

Committee Annual Report 2022-2023

Morley Pre-School Committee 2022-2023

Chair - Chloe Burrage

Treasurer - Kelly Bates

Secretary - Sophie Hick

Members: Ric Burrage, Jurate Rehorek, Lewis Cook, Sol Bonta, Becky Fleming, Caroline Setchell, Pat John

Sustainability & Support

- The preschool currently has capacity available to fill the available 15 children capacity.
- Out of School Club, we currently have higher numbers of attendees for breakfast club compared to after school club, this may be due to extending the breakfast club offering to pre-school children.
- The setting continues to be well supported by the local authority and Pre-School Alliance. Both staff and committee have completed a variety of training courses this year to maintain the highest standards with regard to safeguarding, outcomes for children and professional development.
- In January, Nicola left the setting. Recruitment has been a challenge but Claire, Julie and Helen supported greatly to cover the gap. Julie took on the role as Deputy Manager in January.
- Joanna Westbrook continues to support the setting extremely well, communicating with parents for invoicing, bookings and other matters. Sadly Jo has decided to move on from her position and we are hoping to recruit shortly after a successful interview. We wish Jo all the best for the future.

Developments 2022-2023:

- With St. Benet's Academy Trust taking on Morley Primary School, a new lease has been put in place.
- Due to the hard work and efforts of the staff and committee we have held a number of fundraising events. The Christmas raffle as always performed amazingly well and we are thankful for all the wonderful gifts donated. The Easter fundraiser was also a great success was well-attended. We also had great support from the community with lots of stall holders attending. Thanks to Morley Primary for allowing us to use their facilities for this event.
- We attended Morley Beer Festival again, and after a slow start we had an amazing time. The festival headaddresses being a firm favourite again. We provided free sand play, as well as colouring sheets.
- With the funds raised from fundraising events we took the summer break to freshen the outdoor area, and purchased a new pirate ship.
- The path that was paid for five years prior has now been completed and in use, giving the Pre School a separate access to the left of the Primary School. There is now an intercom to enter, allowing for access to the mobile.



Future Development 2023-2024

- There is a need to increase our occupancy for both the pre-school and after school club.
- The childcare funding will be changing as of Apr 2024, and the committee will continue to review and adapt when needed.
- Fundraising continues to be a priority moving forward, especially with rising costs. The committee will plan for this and arrange details in advance to ensure we take advantage of fundraising opportunities.
- There is still a need to increase our community and social media presence to encourage higher numbers of interaction.
- Exploration of opportunities to maintain the future of the preschool and provide consistent management of HR, payroll and strategic vision.

We continue to not meet in person as a committee but we have met regularly through Zoom. Meetings have been productive with the committee coming together as a great team.

As a committee, we would like to thank the Pre-School and Out of School Club team, who continue to do a fantastic job of creating a happy, safe, and productive learning environment despite any challenges they may face. Thank you for all you do to care and support our children.

Chloe Burrage
Chair, Morley Pre-School Committee



**MORLEY UNDER FIVES PRESCHOOL
UNAUDITED ACCOUNTS
FOR THE YEAR ENDED 31 AUGUST 2023**

**Morley Under Fives PreSchool
Contents of the Unaudited Accounts
For The Year Ended 31 August 2023**

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**Morley Under Fives PreSchool
Business Details
For The Year Ended 31 August 2023**

Accountants

Kerry Butcher Accountancy Services
Exchange House Exchange Street
Attleborough
Norfolk
NR17 2AB

**Morley Under Fives PreSchool
Accounts Approval Statement
For The Year Ended 31 August 2023**

I approve these unaudited accounts which comprise a Profit and Loss Account, Balance Sheet and related notes.
I acknowledge my responsibility for the accounts including the provision of all the information and explanations necessary for the completion.

Signed

Kelly M Bates

Date 08/11/2023

**Morley Under Fives PreSchool
Accountant's Report
For The Year Ended 31 August 2023**

In accordance with the engagement letter dated 01 September 2022, we have prepared the accounts, which comprise the Profit and Loss account, the Balance Sheet and the related notes, from the accounting records, information and explanations provided to us.

This report is made to you in accordance with the terms of our engagement. Our work has been undertaken to enable us to prepare the accounts on your behalf and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than to you, the client, for our work or for this report.

You have approved and acknowledged your responsibility for these accounts.

We have not been instructed to complete an audit of the accounts. For this reason, we have not verified the accuracy or completeness of the accounting records, information or explanations you have provided. Therefore we do not express any opinion on the accounts.

Signed

Kerry Butcher Accountancy Services
Kerry Butcher Accountancy Services (Nov 9, 2023 10:38 GMT)

Kerry Butcher Accountancy Services
Exchange House Exchange Street
Attleborough
Norfolk
NR17 2AB

**Morley Under Fives PreSchool
Profit and Loss Account
For The Year Ended 31 August 2023**

	2023		2022	
	£	£	£	£
Turnover				
Pre-school Income		16,467		6,306
Out of School Club Income		15,532		22,043
Funding - 3-4 yrs		47,329		54,353
Fundraising Activities		485		748
Pre-School Wrap Around		2,978		-
Funding 2 yrs		533		-
Funding - SENIF, EYPP, Registrations		763		-
		<hr/>		<hr/>
		84,087		83,450
Cost of Sales				
Refreshments	1,320		1,388	
Resources	1,039		1,961	
Consumables	187		1,671	
Wages and salaries	71,043		71,339	
	<hr/>		<hr/>	
		73,589		76,359
		<hr/>		<hr/>
GROSS PROFIT		10,498		7,091
Other Income				
Interest Received		169		10
		<hr/>		<hr/>
		10,667		7,101
Expenditure				
Rent Rates Heat and Light	2,268		1,770	
Premises insurance	701		612	
Computer and IT repairs and maintenance	271		-	
Repairs, renewals and maintenance	637		206	
Training	254		284	
Accountancy fees	2,035		1,791	
Professional fees	335		-	
Memberships and Subscriptions	615		362	
Outings and Gifts	127		152	
	<hr/>		<hr/>	
		7,243		5,177
		<hr/>		<hr/>
		3,424		1,924
Depreciation				
Depreciation	100		124	
	<hr/>		<hr/>	
		100		124
		<hr/>		<hr/>
NET PROFIT		3,324		1,800
		<hr/>		<hr/>

**Morley Under Fives PreSchool
Balance Sheet
As At 31 August 2023**

		2023	2022
	Notes	£	£
FIXED ASSETS			
Tangible Assets	2	398	498
CURRENT ASSETS			
Cash at bank and in hand		45,804	41,807
CURRENT LIABILITIES			
Other Taxes and Social Security		574	-
Rent Creditor		950	951
Accruals and deferred income		504	504
		2,028	1,455
NET CURRENT ASSETS		43,776	40,352
TOTAL ASSETS LESS CURRENT LIABILITIES		44,174	40,850
NET ASSETS		44,174	40,850
CAPITAL ACCOUNT			
Balance at 1 September 2022		40,850	39,050
Profit/(Loss) for the period/year		3,324	1,800
Balance Carried Forward		44,174	40,850

**Morley Under Fives PreSchool
Notes to the Accounts
For The Year Ended 31 August 2023**

1. Accounting Policy

These unaudited accounts have been completed in accordance with UK Generally Accepted Accounting Practice guidelines and provides sufficient and relevant information to enable completion of a tax return.

2. Tangible Assets

	Computer Equipment £
Cost	
As at 1 September 2022	1,000
As at 31 August 2023	<u>1,000</u>
Depreciation	
As at 1 September 2022	502
Provided during the period	100
As at 31 August 2023	<u>602</u>
Net Book Value	
As at 31 August 2023	<u>398</u>
As at 1 September 2022	<u>498</u>







Accs to 31 August 2023 PP

Final Audit Report

2023-11-09

Created:	2023-11-08
By:	Kelly Bates (kelly@new-solutions.co.uk)
Status:	Signed
Transaction ID:	CBJCHBCAABAAIWfZOpS3UWhC8VrB9_EoOvmg29UPj4mc

"Accs to 31 August 2023 PP" History

-  Document created by Kelly Bates (kelly@new-solutions.co.uk)
2023-11-08 - 11:46:32 PM GMT
-  Document emailed to Kerry Hurn (kerry@kerrybutcher.co.uk) for signature
2023-11-08 - 11:46:35 PM GMT
-  Email viewed by Kerry Hurn (kerry@kerrybutcher.co.uk)
2023-11-09 - 10:37:13 AM GMT
-  Signer Kerry Hurn (kerry@kerrybutcher.co.uk) entered name at signing as Kerry Butcher Accountancy Services
2023-11-09 - 10:38:13 AM GMT
-  Document e-signed by Kerry Butcher Accountancy Services (kerry@kerrybutcher.co.uk)
Signature Date: 2023-11-09 - 10:38:15 AM GMT - Time Source: server
-  Agreement completed.
2023-11-09 - 10:38:15 AM GMT

Report to the trustees of Morley Under Fives Pre-School on the Accounts for the Year Ended 31 August 2023 – Charity Number - 1036636 set out on the following pages.

I report to the trustees on my examination of the accounts of Morley Under Fives Pre-School charity number 1036636 (the Charity) for the year ended 31 August 2023.

Respective Responsibilities and Basis of Report

The trustees are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 (the Act).

I report in respect of my examination of the accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under Section 145 (5)(b) of the Act.

Independent Examiners Statement

I have completed my examination. I confirm that no material matters have come to my attention to in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records have not been kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Signed*Kerry Butcher Accountancy Services*..... 1 November 2023

Kerry Butcher Accountancy Services
Exchange House Centre
Exchange House
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