

# CHIPPING SODBURY PRE-SCHOOL

England & Wales · Charity number 1036849

## Details

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**Other names** CHIPPING SODBURY PRE SCHOOL PLAYGROUP

**Status** Registered

**Legal form** Other

**Registered** 1994-04-22

**Register** [View on the Charity Commission register](#)

## Contact

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**Address** Chipping Sodbury Pre-School  
The Ridings  
St. Johns Way  
Chipping Sodbury  
Bristol  
BS37 6PQ

**Phone** 01454327328

**Email** [chippingsodburypreschool@btinternet.com](mailto:chippingsodburypreschool@btinternet.com)

**Website** [www.chippingsodburypreschool.co.uk](http://www.chippingsodburypreschool.co.uk)

## Activities

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**Objects:** THE AIMS OF THE PRE-SCHOOL ARE TO ENHANCE THE DEVELOPMENT AND EDUCATION OF CHILDREN PRIMARILY UNDER STATUTORY SCHOOL AGE BY ENCOURAGING PARENTS TO UNDERSTAND AND PROVIDE FOR THE NEEDS OF THEIR CHILDREN THROUGH COMMUNITY GROUPS AND BY:(A) OFFERING APPROPRIATE PLAY, EDUCATION AND CARE FACILITIES, FAMILY LEARNING AND EXTENDED HOURS GROUPS, TOGETHER WITH THE RIGHT OF PARENTS TO TAKE RESPONSIBILITY FOR AND TO BECOME INVOLVED IN THE ACTIVITIES OF SUCH GROUPS, ENSURING THAT SUCH GROUPS OFFER OPPORTUNITIES FOR ALL CHILDREN WHATEVER THEIR RACE, CULTURE, RELIGION, MEANS OR ABILITY;(B) ENCOURAGING THE STUDY OF THE NEEDS OF SUCH CHILDREN AND THEIR FAMILIES AND PROMOTING PUBLIC INTEREST IN AND RECOGNITION OF SUCH NEEDS IN THE LOCAL AREAS;(C) INSTIGATING AND ADHERING TO AND FURTHERING THE AIMS AND OBJECTS OF THE PRE-SCHOOL LEARNING ALLIANCE.

**Activities:** Chipping Sodbury Pre-School is a community based, voluntary managed group. We aim to offer and provide quality childcare for children aged 2 years to 4 years in a safe, secure and stimulating environment which is warm and friendly. We work within the early years foundation stage framework which ensures equality of opportunity for all children and families.

## Classification

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- **How:** Provides Services
- **What:** Education/training
- **Who:** Children/young People

## Geography

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- Bristol City
- South Gloucestershire

## Finances

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Period end	Income	Expenditure	Assets	Employees
2025-08-31	£118,706	£103,877	-	-
2024-08-31	£144,551	£99,566	-	-
2023-08-31	£100,902	£98,408	-	-
2022-08-31	£80,546	£91,284	-	-
2021-08-31	£107,642	£92,026	-	-
2020-08-31	£87,270	£93,774	-	-

## Trustees

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Name	Role	Appointed
<b>Emma Barlow</b>	Chair	2022-07-21
Alice Richardson		2022-07-21
Anna Edwards		2022-07-21
Lucy Butt		2022-07-21
MARY SIMMONS		2016-08-22
Tess Edwards		2022-07-21

**CHIPPING SODBURY PRE-SCHOOL**

England & Wales - Charity number 1036849

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# Accounts

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## **Chipping Sodbury Preschool AGM**

**Friday 18<sup>th</sup> July 2025**

Thank you to everyone for their support over the last year, we have had a very successful year.

As we are a charity, we are required to hold an AGM to vote in the committee members for the next school year.

Two votes are needed for each member:

Gemma Curthoys – Abi Baines/Lucy Purbrick

Caroline Wilkinson – Emma Beesley/Gemma Curthoys

Abi Baines – Caroline Wilkinson/Zoe Ireland

Hannah Miles – Jessica Smith/Lucy Purbrick

Jodie Liddington – Gemma Curthoys/ Caroline Wilkinson

Thank you to Lucy for all her hard work as she steps down as chair.

**CHIPPING SODBURY PRE-SCHOOL**

**Reconciliation Sheet 31/08/2025**

**Bank Reconciliation**

Current Account Bank Statement Balance	£17,527.36
Credits not banked	£0.00
	£0.00
	<u>£17,527.36</u>

Cheques not presented -

Total

£17,527.36

Reserve Account Bank Statement Balance	£81,114.51
Petty Cash	£0.00
Pre-School Float	£0.00

**Balance @ 31/08/2025** £98,641.87

**Cash Book Reconciliation**

Balance @ 01/09/2024 £83,815.79


Income @ Month End £118,706.23

£202,522.02

Expenditure @ Month End £103,877.96

**Balance @ 31/08/2025** £98,644.06

Reconciliation Checked & Agreed

Treasurer 

Date: 28/05/26

**Income & Expenditure from 01/09/2024 to 31/08/2025**

<u>Results 2023/24</u>		<u>Results for Period</u>	<u>Budget 2024/25</u>
30949	Session Fees and Retainers/sn:	23986	20000
106033	Early Years Grant	86475	90000
3800	Other Grants and Funding	5417	5000
170	Milk	91	200
980	Fundraising	704	1000
384	Social Events, Trips Etc.	372	400
532	Bank Account Interest	789	500
1549	Other Income	223	100
154	Uniform	689	300
<b>144551</b>	<b>Total Income</b>	<b>116706</b>	<b>117,500</b>
76842	Salaries/Pension	74792	80,000
552	HMRC	6973	7,000
482	Payroll	477	500
12966	Rent	12406	13,000
1532	Insurance / Registration	1399	1,500
681	Durable equipment	1202	1,000
894	Replenishable equipment / usat	1239	800
1502	Telephone, postage & stationer,	1662	1,500
409	Staff training / SEN	204	1,000
0	Travel expenses / trips	0	0
1048	Milk & Refreshments	1029	1,200
1180	Gifts / Presents / Social	1371	1,000
57	Fundraising Costs	15	100
241	Uniform	440	500
1158	Other	669	500
<b>99566</b>	<b>Total Expenditure</b>	<b>103877</b>	<b>109,600</b>
<u>44985</u>	<b>Overall Surplus / Deficit for period</b>	<u>14829</u>	

**balance @ 01/09/2024**

Cash  
Bank Current A/c 33,095  
Bank Reserve A/c 50,720

**balance @ 31/08/2025**

Cash  
Bank Current A/c 17,527  
Bank Reserve A/c 81,115

Certified as true and correct

Date... 28/5/26

*[Signature]*



**CHIPPING SODBURY PRE-SCHOOL**

England & Wales - Charity number 1036849

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# Accounts

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## **Chipping Sodbury Preschool AGM**

**Friday 19<sup>th</sup> July 2024**

Thank you to everyone for their support over the last year, we have had a very successful year.

As we are a charity, we are required to hold an AGM to vote in the committee members for the next school year.

Two votes are needed for each member:

Lucy Purbrick – Caroline Wilkinson/Emma Barlow

Anna Williams – Emma Barlow/Holly Woodruff

Caroline Wilkinson – Katie Matthews/Abi Baines

Abi Baines – Caroline Wilkinson/Gemma Curthoys

Gemma Curthoys – Chloe Hamlin/Lucy Purbrick

Mary Simmons (staff/committee liaison) – Lucy Purbrick/Abi Baines

Thank you to Emma for all her hard work as she leaves us now her youngest is off to primary school.

**Income & Expenditure from 01/09/2023 to 31/08/2024**

<u>Results</u> <u>2022/23</u>		<u>Results for</u> <u>Period</u>	<u>Budget</u> <u>2023/24</u>
18600	Session Fees and Retainers/sn:	30949	19000
73960	Early Years Grant	106033	74000
5767	Other Grants and Funding	3800	5000
125	Milk	170	100
1396	Fundraising	980	1000
230	Social Events, Trips Etc.	384	400
242	Bank Account Interest	532	250
364	Other Income	1549	100
218	Uniform	154	300
<b>100902</b>	<b>Total Income</b>	<b>144551</b>	<b>100,150</b>
69726	Salaries/Pension	76842	70,000
6447	HMRC	552	7,000
473	Payroll	482	475
13414	Rent	12988	13,000
1338	Insurance / Registration	1532	1,450
1261	Durable equipment	681	1,000
782	Replenishable equipment / usat	894	800
2147	Telephone, postage & stationer	1502	1,500
171	Staff training / SEN	409	1,000
0	Travel expenses / trips	0	400
875	Milk & Refreshments	1048	900
796	Gifts / Presents / Social	1180	500
48	Fundraising Costs	57	100
681	Uniform	241	500
250	Other	1158	500
		*fees paid refunded	
<b>98409</b>	<b>Total Expenditure</b>	<b>99566</b>	<b>99,125</b>
<u>2493</u>	<b>Overall Surplus / Deficit for period</b>	<u>44,985</u>	

**balance @ 01/09/2023**

Cash  
Bank Current A/c 12,643  
Bank Reserve A/c 26,188

**balance @ 31/08/2024**

Cash  
Bank Current A/c 33,095  
Bank Reserve A/c 50,720

Certified as true and correct *E. Fin*

Date... 26/05/2025

Treasurer... *Dimmons*

Chairperson... *L. Purbrick*

\* £13910 received for next school year 24/25  
\* hmrc payments covered by MAT fee, salaries higher due to MAT leave

# CHIPPING SODBURY PRE-SCHOOL

## Reconciliation Sheet 31/08/2024

### Bank Reconciliation

Current Account Bank Statement Balance	£33,095.42
Credits not banked	£0.00
	£0.00
	<u>£33,095.42</u>

Cheques not presented -

Total

£33,095.42

Reserve Account Bank Statement Balance	£50,720.37
Petty Cash	£0.00
Pre-School Float	£0.00

£24,000  
transferred 26/03

**Balance @ 31/08/2024**

£83,815.79

### Cash Book Reconciliation

Balance @ 01/09/2023	£38,831.26
Income @ Month End	£144,551.39
	<u>£183,382.65</u>

Expenditure @ Month End

£99,566.39

**Balance @ 31/08/2024**

£83,816.26

Reconciliation Checked & Agreed

Treasurer... Simmons

Date... 26/05/25

ChairPerson... Lucy Poibrick

**CHIPPING SODBURY PRE-SCHOOL**

England & Wales - Charity number 1036849

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# Accounts

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## **Chipping Sodbury Preschool – AGM**

Friday 21<sup>st</sup> July 2023 at 10am

At Chipping Sodbury Pre-School, Leavers Concert 2023

### **Present Committee members**

- Emma Barlow, Chair
- Mary Simmons, Treasurer
- Alice Richardson, Secretary
- Anna Williams, Committee Member
- Lucy Butt, Committee Member
- Tess Edwards, Committee Member

### **Prospective Committee members**

- Lucy Purbrick
- Katie Starkey

### **Other parents/members**

Parents and carers of preschool children, including those leaving.

*As per paragraph 8 of the constitution there are more than 30% of members present at this meeting and so the meeting was quorate.*

## **AGM**

### **Emma Barlow-Chair**

Thank you for joining us for this AGM. The committee would like to thank all the staff and parents for their hard work support over the last year.

We are a not-for-profit pre-school, so any money made goes straight to paying the staff and resources. We have had a great year of fundraising, and raised over £1,000, all of which will go towards activities and resources for the children.

- ***Retirement of committee members as charity trustees***
- *Emma Barlow will be standing down as Chair.*
- *Alice Richardson will be standing down as Secretary.*
- *Lucy Butt and Tess Edwards will be standing down as committee members*

### **Voting in of Committee Members**

#### **Appointment of the committee members as charity trustees**

##### **The following existing committee members were reappointed**

- **MS - as Treasurer** - proposed by EB, seconded by LB
- **LP - as Chair** - proposed by EB, seconded by KS
- **AW – as Committee Member** – proposed by EB, seconded by TE

##### **Appointment of new members:** who are all parents of current children at the pre-school

- Lucy Purbrick - proposed by EB, seconded by KS
- **Katie Starkey** – Proposed by EB, seconded by AR

## **AOB**

Nil

**Meeting closed and leavers concert commenced:**

**CHIPPING SODBURY PRE-SCHOOL**

**Reconciliation Sheet 31/08/2023**

**Bank Reconciliation**

Current Account Bank Statement Balance	£12,643.22
Credits not banked	£0.00
	£0.00
	<u>£12,643.22</u>

Cheques not presented -

Total

£12,643.22

Reserve Account Bank Statement Balance	£26,188.04
Petty Cash	£0.00
Pre-School Float	£0.00

**Balance @ 31/08/2023** £38,831.00

**Cash Book Reconciliation**

Balance @ 01/09/2022 £36,337.18

Income @ Month End £100,901.85

£137,239.03

Expenditure @ Month End £98,408.05

**Balance @ 31/08/23** £38,831.00

Reconciliation Checked & Agreed

Treasurer AD Mann .....

Date 14/05/24 .....

ChairPerson BAL .....

**Income & Expenditure from 01/09/2022 to 31/08/2023**

**Results  
2021/22**

**Results for  
Period**

**Budget  
2022/23**

20315	Session Fees and Retainers/sn:	18600	18000
57402	Early Years Grant	73960	67000
808	Other Grants and Funding	5767	5000
101	Milk	125	100
1168	Fundraising	1396	1000
154	Social Events, Trips Etc.	230	400
14	Bank Account Interest	242	5
256	Other Income	364	100
329	Uniform	218	300
<b>80547</b>	<b>Total Income</b>	<b>100902</b>	<b>91,905</b>
64151	Salaries/Pension	69726	65,000
8820	HMRC	6447	7,000
468	Payroll	473	475
12086	Rent	13414	11,000
1421	Insurance / Registration	1338	1,450
742	Durable equipment	1261	1,000
426	Replenishable equipment / usat	782	750
1089	Telephone, postage & stationer	2147	1,000
215	Staff training / SEN	171	1,000
0	Travel expenses / trips	0	400
697	Milk & Refreshments	875	400
819	Gifts / Presents / Social	796	500
48	Fundraising Costs	48	100
165	Uniform	681	500
137	Other	250	500
<b>91284</b>	<b>Total Expenditure</b>	<b>98409</b>	<b>91,075</b>
<u>-10737</u>	<b>Overall Surplus / Deficit for period</b>	<u>2493</u>	

**balance @ 01/09/2022**

Cash  
Bank Current A/c 5,391  
Bank Reserve A/c 30,946

**balance @ 31/08/2023**

Cash  
Bank Current A/c 12,643  
Bank Reserve A/c 26,188

Certified as true and correct

*E. Ginn*

Date... 14/05/2024 .....

Treasurer... *A. M. Mans* .....

Chairperson... *B. Ginn* .....

**CHIPPING SODBURY PRE-SCHOOL**

England & Wales - Charity number 1036849

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# Accounts

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## **Chipping Sodbury Preschool - AGM**

**Date:** 21 July 2022 at 10am

At Chipping Sodbury Pre School , School Leavers Concert 2022

### **Present:**

#### **Committee members**

- Natalie Wargent, Chair (NW)
- Mary Simmons, Treasurer (MS)
- Vicky Bacon, Committee Member (VB)
- Emma Barlow, Committee Member (EB)
- Jen Royds, Committee Member (JR)

#### **Prospective Committee members**

- Tessa Edwards
- Alice Richardson
- Anna Edwards
- Lucy Butt

#### **Other parents/members**

Parents and carers of pre school children, including those leaving.

*As per paragraph 8 of the constitution there are more than 30% of members present at this meeting and so the meeting was quorate.*

## **AGM**

### **NW:**

- **Thanks to parents, children and staff**

Thanks for joining us for this AGM. The last few years have been very difficult especially as a result of COVID-19. Both as a parent and as a member of the pre-school committee, want to extend our thanks to the staff - the success of the preschool is largely due to their hardwork, expertise and commitment to the children.

- **Presentation of accounts**

The pre-school is a not for profit pre-school so any money made goes straight to paying the staff and resources. We try and raise £1,000

through fundraising each year which goes to funding activities for the children such as Jazzy Jamboree and football and tennis sessions as examples.

- **Retirement of committee members as charity trustees**
- *NW will be standing down as Chair.*
- *HP will be standing down as Treasurer.*
- *VB and JR will be standing down as committee members*

### **Voting in of Committee Members**

#### **Appointment of the committee members as charity trustees**

#### **The following existing committee members were reappointed**

- **MS - as Treasurer** - proposed by VB, seconded by EB
- **EB - as Chair** - proposed by NW, seconded by JR

#### **Appointment of new members: who are all parents of current children at the pre-school**

- **Alice Richardson (AR) as Secretary** - proposed by Jessica (Korby), seconded by Hannah Bertroni
- Tess Edwards (TE) - proposed by Alice Weller seconded by EB
- Anna Edwards (AE) - proposed by NW seconded by Hannah Harper
- Lucy Butt (LB) - proposed by AE seconded by AR

NW agreed to be temporarily seconded back to the Committee to assist with the handover arrangements to the new Chair and committee members

#### **AOB**

Nil

**Meeting closed and leavers concert commenced:**



# CHIPPING SODBURY PRE-SCHOOL

## Reconciliation Sheet 31/08/2022

### Bank Reconciliation

Current Account Bank Statement Balance	£5,390.97
Credits not banked	£0.00
	£0.00
	<u>£5,390.97</u>

Cheques not presented -

Total

£5,390.97

Reserve Account Bank Statement Balance	£30,946.21
Petty Cash	£0.00
Pre-School Float	£0.00
<b>Balance @ 31/08/2022</b>	<u><b>£36,337.18</b></u>

### Cash Book Reconciliation

Balance @ 01/09/2021	£47,075.34
Income @ Month End	£80,545.84
	<u>£127,621.18</u>
Expenditure @ Month End	£91,283.93
<b>Balance @ 31/08/2022</b>	<u><b>£36,337.25</b></u>

Reconciliation Checked & Agreed

Treasurer.....*ASIMMONS*.....

Date.....



# CHIPPING SODBURY PRE-SCHOOL

## Reconciliation Sheet 31/08/2022

### Bank Reconciliation

Current Account Bank Statement Balance	£5,390.97
Credits not banked	£0.00
	£0.00
	<u>£5,390.97</u>

Cheques not presented -

Total

£5,390.97

Reserve Account Bank Statement Balance	£30,946.21
Petty Cash	£0.00
Pre-School Float	£0.00
<b>Balance @ 31/08/2022</b>	<u><b>£36,337.18</b></u>

### Cash Book Reconciliation

Balance @ 01/09/2021	£47,075.34
Income @ Month End	£80,545.84
	<u>£127,621.18</u>
Expenditure @ Month End	£91,283.93
<b>Balance @ 31/08/2022</b>	<u><b>£36,337.25</b></u>

Reconciliation Checked & Agreed

Treasurer.....*Simmons*.....

Date.....

**CHIPPING SODBURY PRE-SCHOOL**

England & Wales - Charity number 1036849

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# Accounts

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# CHIPPING SODBURY PRE-SCHOOL

## Reconciliation Sheet 31/08/2021

### Bank Reconciliation

Current Account Bank Statement Balance	£16,143.58
Credits not banked	£0.00
	£0.00
	<u>£16,143.58</u>

Cheques not presented -

Total

£16,143.58

Reserve Account Bank Statement Balance	£30,931.76
£6586.61 Transferred for maternity pay	
Petty Cash	£0.00
Pre-School Float	£0.00
Balance @ 31/08/2021	<u>£47,075.34</u>

### Cash Book Reconciliation

Balance @ 01/09/2020	£31,460.40
Income @ Month End	£107,641.36
	<u>£139,101.76</u>
Expenditure @ Month End	£92,025.79
Balance @ 31/08/2021	<u>£47,075.97</u>

Reconciliation Checked & Agreed

Treasurer.....*FAIMMON*.....

Date.....

ChairPerson.....*[Signature]*.....

**Income & Expenditure from 01/09/2020 to 31/08/2021**

<u>Results</u> <u>2019/20</u>		<u>Results for</u> <u>Period</u>	<u>Budget</u> <u>2020/21</u>
12,994	Session Fees and Retainers/snack	18043	18000
59,189	Early Years Grant	68795	65000
13,086	Other Grants and Funding	19038	3000
74	Milk	87	100
1,139	Fundraising	1132	700
152	Social Events, Trips Etc.	189	400
37	Bank Account Interest	3	5
424	Other Income	66	100
175	Uniform	289	300
<b>87,270</b>	<b>Total Income</b>	<b>107,642</b>	<b>87,605</b>

65,873	Salaries/Pension	65107	60,000
10,796	HMRC	4576	7,500
466	Payroll	471	500
9,074	Rent	11103	11,000
1,484	Insurance / Registration	1463	1,500
2,512	Durable equipment	2821	1,200
552	Replenishable equipment / usables	782	1,000
875	Telephone, postage & stationery	1835	1,000
206	Staff training / SEN	920	1,000
0	Travel expenses / trips	0	400
354	Milk & Refreshments	618	400
635	Gifts / Presents / Social	797	500
41	Fundraising Costs	26	100
269	Uniform	540	500
637	Other	967	500
<b>93,774</b>	<b>Total Expenditure</b>	<b>92,026</b>	<b>87,100</b>

**-6,504**

**Overall Surplus / Deficit for period**

**15,616**

**balance @ 01/09/2020**

Cash	
Bank Current A/c	7,118
Bank Reserve A/c	24,342
	<u><b>31,460</b></u>

**balance @ 31/08/2021**

Cash	
Bank Current A/c	16,144
Bank Reserve A/c	30,932
	<u><b>47,076</b></u>

Certified as true and reasonable

*C. J. J. J.*

Date... *18/15/2022* .....

Treasurer..... *[Signature]* .....

Chairperson..... *[Signature]* .....

## Committee Report and Notice of AGM

Chipping Sodbury Preschool's AGM is scheduled for Thursday 21<sup>st</sup> July 2022 at 9.30am.

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The pre-school is a not-for-profit preschool, so all funds go towards the general running of our setting as well as resources and activities for the children. We try and raise approximately £1,000 through fundraising each year which goes to funding activities for the children, for example Jazzy Jamboree.

With the settings manager off on maternity leave, we have claimed SMP which is why our income is higher than usual this year. However, considering the challenges we have continued to face with the ongoing pandemic, we have had a very successful year. Thanks to all of the support of our families attending setting, we have still managed to run a variety of successful fundraising events.

With the easing of Covid-19 restrictions, we have managed to resume normal practice, whilst maintaining some of the additional cleaning measures.

Overall, we have had a successful year, despite numerous challenges.

Chipping Sodbury Preschool Committee

**CHIPPING SODBURY PRE-SCHOOL**

England & Wales - Charity number 1036849

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# Accounts

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## **Chipping Sodbury Preschool – AGM**

**Date:** Wednesday 9<sup>th</sup> December 2020 at 1100

**Present:** Natalie Wargent, Chair (NW)

Mary Simmons, Treasurer (MS)

Helen Pearce, Secretary (HP)

Vicky Bacon, Committee Member (VB)

Helen Bruchini (HB)

Luke Miller (LM)

Emma Barlow (EB)

Jen Royds (JR)

Abi Howells (AB)

### **AGM**

#### **Introductions**

**NW:** Thanks for joining us for this AGM via zoom today. Due to the current situation with COVID-19 we are unable to hold our usual Christmas Concert at the Pre-school when the AGM would normally take place so are having to conduct it via zoom this year. The committee members will just do a short introduction so you know who we are.

**MS:** I'm Mary and have been on the committee for a number of years now as all 3 of my children have attended the pre-school, the last of which left to start school at the end of last year. I am the treasurer for the pre-school.

**VB:** I'm Vicky and am a member of the committee. My son attended the pre-school until leaving for school at the end of last year and my daughter now attends the pre-school.

**NW:** I'm Natalie and I'm the chair of the committee. My daughter also left for school last year after attending the pre-school and my son now also attends.

**HP:** I'm Helen and I'm the Secretary for the pre-school. My son attended the pre-school and is now in year 1 at school. My younger son currently attends the pre-school and will be leaving to start school at the end of this school year.

**EB:** I'm Emma and I'm going to be joining the committee today. My son currently attends the pre-school and my daughter will be joining shortly after he starts school next year.

**NW:** I wasn't aware when my daughter first started at the pre-school that it's a committee led, non-profit pre-school and a charity. We are always looking for people who may wish to join the committee or help with fundraising. Should you be interested please let us know. I'm now going to ask Mary to provide some financial information in relation to the pre-school accounts.

### **Accounts**

**MS:** The pre-school is a not for profit pre-school so any money made goes straight to paying the staff. We try and raise £1,000 through fundraising each year which goes to funding activities for the children such as Jazzy Jamboree and football and tennis sessions as examples.

Part of my role as treasurer is dealing with HMRC. This year we have had to apply for some money through the furlough scheme to cover some staff pay but luckily, we still got our early years funding which was hugely beneficial for us. We also covered maternity leave pay for the Pre-school Manager, Lauren during the year. I'm pleased to say we came out of the closure due to COVID-19 in the black.

**NW:** The committee actually held our first meeting in relation to COVID-19 in the George Pub, none of us knowing quite what was going to happen or if the pre-school would be ok financially. I think you'll agree the staff at the pre-school have been amazing throughout, as have the children, as they have been incredibly resilient in what has been very unsettling times.

### **Voting in of Committee Members**

**NW:** We are now required to vote in both the current and new members of the pre-school committee.

*The voting was as follows:*

Helen Bruchini voted in **Mary Simmons** as **Treasurer**. The second vote was made by Emma Barlow.

Jen Royds voted in **Natalie Wargent** as **Chair**. The second vote was made by Helen Pearce.

Natalie Wargent voted in **Vicky Bacon** as **Committee Member**. The second vote was made by Abi Howells.

Luke Miller voted in **Helen Pearce** as **Secretary**. The second vote was made by Natalie Wargent.

Helen Pearce voted in **Emma Barlow** as **Committee Member**. The second vote was made by Helen Bruchini.

## **Constitution**

***As per paragraph 8 of the constitution there are 30% of members present at this zoom meeting. The names of these members are as follows:***

***Mary Simmons***

***Helen Bruchini***

***Luke Miller***

***Abi Howells***

***Emma Barlow***

***Jen Royds***

**NW:** Thank you everyone for voting. We move on now to the constitution. As previously mentioned the pre-school is a committee led pre-school, however we would like to move to working as a constitution. This will mean we don't require as many volunteers to be on the committee, with just 3 required as opposed to the current 5, as it can sometimes be a struggle to get people on board. Can I ask if anyone has any objections to becoming a constitution?

***There were no objections from any attendees.***

**NW:** Thank you all so much for attending today's zoom AGM, we really do appreciate it. I think you'll all join me in thanking the staff for the amazing job they do at the pre-school.

**NW:** Does anyone have anything else they'd like to add?

**JR:** I'd just like to say a big thank you to you all and the staff. I know so much must go on behind the scenes that we don't know about it. My girls only started at the pre-school just after lockdown but they love it. You all amazing. I hope I can meet more of you in person soon.

**NW:** Thank you, that's very kind of you to say.

**NW:** Thanks again everyone for attending.

**Meeting closed: 1120.**

**CHIPPING SODBURY PRE-SCHOOL**

**Reconciliation Sheet 31/08/2020**

**Bank Reconciliation**

Current Account Bank Statement Balance	£7,118.03
Credits not banked	£0.00
	£0.00
	<u>£7,118.03</u>

Cheques not presented -

Total

£7,118.03

Reserve Account Bank Statement Balance	£24,342.37
Petty Cash	£0.00
Pre-School Float	£0.00
Balance @ 31/08/2020	<u>£31,460.40</u>

**Cash Book Reconciliation**

Balance @ 01/09/2019	£37,964
Income @ Month End	£87,270
	<u>£125,234</u>
Expenditure @ Month End	£93,774
Balance @ 31/08/2020	<u>£31,460</u>

Reconciliation Checked & Agreed

Treasurer: *[Signature]* Date: 17/5/2021  
 Chairperson: *[Signature]* 25-5-2021

**Income & Expenditure from 01/09/2019 to 31/08/2020**

<u>Results</u> 2018/19		<u>Results for</u> Period	<u>Budget</u> 2019/20
18,005	Session Fees and Retainers/snack	12,994	18000
80,261	Early Years Grant	59,189	65000
8,155	Other Grants and Funding	13,086	3000
127	Milk	74	100
906	Fundraising	1,139	700
605	Social Events, Trips Etc.	152	400
27	Bank Account Interest	37	5
176	Other Income	424	100
337	Uniform	175	300
<b>108,599</b>	<b>Total Income</b>	<b>87,270</b>	<b>87,605</b>
60,304	Salaries/Pension	65,873	60,000
7,245	HMRC	10,796	7,500
452	Payroll	466	500
10,764	Rent	9,074	11,000
1,260	Insurance / Registration	1,484	1,500
3,760	Durable equipment	2,512	1,200
664	Replenishable equipment / usables	552	1,000
860	Telephone, postage & stationery	875	1,000
1,507	Staff training / SEN	206	1,000
585	Travel expenses / trips	0	400
697	Milk & Refreshments	354	400
777	Gifts / Presents / Social	635	500
92	Fundraising Costs	41	100
644	Uniform	269	500
975	Other	637	500
117	EYPP	0	
<b>90,703</b>	<b>Total Expenditure</b>	<b>93,774</b>	<b>87,100</b>
<b>17,896</b>	<b>Overall Surplus / Deficit for period</b>	<b>-6,504</b>	<b>505</b>
<b>balance @ 01/09/2019</b>			
	Cash		
	Bank Current A/c	13,659	
	Bank Reserve A/c	24,305	
		<u>37,964</u>	
<b>balance @ 31/08/2020</b>			
	Cash		
	Bank Current A/c	7,118	
	Bank Reserve A/c	24,342	
		<u>31,460</u>	

Certified as true and correct *[Signature]* Date: 17/5/2021  
 Treasurer: *[Signature]*  
 Chairperson: *[Signature]* 25-5-21

**CHIPPING SODBURY PRE-SCHOOL**

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Treasurer: *[Signature]* Date: *17/5/2021*  
 Chair/Person: *[Signature]* Date: *25-5-2021*

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Certified as true and correct *[Signature]* Date: *17/5/2021*  
 Treasurer: *[Signature]*  
 Chairperson: *[Signature]* Date: *25-5-21*