.67</b>	Add cash cheques		
Less Petty Cash	478.60	Less cash banked	-	
Add cheques paid out but not yet presented	0.00 *	Less Expenditure	133.50	
Less receipts not yet cleared		<b>Closing Balance</b>	<b>478.60</b>	£0.00
Less cash in deposit account	51,620.49			
<b>Balance as per statement</b>	<b>11,567.58</b>	vouched to statement		
Online Bank statement	11,567.58			
diff	0.00		63,188.07	

\* cheque numbers are:

0.00

<b>Current Account cash book balance</b>	
Total balances in cash book	63,666.67
Less Deposit balance	(51,620.49) vouched to statement
Less Petty cash Balance	(478.60)
Cash Book current account balance	<u>11,567.58</u>

#### N.B

#### Notes for year end purposes

HMRC Paye for March 2016 paid in April 2016	£1,086.12
Minibus Hire March 2016 paid in April 2016	£151.20
Preschool Hall Hire Feb- Mar 2016 paid in April 2016	£702.52
Little Dancers Teacher's fee for April 2016 paid in March 2016	£110.98
Preschool Insurance for Apr 2016-Mar 2017 pd in Mar 2016	£986.48

Admin Fee for March 2017 paid in April 2017	£217.50
Mini Bus Hire for March 2017 paid in April 2017	£194.40
Preschool Insurance for Apr 2017-Mar 2018 pd in Mar 2017	£711.11

### Breakdown of Income 2022/2023

	Interest	Fees	Fundraising	Donations	Grants & other			
April	-	1,203.50	488.71	-	-	1,692.21	-	Notes for year end 1st April 2022-31st March 2023
May	-	14,680.60	2,121.58	1,000.00	95.00	17,897.18	-	Income pre 31st March 2022 for tax year 22/23
June	-	15,507.80	163.33	-	-	15,671.13	-	Yoga event money received in March 22 for April 2022 £155.00
July	-	5,215.12	313.80	500.00	215.00	6,243.92	-	Donation for Fence March 22 for work carried out April 22 £250.00
August	17.88	10,760.90	3,299.94	-	-	14,078.72	-	Donation for Fence Feb 22 for work carried out April 22 £1,500.00
September	-	1,723.25	-	-	12.00	1,735.25	-	Covid Grant received March 22 for year 22/23- see note below* £2,761.00
October	-	1,075.50	-	-	270.00	1,345.50	-	
November	-	23,820.39	313.14	530.00	12.00	24,675.53		
December	-	3,819.25			12.00	3,831.25		
January		14,015.67	174.55		240.00	14,430.22		
February	-	3,770.80	20.28	-	62.00	3,853.08	-	Income post 1st April 2022 for tax year 21/22
March	-	16,979.20	-	-	275.50	17,254.70	-	Early Years fees adjustment received April 22 for 2021/2 £144.00
	17.88	112,571.98	6,895.33	2,030.00	1,193.50	122,708.69		Fees for March 22 received April 22 £594.00
						-		
								Income pre 31st March 2023 for tax year 23/4
								N/A £0.00
								Income post 1st April 2023 for tax year 22/23
								Early years Amendment for year 22/3 £621.68
								Household support fund £120.00
								Extra support income MB Term 4 1,173.60

\* A Covid support Grant of £4761 was received March 22 which was split across year 21/22 and 22/23

## Breakdown of Expenditure 2022/2023

	Rent	Wages & *Pensions	Fundraising	Sundries	Consumables and Stationery	Equipment	Training	
April	-	6,626.94	23.76	1,002.96	-	-	-	7,653.66
May	769.50	6,811.62	44.00	4,535.40	271.85	1,001.04	15.00	13,448.41
June	-	6,770.40	284.81	350.63	92.13	32.33	21.00	7,551.30
July	1,020.30	7,678.50	1,244.05	1,672.08	118.88	16.30	42.00	11,792.11
August	-	3,149.74	-	487.63	89.58	48.97	32.71	3,808.63
September	-	6,835.24	-	67.87	78.47	480.01	-	7,461.59
October	-	8,068.78	-	630.33	94.32	214.90	25.80	9,034.13
November	1,140.00	9,252.99	44.97	827.95	251.38	43.88	524.00	12,085.17
December	-	7,258.59	22.80	706.26	87.07	261.28	-	8,336.00
January	1,157.10	9,422.65	52.34	865.54	82.58	8.00	20.00	11,608.21
February	897.75	6,501.86	-	757.16	77.90	6.45	-	8,241.12
March	977.55	9,124.00	45.00	486.81	166.49	791.06	30.00	11,620.91
	5,962.20	87,501.31	1,761.73	12,390.62	1,410.65	2,904.22	710.51	112,641.24

## Notes for year end 1st April 2022-31st March 2023

-	Paid pre 31st March 2022 for tax year 22/23	
-	Backpacks for 22/23 paid in March 2022	£321.30
-	Wychwood Magazine annual subscription for 22/ 23 paid in Feb 22	£135.00
-	Paid post 1st April 2022 for tax year 21/22	
-	The Villager- Forest school bus 21/22 paid in July 22	£168.73
-	Pension payment for March 2022 paid May 2022	£411.09
-	Reimbursement of overpaid fees for year 21/22 paid in May 22	£237.00
-	Refund of March 22 Fees paid in April 22	£73.50
-	July-Sept 2021 underpayment PAYE/ NI	£266.22
-	Jan-March 2022 PAYE/ NI	£1,127.59
-	Web hosting 21/22 paid in May 22	£54.00
-		
-	Paid pre 31st March 2023 for tax year 23/24	
-	Hall rental for Easter/craft afternoon paid in March 23 for April 23	£22.50

## Paid post 1st April 2023 for tax year 22/23

	Pension contributions March 2023 paid in April 23	£629.09
	Paye relating to tax year 22/23 paid April 23	£1,765.59
	Forest school transport 22/23 paid in May 23	£350.00

Profit and LossApril 2007 to date

	April	May	June	July	August	September	October	November	December	January	February	March	TOTALS
<b>Income</b>													
Interest	-	-	-	-	17.88	-	-	-	-	-	-	-	17.88
Fees from parents	929.00	2,600.00	2,785.50	3,078.50	-	1,488.75	880.00	1,877.50	1,267.50	1,120.00	934.50	2,095.65	19,056.90
Fees from Early Years	144.00	11,901.60	12,381.30	2,047.62	10,760.90	-	-	21,482.39	2,349.75	12,744.67	2,542.80	14,396.55	90,751.58
Forest School Fees	78.00	102.00	156.00	54.00	-	136.50	97.50	299.00	104.00	-	143.00	217.50	1,387.50
Cook Club Fees	-	-	-	-	-	-	-	-	-	-	-	-	-
Little Dancers Fees	52.50	77.00	185.00	35.00	-	98.00	98.00	161.50	98.00	151.00	150.50	269.50	1,376.00
Snacks	-	-	-	-	-	-	-	-	-	-	-	-	-
Other	-	-	-	-	-	-	270.00	-	-	240.00	62.00	275.50	847.50
Fundraising	488.71	2,121.58	163.33	313.80	3,299.94	-	-	313.14	-	174.55	20.28	-	6,895.33
Grants	-	45.00	-	-	-	-	-	-	-	-	-	-	45.00
Donations	-	1,000.00	-	500.00	-	-	-	530.00	-	-	-	-	2,030.00
Misc.	-	50.00	-	215.00	-	12.00	-	12.00	12.00	-	-	-	301.00
Total	1,692.21	17,897.18	15,671.13	6,243.92	14,078.72	1,735.25	1,345.50	24,675.53	3,831.25	14,430.22	3,853.08	17,254.70	<b>122,708.69</b>
	1	1	1	1	1	1	1	1	1	1	1	1	
<b>Expenditure</b>													
Rent	-	769.50	-	1,020.30	-	-	-	1,140.00	-	1,157.10	897.75	977.55	5,962.20
Snacks	-	-	-	-	-	-	-	-	-	-	-	-	-
Wages	6,626.94	6,069.20	6,393.53	7,259.85	2,755.83	6,666.44	7,624.18	8,877.39	6,699.78	9,015.99	6,002.18	8,711.05	82,702.36
Fundraising	23.76	44.00	284.81	1,244.05	-	-	-	44.97	22.80	52.34	-	45.00	1,761.73
Training	-	15.00	21.00	42.00	32.71	-	25.80	524.00	-	20.00	-	30.00	710.51
Nest Pension Contributions	-	742.42	376.87	418.65	393.91	168.80	444.60	375.60	558.81	406.66	499.68	412.95	4,798.95
Craft/Consumables for Pre School	-	253.05	60.34	100.78	73.92	54.30	36.85	251.38	77.07	79.28	77.90	125.22	1,190.09
Equipment	-	1,001.04	32.33	16.30	48.97	480.01	214.90	43.88	261.28	8.00	6.45	791.06	2,904.22
Stationery	-	18.80	31.79	18.10	15.66	24.17	57.47	-	10.00	3.30	-	41.27	220.56
Other Sundry	1,002.96	4,535.40	350.63	1,672.08	487.63	67.87	630.33	827.95	706.26	865.54	757.16	486.81	12,390.62
	7,653.66	13,448.41	7,551.30	11,792.11	3,808.63	7,461.59	9,034.13	12,085.17	8,336.00	11,608.21	8,241.12	11,620.91	<b>112,641.24</b>
	1	1	1	1	1	1	1	1	1	1	1	1	
	- 5,961.45	4,448.77	8,119.83	- 5,548.19	10,270.09	- 5,726.34	- 7,688.63	12,590.36	- 4,504.75	2,822.01	- 4,388.04	5,633.79	
Profit													<b>£10,067.45</b>



**Ascott under Wychwood Pre School**  
**Statement of Accounts 2022- 2023**

<u>Income</u>			<u>Expenditure</u>		
	<u>21/22</u>	<u>22/23</u>		<u>21/22</u>	<u>22/23</u>
Opening Deposit Account	35,599	43,603	Wages and pension	81,609	88,091
			Rent	6,110	5,941
Current Account	7,872	9,841	Fundraising	20	1,762
Petty Cash	134	156	Sundries	4,962	12,572
Opening Creditor			Equipment	1,990	2,904
Pension	(436)	-			
Wages and PAYE	(1,005)	(1,805)			
Minibus hire		(169)	Consumables and Stationery	1,401	1,357
Prepaid insurance					
Creditor for refund 21/22 fees		(311)	Training	1,374	711
Prepaid website hosting	54	(54)			
Fence donation c/forward		(1,750)			
50% Covid grant carried forward		(2,761)			
Yoga income received in advance		(155)			
Debtor - fee income	422	738			
Prepaid advert	135	-			
Opening Cash	£ 42,775	£ 47,333	Expenditure for year	£ 97,467	£ 113,336
Interest	4	18	Closing Deposit A/c	43,603	51,620
Fees	95,631	113,940	Current Account	9,841	11,568
			Petty Cash	156	479
Fundraising	1,208	7,050			
			Debtor - fee / other income	738	1,915
Donations	443	3,780	Fence donation carried forward	(1,750)	
			50% Covid grant carried forward	(2,761)	
Grants & miscellaneous	4,740	4,075	Yoga income received in advance	(155)	
			Prepaid hall rent	-	23
Other			Creditor/Prepaid website hosting	(54)	
			Creditor for refund of 21/22 fees	(311)	
			Creditor pension	(411)	(629)
			Creditor PAYE	(1,394)	(1,766)
			Creditor minibus hire	(169)	(350)
Income for year	£ 102,025	£ 128,863		£ 47,333	£ 62,860
	£ 144,800	£ 176,196		£ 144,800	£ 176,196

	<b>2021/2022</b>	<b>2022/2023</b>
Net (expenditure) / income for year to 31 March:	<u>4,559</u>	<u>15,527</u>

I have not carried out an audit, but have examined the books and records of the Ascott under Wychwood Pre School for the year ended 31 March 2023 and confirm that this Statement of Accounts is a fair summary of those records.

K J Dalton

28 October 2023

**Ascott under Wychwood Pre School**  
**Statement of Accounts 2021- 2022**

<u>Income</u>			<u>Expenditure</u>		
	<u>20/21</u>	<u>21/22</u>		<u>20/21</u>	<u>21/22</u>
Opening Deposit Account	40,379	35,599	Wages and pension	79,128	81,609
			Rent	3,890	6,110
Current Account	5,177	7,872	Fundraising	36	20
Petty Cash	164	134	Sundries	3,685	4,962
Opening Creditor			Equipment	1,458	1,990
Pension	(446)	(436)			
Wages and PAYE	(1,259)	(1,005)	Consumables and Stationery	904	1,401
Minibus hire	(135)		Training	252	1,374
Prepaid insurance	744				
Prepaid sub Wychwood	120				
Prepaid website hosting	54	54			
Prepaid Backpacks	287				
Sports Day exps advance	90				
Debtor - Furlough salary	359				
Debtor - fee income	624	422			
Prepaid advert	-	135			
Opening Cash	£ 46,157	£ 42,775	Expenditure for year	£ 89,353	£ 97,467
Interest	220		4 Closing Deposit A/c	35,599	43,603
Fees	73,486	95,631	Current Account	7,872	9,841
Fundraising	494	1,208	Petty Cash	134	156
Donations	700		Debtor - fee income	422	738
Grants & miscellaneous	11,016	4,740	Fence donation carried forward		(1,750)
Other	54		50% Covid grant carried forward	-	(2,761)
			Yoga income received in advance		(155)
			Prepaid advert Wychwood	135	-
			Creditor/Prepaid website hosting	54	(54)
			Creditor for refund of 21/22 fees	-	(311)
			Creditor pension	(436)	(411)
			Creditor PAYE	(1,005)	(1,394)
			Creditor minibus hire	-	(169)
Income for year	£ 85,970	£ 102,025		£ 42,774	£ 47,333
	£ 132,128	£ 144,800		£ 132,128	£ 144,800

Net (expenditure) / income for year to 31 March:

	2020/2021	2021/2022
	(3,383)	4,559

I have not carried out an audit, but have examined the books and records of the Ascott under Wychwood Pre School for the year ended 31 March 2022 and confirm that this Statement of Accounts is a fair summary of those records.

K J Dalton

**Ascott under Wychwood Pre School**  
**Statement of Accounts 2022- 2023**

Income			Expenditure		
	21/22	22/23		21/22	22/23
Opening Deposit Account	35,599	43,603	Wages and pension	81,609	88,091
			Rent	6,110	5,941
Current Account	7,872	9,841	Fundraising	20	1,762
Petty Cash	134	156	Sundries	4,962	12,572
Opening Creditor			Equipment	1,990	2,904
Pension	(436)	-			
Wages and PAYE	(1,005)	(1,805)	Consumables and Stationery	1,401	1,357
Minibus hire		(169)	Training	1,374	711
Prepaid insurance		(311)			
Creditor for refund 21/22 fees		(54)			
Prepaid website hosting	54	(1,750)			
Fence donation c/forward		(2,761)			
50% Covid grant carried forward		(155)			
Yoga income received in advance		738			
Debtor - fee income	422	-			
Prepaid advert	135	-			
Opening Cash	£ 42,775	£ 47,333	Expenditure for year	£ 97,467	£ 113,336
Interest	4	18	Closing Deposit A/c	43,603	51,620
Fees	95,631	113,940	Current Account	9,841	11,568
Fundraising	1,208	7,050	Petty Cash	156	479
Donations	443	3,780	Debtor - fee / other income	738	1,915
Grants & miscellaneous	4,740	4,075	Fence donation carried forward	(1,750)	
Other			50% Covid grant carried forward	(2,761)	
			Yoga income received in advance	(155)	
			Prepaid hall rent	-	23
			Creditor/Prepaid website hosting	(54)	
			Creditor for refund of 21/22 fees	(311)	
			Creditor pension	(411)	(629)
			Creditor PAYE	(1,394)	(1,766)
			Creditor minibus hire	(169)	(350)
Income for year	£ 102,025	£ 128,863		£ 47,333	£ 62,860
	£ 144,800	£ 176,196		£ 144,800	£ 176,196

Net (expenditure) / income for year to 31 March:	2021/2022	2022/2023
	4,559	15,527

I have not carried out an audit, but have examined the books and records of the Ascott under Wychwood Pre School for the year ended 31 March 2023 and confirm that this Statement of Accounts is a fair summary of those records.

K J Dalton



28 October 2023