



Trustees' Annual Report for the period

From	Period start date			To	Period end date		
	Day 01	Month April	Year 2022		Day 31	Month March	Year 2023

Section A Reference and administration details

Charity name	Zephaniah Music Trust
Other names charity is known by	Zephaniah Trust
Registered charity number (if any)	1036478
Charity's principal address	2a Norwood Road
	Shipley
	West Yorkshire
Postcode	BD18 2AZ

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Mr John Mark Allison	Chair	01.02.23 - present	Trustees
2	Mr Adam Syrop	Vice Chair	01.02.23 - present	Trustees
3	Mrs Karen Lobley			Trustees
4	Rev Stuart Stobart			Trustee
5	Rev Dr Tracey Raistrick			Trustee
6	Rachel Harvey			Trustee
7				
8				
9				
10				
11				
12				
13				
14				
15				
16				
17				
18				
19				
20				

Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

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Section B Structure, governance and management

Description of the charity's trusts

Type of governing document
(eg. trust deed, constitution)

Trust Deed (dated 28.02.1994)

How the charity is constituted
(eg. trust, association, company)

Trust

Trustee selection methods
(eg. appointed by, elected by)

Appointed by current trustees

Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

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Section C Objectives and activities

Summary of the objects of the charity set out in its governing document

To advance the Christian religion, in particular in the UK, particularly by means of the medium of music and song and through the assisting of Christian musicians engaged in charitable activities promoting the said objects.

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

The trustees have had regard to the Charity Commission's guidance on public benefit.

Through salaries and grants, the Trust supports Christian workers who visit schools, churches and community groups to provide assemblies, lessons, workshops and performances, running both one-off and ongoing art-based projects. Our workers also run a series of regular events throughout the year to which school groups and others are invited. Through this work, the Trust supports schools, churches, and community groups in exploring questions of faith, and helping to build understanding and community cohesion. The work in schools directly assists schools in meeting the requirements of the national curriculum, both to provide an act of collective worship and to involve members of local faith communities in their RE provision. The Trust provides access to the arts regardless of the ability of organisations or participants to pay a fee.

Our workers visit wherever they are invited regardless of social, economic or ethnic background, or the ability to pay, and our events are inclusive of those of all faiths and none. We make every effort to run events which are accessible to all, respecting individual needs.

Additional details of objectives and activities (Optional information)

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

In addition to supporting our own staff and associates, the Trust makes occasional, small, one-off grants to individuals and organisations engaged in activities working towards our aims, based in the UK. The Trust has a written policy on grant making that is sent to all applicants.

We work regularly with other organisations, churches and individuals to meet our aims in a variety of contexts. We have a significant number of volunteers who support us and enable events to take place.

Summary of the main achievements of the charity during the year

In 2022/2023 the Trust has employed five part-time workers: a singer/songwriter, a storyteller, and three keyworkers.

2022/23 continued to gradually improve following the Covid pandemic, as we rebuilt contacts that had been lost.

We have continued our core provision of **assemblies and RE lessons**. This has continued to support schools in meeting the requirements of the National Curriculum, building understanding of the Christian faith, and contributing to social cohesion.

In addition to this work, the team have been involved in the following ongoing and one-off projects during the year:

Re:wind and Fast Forward are RE events that increase understanding of major Christian festivals and assist with the transition to secondary school...

Our summer Holiday Club returned to being an in-person event, held over 5 mornings. With the theme "Cirque du Zeph". was based around a circus theme and explored the Zephaniah verse - Zephaniah 3:17 - focusing on a different line each day.

The Light Party, providing an alternative to traditional Halloween activities, was again in person – this time partnering with Shipley Baptist Church. We invited the Christian singer / songwriter Ishmael to lead a Praise Party, where over 50 children attended.

ZephTots, a weekly toddler group to support under 5s alongside their parents/carers.

ZephYouth, a weekly after school club for Year 5 – Year 11. Building confidence and supporting the transition to upper school.

BIASAN is a weekly support group for refugees and asylum seekers in Bradford. Our worker has continued to provide support at this group, as well as making deliveries to vulnerable people.

Prayer Spaces are a space where children can be quiet and reflect on the world, regardless of their personal faith. As schools have reopened to visitors we have been able to restart these events, allowing small groups of children to interact with the activities over a few days, and consider ideas such as hope, peace and forgiveness.

The Bible Times Exhibition has continued to be presented in various churches across the city (and beyond), gradually returning towards pre-covid levels.

Section E

Financial review

Brief statement of the charity's policy on reserves

The Trust's policy is to build/maintain sufficient available reserves to cover three month's payroll, plus any other identified liabilities. The required level of funds is reviewed regularly.

Details of any funds materially in deficit

None

Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

The charity's principal source of funds are donations (both regular and one-off) from individual supporters, and the resulting Gift Aid, and from churches and schools who support our aims. This is augmented by small grants and small fundraising activities and events. A small proportion of our work is paid, but not dependent upon payment for its delivery.

All fundraising activity is managed within the Trust, with no part being contracted out to a third party. The majority of fundraising communications are made through our termly newsletter or social media. Both of these are 'opt-in'. We do not send unsolicited mail or carry out telephone fundraising. Our mailing lists and contact details of supporters are never sold or divulged to third parties.

Section F

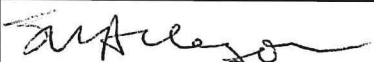

Other optional information

Section G

Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)	JOHN MARK ALLISON	RACHEL HARVEY
Position (eg Secretary, Chair, etc)	Chair	
Date	24-01-24	



CHARITY COMMISSION
FOR ENGLAND AND WALES

Zephaniah Music Trust

1036473

Receipts and payments accounts

CC16a

For the period
from

01/04/2022

To

31/03/2023

Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
A1 Receipts					
Donations / Legacies	51,297	14,628	0	65,925	56,265
Gift Aid	6,275		0	6,275	7,290
Fundraising and Sponsorship	1,842		0	1,842	857
Grants	750		0	750	11,250
Other	3,263		0	3,263	1,305
Interest	26		0	26	0
			0	0	0
			0	0	0
Sub total (Gross income for AR)	63,453	14,628	0	78,081	76,967
A2 Asset and investment sales, (see table).					
	0	0	0	0	
	0	0	0	0	0
Sub total	0	0	0	0	0
Total receipts	63,453	14,628	0	78,081	76,967
A3 Payments					
Grants	50		0	50	60
Salaries	47,798	19,385	0	67,183	62,524
Inland Revenue	4,126	1,683	0	5,809	5,944
Pension Contributions	2,327	691	0	3,018	2,700
Charitable Activities, Admin & Plant	9,056	1,030	0	10,086	6,865
Events & Fund raising costs	1,629		0	1,629	0
			0	0	0
			0	0	0
	0	0	0	0	0
Sub total	64,986	22,789	0	87,775	78,094
A4 Asset and investment purchases, (see table)					
	0	0	0	0	
	0	0	0	0	
Sub total	0	0	0	0	0
Total payments	64,986	22,789	0	87,775	78,094
Net of receipts/(payments)	-1,533	-8,161	0	-9,694	-1,126
A5 Transfers between funds	554	-554		0	0
A6 Cash funds last year end	6,274	14,368	0	20,642	21,768
Cash funds this year end	5,295	5,653	0	10,948	20,642

Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B1 Cash funds	At Bank	5,290	5,653	-
	Petty Cash	5	-	-
	Paypal Account	-	-	-
	Total cash funds	5,295	5,653	-
	(agree balances with receipts and payments account(s))			

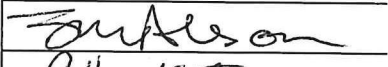

	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B2 Other monetary assets	Gift Aid Unclaimed	3,207	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-

	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
B3 Investment assets			-	-
			-	-
			-	-
			-	-
			-	-

	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
B4 Assets retained for the charity's own use	CDs	Unrestricted	-	-
	Drums	Unrestricted	-	-
	Computers	Unrestricted	-	-
	Camera	Unrestricted	-	-
			-	-
			-	-
			-	-
			-	-
			-	-

	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
B5 Liabilities	HMRC		509	19 April 2023
			-	
			-	
			-	
			-	

Signed by one or two trustees on behalf of all the trustees

Signature	Print Name	Date of approval
	JOHN MARK ALLISON	24-01-24
	RACHEL HARVEY	24/01/24



Section A

Independent Examiner's Report

Report to the trustees/
members of

Charity Name

ZEPHANIAH MUSIC TRUST

On accounts for the year
ended

31-03-2023

Charity no
(if any)

1036478

Set out on pages

1-2

(remember to include the page numbers of additional sheets)

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended DD / MM / YYYY.

Responsibilities and
basis of report

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent
examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention (~~other than that disclosed below~~ *) in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

* Please delete the words in the brackets if they do not apply.

Signed:

G Pollard

Date:

13-01-2024

Name:

GEOFFREY POLLARD

Relevant professional
qualification(s) or body
(if any):

NONE

Address:

6 SPRINGSWOOD ROAD

SHIPLEY, WEST YORKSHIRE

BD18 3DG