



Trustees' Annual Report for the period

Period start date			Period end date		
Day	Month	Year	Day	Month	Year
01	April	2021	31	March	2022

From

To

Section A

Reference and administration details

Charity name

Zephaniah Music Trust

Other names charity is known by

Zephaniah Trust

Registered charity number (if any)

1036478

Charity's principal address

2a Norwood Road

Shipley

West Yorkshire

Postcode

BD18 2AZ

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Mrs Susan Edmondson		01/04/2021 - 31/12/2021	Trustees
2	Mr John Mark Allison			Trustees
3	Mr Adam Syrop			Trustees
4				
5				
6				
7				
8				
9				
10				
11				
12				
13				
14				
15				
16				
17				
18				
19				
20				

Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

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Section B Structure, governance and management

Description of the charity's trusts

Type of governing document

(eg. trust deed, constitution)

Trust Deed (dated 28.02.1994)

How the charity is constituted

(eg. trust, association, company)

Trust

Trustee selection methods

(eg. appointed by, elected by)

Appointed by current trustees

Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

Section C Objectives and activities

Summary of the objects of the charity set out in its governing document

To advance the Christian religion, in particular in the UK, particularly by means of the medium of music and song and through the assisting of Christian musicians engaged in charitable activities promoting the said objects.

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

The trustees have had regard to the Charity Commission's guidance on public benefit.

Through salaries and grants, the Trust supports Christian workers who visit schools, churches and community groups to provide assemblies, lessons, workshops and performances, running both one-off and ongoing art-based projects. Our workers also run a series of regular events throughout the year to which school groups and others are invited. Through this work, the Trust supports schools, churches, and community groups in exploring questions of faith, and helping to build understanding and community cohesion. The work in schools directly assists schools in meeting the requirements of the national curriculum, both to provide an act of collective worship and to involve members of local faith communities in their RE provision. The Trust provides access to the arts regardless of the ability of organisations or participants to pay a fee. During the Covid-19 pandemic much of this work continued in an online format, made publicly available on our social media channels at no charge, increasing accessibility.

Our workers visit wherever they are invited regardless of social, economic or ethnic background, or the ability to pay, and our events are inclusive of those of all faiths and none. We make every effort to run events which are accessible to all, respecting individual needs.

Additional details of objectives and activities (Optional information)

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

In addition to supporting our own staff and associates, the Trust makes occasional, small, one-off grants to individuals and organisations engaged in activities working towards our aims, based in the UK. The Trust has a written policy on grant making that is sent to all applicants.

We work regularly with other organisations, churches and individuals to meet our aims in a variety of contexts. We have a significant number of volunteers who support us and enable events to take place.

Summary of the main achievements of the charity during the year

In 2021/2022 the Trust has employed four part-time workers: a singer/songwriter, a storyteller, and two keyworkers. Their work is supported by a dedicated part-time administrator.

2021/2022 continued to be overshadowed by the Covid pandemic and the impact of Government guidance on how schools, churches and community groups could function. This impacted on the scope and scale of our work, but was starting to look more normal towards the end of the year.

We have continued our core provision of **assemblies and RE lessons**. These have been in school where local restrictions and school health and safety policies allowed. Where in-person provision wasn't possible or where schools were cautious, we delivered live assemblies via Microsoft Teams or Zoom and developed recorded online assemblies, which were made available to all our schools. This has continued to support schools in meeting the requirements of the National Curriculum, building understanding of the Christian faith, and contributing to social cohesion.

In addition to this work, the team have been involved in the following ongoing and one-off projects during the year:

Re:wind and Fast Forward are RE events that increase understanding of major Christian festivals and assist with the transition to secondary school. Due to Covid restrictions, Fast Forward was adapted and delivered to individual classes in a reduced number of schools. In some schools these were done outside. In others we did Leaver's Assemblies rather than a Fast Forward session. Re:wind to Christmas and Re:wind to Easter were back to a more normal format, albeit with the restriction of only being able to welcome one school to each session.

Our summer Holiday Club remained online for the second year. "Creation Staycation" provided short daily videos over four weeks of the summer holiday, with lots of activity ideas and challenges that children could do at home, in their gardens or while out and about. The theme explored the wonders of creation and our part in it.

The Light Party, providing an alternative to traditional Halloween activities, was our first large, in-person event as we emerged from the Covid restrictions. Partnering with St Cuthbert's church, the evening focused on rainbows and how, while we are all different, together we make something beautiful.

Rock Solid, a youth group in the Wilsden area of Bradford, run in collaboration with the local Methodist Church, has not been restarted, but the team kept contact with attendees during the early part of the year, delivering activity packs to their homes. The partnership will continue through assemblies in the local school and one off events through the year.

BIASAN is a weekly support group for refugees and asylum seekers in Bradford. While they haven't been able to meet for much of the year, our worker has continued to provide support making deliveries to vulnerable people.

Prayer Spaces are a space where children can be quiet and reflect on the world, regardless of their personal faith. As schools have reopened to visitors we have been able to restart these events, allowing small groups

of children to interact with the activities over a few days, and consider ideas such as hope, peace and forgiveness.

The Bible Times Exhibition was finally able to come out of storage in the spring term, making it's first post-pandemic visit to St John's, Great Horton, where we welcomed classes from the local schools over the course of the week.

Section E

Financial review

Brief statement of the charity's policy on reserves

The Trust's policy is to build/maintain sufficient available reserves to cover three month's payroll, plus any other identified liabilities. The required level of funds is reviewed regularly.

Details of any funds materially in deficit

None

Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

The charity's principal source of funds are donations (both regular and one-off) from individual supporters, and the resulting Gift Aid, and from churches and schools who support our aims. This is augmented by small grants and small fundraising activities and events. A small proportion of our work is paid, but not dependent upon payment for its delivery.

All fundraising activity is managed within the Trust, with no part being contracted out to a third party. The majority of fundraising communications are made through our termly newsletter or social media. Both of these are 'opt-in'. We do not send unsolicited mail or carry out telephone fundraising. Our mailing lists and contact details of supporters are never sold or divulged to third parties.

Section F

Other optional information

Section G

Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)



K.M. Lobley

Full name(s)

STUART ROBERTS

KAREN LOBLEY

Position (eg Secretary, Chair, etc)

TRUSTEE

TRUSTEE

Date

2/1/2022



CHARITY COMMISSION FOR ENGLAND AND WALES

Independent examiner's report on the accounts

Section A

Independent Examiner's Report

Report to the trustees/
members of

Charity Name
ZEPHANIAH MUSIC TRUST

On accounts for the year
ended

31-03-2022

Charity no
(if any)

1036478

Set out on pages

1-2

(remember to include the page numbers of additional sheets)

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended DD/MM/YYYY.

Responsibilities and
basis of report

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent
examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention (~~other than that disclosed below~~ *) in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

* Please delete the words in the brackets if they do not apply.

Signed:

G Pollard

Date:

14-09-2022

Name:

GEOFFREY POLLARD

Relevant professional
qualification(s) or body
(if any):

NONE

Address:

**6 SPRINGSWOOD ROAD
SHIPLEY
BD18 3DG**



CHARITY COMMISSION
FOR ENGLAND AND WALES

Zephaniah Music Trust

Receipts and payments accounts

CC16a

For the period
from

01/04/2021


To

31/03/2022

Section A Receipts and payments

	Unrestricted funds	Restricted funds	Endowment funds	Total funds	Last year
A1 Receipts					
Donations	40,897.41	15,368.00	-	56,265.41	60,264.55
Gift Aid	6,022.75	1,267.50	-	7,290.25	7,503.41
Fundraising & Sponsorship	856.81	-	-	856.81	595.06
Grants	1,000.00	10,250.00	-	11,250.00	9,600.00
Other	504.85	800.00	-	1,304.85	4,287.96
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
Sub total (Gross income for AR)	49,281.82	27,685.50	-	76,967.32	82,250.98
A2 Asset and investment sales, (see table).					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total receipts	49,281.82	27,685.50	-	76,967.32	82,250.98
A3 Payments					
Grants	60.00	-	-	60.00	-
Salaries	44,323.53	18,200.79	-	62,524.32	61,518.74
Inland Revenue	4,255.21	1,688.69	-	5,943.90	6,130.19
Pension Contributions	1,882.05	818.07	-	2,700.12	2,590.44
Charitable Activities, Admin & Plant	6,307.42	558.00	-	6,865.42	7,880.93
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
Sub total	56,828.21	21,265.55	-	78,093.76	78,120.30
A4 Asset and investment purchases, (see table)					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total payments	56,828.21	21,265.55	-	78,093.76	78,120.30
Net of receipts/(payments)	- 7,546.39	6,419.95	-	- 1,126.44	4,130.68
A5 Transfers between funds	- 1,087.20	1,087.20	-	-	-
A6 Cash funds last year end	14,907.37	6,860.98	-	21,768.35	17,637.67
Cash funds this year end	6,273.78	14,368.13	-	20,641.91	21,768.35

Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds	Restricted funds	Endowment funds
B1 Cash funds	At bank	6,249.39	14,368.13	-
	Petty cash	5.47	-	-
	Paypal account	18.92	-	-
	Total cash funds	6,273.78	14,368.13	-
	(agree balances with receipts and payments account(s))			
		Unrestricted funds	Restricted funds	Endowment funds
B2 Other monetary assets	Unclaimed Gift Aid	2,423.97	632.80	-
	Unpaid invoices	110.00	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
B3 Investment assets		Fund to which asset belongs	Cost (optional)	Current value (optional)
			-	-
			-	-
			-	-
			-	-
			-	-
B4 Assets retained for the charity's own use	CDs	Unrestricted	-	-
	Drums	Unrestricted	-	-
	Computers	Unrestricted	-	-
	Camera	Unrestricted	-	-
			-	-
			-	-
			-	-
			-	-
B5 Liabilities		Fund to which liability relates	Amount due (optional)	When due (optional)
	Inland Revenue (Month 12)	Unrestricted	348.01	21 April 2022
	Inland Revenue (Month 12)	Restricted	149.31	21 April 2022
	Eclipse Broadband	Unrestricted	15.31	02 April 2022
			-	
			-	
Signed by one or two trustees on behalf of all the trustees	Signature	Print Name	Date of approval	
		STUART STOBART	2/11/22	
	K. M. Lobley	KAREN LOBLEY	2.11.22	