



**CHARITY COMMISSION  
FOR ENGLAND AND WALES**

## Trustees' Annual Report for the period

From **06.04.2021** Period start date To **05.04.2022** Period end date

Charity name: **Brierley Playmates**

Charity registration number: **1036606**

## Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	<p>The aims of the Pre-school are to enhance the development and education of children primarily under statutory school age by encouraging parents to understand and provide for the needs of their children through community groups and by:</p> <ul style="list-style-type: none"><li>• offering appropriate play, education and care facilities, family learning and extended hours groups, together with the right of parents to take responsibility for and to become involved in the activities of such groups, ensuring that such groups offer opportunities for all children whatever their race, culture, religion, means or ability;</li><li>• encouraging the study of the needs of such children and their families and promoting public interest in and recognition of such needs in the local area;</li><li>• Instigating and adhering to and furthering the aims and objects of the Pre-school Learning Alliance, now the Early Years Alliance.</li></ul>
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	<p>The Pre-school offers pre-school learning to children in our local community. Early Education Funding (EEF) enables up to 24 children to access our provision for 15 hours a week free of charge. Children accessing our provision just prior to their third birthday who are unable to access EEF do so at a subsidised rate, which is much lower than if we were a private or public organisation. The Pre-school has also sought two year old funding for those children who have joined us from 2 years 10 months, and whose families are eligible.</p> <p>Our pre-school activities enable children to learn through play. Every child has a key worker who works closely with them and their family. The key worker assesses learning and progress on entry then plans specifically for each child basing their planning on children's learning needs and their interests.</p> <p>We use Tapestry as a tool to assist us in monitoring and planning for learning and development, a tool that parents and carers are able to log into, liaise with their child's key worker and add their own comments and observations. Working in partnership with parents and carers allows learning and development, family information, and social and community events to be shared and celebrated. Any concerns are identified quickly with specific focused planning set in place to</p>

		<p>aid a child's learning or social needs; assessments may also highlight a cause for concern when external help and support is sought. Families are also able to access Early Help through Pre-school, this could be help for a child but also help for a family member or the family as a whole.</p> <p>The Pre-school has received additional financial support for those children who are eligible. Pupil Premium Funding has enabled us to buy specific resources for identified children's needs and allowed us to provide some snacks free of charge.</p> <p>The Pre-school works closely with Barnsley Early Start and Family Information Services. We comply with their funding and safeguarding requirements; information is precise, complete and submitted within stipulated timescales.</p> <p>The Pre-school works closely with our local schools ensuring Foundation Stage Two teachers have relevant information to continue each child's learning journey. Visits from FS2 teachers, and visits to schools are arranged every July to ease this important transition into school life.</p> <p>Our management committee are kept fully informed about pre-school activities, needs and concerns. They liaise with employed management via meetings, telephone, and email; our trustees receive copies of internal team minutes and relevant updated policies and procedures. Our trustees volunteer their time, working with our employed management who:</p> <ul style="list-style-type: none"> <li>• safeguard all children, staff and visitors;</li> <li>• implement Ofsted regulations, current legislation and up to date childcare methodology;</li> <li>• recruit experienced and qualified staff, carryout induction training, and arrange external and internal training for all staff that supports the triangulation of our learning process. The better our staff knowledge and performance, the better our facilities and learning experiences for our children;</li> <li>• manage equal and fair access to our provision;</li> <li>• manage inclusion, accommodating children and family needs;</li> <li>• work in partnership to support our children, families, local and wider communities, and our staff team;</li> <li>• manage income and expenditure.</li> </ul>
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	All trustees have been issued with PB1, PB2, PB3, and The Essential Trustee.

#### Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
Policy on grant making	Para 1.38	
Policy on social investment including program related investment	Para 1.38	

Contribution made by volunteers	Para 1.38	
Other		

## Achievements and Performance

	SORP reference	
Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	<p><b>Learning and Development Outcomes</b></p> <p>Playmates are always proud of the achievements we make with our children and their families. Through joint effort we prepare our children to access school as smoothly and informed as possible. Our learning and development data is continuously analysed to ensure every child is progressing in all of the seven areas of learning. Children have been placed on SEN Support or had interventions in place due to WELLCOM and most children have made progress in their development due to this.</p> <p><b>Partnerships</b></p> <p>Our senior staff have worked in conjunction with Barnsley Early Start, developing essential multi-agency support and positive relationships.</p> <p>Parents and carers have invested their time and support feeding back information that enabled us to continually review our performance and finely tune our systems to meet their expectations.</p> <p>We have:</p> <ul style="list-style-type: none"> <li>• worked with Family Liaison Officers, Speech and Language Therapists, Child Development Practitioners</li> <li>• SENCO has worked closely with area SENCO to support</li> <li>• Manager has worked closely with Quality Improvement Officers</li> </ul> <p>We have worked with Eden Training Solutions who are supporting a level 3 apprentice.</p> <p><b>Finance</b></p> <p>Playmates have remained financially stable. Playmates drawdown EEF funding, which is our main source of income. We raise some income from fundraising, which is sufficient to help us invest in new resources. We received monies from employing an apprentice.</p> <p><b>Fundraising</b></p> <p>Additional monies and resources for Pre-school use have been achieved through:</p> <ul style="list-style-type: none"> <li>• Christmas 'Fundraising House'</li> <li>• Christmas raffle</li> <li>• Easter Raffle</li> <li>• Bake Sale</li> </ul> <p>We have successfully raised monies for:</p> <ul style="list-style-type: none"> <li>• Harvest Festival – Food Banks</li> <li>• Children in Need (Show you Spots)</li> <li>• Save the Children (Jumper Day)</li> </ul>

		<p><b>Training</b> Employees remain up to date in their required training for Paediatric First Aid and Food Hygiene. The designated leads remain up to date in their Safeguarding qualifications. SENCO has attended and completed a Level 3 SENCO Award. Early Years Alliance in partnership with Educare have offered free online training, which staff are accessing. All staff have completed PREVENT training.</p> <p><b>Environment</b> Our internal space is limited but well thought out making good use of each play space creating well-defined areas. Management volunteer their time to maintain both internal and external areas.</p>
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### Additional information (optional)

You may choose to include further statements where relevant about:

Achievements against objectives set	Para 1.41	
Performance of fundraising activities against objectives set	Para 1.41	
Investment performance against objectives	Para 1.41	
Other		

## Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	<p>We remain financially stable. We received monies from the Apprenticeship scheme.</p> <p>The Living Wage has a massive negative impact on our financial state and will continue to do so year on year; EEF does not keep pace with such increases. To remain financially stable we must continue to work to full capacity.</p> <p>The forecast for September is numbers are low with 14 claiming EEF, 2 fee payers and 2 EEF places for January 2023 if spaces allow. We have been leaflet dropping and advertising on social media to try and increase our numbers.</p>
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	The Pre-school does not have a reserves policy. We exist using EEF and fundraising and usually have no reserves. This year, due to the Discretionary Business Support Grant, we have a reserve for resources and emergencies.
Amount of reserves held	Para 1.22	
Reasons for holding zero reserves	Para 1.22	Monies are managed balancing forecasted EEF with staff to child ratio. Any small reserves are used for facility enrichment or the resupplying of consumable resources.
Details of fund materially in deficit	Para 1.24	None

Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	Pre-school has ongoing concerns regarding the annual increase in Living Wage requirements verses EEF income.
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#### Additional information (optional)

You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising)	Para 1.47	
Investment policy and objectives including any social investment policy adopted	Para 1.46	
A description of the principal risks facing the charity	Para 1.46	
Other		

### Structure, Governance and Management

Description of charity's trusts:		
Type of governing document ( <a href="#">trust deed</a> , <a href="#">royal charter</a> )	Para 1.25	Pre-school Learning Alliance 2011 constitution adopted 15th November 2017.
How is the charity constituted? (e.g <a href="#">unincorporated association</a> , CIO)	Para 1.25	We are an unincorporated organisation constituted by a trust deed dated 6 February 1990. The Pre-school is a body in membership with the Pre-school Learning Alliance.
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	Our Affiliate Members can join at any time upon the agreement of the Committee.

#### Additional information (optional)

You may choose to include further statements where relevant about:

Policies and procedures adopted for the induction and training of trustees	Para 1.51	
The charity's organisational structure and any wider network with which the charity works	Para 1.51	
Relationship with any related parties	Para 1.51	
Other		



## Reference and Administrative details

Charity name	Brierley Playmates
Other name the charity uses	
Registered charity number	1036606
Charity's principal address	Brierley Community Pavilion (off Holgate View) Brierley Park Barnsley Postcode S72 9HN

## Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Alison Gaddes	Chairperson		Committee
2	Paige King	Trustee		Committee
3	Richard Devoy	Trustee		Committee
4	Kara Stapleford	Trustee		Committee
15	Yvonne Stapleford	Trustee		Committee

## Corporate trustees – names of the directors at the date the report was approved

Director name		

## Name of trustees holding title to property belonging to the charity

Trustee name	Dates acted if not for whole year	

## Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	

### Additional information (optional)

#### Names and addresses of advisers (Optional information)

Type of adviser	Name	Address
Chartered Accountant	Scott Mell of Gibson Booth Limited	12 Victoria Road, Barnsley, S70 2BB

#### Name of chief executive or names of senior staff members (Optional information)

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### Exemptions from disclosure

Reason for non-disclosure of key personnel details

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### Other optional information

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### Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)	Alison Gaddes	
Position (eg Secretary, Chair, etc)	Chairperson	

Date 

3 January 2023
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**CHARITY COMMISSION  
FOR ENGLAND AND WALES**

**Independent examiner's report  
on the accounts**

**Section A**

**Independent Examiner's Report**

**Report to the trustees/  
members of**

Charity Name  
Brierley Playmates

**On accounts for the year  
ended**

5 April 2022

**Charity no  
(if any)**

1036606

**Set out on pages**

3 and 4

(remember to include the page numbers of additional sheets)

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 05 / 04 / 2022/Y.

**Responsibilities and  
basis of report**

As the charity trustees, you are responsible for the preparation of the accounts in accordance with the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

**Independent  
examiner's statement**

[The charity's gross income exceeded £250,000 and I am qualified to undertake the examination by being a qualified member of [insert name of applicable listed body]]. *Delete [ ] if not applicable.*

I have completed my examination. I confirm that no material matters have come to my attention (other than that disclosed below \*) in connection with the examination which gives me cause to believe that in, any material respect,:

- the accounting records were not kept in accordance with section 130 of the Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

*\* Please delete the words in the brackets if they do not apply.*

**Signed:**

*Scott Mell*

**Date:**

19/1/23

**Name:**

Scott Mell

**Relevant professional  
qualification(s) or body  
(if any):**

FCA

**Address:**

C/O Gibson Booth Limited

12 Victoria Road

Barnsley S70 2BB

## Section B

## Disclosure

Only complete if the examiner needs to highlight matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

**Give here details of any items that the examiner wishes to disclose.**

**Brierley Playmates**

**Registered Charity No: 1036606**

**Receipts & Payments Account**

**Year ended 5 April 2022**

	Unrestricted Funds 2022	Restricted Funds 2022	Total Funds 2022	Total funds 2021
	£	£	£	£
<b>Receipts:</b>				
EEF	53,222.70	-	53,222.70	53,086.80
Grants	1,500.00	-	1,500.00	10,000.00
Fees	2,462.00	-	2,462.00	929.00
Fundraising	-	-	-	241.00
Donations - Bank	949.00	-	949.00	75.00
Bank Interest	-	-	-	0.08
Other	-	-	-	40.00
Snacks - Banked	2,161.00	-	2,161.00	1,010.00
Snacks - Cash	-	-	-	127.00
<b>Total Income</b>	<b>60,294.70</b>	<b>-</b>	<b>60,294.70</b>	<b>65,508.88</b>
<b>Payments:</b>				
Administration & Advertising	(646.77)	-	(646.77)	(461.49)
Snacks Purchased	(718.03)	-	(718.03)	(496.29)
Equipment & Materials	(2,107.33)	-	(2,107.33)	(1,989.75)
Events	(150.03)	-	(150.03)	(11.00)
Sundries	(1,261.56)	-	(1,261.56)	(640.59)
Salaries	(41,906.87)	-	(41,906.87)	(40,903.26)
Nest Pensions	(901.45)	-	(901.45)	(706.74)
PAYE	(2,429.35)	-	(2,429.35)	(2,565.64)
Staff/Committee Training & Expenses	(527.48)	-	(527.48)	(494.88)
Bank Charges	(96.00)	-	(96.00)	(69.00)
Accountancy & Professional Services	(935.30)	-	(935.30)	(649.20)
Building MaintenanceH&S	(1,228.03)	-	(1,228.03)	(283.99)
Other	(410.32)	-	(410.32)	(357.60)
Croner	(2,253.24)	-	(2,253.24)	(530.29)
Council Tax and Waste	(670.80)	-	(670.80)	(2,253.24)
Telephone & Broadband	(698.23)	-	(698.23)	(511.58)
ICO Ofsted/Gov Membership & Insurance	(35.00)	-	(35.00)	(475.93)
Services: Electric, Water	(2,600.49)	-	(2,600.49)	(2,609.66)
Sanitary Services	(99.00)	-	(99.00)	(296.00)
CCTV	(1,113.60)	-	(1,113.60)	(1,113.60)
Petty Cash	-	-	-	(188.57)
<b>Total Expenditure</b>	<b>(60,788.88)</b>	<b>-</b>	<b>(60,788.88)</b>	<b>(57,608.30)</b>
Excess of receipts over payments	(494.18)	-	(494.18)	7,900.58
Cash and Bank balances b/fwd	13,484.23	-	13,484.23	5,583.65
<b>Net Balance</b>	<b>12,990.05</b>	<b>-</b>	<b>12,990.05</b>	<b>13,484.23</b>

**Brierley Playmates**

**Registered Charity No: 1036606**

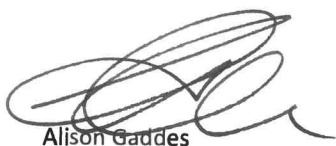
**Statement of assets and Liabilities**

**Year ended 5 April 2022**

	<b>Unrestricted Funds 2022</b>	<b>Restricted Funds 2022</b>	<b>Total Funds 2022</b>	<b>Total funds 2021</b>
	<b>£</b>	<b>£</b>	<b>£</b>	<b>£</b>
<b>Cash Funds</b>	<u>12,990.05</u>	<u>-</u>	<u>12,990.05</u>	<u>13,484.23</u>

The accounts have been prepared on a receipts and payments basis and include income as received and expenditure when irrecoverably paid.

The accounts were approved on 3 January 2023 and are signed on behalf of the Trustees by:

  
Alison Gaddes