

## **Chipping Sodbury Preschool – AGM**

Friday 21<sup>st</sup> July 2023 at 10am

At Chipping Sodbury Pre-School, Leavers Concert 2023

### **Present Committee members**

- Emma Barlow, Chair
- Mary Simmons, Treasurer
- Alice Richardson, Secretary
- Anna Williams, Committee Member
- Lucy Butt, Committee Member
- Tess Edwards, Committee Member

### **Prospective Committee members**

- Lucy Purbrick
- Katie Starkey

### **Other parents/members**

Parents and carers of preschool children, including those leaving.

*As per paragraph 8 of the constitution there are more than 30% of members present at this meeting and so the meeting was quorate.*

## **AGM**

### **Emma Barlow-Chair**

Thank you for joining us for this AGM. The committee would like to thank all the staff and parents for their hard work support over the last year.

We are a not-for-profit pre-school, so any money made goes straight to paying the staff and resources. We have had a great year of fundraising, and raised over £1,000, all of which will go towards activities and resources for the children.

- **Retirement of committee members as charity trustees**
- *Emma Barlow will be standing down as Chair.*
- *Alice Richardson will be standing down as Secretary.*
- *Lucy Butt and Tess Edwards will be standing down as committee members*

### **Voting in of Committee Members**

#### **Appointment of the committee members as charity trustees**

**The following existing committee members were reappointed**

- **MS - as Treasurer** - proposed by EB, seconded by LB
- **LP - as Chair** - proposed by EB, seconded by KS
- **AW – as Committee Member** – proposed by EB, seconded by TE

**Appointment of new members:** who are all parents of current children at the pre-school

- Lucy Purbrick - proposed by EB, seconded by KS
- **Katie Starkey** – Proposed by EB, seconded by AR

## **AOB**

Nil

**Meeting closed and leavers concert commenced:**

# CHIPPING SODBURY PRE-SCHOOL

## Reconciliation Sheet 31/08/2023

### Bank Reconciliation

Current Account Bank Statement Balance	£12,643.22
Credits not banked	£0.00
	£0.00
	<u>£12,643.22</u>

Cheques not presented -

Total

£12,643.22

Reserve Account Bank Statement Balance	£26,188.04
Petty Cash	£0.00
Pre-School Float	£0.00

Balance @ 31/08/2023 £38,831.00

### Cash Book Reconciliation

Balance @ 01/09/2022	£36,337.18
Income @ Month End	£100,901.85
	<u>£137,239.03</u>
Expenditure @ Month End	£98,408.05
Balance @ 31/08/23	<u>£38,831.00</u>

Reconciliation Checked & Agreed

Treasurer AD mman

Date 14/05/24

ChairPerson Bali



**Income & Expenditure from 01/09/2022 to 31/08/2023**

<b><u>Results</u></b> <b><u>2021/22</u></b>		<b><u>Results for</u></b> <b><u>Period</u></b>	<b><u>Budget</u></b> <b><u>2022/23</u></b>
20315	Session Fees and Retainers/sn:	18600	18000
57402	Early Years Grant	73960	67000
808	Other Grants and Funding	5767	5000
101	Milk	125	100
1168	Fundraising	1396	1000
154	Social Events, Trips Etc.	230	400
14	Bank Account Interest	242	5
256	Other Income	364	100
329	Uniform	218	300
<b>80547</b>	<b>Total Income</b>	<b>100902</b>	<b>91,905</b>
64151	Salaries/Pension	69726	65,000
8820	HMRC	6447	7,000
468	Payroll	473	475
12086	Rent	13414	11,000
1421	Insurance / Registration	1338	1,450
742	Durable equipment	1261	1,000
426	Replenishable equipment / usat	782	750
1089	Telephone, postage & stationer	2147	1,000
215	Staff training / SEN	171	1,000
0	Travel expenses / trips	0	400
697	Milk & Refreshments	875	400
819	Gifts / Presents / Social	796	500
48	Fundraising Costs	48	100
165	Uniform	681	500
137	Other	250	500
<b>91284</b>	<b>Total Expenditure</b>	<b>98409</b>	<b>91,075</b>
<b><u>-10737</u></b>	<b>Overall Surplus / Deficit for period</b>	<b><u>2493</u></b>	

**balance @ 01/09/2022**

Cash  
Bank Current A/c 5,391  
Bank Reserve A/c 30,946

**balance @ 31/08/2023**

Cash  
Bank Current A/c 12,643  
Bank Reserve A/c 26,188

Certified as true and correct

*E. G. H.*

Date 14/05/2024

Treasurer *A. M. M.*

Chairperson *B. G.*