

# 1ST WYMONDHAM SCOUT GROUP

England & Wales - Charity number 1036717

## Details

---

**Status** Registered

**Legal form** Other

**Registered** 1994-04-20

**Register** [View on the Charity Commission register](#)

## Contact

---

**Address** 1st Wymondham Scout & Guide Headqua  
Kimberley Street  
Wymondham  
NR18 0NU

**Phone** 07866 382656

**Email** [hq@norfolkscouts.org.uk](mailto:hq@norfolkscouts.org.uk)

## Activities

---

**Objects:** TO PROMOTE THE DEVELOPMENT OF YOUNG PEOPLE IN ACHIEVING THEIR FULL PHYSICAL, INTELLECTUAL, SOCIAL AND SPIRITUAL POTENTIALS, AS INDIVIDUALS, AS RESPONSIBLE CITIZENS AND AS MEMBERS OF THEIR LOCAL, NATIONAL AND INTERNATIONAL COMMUNITIES.

**Activities:** Activities provided for young people including camping, survival skills, craft activities, shared events with other groups, cooking, first aid and many other activities.

## Classification

---

- **How:** Provides Buildings/facilities/open Space
- **What:** Education/training, Amateur Sport
- **Who:** Children/young People

## Geography

---

- Norfolk

## Finances

Period end	Income	Expenditure	Assets	Employees
2025-03-31	£27,594	£28,925	-	-
2024-03-31	£32,713	£32,831	-	-
2023-03-31	£28,914	£31,301	-	-
2022-03-31	£18,487	£22,573	-	-
2021-03-31	£20,876	£17,095	-	-

## Trustees

Name	Role	Appointed
daniel newman		2026-02-14
douglas purves		2026-02-14
suzanne carter		2026-02-14

**1ST WYMONDHAM SCOUT GROUP**

England & Wales - Charity number 1036717

---

# Accounts

---

**1<sup>st</sup> WYMONDHAM SCOUT GROUP**

**CHARITY NUMBER: 1036717**

**ACCOUNTS**

**FOR THE YEAR ENDED 31 MARCH 2025**

## **1<sup>st</sup> WYMONDHAM SCOUT GROUP**

<b>Contents</b>	<b>Page</b>
Independent Examiner's Report	1-2
Receipts and Payments Account	3 – 4
Statement of assets and liabilities	5
Trustees' Annual Report	6 - 11



Section A

Independent Examiner's Report

Report to the trustees	1 <sup>ST</sup> WYMONDHAM SCOUT GROUP		
On accounts for the year ended	31 MARCH 2025	Charity no (if any)	1036717
	Set out on pages 3 - 11		

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31/03/2024.

Responsibilities and basis of report

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination (other than that disclosed below) which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed: Lewis Cooper Date: 4/9/2025

Name: LEWIS COOPER

Relevant professional qualification(s) or body (if any): FCA BFP

Address: 3 MELTON ROAD  
WYMONDHAM, NORFOLK  
NR18 0DA

**Section B**

**Disclosure**

Only complete if the examiner needs to highlight material matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

**Give here brief details of any items that the examiner wishes to disclose.**

A large, empty rectangular box with a thin black border, intended for the examiner to provide details of any items they wish to disclose. The box is currently blank.

# 1st Wymondham Scout Group Receipts and Payments Account

For the year from	01 April 2024	To	31 March 2025
----------------------	---------------	----	---------------

## Receipts and payments

	2024/25	2023/24
	Unrestricted funds	Unrestricted funds
	£	£
<b>Receipts</b>		
<b>Donations, legacies and similar income</b>		
Membership subscriptions	27,430	30,502
Less: Membership subscriptions paid on (National/County/Area/District)	-	-
Net membership subscriptions retained	27,430	30,502
Donations	125	-
Legacies	-	-
Gift Aid	-	2,197
Other similar income	-	-
<b>Sub total</b>	<b>27,555</b>	<b>32,699</b>
<b>Grants</b>		
Maintenence grant	-	-
Other grants	-	-
<b>Sub total</b>	<b>-</b>	<b>-</b>
<b>Fundraising (gross)</b>		
Detail 1	-	-
Detail 2	-	-
Detail 3	-	-
Other fundraising activities	-	-
<b>Sub total</b>	<b>-</b>	<b>-</b>
<b>Investment income</b>		
Bank interest	39	14
Building Society interest	-	-
The Scout Association Short Term Investment Service	-	-
Property Rent income	-	-
Other investment income	-	-
<b>Sub total</b>	<b>39</b>	<b>14</b>
<b>Total Gross Income</b>	<b>27,594</b>	<b>32,713</b>
<b>Asset and investment sales, etc.</b>	-	-
<b>Total receipts</b>	<b>27,594</b>	<b>32,713</b>

# 1st Wymondham Scout Group Receipts and Payments Account

For the year from	01 April 2024	To	31 March 2025
----------------------	---------------	----	---------------

## Receipts and payments

	2024/25 Unrestricted funds £	2023/24 Unrestricted funds £
<b>Payments</b>		
<b>Charitable Payments</b>		
Youth programme and activities	13,774	23,011
Adult support and training	-	-
Rent	8,070	3,808
Water and Sewerage	-	-
Electricity and Gas	-	-
Insurance	-	-
Repairs and Renewals	-	-
Materials and equipment	-	-
Printing and photocopying	-	-
Contribution to camp costs	-	-
Uniforms	-	-
AGM and trustee expenses	-	-
Census payment	7,021	5,992
Bank charges	60	20
Other costs detail 3	-	-
<b>Sub total</b>	<b>28,925</b>	<b>32,831</b>
<b>Fundraising expenses</b>		
Detail 1	-	-
Detail 2	-	-
Detail 3	-	-
Other fundraising costs	-	-
<b>Sub total</b>	<b>-</b>	<b>-</b>
<b>Total Gross Expenditure</b>	<b>28,925</b>	<b>32,831</b>
<b>Asset and investment purchases, etc.</b>	-	-
<b>Total payments</b>	<b>28,925</b>	<b>32,831</b>
<b>Net of receipts/(payments)</b>	<b>(1,331)</b>	<b>(118)</b>
<b>Cash funds last year end</b>	17,925	18,043
<b>Cash funds this year end</b>	<b>16,594</b>	<b>17,925</b>

## Statement of assets and liabilities at the end of the year

	31 March 2025	31 March 2024
	Unrestricted funds	Unrestricted funds
	£	£
<b>Cash funds</b>		
Bank current account	16,594	17,925
Bank deposit account	-	-
Building society account	-	-
The Scout Association Short Term Investment Service	-	-
Cash/Floats	-	-
<b>Total cash funds</b>	<b>16,594</b>	<b>17,925</b>
<b>Other monetary assets</b>		
Tax claim	-	-
Debts due from the County/Area/District/Group	-	-
Insurance claim	-	-
<b>Sub total</b>	<b>-</b>	<b>-</b>
<b>Investment assets</b>		
Investment property - detail	-	-
Quoted investments	-	-
Other investments - detail	-	-
<b>Sub total</b>	<b>-</b>	<b>-</b>
<b>Non monetary assets for charity's own use</b>		
Badge stock	-	-
Shop stock	-	-
Other stock	-	-
Land and buildings	-	-
Motor vehicles	-	-
Scouting equipment, furniture etc	-	-
Other	-	-
<b>Sub total</b>	<b>-</b>	<b>-</b>
<b>Liabilities</b>		
Accounts not yet paid	-	-
Expenses incurred but not invoiced	-	-
Subscriptions not yet paid	-	-
Loan - detail	-	-
Other liabilities	-	-
<b>Sub total</b>	<b>-</b>	<b>-</b>

## Statement of assets and liabilities at the end of the year

The above receipts and payments account and statement of assets and liabilities were approved by the Trustees  
11 June 2025 and signed on their behalf by

SATHIKA BOUTONG

Chairperson

JENNIFER FOULDS

Treasurer

# Trustees' Annual Report

For the period

From (start date) 

0	1	0	4	2	4
---	---	---	---	---	---

 to end date 

3	1	0	3	2	5
---	---	---	---	---	---

**Section A Reference and administration details**

Charity name 

1st Wymondham Scout Group									
---------------------------	--	--	--	--	--	--	--	--	--

Other names the charity is known by 

--	--	--	--	--	--	--	--	--	--

Registered charity number (if any) 

1	0	3	6	7	1	7			
---	---	---	---	---	---	---	--	--	--

HQ registration number 

--	--	--	--	--	--	--	--	--	--

Charity's principal address 

Wymondham Scout and Guide Headquarters									
Kimberley Street									
Wymondham									
Postcode		N	R	1	8	0	N	U	

Names of the charity trustees who manage the charity

	Trustee Name	Office (if any)	Dates acted if not for whole year
1	Sathika Boutong	Chair	
2	Jennifer Foulds	Treasurer	
3	Angela Grimmer	Secretary	
4			
5			
6			
7			
8			
9			
10			
11			
12			
13			
14			
15			

Names and addresses of advisers (optional information but encouraged as best practice)

Type of advisor	Name	Address

**Section B****Structure, governance and management**

Description of the charity's trusts

Type of governing document

(e.g. trust deed, constitution)

The Group's governing documents are those of The Scout Association. They consist of a Royal Charter, which in turn gives authority to the Bye Laws of the Association and The Policy, Organisation and Rules of The Scout Association.

How the charity is constituted

(e.g. trust, association, company)

The Group is a trust established under its rules which are common to all Scouts.

Trustee selection methods

(e.g. appointed by, elected by)

The Trustees are appointed in accordance with the Policy, Organisation and Rules of The Scout Association.

Additional governance issues (optional information but encouraged as best practice)

You may choose to include additional information, where relevant, about:

The Group is managed by the Group Executive Committee, the members of which are the 'Charity Trustees' of the Scout Group which is an educational charity. As charity trustees they are responsible for complying with legislation applicable to charities. This includes the registration, keeping proper accounts and making returns to the Charity Commission as appropriate.

Policies and procedures adopted for:  
a) the induction and training of trustees;  
b) trustee' consideration of major risks and the systems and procedures to manage them

The Committee consists of 3 independent representatives, Chair, Treasurer and Secretary together with the Group Scout Leaders, individual section leaders (if opted to take on the responsibility) and parent's representation and meets every 3 months.

This Group Executive Committee exists to support the Group Scout Leader in meeting the responsibilities of the appointments and is responsible for:

The maintenance of Group property;

The raising of funds and the administration of Group finance;

The insurance of persons, property and equipment;

Group public occasions;

Assisting in the recruitment of leaders and other adult support;

Appointing any sub committees that may be required;

Appointing Group Administrators and Advisors other than those who are elected.

The trustees would like to place on record their thanks to the members of the Committee, the section leaders and all of volunteers for their contributions throughout the year. The Group could not operate successfully without this.

**Risk and Internal Control**

The Group Executive Committee has identified the major risks to which they believe the Group is exposed, these have been reviewed and systems have been established to mitigate against them. The main areas of concern that have been identified are:

Damage to the building, property and equipment. The Group would request the use of buildings, property and equipment from neighbouring organisations such as the church, community centre and other Scout Groups. Similar reciprocal arrangements exist with these organisations. The Group has sufficient buildings and contents insurance in place to mitigate against permanent loss.

Injury to leaders, helpers, supporters and members. The Group through the capitation fees contributes to the Scout Associations national accident insurance policy. Risk Assessments are undertaken before all activities.

Reduced income from fund raising. The Group is primarily reliant upon income from subscriptions and fundraising. The group does hold a reserve to ensure the continuity of activities should there be a major reduction in income. The Committee could raise the value of subscriptions to increase the income to the group on an ongoing basis, either temporarily or permanently.

Reduction or loss of leaders. The group is totally reliant upon volunteers to run and administer the activities of the group. If there was a reduction in the number of leaders to an unacceptable level in a particular section or the group as a whole then there would have to be a contraction, consolidation or closure of a section. In the worst case scenario the complete closure of the Group.

Reduction or loss of members. The Group provides activities for all young people aged 6 to 18. If there was a reduction in membership in a particular section or the group as whole then there would have to be a contraction, consolidation or closure of a section. In the worst case scenario the complete closure of the Group.

The group has in place systems of internal controls that are designed to provide reasonable assurance against material mismanagement or loss, these include 2 signatories for all bank payments and a comprehensive insurance policies to ensure that insurable risks are covered.

**Section C**

**Objectives and activities**

Summary of the objects of the charity set out in its governing document

**The Purpose of Scouting**

Scouting exists to actively engage and support young people in their personal development, empowering them to make a positive contribution to society.

**The Values of Scouting**

As Scouts we are guided by these values:

**Integrity** - We act with integrity; we are honest, trustworthy and loyal.

**Respect** - We have self-respect and respect for others.

**Care** - We support others and take care of the world in which we live.

**Belief** - We explore our faiths, beliefs and attitudes.

**Co-operation** - We make a positive difference; we co-operate with others and make friends.

**The Scout Method**

Scouting takes place when young people, in partnership with adults, work together based on the values of Scouting and:

- enjoy what they are doing and have fun
- take part in activities indoors and outdoors
- learn by doing
- share in spiritual reflection
- take responsibility and make choices
- undertake new and challenging activities
- make and live by their Promise.

Summary of the main activities in relation to these objects

See section D.

Additional details of the objectives and activities (optional information but encouraged as best practice)

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- contribution made by volunteers;
- policy on investments.

Public benefit statement

The Group meets the Charity Commission's public benefit criteria under both the advancement of education and the advancement of citizenship or community development headings.

**Section D****Achievements and performance**

Summary of the main achievements of the charity during the year

Successful operation of 2 Beaver colonies, 2 Cub Scout packs, 2 Scout units and an Explorer Scouts group in Wymondham, Norfolk, encompassing over 100 young people aged 6 -18. The Group has a number of adult volunteers and also uses the services of young people aged 14 - 18 as young leaders. During the year the various groups undertook many activities, including camping, canoeing, archery, activities for badge work as well as attending the Remembrance Day Parade. Further information on groups run during the year can be found on our website.

**Section E****Financial Review**

Brief statement of the charity's policy on reserves

**Reserves Policy**

The Group's policy on reserves is to hold sufficient resources to continue the charitable activities of the group should income and fundraising activities fall short. The Group Executive Committee considers that the group should hold a sum equivalent to 6 months running costs and calculate this to be circa £15,000.

Quantify and explain any designations

The Group held reserves of £16,594 at year end which is considered adequate.

Details of any funds materially in deficit (circumstances plus steps to eliminate)

Further financial review details (optional information)

You **may choose** to include additional information, where relevant, about:

- the charity's principal sources of funds (including any fundraising);

**Investment Policy**

The Group does not have sufficient funds to invest in longer term investments. The Group has therefore adopted a risk averse strategy to the investment of its funds. All funds are held in cash using only mainstream banks or building societies.

**Section F****Other Optional Information**

Plans for future periods (details of any significant activities planned to achieve them)

We plan to look at using more digital banking tools to provide easier subscription payment and tracking. The group is looking at a new Squirrel Scout section for 4-6 year olds, and where this could operate within the group.

**Section G****Declaration**

The trustees declare that they have approved the trustees' report above

Signed on behalf of the charity's trustees

SATHIKA BOUTONG	ANGELA GRIMMER
-----------------	----------------

Chairperson	Secretary
-------------	-----------

1	1	0	6	2	5
---	---	---	---	---	---

**1ST WYMONDHAM SCOUT GROUP**

England & Wales - Charity number 1036717

---

# Accounts

---

**1<sup>st</sup> WYMONDHAM SCOUT GROUP**  
**CHARITY NUMBER: 1036717**  
**ACCOUNTS**  
**FOR THE YEAR ENDED 31 MARCH 2024**

## **1<sup>st</sup> WYMONDHAM SCOUT GROUP**

<b>Contents</b>	<b>Page</b>
Independent Examiner's Report	1-2
Receipts and Payments Account	3 - 4
Statement of assets and liabilities	5
Trustees' Annual Report	6 - 11



Section A

Independent Examiner's Report

Report to the trustees	1 <sup>ST</sup> WYMONDHAM SCOUT GROUP		
On accounts for the year ended	31 MARCH 2024	Charity no (if any)	1036717
	Set out on pages 3 - 11		

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31/03/2024.

Responsibilities and basis of report

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination (other than that disclosed below) which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed: Lewis Cooper Date: 8/9/2024

Name: LEWIS COOPER

Relevant professional qualification(s) or body (if any): FCA

Address: 3 MELTON ROAD  
WYMONDHAM  
NR18 0DA

**Section B**

**Disclosure**

Only complete if the examiner needs to highlight material matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

**Give here brief details of any items that the examiner wishes to disclose.**

A large, empty rectangular box with a thin black border, intended for the user to provide details of items to be disclosed. The box is currently blank.

# 1st Wymondham Scout Group Receipts and Payments Account

For the year from	01 April 2023	To	31 March 2024
----------------------	---------------	----	---------------

## Receipts and payments

	2023/24	2022/23
	Unrestricted funds	Unrestricted funds
	£	£
<b>Receipts</b>		
<b>Donations, legacies and similar income</b>		
Membership subscriptions	30,502	24,837
Less: Membership subscriptions paid on (National/County/Area/District)	-	-
Net membership subscriptions retained	30,502	24,837
Donations	-	1,000
Legacies	-	-
Gift Aid	2,197	2,777
Other similar income	-	-
<b>Sub total</b>	<b>32,699</b>	<b>28,614</b>
<b>Grants</b>		
Maintenence grant	-	-
Other grants	-	300
<b>Sub total</b>	<b>-</b>	<b>300</b>
<b>Fundraising (gross)</b>		
Detail 1	-	-
Detail 2	-	-
Detail 3	-	-
Other fundraising activities	-	-
<b>Sub total</b>	<b>-</b>	<b>-</b>
<b>Investment income</b>		
Bank interest	14	-
Building Society interest	-	-
The Scout Association Short Term Investment Service	-	-
Property Rent income	-	-
Other investment income	-	-
<b>Sub total</b>	<b>14</b>	<b>-</b>
<b>Total Gross Income</b>	<b>32,713</b>	<b>28,914</b>
<b>Asset and investment sales, etc.</b>	-	-
<b>Total receipts</b>	<b>32,713</b>	<b>28,914</b>

# 1st Wymondham Scout Group Receipts and Payments Account

For the year from	01 April 2023	To	31 March 2024
----------------------	---------------	----	---------------

## Receipts and payments

	2023/24	2022/23
	Unrestricted funds	Unrestricted funds
	£	£
<b>Payments</b>		
<b>Charitable Payments</b>		
Youth programme and activities	23,011	21,880
Adult support and training	-	-
Rent	3,808	3,720
Water and Sewerage	-	-
Electricity and Gas	-	-
Insurance	-	-
Repairs and Renewals	-	-
Materials and equipment	-	-
Printing and photocopying	-	-
Contribution to camp costs	-	-
Uniforms	-	-
AGM and trustee expenses	-	-
Census payment	5,992	5,701
Bank charges	20	-
Other costs detail 3	-	-
<b>Sub total</b>	<b>32,831</b>	<b>31,301</b>
<b>Fundraising expenses</b>		
Detail 1	-	-
Detail 2	-	-
Detail 3	-	-
Other fundraising costs	-	-
<b>Sub total</b>	<b>-</b>	<b>-</b>
<b>Total Gross Expenditure</b>	<b>32,831</b>	<b>31,301</b>
<b>Asset and investment purchases, etc.</b>	-	-
<b>Total payments</b>	<b>32,831</b>	<b>31,301</b>
<b>Net of receipts/(payments)</b>	<b>(118)</b>	<b>(2,387)</b>
<b>Cash funds last year end</b>	<b>18,043</b>	<b>20,430</b>
<b>Cash funds this year end</b>	<b>17,925</b>	<b>18,043</b>

## Statement of assets and liabilities at the end of the year

	31 March 2024	31 March 2023
	Unrestricted funds	Unrestricted funds
	£	£
<b>Cash funds</b>		
Bank current account	17,925	18,043
Bank deposit account	-	-
Building society account	-	-
The Scout Association Short Term Investment Service	-	-
Cash/Floats	-	-
<b>Total cash funds</b>	<b>17,925</b>	<b>18,043</b>
<b>Other monetary assets</b>		
Tax claim	-	-
Debts due from the County/Area/District/Group	-	-
Insurance claim	-	-
<b>Sub total</b>	<b>-</b>	<b>-</b>
<b>Investment assets</b>		
Investment property - detail	-	-
Quoted investments	-	-
Other investments - detail	-	-
<b>Sub total</b>	<b>-</b>	<b>-</b>
<b>Non monetary assets for charity's own use</b>		
Badge stock	-	-
Shop stock	-	-
Other stock	-	-
Land and buildings	-	-
Motor vehicles	-	-
Scouting equipment, furniture etc	-	-
Other	-	-
<b>Sub total</b>	<b>-</b>	<b>-</b>
<b>Liabilities</b>		
Accounts not yet paid	-	-
Expenses incurred but not invoiced	-	-
Subscriptions not yet paid	-	-
Loan - detail	-	-
Other liabilities	-	-
<b>Sub total</b>	<b>-</b>	<b>-</b>

## Statement of assets and liabilities at the end of the year

The above receipts and payments account and statement of assets and liabilities were approved by the Trustees 3 June 2024 and signed on their behalf by

SATHIKA BOUTONG  
Chairperson

JENNIFER FOULDS  
Treasurer

# Trustees' Annual Report

For the period

From (start date) 

0	1	0	4	2	3
---	---	---	---	---	---

 to end date 

3	1	0	3	2	4
---	---	---	---	---	---

**Section A Reference and administration details**

Charity name 

1st Wymondham Scout Group																			
---------------------------	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--

Other names the charity is known by 

--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--

Registered charity number (if any) 

1	0	3	6	7	1	7													
---	---	---	---	---	---	---	--	--	--	--	--	--	--	--	--	--	--	--	--

HQ registration number 

--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--

Charity's principal address 

Wymondham Scout and Guide Headquarters																					
Kimberley Street																					
Wymondham																					
Postcode															N	R	1	8	0	N	U

Names of the charity trustees who manage the charity

	Trustee Name	Office (if any)	Dates acted if not for whole year
1	Sathika Boutong	Chair	
2	Jennifer Foulds	Treasurer	
3	Angela Grimmer	Secretary	
4			
5			
6			
7			
8			
9			
10			
11			
12			
13			
14			
15			

Names and addresses of advisers (optional information but encouraged as best practice)

Type of advisor	Name	Address

**Section B****Structure, governance and management**

Description of the charity's trusts

Type of governing document

(e.g. trust deed, constitution)

The Group's governing documents are those of the The Scout Association. They consist of a Royal Charter, which in turn gives authority to the Bye Laws of the Association and The Policy, Organisation and Rules of The Scout Association.

How the charity is constituted

(e.g. trust, association, company)

The Group is a trust established under its rules which are common to all Scouts.

Trustee selection methods

(e.g. appointed by, elected by)

The Trustees are appointed in accordance with the Policy, Organisation and Rules of The Scout Association.

Additional governance issues (optional information but encouraged as best practice)

You may choose to include additional information, where relevant, about:

The Group is managed by the Group Executive Committee, the members of which are the 'Charity Trustees' of the Scout Group which is an educational charity. As charity trustees they are responsible for complying with legislation applicable to charities. This includes the registration, keeping proper accounts and making returns to the Charity Commission as appropriate:

Policies and procedures adopted for:  
a) the induction and training of trustees;  
b) trustee' consideration of major risks and the systems and procedures to manage them

The Committee consists of 3 independent representatives, Chair, Treasurer and Secretary together with the Group Scout Leaders, individual section leaders (if opted to take on the responsibility) and parent's representation and meets every 3 months.

This Group Executive Committee exists to support the Group Scout Leader in meeting the responsibilities of the appointments and is responsible for:

The maintenance of Group property;

The raising of funds and the administration of Group finance;

The insurance of persons, property and equipment;

Group public occasions;

Assisting in the recruitment of leaders and other adult support;

Appointing any sub committees that may be required;

Appointing Group Administrators and Advisors other than those who are elected.

The trustees would like to place on record their thanks to the members of the Committee, the section leaders and all of volunteers for their contributions throughout the year. The Group could not operate successfully without this.

**Risk and Internal Control**

The Group Executive Committee has identified the major risks to which they believe the Group is exposed, these have been reviewed and systems have been established to mitigate against them. The main areas of concern that have been identified are:

Damage to the building, property and equipment. The Group would request the use of buildings, property and equipment from neighbouring organisations such as the church, community centre and other Scout Groups. Similar reciprocal arrangements exist with these organisations. The Group has sufficient buildings and contents insurance in place to mitigate against permanent loss.

Injury to leaders, helpers, supporters and members. The Group through the capitation fees contributes to the Scout Associations national accident insurance policy. Risk Assessments are undertaken before all activities.

Reduced income from fund raising. The Group is primarily reliant upon income from subscriptions and fundraising. The group does hold a reserve to ensure the continuity of activities should there be a major reduction in income. The Committee could raise the value of subscriptions to increase the income to the group on an ongoing basis, either temporarily or permanently.

Reduction or loss of leaders. The group is totally reliant upon volunteers to run and administer the activities of the group. If there was a reduction in the number of leaders to an unacceptable level in a particular section or the group as a whole then there would have to be a contraction, consolidation or closure of a section. In the worst case scenario the complete closure of the Group.

Reduction or loss of members. The Group provides activities for all young people aged 6 to 18. If there was a reduction in membership in a particular section or the group as whole then there would have to be a contraction, consolidation or closure of a section. In the worst case scenario the complete closure of the Group.

The group has in place systems of internal controls that are designed to provide reasonable assurance against material mismanagement or loss, these include 2 signatories for all bank payments and a comprehensive insurance policies to ensure that insurable risks are covered.

**Section C****Objectives and activities**

Summary of the objects of the charity set out in its governing document

**The Purpose of Scouting**

Scouting exists to actively engage and support young people in their personal development, empowering them to make a positive contribution to society.

**The Values of Scouting**

As Scouts we are guided by these values:

**Integrity** - We act with integrity; we are honest, trustworthy and loyal.

**Respect** - We have self-respect and respect for others.

**Care** - We support others and take care of the world in which we live.

**Belief** - We explore our faiths, beliefs and attitudes.

**Co-operation** - We make a positive difference; we co-operate with others and make friends.

**The Scout Method**

Scouting takes place when young people, in partnership with adults, work together based on the values of Scouting and:

- enjoy what they are doing and have fun
- take part in activities indoors and outdoors
- learn by doing
- share in spiritual reflection
- take responsibility and make choices
- undertake new and challenging activities
- make and live by their Promise.

Summary of the main activities in relation to these objects

Additional details of the objectives and activities (optional information but encouraged as best practice)

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- contribution made by volunteers;
- policy on investments.

Public benefit statement

The Group meets the Charity Commission's public benefit criteria under both the advancement of education and the advancement of citizenship or community development headings.

**Section D****Achievements and performance**

Summary of the main achievements of the charity during the year

Successful operation of 1 Beaver colony, 2 Cub Scout packs, 2 Scout units and an Explorer Scouts group in Wymondham, Norfolk, encompassing over 100 young people aged 6 -18. The Group has a number of adult volunteers and also uses the services of young people aged 14 - 18 as young leaders. Further information on activities undertaken during the year can be found on our website at [www.wymondham-scouts-and-guides.uk](http://www.wymondham-scouts-and-guides.uk).

**Section E****Financial Review**

Brief statement of the charity's policy on reserves

**Reserves Policy**

The Group's policy on reserves is to hold sufficient resources to continue the charitable activities of the group should income and fundraising activities fall short. The Group Executive Committee considers that the group should hold a sum equivalent to 6 months running costs and calculate this to be circa £15,000.

Quantify and explain any designations

The Group held reserves of £17,925 at year end which is considered adequate.

Details of any funds materially in deficit (circumstances plus steps to eliminate)

Further financial review details (optional information)

You **may choose** to include additional information, where relevant, about:

- the charity's principal sources of funds (including any fundraising);

**Investment Policy**

The Group does not have sufficient funds to invest in longer term investments. The Group has therefore adopted a risk averse strategy to the investment of its funds. All funds are held in cash using only mainstream banks or building societies.

**Section F****Other Optional Information**

Plans for future periods (details of any significant activities planned to achieve them)

The group continues to grow; with plans to reopen the Thursday Beaver colony and potentially start running a Squirrels section for those aged 4 - 6.

**Section G**

**Declaration**

The trustees declare that they have approved the trustees' report above

Signed on behalf of the charity's trustees

SATHIKA BOUTONG	ANGELA GRIMMER
-----------------	----------------

Chairperson	Secretary
-------------	-----------

0	3	0	6	2	4
---	---	---	---	---	---

**1ST WYMONDHAM SCOUT GROUP**

England & Wales - Charity number 1036717

---

# Accounts

---

**1<sup>st</sup> WYMONDHAM SCOUT GROUP**  
**CHARITY NUMBER: 1036717**  
**ACCOUNTS**  
**FOR THE YEAR ENDED 31 MARCH 2023**

## **1<sup>st</sup> WYMONDHAM SCOUT GROUP**

<b>Contents</b>	<b>Page</b>
Independent Examiner's Report	1-2
Receipts and Payments Account	3 - 4
Statement of assets and liabilities	5
Trustees' Annual Report	6 - 11



**Section A**

**Independent Examiner's Report**

**Report to the trustees/  
members of**

Charity Name  
**1st WYMONDHAM SCOUT GROUP**

**On accounts for the year  
ended**

**31/03/2023**

**Charity no  
(if any)**

**1036717**

**Set out on pages**

**3-11**

(remember to include the page numbers of additional sheets)

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended **31/03/2023**

**Responsibilities and  
basis of report**

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

**Independent  
examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention (other than that disclosed below \*) in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

*\* Please delete the words in the brackets if they do not apply.*

**Signed:** **Gemma Hall**

**Date:** **01/11/2023**

**Name:** **GEMMA MICHELLE HALL**

**Relevant professional  
qualification(s) or body  
(if any):**

**FCCA**

**Address:**

**15 GOWING ROAD  
MULBARTON NORWICH  
NR14 8AP**

Only complete if the examiner needs to highlight matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

**Give here brief details of any items that the examiner wishes to disclose.**

None identified

# 1st Wymondham Scout Group Receipts and Payments Account

For the year from	01 April 2023	To	31 March 2022
----------------------	---------------	----	---------------

## Receipts and payments

	2022/23	2021/22
	Unrestricted funds	Unrestricted funds
	£	£
<b>Receipts</b>		
<b>Donations, legacies and similar income</b>		
Membership subscriptions	24,837	18,487
Less: Membership subscriptions paid on (National/County/Area/District)	-	-
Net membership subscriptions retained	24,837	18,487
Donations	1,000	-
Legacies	-	-
Gift Aid	2,777	-
Other similar income		-
<b>Sub total</b>	<b>28,614</b>	<b>18,487</b>
<b>Grants</b>		
Maintenence grant	-	-
Other grants	300	-
<b>Sub total</b>	<b>300</b>	<b>-</b>
<b>Fundraising (gross)</b>		
Detail 1	-	-
Detail 2	-	-
Detail 3	-	-
Other fundraising activities	-	-
<b>Sub total</b>	<b>-</b>	<b>-</b>
<b>Investment income</b>		
Bank interest	-	-
Building Society interest	-	-
The Scout Association Short Term Investment Service	-	-
Property Rent income	-	-
Other investment income	-	-
<b>Sub total</b>	<b>-</b>	<b>-</b>
<b>Total Gross Income</b>	<b>28,914</b>	<b>18,487</b>
<b>Asset and investment sales, etc.</b>	-	-
<b>Total receipts</b>	<b>28,914</b>	<b>18,487</b>

# 1st Wymondham Scout Group Receipts and Payments Account

For the year from	01 April 2023	To	31 March 2022
----------------------	---------------	----	---------------

## Receipts and payments

	2022/23	2021/22
	Unrestricted funds	Unrestricted funds
	£	£
<b>Payments</b>		
<b>Charitable Payments</b>		
Youth programme and activities	21,880	13,756
Adult support and training	-	-
Rent	3,720	1,718
Water and Sewerage	-	-
Electricity and Gas	-	-
Insurance	-	-
Repairs and Renewals	-	-
Materials and equipment	-	-
Printing and photocopying	-	-
Contribution to camp costs	-	-
Uniforms	-	-
AGM and trustee expenses	-	-
Census payment	5,701	5,099
Other costs detail 2	-	-
Other costs detail 3	-	-
<b>Sub total</b>	<b>31,301</b>	<b>20,573</b>
<b>Fundraising expenses</b>		
Detail 1	-	-
Detail 2	-	-
Detail 3	-	-
Other fundraising costs	-	-
<b>Sub total</b>	<b>-</b>	<b>-</b>
<b>Total Gross Expenditure</b>	<b>31,301</b>	<b>20,573</b>
<b>Asset and investment purchases, etc.</b>	-	-
<b>Total payments</b>	<b>31,301</b>	<b>20,573</b>
<b>Net of receipts/(payments)</b>	<b>(2,387)</b>	<b>(2,086)</b>
<b>Cash funds last year end</b>	<b>20,430</b>	<b>22,516</b>
<b>Cash funds this year end</b>	<b>18,043</b>	<b>20,430</b>

## Statement of assets and liabilities at the end of the year

	31 March 2023	31 March 2022
	Unrestricted funds	Unrestricted funds
	£	£
<b>Cash funds</b>		
Bank current account	18,043	20,430
Bank deposit account	-	-
Building society account	-	-
The Scout Association Short Term Investment Service	-	-
Cash/Floats	-	-
<b>Total cash funds</b>	<b>18,043</b>	<b>20,430</b>
<b>Other monetary assets</b>		
Tax claim	-	-
Debts due from the County/Area/District/Group	-	-
Insurance claim	-	-
<b>Sub total</b>	<b>-</b>	<b>-</b>
<b>Investment assets</b>		
Investment property - detail	-	-
Quoted investments	-	-
Other investments - detail	-	-
<b>Sub total</b>	<b>-</b>	<b>-</b>
<b>Non monetary assets for charity's own use</b>		
Badge stock	-	-
Shop stock	-	-
Other stock	-	-
Land and buildings	-	-
Motor vehicles	-	-
Scouting equipment, furniture etc	-	-
Other	-	-
<b>Sub total</b>	<b>-</b>	<b>-</b>
<b>Liabilities</b>		
Accounts not yet paid	-	-
Expenses incurred but not invoiced	-	-
Subscriptions not yet paid	-	-
Loan - detail	-	-
Other liabilities	-	-
<b>Sub total</b>	<b>-</b>	<b>-</b>

## Statement of assets and liabilities at the end of the year

The above receipts and payments account and statement of assets and liabilities were approved by the Trustees on 6 July 2023 and signed on their behalf by

SATHIKA BOUTONG

Chairperson

JENNIFER FOULDS

Treasurer

# Trustees' Annual Report

For the period

From (start date) 

0	1	0	4	2	2
---	---	---	---	---	---

 to end date 

3	1	0	3	2	3
---	---	---	---	---	---

**Section A Reference and administration details**

Charity name 

1st Wymondham Scout Group
---------------------------

Other names the charity is known by 

--

Registered charity number (if any) 

1	0	3	6	7	1	7	
---	---	---	---	---	---	---	--

HQ registration number 

--	--	--	--	--	--	--	--

Charity's principal address 

Wymondham Scout and Guide Headquarters							
Kimberley Street							
Wymondham							
Postcode <table border="1" style="display: inline-table; border-collapse: collapse;"><tr><td style="width: 20px; text-align: center;">N</td><td style="width: 20px; text-align: center;">R</td><td style="width: 20px; text-align: center;">1</td><td style="width: 20px; text-align: center;">8</td><td style="width: 20px; text-align: center;">0</td><td style="width: 20px; text-align: center;">N</td><td style="width: 20px; text-align: center;">U</td></tr></table>	N	R	1	8	0	N	U
N	R	1	8	0	N	U	

Names of the charity trustees who manage the charity

	Trustee Name	Office (if any)	Dates acted if not for whole year
1	Sathika Boutong	Chair	08.02.23-31.03.23
2	Lewis Cooper	Treasurer	01.04.22-08.02.23
3	Jennifer Foulds	Treasurer	08.02.23-31.03.23
4	Claire Cope	Secretary	01.04.22-08.02.23
5	Angela Grimmer	Secretary	08.02.23-31.03.23
6			
7			
8			
9			
10			
11			
12			
13			
14			
15			

Names and addresses of advisers (optional information but encouraged as best practice)

Type of advisor	Name	Address

**Section B****Structure, governance and management**

Description of the charity's trusts

Type of governing document

(e.g. trust deed, constitution)

The Group's governing documents are those of the The Scout Association. They consist of a Royal Charter, which in turn gives authority to the Bye Laws of the Association and The Policy, Organisation and Rules of The Scout Association.

How the charity is constituted

(e.g. trust, association, company)

The Group is a trust established under its rules which are common to all Scouts.

Trustee selection methods

(e.g. appointed by, elected by)

The Trustees are appointed in accordance with the Policy, Organisation and Rules of The Scout Association.

Additional governance issues (optional information but encouraged as best practice)

You may choose to include additional information, where relevant, about:

Policies and procedures adopted for:  
a) the induction and training of trustees;  
b) trustee' consideration of major risks and the systems and procedures to manage them

The Group is managed by the Group Executive Committee, the members of which are the 'Charity Trustees' of the Scout Group which is an educational charity. As charity trustees they are responsible for complying with legislation applicable to charities. This includes the registration, keeping proper accounts and making returns to the Charity Commission as appropriate.

The Committee consists of 3 independent representatives, Chair, Treasurer and Secretary together with the Group Scout Leaders, individual section leaders (if opted to take on the responsibility) and parent's representation and meets every 3 months.

This Group Executive Committee exists to support the Group Scout Leader in meeting the responsibilities of the appointments and is responsible for:

The maintenance of Group property;

The raising of funds and the administration of Group finance;

The insurance of persons, property and equipment;

Group public occasions;

Assisting in the recruitment of leaders and other adult support;

Appointing any sub committees that may be required;

Appointing Group Administrators and Advisors other than those who are elected.

The trustees would like to place on record their thanks to the members of the Committee, the section leaders and all of volunteers for their contributions throughout the year. The Group could not operate successfully without this.

**Risk and Internal Control**

The Group Executive Committee has identified the major risks to which they believe the Group is exposed, these have been reviewed and systems have been established to mitigate against them. The main areas of concern that have been identified are:

Damage to the building, property and equipment. The Group would request the use of buildings, property and equipment from neighbouring organisations such as the church, community centre and other Scout Groups. Similar reciprocal arrangements exist with these organisations. The Group has sufficient buildings and contents insurance in place to mitigate against permanent loss.

Injury to leaders, helpers, supporters and members. The Group through the capitation fees contributes to the Scout Associations national accident insurance policy. Risk Assessments are undertaken before all activities.

Reduced income from fund raising. The Group is primarily reliant upon income from subscriptions and fundraising. The group does hold a reserve to ensure the continuity of activities should there be a major reduction in income. The Committee could raise the value of subscriptions to increase the income to the group on an ongoing basis, either temporarily or permanently.

Reduction or loss of leaders. The group is totally reliant upon volunteers to run and administer the activities of the group. If there was a reduction in the number of leaders to an unacceptable level in a particular section or the group as a whole then there would have to be a contraction, consolidation or closure of a section. In the worst case scenario the complete closure of the Group.

Reduction or loss of members. The Group provides activities for all young people aged 6 to 18. If there was a reduction in membership in a particular section or the group as whole then there would have to be a contraction, consolidation or closure of a section. In the worst case scenario the complete closure of the Group.

The group has in place systems of internal controls that are designed to provide reasonable assurance against material mismanagement or loss, these include 2 signatories for all bank payments and a comprehensive insurance policies to ensure that insurable risks are covered.

**Section D****Achievements and performance**

Summary of the main achievements of the charity during the year

Successful operation of 2 Beaver colonies, 2 Cub Scout packs, 2 Scout units and an Explorer Scouts group in Wymondham, Norfolk, encompassing over 100 young people aged 6 -14. The Group has a number of adult volunteers and also uses the services of young people aged 14 - 18 as leaders. Further information on activities undertaken during the year can be found on our website at [www.wymondham-scouts-and-guides.uk](http://www.wymondham-scouts-and-guides.uk).

**Section E****Financial Review**

Brief statement of the charity's policy on reserves

**Reserves Policy**

The Group's policy on reserves is to hold sufficient resources to continue the charitable activities of the group should income and fundraising activities fall short. The Group Executive Committee considers that the group should hold a sum equivalent to 6 months running costs and calculate this to be circa £15,000.

Quantify and explain any designations

The Group held reserves of £18,043 at year end which is considered adequate.

Details of any funds materially in deficit (circumstances plus steps to eliminate)

Further financial review details (optional information)

You **may choose** to include additional information, where relevant, about:

- the charity's principal sources of funds (including any fundraising);

**Investment Policy**

The Group does not have sufficient funds to invest in longer term investments. The Group has therefore adopted a risk averse strategy to the investment of its funds. All funds are held in cash using only mainstream banks or building societies.

**Section F****Other Optional Information**

Plans for future periods (details of any significant activities planned to achieve them)

The group continues to grow and recover following covid. we have plans to reopen all sections this year and build all to full strength.

**Section C****Objectives and activities**

Summary of the objects of the charity set out in its governing document

**The Purpose of Scouting**

Scouting exists to actively engage and support young people in their personal development, empowering them to make a positive contribution to society.

**The Values of Scouting**

As Scouts we are guided by these values:

**Integrity** - We act with integrity; we are honest, trustworthy and loyal.

**Respect** - We have self-respect and respect for others.

**Care** - We support others and take care of the world in which we live.

**Belief** - We explore our faiths, beliefs and attitudes.

**Co-operation** - We make a positive difference; we co-operate with others and make friends.

**The Scout Method**

Scouting takes place when young people, in partnership with adults, work together based on the values of Scouting and:

- enjoy what they are doing and have fun
- take part in activities indoors and outdoors
- learn by doing
- share in spiritual reflection
- take responsibility and make choices
- undertake new and challenging activities
- make and live by their Promise.

Summary of the main activities in relation to these objects

Additional details of the objectives and activities (optional information but encouraged as best practice)

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- contribution made by volunteers;
- policy on investments.

Public benefit statement

The Group meets the Charity Commission's public benefit criteria under both the advancement of education and the advancement of citizenship or community development headings.

**Section G**

**Declaration**

The trustees declare that they have approved the trustees' report above

Signed on behalf of the charity's trustees

SATHIKA BOUTONG	ANGELA GRIMMER
-----------------	----------------

Chairperson	Secretary
-------------	-----------

0	6	0	7	2	3
---	---	---	---	---	---