

Morley Under Fives Pre-School Treasurer's Report For the Year ended 31st August 2022

Financial results

The accounts for the year are not yet available. These will be provided to the committee at a later meeting as the report is currently being produced by the accountant. The profit and loss figures provided for the purposes of the annual general meeting can be considered in draft as these will not be confirmed accurate until approved by the accountant.

The profit and loss figures currently show a year end loss for the setting of £550.73. Of note in 2022 is that the Preschool received a noticeable uplift in SEN funding and a significant increase on 2021 in projected gross profit for the year. On the reverse, in 2022, the Preschool spent £1984.22 more on expenditures than in 2021.

At 31st August 2022 there was £29,054.24 in the Preschool savings account. This is the resilience money for the setting. Monies have not been added to or withdrawn from this account in 2022.

Please refer to the full profit and loss figures detailed at the end of this report.

Comments on the year

In April 2021 the national living wage increased. In line with this the committee reviewed all employees' wages and the current fee rates for both preschool care and out of school club sessions. As a result, the decision was taken to increase all staff wages in line with the % increase to the national living wage and in line with this to also increase the setting fees. There was a risk attached to these decisions in that if the preschool and out of school club attendance numbers were low then the setting would likely run at a financial loss to pay the staff at the new agreed rates. During the summer term, numbers for breakfast and after school clubs were noted very low but the committee and staff team agreed that the benefits of continuing to offer wrap around care outweighed the risks of financial loss. This is seen to have impacted the financial position of the setting as the committee predicted.

In 2021 there was a plan to present monthly management accounts to the committee. This decision was further considered, and a decision was agreed that 6 monthly management accounts would provide adequate detail required for the preschool. In the between months, the Finance Officer has produced profit and loss details which the committee has found to be informative and sufficient. I would like to thank the Finance Officer for her ongoing consistent approach to this.

Moving on from the covid-19 pandemic, in early 2022 there have been some further occasions where the committee have taken the decision to open the setting with low and unpredictable numbers further leading to the risks as already noted and subsequent consequence of financial loss. In addition to this a staff member leaving the setting in the summer term resulted in the setting closing to after school clubs on Fridays. There is currently no plan in place to reinstate this session.

In the summer term the Treasurer and Chair were approached by Morley Primary School Headteacher with a view to exploring options of the Preschool being managed by the school. Following a brief staff discussion process and prior to entering a staff

and parent consultation process this proposal was suspended on the basis that the staff team were objecting to this proposal. There may be an opportunity for this to be further explored in future should the committee wish to take this forward.

The committee and staff team worked together to organise 3 main fundraising events this year. Santa's Grotto, Easter event and holding a stand at the Morley Beer Festival. Combined these events raised over £1000 for the Preschool resource funds but more importantly gave opportunities to raise the profile of the setting and to interact with the local community.

Moving into the autumn term, the Preschool is almost booked to capacity. This is resulting in the setting starting the financial year in a healthy position and will allow the committee and staff team to explore further opportunities to develop.

Recommendations for the future

- Treasurer to meet with Finance Officer and Team Manager to agree a monthly and annual budget, using this as an opportunity to project resource spends throughout the year.
- Treasurer to agree with Team Manager to discuss and agree any projected maintenance/ improvement works for the year ahead.
- Treasurer to be familiar and confident in navigating Kashflow system and to work alongside Finance Officer with this.
- To promote the Amazon wish list via the newsletter.
- To consider the long-term financial effects of running breakfast clubs and after school clubs at below 50% occupancy.
- To consider the inclusion of preschool children to out of school clubs to offer further wrap around care and support the above.
- To revisit opportunities to join St Benets Academy to secure the long-term future of the setting.

Gemma Lawrence

Treasurer 2021-2022

	2022	2021
Turnover		
Preschool income	7165	6608
	21979.	
Out of School Club income	26	19573
	50433.	
Government Funding	26	35483
	7115.3	
SEN Funding Incoming	8	0
	1958.6	
Fundraising Income	8	490
School Lunches Income	0	670
	88651.	£62,824.
	58	00
Cost of Sales		
	1387.9	
Refreshments	6	1085
	1493.5	
Resources	2	2559
School Lunch costs	0	715
Consumables	497.46	403
	74902.	
Wages and Salaries	79	60391
Fundraising costs	934.94	
	2627.4	
SEN Funding Outgoing	2	
	81844.	
	09	65153
	6807.4	
	9	-2329
GROSS PROFIT		
Other Operating Income		
Job retention scheme income	0	3955
Other Income		
Interest received	0	31
Expenditure		
	2244.7	
Rent, heat and light	8	1766
Premises Insurance		556
Repairs, renewals and maintenance	430.37	287
Training	182.5	664
Recruitment and vetting	101	
Accountancy fees	1959.3	1721
Memberships and Subscriptions	1028.8	
	1	279
	1002.9	
Computer expenses	7	0
Equipment repairs and renewals	191.39	
Telephone costs	25	
Uniform	21.4	
Travel	18.45	
Outings and Gifts	152.25	101
	7358.2	
	2	5374
Depreciation		
Depreciation		156
	-	
	550.7	
NET LOSS	3	-3873

**MORLEY UNDER FIVES PRESCHOOL
UNAUDITED ACCOUNTS
FOR THE YEAR ENDED 31 AUGUST 2022**

**Morley Under Fives PreSchool
Contents of the Unaudited Accounts
For The Year Ended 31 August 2022**

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**Morley Under Fives PreSchool
Business Details
For The Year Ended 31 August 2022**

Business

Morley Pre-School
Deopham Road
Morley St Botolph, Wymondham
Norfolk
NR18 9TS

Accountants

Kerry Butcher Accountancy Services
Exchange House
Exchange Street
Attleborough
NR17 2AB

**Morley Under Fives PreSchool
Accounts Approval Statement
For The Year Ended 31 August 2022**

I approve these un-audited accounts which comprise a Profit and Loss Account, Balance Sheet and related notes.
I acknowledge my responsibility for the accounts including the provision of all the information and explanations necessary for the completion.

09/05/2023

**Morley Under Fives PreSchool
Accountant's Report
For The Year Ended 31 August 2022**

In accordance with the engagement letter dated 01 September 2022, we have prepared the accounts, which comprise the Profit and Loss account, the Balance Sheet and the related notes, from the accounting records, information and explanations provided to us.

This report is made to you in accordance with the terms of our engagement. Our work has been undertaken to enable us to prepare the accounts on your behalf and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than to you, the client, for our work or for this report.

You have approved and acknowledged your responsibility for these accounts.

We have not been instructed to complete an audit of the accounts. For this reason, we have not verified the accuracy or completeness of the accounting records, information or explanations you have provided. Therefore we do not express any opinion on the accounts.

Signed

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09/05/2023

Kerry Butcher Accountancy Services
Exchange House
Exchange Street
Attleborough
NR17 2AB

**Morley Under Fives PreSchool
Profit and Loss Account
For The Year Ended 31 August 2022**

	2022		2021	
	£	£	£	£
Turnover				
Pre-school Income		6,306		6,608
Out of School Club Income		22,043		19,573
Funding		54,353		35,483
Fundraising Activities		748		1,160
		<u>83,450</u>		<u>62,824</u>
Cost of Sales				
Refreshments	1,388		1,085	
Resources	1,961		2,559	
Consumables	1,671		1,118	
Wages and salaries	<u>71,339</u>		<u>60,391</u>	
		<u>76,359</u>		<u>65,153</u>
GROSS PROFIT		7,091		(2,329)
Other Operating Income				
Job retention scheme income	<u>-</u>		<u>3,955</u>	
		<u>-</u>		<u>3,955</u>
		<u>7,091</u>		<u>1,626</u>
Other Income				
Interest Received		<u>10</u>		<u>31</u>
		<u>7,101</u>		<u>1,657</u>
Expenditure				
Rent Rates Heat and Light	1,770		1,766	
Premises insurance	612		556	
Repairs, renewals and maintenance	206		287	
Training	284		664	
Accountancy fees	1,791		1,721	
Memberships and Subscriptions	362		279	
Outings and Gifts	<u>152</u>		<u>101</u>	
		<u>5,177</u>		<u>5,374</u>
		<u>1,924</u>		<u>(3,717)</u>
Depreciation				
Depreciation	<u>124</u>		<u>156</u>	
		<u>124</u>		<u>156</u>
NET PROFIT		<u><u>1,800</u></u>		<u><u>(3,873)</u></u>

Morley Under Fives PreSchool
Balance Sheet
As at 31 August 2022

		2022	2021
	Notes	£	£
FIXED ASSETS			
Tangible Assets	2	498	622
CURRENT ASSETS			
Other Debtors and Prepayments		-	612
Cash at bank and in hand		41,807	44,759
		41,807	45,371
CURRENT LIABILITIES			
Other Taxes and Social Security		-	279
Net wages		-	4,789
Rent Creditor		951	1,425
Accruals and deferred income		504	450
		1,455	6,943
NET CURRENT ASSETS		40,352	38,428
TOTAL ASSETS LESS CURRENT LIABILITIES		40,850	39,050
NET ASSETS		40,850	39,050
CAPITAL ACCOUNT			
Balance at 1 September 2021		39,050	42,923
Profit/(Loss) for the period/year		1,800	(3,873)
Balance Carried Forward		40,850	39,050

Morley Under Fives PreSchool
Notes to the Accounts
For The Year Ended 31 August 2022

1. Accounting Policy

These unaudited accounts have been completed in accordance with UK Generally Accepted Accounting Practice guidelines and provides sufficient and relevant information to enable completion of a tax return.

2. Tangible Assets

	Computer Equipment £
Cost	
As at 1 September 2021	1,000
As at 31 August 2022	1,000
Depreciation	
As at 1 September 2021	378
Provided during the period	124
As at 31 August 2022	502
Net Book Value	
As at 31 August 2022	498
As at 1 September 2021	622

Report to the trustees of Morley Under Fives Pre-School on the Accounts for the Year Ended 31 August 2022 – Charity Number - 1036636 set out on the following pages.

I report to the trustees on my examination of the accounts of Morley Under Fives Pre-School charity number 1036636 (the Charity) for the year ended 31 August 2022.

Respective Responsibilities and Basis of Report

The trustees are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 (the Act).

I report in respect of my examination of the accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under Section 145 (5)(b) of the Act.

Independent Examiners Statement

I have completed my examination. I confirm that no material matters have come to my attention to in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records have not been kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

9 May 2023

Signed*Kerry Butcher Accountancy Services*.....

Kerry Butcher Accountancy Services
Exchange House Centre
Exchange House
Attleborough
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NR17 2AB