



Trustees' Annual Report for the period

From **06.04.2020** Period start date To **05.04.2021** Period end date

Charity name: **Brierley Playmates**

Charity registration number: **1036606**

Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	<p>The aims of the Pre-school are to enhance the development and education of children primarily under statutory school age by encouraging parents to understand and provide for the needs of their children through community groups and by:</p> <ul style="list-style-type: none">• offering appropriate play, education and care facilities, family learning and extended hours groups, together with the right of parents to take responsibility for and to become involved in the activities of such groups, ensuring that such groups offer opportunities for all children whatever their race, culture, religion, means or ability;• encouraging the study of the needs of such children and their families and promoting public interest in and recognition of such needs in the local area;• Instigating and adhering to and furthering the aims and objects of the Pre-school Learning Alliance, now the Early Years Alliance.
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	<p>The Pre-school offers pre-school learning to children in our local community. Early Education Funding (EEF) enables up to 24 children to access our provision for 15 hours a week free of charge. Children accessing our provision just prior to their third birthday who are unable to access EEF do so at a subsidised rate, which is much lower than if we were a private or public organisation. The Pre-school has also sought two year old funding for those children who have joined us from 2 years 10 months, and whose families are eligible.</p> <p>Our pre-school activities enable children to learn through play. Every child has a key worker who works closely with them and their family. The key worker assesses learning and progress on entry then plans specifically for each child basing their planning on children's learning needs and their interests.</p> <p>We use Tapestry as a tool to assist us in monitoring and planning for learning and development, a tool that parents and carers are able to log into, liaise with their child's key worker and add their own comments and observations. Working in partnership with parents and carers allows learning and development, family information, and social and community events to be shared and celebrated. Any concerns are identified quickly with specific focused planning set in place to</p>

		<p>aid a child's learning or social needs; assessments may also highlight a cause for concern when external help and support is sought. Families are also able to access Early Help through Pre-school, this could be help for a child but also help for a family member or the family as a whole.</p> <p>The Pre-school has received additional financial support for those children who are eligible. Pupil Premium Funding has enabled us to buy specific resources for identified children's needs and allowed us to provide some snacks free of charge.</p> <p>The Pre-school works closely with Barnsley Early Start and Family Information Services. We comply with their funding and safeguarding requirements; information is precise, complete and submitted within stipulated timescales.</p> <p>The Pre-school works closely with our local schools ensuring Foundation Stage Two teachers have relevant information to continue each child's learning journey. Visits from FS2 teachers, and visits to schools are arranged every July to ease this important transition into school life.</p> <p>Our management committee are kept fully informed about pre-school activities, needs and concerns. They liaise with employed management via meetings, telephone, and email; our trustees receive copies of internal team minutes and relevant updated policies and procedures. Our trustees volunteer their time, working with our employed management who:</p> <ul style="list-style-type: none"> • safeguard all children, staff and visitors; • implement Ofsted regulations, current legislation and up to date childcare methodology; • recruit experienced and qualified staff, carryout induction training, and arrange external and internal training for all staff that supports the triangulation of our learning process. The better our staff knowledge and performance, the better our facilities and learning experiences for our children; • manage equal and fair access to our provision; • manage inclusion, accommodating children and family needs; • work in partnership to support our children, families, local and wider communities, and our staff team; • manage income and expenditure.
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	All trustees have been issued with PB1, PB2, PB3, and The Essential Trustee.

Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
Policy on grant making	Para 1.38	
Policy on social investment including program related investment	Para 1.38	

Contribution made by volunteers	Para 1.38	
Other		

Achievements and Performance

	SORP reference																									
Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	<p>Learning and Development Outcomes</p> <p>Playmates are always proud of the achievements we make with our children and their families. Through joint effort we prepare our children to access school as smoothly and informed as possible. Our learning and development data is continuously analysed to ensure every child is progressing in all of the seven areas of learning. This year we have remained open throughout the educational year and the following data has been taken from when the children started with us in September 2020 to completing the year in July 2021.</p> <p>This is an extract from the Manager's Report:</p> <p style="text-align: center;"><u>Managers Record</u></p> <table><tr><th colspan="3">Baseline 19 children</th><th colspan="3">Final assessment 19 children</th></tr><tr><th>Below</th><th>Typical</th><th>Above</th><th>Below</th><th>Typical</th><th>Above</th></tr><tr><td>169</td><td>239</td><td>0</td><td>43</td><td>321</td><td>44</td></tr><tr><td colspan="3">408</td><td colspan="3">408</td></tr></table> <p>According to the last Summative Assessment on Tapestry which was recorded at the end of the summer term 1, there are 43 areas where children are below the expected rate of development and 44 areas of development where children are exceeding the expected rate of development. One child is below the expected the rate of development has an ASD diagnosis and plans have been in place throughout the year.</p> <p>Most children came in under the expected rate of development for their age due to the Coronavirus pandemic.</p> <p>Upon entry to setting at baseline, 41.42% of areas of learning were below expected level of development. 58.58% of areas of learning were at expected level of development and 0% of areas of learning were exceeding the expected level of development. In the final summative assessment, 10.53% of areas of learning were below the expected level of development and 78.67% of areas of learning were at the typical age of development. 10.78% of areas of learning were exceeding the typical rate of development.</p> <p>Partnerships</p> <p>Our senior staff have worked in conjunction with Barnsley Early Start, developing essential multi-agency support and positive relationships.</p> <p>Parents and carers have invested their time and support feeding back information that enabled us to continually review</p>	Baseline 19 children			Final assessment 19 children			Below	Typical	Above	Below	Typical	Above	169	239	0	43	321	44	408			408		
Baseline 19 children			Final assessment 19 children																							
Below	Typical	Above	Below	Typical	Above																					
169	239	0	43	321	44																					
408			408																							

our performance and finely tune our systems to meet their expectations.

We have:

- worked with Family Liaison Officers, Speech and Language Therapists, Child Development Practitioners
- supplied information to ASDAT and worked with the ASDAT Team and SCI to support a child with ASD
- SENCO has worked closely with area SENCO to support
- Manager has worked closely with quality Improvement Officers

Playmates work with Barnsley College. Throughout 2020-2021 we were unable to accommodate any students due to the Coronavirus Pandemic. We are hopeful to restart this in September 2021.

Finance

Playmates have remained financially stable. Playmates drawdown EEF funding, which is our main source of income. We raise some income from fundraising, which is sufficient to help us invest in new resources. We received the Discretionary Business Support Grant to the sum of £10,000 which has been used to purchase resources and some has remained as a reserve.

Fundraising

Additional monies and resources for Pre-school use have been achieved through:

- Christmas 'Fundraising House'
- Christmas raffle
- World Book Day
- Easter Raffle

We have successfully raised monies for:

- Harvest Festival – Food Banks
- Children in Need (Show you Spots)
- Save the Children (Jumper Day)
- Macmillan Coffee Morning

Training

Employees remain up to date in their required training for Paediatric First Aid and Food Hygiene. The designated leads remain up to date in their Safeguarding qualifications. SENCO has attended and completed a Level 3 SENCO Award. Early Years Alliance in partnership with Educare have offered free online training, which staff are accessing. All staff have completed PREVENT training.

Environment

Our internal space is limited but well thought out making good use of each play space creating well-defined areas. Management volunteer their time to maintain both internal and external areas. We have replaced the main entry door to setting making it more secure. Resources for the outdoor area were also purchased.

--	--	--

Additional information (optional)

You may choose to include further statements where relevant about:

Achievements against objectives set	Para 1.41	
Performance of fundraising activities against objectives set	Para 1.41	
Investment performance against objectives	Para 1.41	
Other		

Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	<p>We remain financially stable. We forecasted some savings due to receiving the Discretionary Business Support Grant.</p> <p>The Living Wage has a massive negative impact on our financial state and will continue to do so year on year; EEF does not keep pace with such increases. To remain financially stable we must continue to work to full capacity.</p> <p>The forecast for this is good as we remain ever popular, with a strong positive reputation. We hold a long waiting list and predict 16 3 year old funded places in September, 2 2 year old funded places and 3 fee paying spaces. We are confident to achieve full numbers during the Autumn term.</p>
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	The Pre-school does not have a reserves policy. We exist using EEF and fundraising and usually have no reserves. This year, due to the Discretionary Business Support Grant, we have a reserve for resources and emergencies.
Amount of reserves held	Para 1.22	£7500
Reasons for holding zero reserves	Para 1.22	Monies are managed balancing forecasted EEF with staff to child ratio. Any small reserves are used for facility enrichment or the resupplying of consumable resources.
Details of fund materially in deficit	Para 1.24	None

Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	Pre-school has ongoing concerns regarding the annual increase in Living Wage requirements verses EEF income.
--	-----------	--

Additional information (optional)

You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising)	Para 1.47	
Investment policy and objectives including any social investment policy adopted	Para 1.46	
A description of the principal risks facing the charity	Para 1.46	
Other		

Structure, Governance and Management

Description of charity's trusts:		
Type of governing document (trust deed , royal charter)	Para 1.25	Pre-school Learning Alliance 2011 constitution adopted 15th November 2017.
How is the charity constituted? (e.g. unincorporated association , CIO)	Para 1.25	We are an unincorporated organisation constituted by a trust deed dated 6 February 1990. The Pre-school is a body in membership with the Pre-school Learning Alliance.
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	Our Affiliate Members can join at any time upon the agreement of the Committee.

Additional information (optional)

You may choose to include further statements where relevant about:

Policies and procedures adopted for the induction and training of trustees	Para 1.51	
The charity's organisational structure and any wider network with which the charity works	Para 1.51	
Relationship with any related parties	Para 1.51	
Other		

Reference and Administrative details

Charity name	Brierley Playmates
Other name the charity uses	
Registered charity number	1036606
Charity's principal address	Brierley Community Pavilion (off Holgate View) Brierley Park Barnsley Postcode S72 9HN

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Alison Gaddes	Chairperson		Committee
2	Paige King	Trustee	12.11.2019	Committee
3	Richard Devoy	Trustee	04/03/2020	Committee
4	Kara Stapleford	Trustee	04/03/2020	Committee
15	Yvonne Stapleford	Trustee	04/03/2020	Committee

Corporate trustees – names of the directors at the date the report was approved

Director name		

Name of trustees holding title to property belonging to the charity

Trustee name	Dates acted if not for whole year	

Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	

Additional information (optional)**Names and addresses of advisers (Optional information)**

Type of adviser	Name	Address
Chartered Accountant	Scott Mell of Gibson Booth Limited	12 Victoria Road, Barnsley, S70 2BB

Name of chief executive or names of senior staff members (Optional information)

--

Exemptions from disclosure

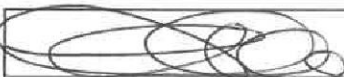
Reason for non-disclosure of key personnel details

--

Other optional information

--

Declarations**The trustees declare that they have approved the trustees' report above.****Signed on behalf of the charity's trustees**

Signature(s)		
Full name(s)	Alison Gaddes	
Position (eg Secretary, Chair, etc)	Chairperson	
Date	12.1.22	



Section A

Independent Examiner's Report

**Report to the trustees/
members of**

Charity Name
Brierley Playmates

**On accounts for the year
ended**

5 April 2021

**Charity no
(if any)**

1036606

Set out on pages

3 and 4

(remember to include the page numbers of additional sheets)

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 05/04/2021.

**Responsibilities and
basis of report**

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

**Independent
examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Signed:

Scott Mell

Date:

13/1/22

Name:

Scott Mell

**Relevant professional
qualification(s) or body
(if any):**

FCA

Address:

C/O Gibson Booth Limited

12 Victoria Road

Barnsley S70 2BB

Section B

Disclosure

Only complete if the examiner needs to highlight matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.

Brierley Playmates

Registered Charity No: 1036606

Receipts & Payments Account

Year ended 5 April 2021

	Unrestricted Funds 2021 £	Restricted Funds 2020 £	Total Funds 2021 £	Total Funds 2020 £
Receipts:				
EEF	53,086.80	-	53,086.80	56,040.50
Grants	10,000.00	-	10,000.00	-
Fees	929.00	-	929.00	1,552.00
Fundraising	241.00	-	241.00	0.00
Donations	75.00	-	75.00	354.01
Other	40.00	-	40.00	-
Interest	0.08	-	0.08	3.27
Snacks - Banked	1,010.00	-	1,010.00	1,457.00
Snacks - Cash	127.00	-	127.00	520.00
Donations - Cash	-	-	-	20.00
Total Income	65,508.88	-	65,508.88	59,946.78
Payments:				
Administration & Advertising	(461.49)	-	(461.49)	(766.17)
Snacks	(496.29)	-	(496.29)	(1,124.35)
Equipment & Materials	(1,989.75)	-	(1,989.75)	(1,876.57)
Events	(11.00)	-	(11.00)	(305.88)
Sundries	(640.59)	-	(640.59)	(913.09)
Salaries	(40,903.26)	-	(40,903.26)	(38,929.25)
Nest Pensions	(706.74)	-	(706.74)	(284.48)
PAYE	(2,565.64)	-	(2,565.64)	(1,375.87)
Staff/Committee Training & Expenses	(494.88)	-	(494.88)	(510.85)
Bank Charges	(69.00)	-	(69.00)	(60.00)
Accountancy & Professional Services	(649.20)	-	(649.20)	(778.51)
Building Maintenance/H&S	(283.99)	-	(283.99)	(2,536.73)
Croner	(530.29)	-	(530.29)	(2,358.99)
Council tax and waste	(2,253.24)	-	(2,253.24)	(469.00)
Other expenses	(357.60)	-	(357.60)	(278.41)
Telephone & Broadband	(511.58)	-	(511.58)	(590.94)
ICO Ofsted/Gov Membership & Insurance	(475.93)	-	(475.93)	(567.95)
Services: Electric, Water	(2,609.66)	-	(2,609.66)	(2,734.50)
Sanitary Services	(296.00)	-	(296.00)	(103.15)
CCTV	(1,113.60)	-	(1,113.60)	(1,113.60)
Petty cash expenses	(188.57)	-	(188.57)	(469.51)
Total Expenditure	(57,608.30)	-	(57,608.30)	(58,147.80)
Excess of receipts over payments	7,900.58	-	7,900.58	1,798.98
Cash and Bank Balances b/f	5,583.65	-	5,583.65	3,784.67
Net Balance at 5 April 2020	13,484.23	-	13,484.23	5,583.65

Brierley Playmates

Registered Charity No: 1036606

Statement of assets and Liabilities

As at 5 April 2021

	Unrestricted Funds 2021 £	Restricted Funds 2021 £	Total Funds 2021 £	Total Funds 2020 £
Cash Funds	<u>13,484.23</u>	<u></u>	<u>13,484.23</u>	<u>5,583.65</u>

The accounts have been prepared on a receipts and payments basis and include income as received and expenditure when irrecoverably paid.

The accounts were approved on 1 December 2021 and are signed on behalf of the Trustees:



Alison Gaddes

12.1.22



Section A

Independent Examiner's Report

**Report to the trustees/
members of**

Charity Name
Brierley Playmates

**On accounts for the year
ended**

5 April 2021

**Charity no
(if any)**

1036606

Set out on pages

3 and 4

(remember to include the page numbers of additional sheets)

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 05/04/2021.

**Responsibilities and
basis of report**

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

**Independent
examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Signed:

Scott Mell

Date:

13/1/22

Name:

Scott Mell

**Relevant professional
qualification(s) or body
(if any):**

FCA

Address:

C/O Gibson Booth Limited

12 Victoria Road

Barnsley S70 2BB

Section B

Disclosure

Only complete if the examiner needs to highlight matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.

Brierley Playmates

Registered Charity No: 1036606

Receipts & Payments Account

Year ended 5 April 2021

	Unrestricted Funds 2021 £	Restricted Funds 2020 £	Total Funds 2021 £	Total Funds 2020 £
Receipts:				
EEF	53,086.80	-	53,086.80	56,040.50
Grants	10,000.00	-	10,000.00	-
Fees	929.00	-	929.00	1,552.00
Fundraising	241.00	-	241.00	0.00
Donations	75.00	-	75.00	354.01
Other	40.00	-	40.00	-
Interest	0.08	-	0.08	3.27
Snacks - Banked	1,010.00	-	1,010.00	1,457.00
Snacks - Cash	127.00	-	127.00	520.00
Donations - Cash	-	-	-	20.00
Total Income	65,508.88	-	65,508.88	59,946.78
Payments:				
Administration & Advertising	(461.49)	-	(461.49)	(766.17)
Snacks	(496.29)	-	(496.29)	(1,124.35)
Equipment & Materials	(1,989.75)	-	(1,989.75)	(1,876.57)
Events	(11.00)	-	(11.00)	(305.88)
Sundries	(640.59)	-	(640.59)	(913.09)
Salaries	(40,903.26)	-	(40,903.26)	(38,929.25)
Nest Pensions	(706.74)	-	(706.74)	(284.48)
PAYE	(2,565.64)	-	(2,565.64)	(1,375.87)
Staff/Committee Training & Expenses	(494.88)	-	(494.88)	(510.85)
Bank Charges	(69.00)	-	(69.00)	(60.00)
Accountancy & Professional Services	(649.20)	-	(649.20)	(778.51)
Building Maintenance/H&S	(283.99)	-	(283.99)	(2,536.73)
Croner	(530.29)	-	(530.29)	(2,358.99)
Council tax and waste	(2,253.24)	-	(2,253.24)	(469.00)
Other expenses	(357.60)	-	(357.60)	(278.41)
Telephone & Broadband	(511.58)	-	(511.58)	(590.94)
ICO Ofsted/Gov Membership & Insurance	(475.93)	-	(475.93)	(567.95)
Services: Electric, Water	(2,609.66)	-	(2,609.66)	(2,734.50)
Sanitary Services	(296.00)	-	(296.00)	(103.15)
CCTV	(1,113.60)	-	(1,113.60)	(1,113.60)
Petty cash expenses	(188.57)	-	(188.57)	(469.51)
Total Expenditure	(57,608.30)	-	(57,608.30)	(58,147.80)
Excess of receipts over payments	7,900.58	-	7,900.58	1,798.98
Cash and Bank Balances b/f	5,583.65	-	5,583.65	3,784.67
Net Balance at 5 April 2020	13,484.23	-	13,484.23	5,583.65

Brierley Playmates

Registered Charity No: 1036606


Statement of assets and Liabilities

As at 5 April 2021

	Unrestricted Funds 2021 £	Restricted Funds 2021 £	Total Funds 2021 £	Total Funds 2020 £
Cash Funds	<u>13,484.23</u>	<u></u>	<u>13,484.23</u>	<u>5,583.65</u>

The accounts have been prepared on a receipts and payments basis and include income as received and expenditure when irrecoverably paid.

The accounts were approved on 1 December 2021 and are signed on behalf of the Trustees:



Alison Gaddes

12.1.22