



**CHARITY COMMISSION**  
FOR ENGLAND AND WALES

## **Trustees' annual report (including Directors' report) for the period**

**From:** 01/09/2019

**To:** 31/08/2020

**Charity name:** Sutton Bonington Preschool Playgroup

**Charity registration number:** 1036486

**Company number:** -

### **Objectives and activities**

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	To enhance the development and education of children aged between two and the statutory school age, and to encourage parents to understand and provide for the needs of their children.
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	Offering appropriate play, education and care facilities, ensuring that all activities offer opportunities for all children whatever their race, culture, religion, means or ability; Encouraging the study of the needs of children and their families and promoting public interest in and recognition of such needs in the local areas.
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	Trustees have had regard to the guidance issued by the Charity Commission on public benefit.

### **Additional information (optional)**

You may choose to include further statements where relevant about:

	SORP reference	
Policy on grant making	Para 1.38	NA
Policy on social investment including program related investment	Para 1.38	NA
		NA

Contribution made by volunteers	Para 1.38	
Other		NA

## Achievements and performance

Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	Continuation of high level of service and excellent reputation of the playgroup. Prudent financial management by monitoring of income streams and cost base. Payment of national living wage to eligible staff.
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### Additional information (optional)

You may choose to include further statements where relevant about:

Achievements against objectives set	Para 1.41	NA
Performance of fundraising activities against objectives set	Para 1.41	NA
Investment performance against objectives	Para 1.41	NA
Other		NA

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## Financial review

Review of the charity's financial position at the end of the period	Para 1.21	As a minimum, the charity aims to financially break-even when the levels of attendance are low.
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	When attendance is at the optimum levels the charity looks to make a small increase to their reserves as a contingency to cover any future extraordinary expenditure.
Amount of reserves held	Para 1.22	£40,000
Reasons for holding zero reserves	Para 1.22	NA
Details of fund materially in deficit	Para 1.24	NA
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	NA

## Additional information (optional)

You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising)	Para 1.47	NA
Investment policy and objectives including any social investment policy adopted	Para 1.46	NA
A description of the principal risks facing the charity	Para 1.46	NA
Other		NA

## Structure, governance and management

Description of charity's trusts:		
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Type of governing document: for example, <a href="#">trust deed</a> , <a href="#">memorandum and articles of association</a> etc	Para 1.25	Constitution
How is the charity constituted? <a href="#">for example limited company</a> , <a href="#">unincorporated association</a> , <a href="#">CIO</a>	Para 1.25	Trust
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	Election at Annual General Meeting.

### Additional information (optional)

You may choose to include further statements where relevant about:

Policies and procedures adopted for the induction and training of trustees	Para 1.51	NA
The charity's organisational structure and any wider network with which the charity works	Para 1.51	NA
Relationship with any related parties	Para 1.51	NA
Other		NA

## Reference and administrative details

Charity name	Sutton Bonington Pre School Playgroup
Other name the charity uses	NA
Registered charity number	1036486
Charity's principal address	<b>Bucks Lane, Sutton Bonington, Nottinghamshire, LE12 5PB</b>

### Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Jen Berridge	Chair		
2	Emily Brown	Secretary		
3	Robert Cluley	Treasurer		
4	Christopher Thornhill			
5	Marie Bisson			
6	Helen Ison			
7	Naomi Ison			
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### Corporate trustees – names of the directors at the date the report was approved

Director name	

### Name of trustees holding title to property belonging to the charity

Trustee name	Dates acted if not for whole year

## Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	NA
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	NA
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	NA

## Additional information (optional)

### Names and addresses of advisers (optional information)

Type of adviser	Name	Address
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### Name of chief executive or names of senior staff members (optional information)

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## Exemptions from disclosure

Reason for non-disclosure of key personnel details

NA
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## Other optional information


NA
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## Declarations

The company has taken advantage of the small companies' exemption in preparing the report above.

The trustees declare that they have approved the trustees' report (including directors' report) above.

Signed on behalf of the charity's trustees/directors

Signature(s)		
Full name(s)	Robert John Cluley	
Position (for example Secretary, Chair, etc)	Treasurer	
Date	22/11/2020	



Section A

Independent Examiner's Report

Report to the trustees/  
members of

Charity Name  
Sutton Bonington Pre School Playgroup

On accounts for the year  
ended

August 31st 2020

Charity no  
(if any)

1036486

Set out on pages

3

(remember to include the page numbers of additional sheets)

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended DD / MM / YYYY.

Responsibilities and  
basis of report

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent  
examiner's statement

[The charity's gross income exceeded £250,000 and I am qualified to undertake the examination by being a qualified member of [insert name of applicable listed body]]. *Delete [ ] if not applicable.*

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination (other than that disclosed below \*) which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

*\* Please delete the words in the brackets if they do not apply.*

Signed:

Date: 22/11/2020

Name:

Robert Cluley

Relevant professional  
qualification(s) or body  
(if any):



**Address:**

8 Bollards Lane, Sutton Bonington, LE12 5PA

**Section B**

**Disclosure**

Only complete if the examiner needs to highlight material matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

**Give here brief details of any items that the examiner wishes to disclose.**

## Summary Accounts

### Sutton Bonington Pre School Playrgroup Accounts

	2019	2018	2017
<b>Income</b>			
Fees	5,402	15,944	9,154
Lunch club	0	243	741
NCC Funding	70,903	36,745	34,155
Toddler Fees	820	1,678	1,886
Interest	0	0	
Other	1236	761	6,599
	78,361	55,371	52,535
<b>Expenditure</b>			
Employment costs	38781	36,320	38,062
Rent	4086	6,245	5,662
Electricity	5314	3,468	2,148
Water	734	540	596
Rates	332	817	811
Telephone	174	100	64
Insurance	661	705	637
Photocopying/stationary	2	91	42
Milk and snacks	-	29	89
Training	645	562	120
Consumables	4005	2,150	1,049
Others	7097	3,600	2,981
	61,831	54,627	52,258
<b>Operating income/expenditure</b>	<b>16,456</b>	<b>744</b>	
<b>Fundraising/Grant Income</b>	<b>4282</b>	<b>674</b>	1,007
<b>Fundraising/Grant Expenditure</b>	<b>63</b>	-	
<b>NET</b>	<b>20738</b>	<b>1,418</b>	1,284