

## **Chipping Sodbury Preschool - AGM**

**Date:** 21 July 2022 at 10am

At Chipping Sodbury Pre School , School Leavers Concert 2022

### **Present:**

#### **Committee members**

- Natalie Wargent, Chair (NW)
- Mary Simmons, Treasurer (MS)
- Vicky Bacon, Committee Member (VB)
- Emma Barlow, Committee Member (EB)
- Jen Royds, Committee Member (JR)

#### **Prospective Committee members**

- Tessa Edwards
- Alice Richardson
- Anna Edwards
- Lucy Butt

#### **Other parents/members**

Parents and carers of pre school children, including those leaving.

*As per paragraph 8 of the constitution there are more than 30% of members present at this meeting and so the meeting was quorate.*

## **AGM**

### **NW:**

- **Thanks to parents, children and staff**

Thanks for joining us for this AGM. The last few years have been very difficult especially as a result of COVID-19. Both as a parent and as a member of the pre-school committee, want to extend our thanks to the staff - the success of the preschool is largely due to their hardwork, expertise and commitment to the children.

- **Presentation of accounts**

The pre-school is a not for profit pre-school so any money made goes straight to paying the staff and resources. We try and raise £1,000

through fundraising each year which goes to funding activities for the children such as Jazzy Jamboree and football and tennis sessions as examples.

- **Retirement of committee members as charity trustees**
- *NW will be standing down as Chair.*
- *HP will be standing down as Treasurer.*
- *VB and JR will be standing down as committee members*

### **Voting in of Committee Members**

**Appointment of the committee members as charity trustees**  
**The following existing committee members were reappointed**

- **MS - as Treasurer** - proposed by VB, seconded by EB
- **EB - as Chair** - proposed by NW, seconded by JR

**Appointment of new members:** who are all parents of current children at the pre-school

- **Alice Richardson (AR) as Secretary** - proposed by Jessica (Korby), seconded by Hannah Bertroni
- Tess Edwards (TE) - proposed by Alice Weller seconded by EB
- Anna Edwards (AE) - proposed by NW seconded by Hannah Harper
- Lucy Butt (LB) - proposed by AE seconded by AR

NW agreed to be temporarily seconded back to the Committee to assist with the handover arrangements to the new Chair and committee members

### **AOB**

Nil

**Meeting closed and leavers concert commenced:**

# Income & Expenditure from 01/09/2021 to 31/08/2022

## Results 2020/21

## Results for Period

## Budget 2021/22

18043	Session Fees and Retainers/sn:	20315	18000
68795	Early Years Grant	57402	67000
19038	Other Grants and Funding	808	5000
87	Milk	101	100
1132	Fundraising	1168	1000
189	Social Events, Trips Etc.	154	400
3	Bank Account Interest	14	5
66	Other Income	256	100
289	Uniform	329	300

<b>107642</b>	<b>Total Income</b>	<b>80547</b>	<b>91,905</b>
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65107	Salaries/Pension	64151	65,000
4576	HMRC	8820	7,000
471	Payroll	468	475
11103	Rent	12086	11,000
1463	Insurance / Registration	1421	1,450
2821	Durable equipment	742	1,000
782	Replenishable equipment / usat	426	750
1835	Telephone, postage & stationer.	1089	1,000
920	Staff training / SEN	215	1,000
0	Travel expenses / trips	0	400
618	Milk & Refreshments	697	400
797	Gifts / Presents / Social	819	500
26	Fundraising Costs	48	100
540	Uniform	165	500
966	Other	137	500

<b>92025</b>	<b>Total Expenditure</b>	<b>91284</b>	<b>91,075</b>
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15617

**Overall Surplus / Deficit for period** -10737

### **balance @ 01/09/2021**

Cash	
Bank Current A/c	16,144
Bank Reserve A/c	30,932

### **balance @ 31/08/2022**

Cash	
Bank Current A/c	5,391
Bank Reserve A/c	30,946

Certified as true and correct

Date 20/6/2023

Treasurer [Signature]



# CHIPPING SODBURY PRE-SCHOOL

## Reconciliation Sheet 31/08/2022

### Bank Reconciliation

Current Account Bank Statement Balance	£5,390.97
Credits not banked	£0.00
	£0.00
	<u>£5,390.97</u>

Cheques not presented -

Total

£5,390.97

Reserve Account Bank Statement Balance	£30,946.21
Petty Cash	£0.00
Pre-School Float	£0.00

**Balance @ 31/08/2022**

£36,337.18

### Cash Book Reconciliation

Balance @ 01/09/2021 £47,075.34

Income @ Month End **£80,545.84**

£127,621.18

Expenditure @ Month End **£91,283.93**

**Balance @ 31/08/2022**

£36,337.25

Reconciliation Checked & Agreed

Treasurer.....

Date.....



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## **Results for** **Period**

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