

**St. Helen's Pre-School**  
**Registered Charity Number: 1036697**

**Accounts summary 11 August 2020 to 10 August 2021**

<b>Receipts</b>	<b>£</b>	<b>Payments</b>	<b>£</b>
HMRC JRS	4,135	Staff salaries	149,603
Government funding	146,702	HMRC	15,886
Fundraising	1,078	Payroll costs	1,694
Child fees/childcare vouchers	27,942	Pension	8,503
Cash deposits	1,015	ESPO resources	8,635
HMRC SSP	96	Training	30
Interest	93	Rent	5,192
Refunds	634	Telephone	739
Petty cash income	521	Professional fees	70
Red tin	1,834	Insurance	1,131
		Parenta group	1,022
		Uniform	384
		Fundraising	50
		Photocopier	561
		DBS	526
		Sundry expenses	1,734
		Petty cash expenditure	341
		Consumables	2,886
		Red tin	1,390
	184,050	Total payments	200,377
Deficit for the year	16,327		
<b>Total receipts</b>	<b>200,377</b>		<b>200,377</b>
<b>Reconciliation</b>			
<b>At 11.08.20</b>			
Current account	51,847		
Deposit account	19,674		
Cash account	103		
Less : deficit for the year	(16,327)		
<b>Reserves at 10.08.21</b>	<b>55,297</b>		
<b>Represented by</b>			
Current account	34,801		
Deposit account	19,768		
Cash account	728		
	<b>55,297</b>		

Approved by the trustees on 9th June.....2022

**Mr P Burnett**

**INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES  
OF ST HELEN'S PRE- SCHOOL  
FOR THE YEAR ENDED  
10 AUGUST 2021**

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The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144 of the Charities Act 2011 (the Charities Act) and that an independent examination is needed.

It is our responsibility to:

- examine the accounts under section 145 of the Charities Act,
- to follow the procedures laid down in the general Directions given by the Charity Commission (under section 145(5)(b) of the Charities Act), and
- to state whether particular matters have come to my attention.

Our examination was carried out in accordance with general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

In connection with our examination, no matter has come to our attention (other than that disclosed below):

- (1) which gives us reasonable cause to believe that in, any material respect, the requirements:
  - to keep accounting records in accordance with section 130 of the Charities Act;
  - to prepare accounts which accord with the accounting records and comply with the accounting requirements of the Charities Act have not been met;or
- (2) to which, in our opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.



**Hines Harvey Woods Ltd  
Queens Head House  
The Street  
Acle  
Norwich  
NR13 3DY**

Date: ..... 8 June ..... 2022





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**Play, Learn and Grow Together - Our Passion is Their Future**

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Ofsted No: 2548280

Charity No: 1036697

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### **Annual Report 2020-2021**

The year 2020-2021 was a year of changes and challenges as we continued to navigate the Covid-19 Pandemic and the constantly changing guidance meaning processes and procedures having to be frequently reviewed and changed, most notably implementing 'bubbles' for children and staff to be allocated to their own rooms rather than the usual 'free flow' until government guidance was relaxed and lockdowns were behind us and a more normal way of working could once again be resumed. Throughout this time, the team continued as ever to rise to the challenges put before them, focussed on providing a calm, safe environment for the children and much needed childcare for parents including key-workers and committed to providing the best learning environment and outcomes for the children.

The above is all testament to the team, both staff and committee, that we have at St. Helen's, a team that as Chair of the Committee I am proud to be part of, a team that are not just well qualified and who bring a wealth of skills, knowledge and experience but also a team that are loyal, committed, supportive, caring and truly professional. No words can express enough how truly grateful I am to those who serve with me on the Committee – Kerry Woodrow, Lisa Burnett, Samantha Goodall and Stuart Beard who each have their own responsibilities as Treasurer, Secretary, for Staff Morale and Safeguarding – to Jane Pears our Manager, who along with Kerry Sturman (Safeguarding Lead), Julie Woodhouse and Emma Barber (Both SENCOs) who together lead our team of childcare professionals supported by Teresa Squires our Administrator – all of whom bring the same passion and are working towards one common goal of providing the best setting and provision we can to encourage and enable children to play, learn and grow together.

Thank you also to all Parents and Children for your contribution to making St. Helen's Pre-School what it is – the children for giving the staff moments that make them smile, moments to recognise your amazing achievements as you play, learn and grow in the care of the your key person and other staff and Parents for your support throughout the year and those words of thanks and appreciation that you often pass on to the team which mean so much.

There are always opportunities for Parents/Carers of children within the setting to join our Committee – you don't have to have a particular skillset, just a desire to be part of a team committed to supporting the work of the Pre-school and the team.

Now onto the finances, the pre-school continued to be sustainable through what was a challenging year for almost all organisations. We continued to benefit from the HMRC job retention scheme for part of this year which enabled us to continue to bring staff back over a period of time to meet the operational requirements as the pre-school reopened to all children once again and numbers returned gradually back to pre-pandemic and lockdown numbers.

Whilst we report a deficit of £16,327 for the financial year, this was in part because of the surplus made in the previous financial year and monies set aside for future expenditure having recently relocated and plans to further enhance our new setting and post lockdown offer an extended provision, together with increasing staff remuneration in line with the increases to the National Living Wage, increased costs owing to Covid-19 as well as investing in ongoing staff development as we aspire to provide an outstanding setting for all children and families who are part of St. Helen's Pre-School.

St. Helen's Pre-School Committee

9 June 2022

St Helen's Pre-School is committed to safeguarding and promoting the welfare of children and young people and expects all staff, students and volunteers to share this commitment.