

Trustees' Annual Report

For the period

From (start date)

0 1 0 5 2 3

to end date

3 0 0 4 2 4

Section A

Reference and administration details

Charity name

South Craven District Scout Council

Other names the charity is known by

Registered charity number (if any)

1 0 3 6 4 33

HQ registration number

1 0 0 0 1 7 9 9

Charity's principal address

C/O 2 Cross Lane Mill

Bradley

Postcode

B

D

2

0

9

Q

B

Names of the charity trustees who manage the charity

(These will be published in the annual report of the charity and the Charity Register if reporting for a Registered Charity with a charity regulator)

	Trustee Name	Office (if any)	Dates acted if not for whole year
1	Ruksana Mahmood	Chair	
2	Andrew Stronach	District Lead Volunteer	
3	Jonathan Stubbs	Treasurer	
4	Harold Bond	Secretary	
5	Alicia Carling	District Youth Lead	
6	Edward Randell		
7	Richard Tillitson		
8	Gary Sorsby		
9	Netta Hollings		
10	Christopher Mawer		
11	Laura Sobala		
12	Christian Spencer		
13			
14			
15			

Names and addresses of advisers (optional information but encouraged as best practice)

(These will be published in the annual report of the charity)

Type of advisor	Name	Address

Section B	Structure, governance and management
Description of the charity's trusts	
Type of governing document (e.g. trust deed, constitution)	The District's governing documents are those of the The Scout Association. They consist of a Royal Charter, which in turn gives authority to the Bye Laws of the Association and The Policy, Organisation and Rules of The Scout Association.
How the charity is constituted (e.g. trust, association, company)	The District is a trust established under the Scout Association Rules which are common to all Scouts.
Trustee selection methods (e.g. appointed by, elected by)	The Trustees are appointed in accordance with the Policy, Organisation and Rules of The Scout Association.
Additional governance issues (optional information but encouraged as best practice)	
You may choose to include additional information, where relevant, about:	The District is managed by the District Trustee Board, the members of which are the 'Charity Trustees' of the Scout District which is an educational charity. As charity trustees they are responsible for complying with legislation applicable to charities. This includes the registration, keeping proper accounts and making returns to the Charity Commission as appropriate.
Policies and procedures adopted for: a) the induction and training of trustees; b) trustee' consideration of major risks and the systems and procedures to manage them	<p>The Trustee Board consists of the Chair, Treasurer, Secretary and 9 Trustees (including 4 Ex Officio Trustees, and 5 elected Trustees) and meets every 4 months.</p> <p>This District Trustee Board exists to make sure the charity is well-managed, risks are assessed and mitigated, buildings and equipment are in good working order, and everyone follows legal requirements and the organisation's policies and rules. Their support helps other volunteers run high-quality and safe programmes that gives young people skills for life.</p>

Section B	Structure, governance and management (continued)
	<p>Risk and Internal Control</p> <p>The District Trustee Board has identified the major risks to which they believe the District is exposed, these have been reviewed and systems have been established to mitigate against them. The main areas of concern that have been identified are:</p> <p>Damage to the building, property and equipment. The District would request the use of buildings, property and equipment from neighbouring organisations such as the church, community centre and other Scout Groups. Similar reciprocal arrangements exist with these organisations. The District has sufficient buildings and contents insurance in place to mitigate against permanent loss.</p> <p>Injury to leaders, helpers, supporters and members. The District through the capitation fees contributes to the Scout Associations national accident insurance policy. Risk Assessments are undertaken before all activities.</p> <p>Reduced income. The District is primarily reliant upon income from capitation. The District does hold a reserve to ensure the continuity of activities should there be a major reduction in income. The Board could raise the value of capitation to increase the income to the District on an ongoing basis, either temporarily or permanently.</p> <p>Reduction or loss of leaders. The District is totally reliant upon volunteers to run and administer the activities of the District. If there was a reduction in the number of leaders to an unacceptable level in a particular section or the District as a whole then there would have to be a contraction, consolidation or closure of a section of the District. In the worst case scenario the complete closure of the District.</p> <p>Reduction or loss of members. The District provides activities for all young people aged 4 to 18. If there was a reduction in membership in a particular section/Group or the District as whole then there would have to be a contraction, consolidation or closure of a section/Group. In the worst case scenario the complete closure of the District.</p> <p>The District has in place systems of internal controls that are designed to provide reasonable assurance against material mismanagement or loss, these include 2 signatories for all payments and a comprehensive insurance policies to ensure that insurable risks are covered.</p>

Section C	Objectives and activities
Summary of the objects of the charity set out in its governing document	<p>The Purpose of Scouting Scouting exists to actively engage and support young people in their personal development, empowering them to make a positive contribution to society.</p> <p>The Values of Scouting As Scouts we are guided by these values: Integrity - We act with integrity; we are honest, trustworthy and loyal. Respect - We have self-respect and respect for others. Care - We support others and take care of the world in which we live. Belief - We explore our faiths, beliefs and attitudes. Co-operation - We make a positive difference; we co-operate with others and make friends.</p> <p>The Scout Method Scouting takes place when young people, in partnership with adults, work together based on the values of Scouting and: - enjoy what they are doing and have fun - take part in activities indoors and outdoors - learn by doing - share in spiritual reflection - take responsibility and make choices - undertake new and challenging activities - make and live by their Promise.</p>
Summary of the main activities in relation to these objects	<p>Swimming Gala Football Tournamnet St George's Day Parade.</p>
Additional details of the objectives and activities (optional information but encouraged as best practice)	
<p>You may choose to include further statements, where relevant, about:</p> <ul style="list-style-type: none"> • policy on grantmaking; • contribution made by volunteers; • policy on investments. 	
Public benefit statement	<p>The District meets the Charity Commission's public benefit criteria under both the advancement of education and the advancement of citizenship or community development headings.</p>

Section D	Achievements and performance
Summary of the main achievements of the charity during the year	<p>Increase in membership, youth members and adults.1 new Squirrel section.</p>

Section E	Financial Review
Brief statement of the charity's policy on reserves	<p>Reserves Policy</p> <p>The District's policy on reserves is to hold sufficient resources to continue the charitable activities of the group should income and fundraising activities fall short. The District Trustee Board considers that the group should hold a sum equivalent to 12 months running costs, circa £2500.</p> <p>The District held reserves of approximately £19,000 against this at year end. This is above the level required for operating expenses. However this can be explained by the cost of replacing high cost items (trailers) and providing support to Group's.</p>
Quantify and explain any designations	
Details of any funds materially in deficit (circumstances plus steps to eliminate)	

Further financial review details (optional information)

<p>You may choose to include additional information, where relevant, about:</p> <ul style="list-style-type: none"> the charity's principal sources of funds (including any fundraising); how expenditure has supported the key objectives of the charity; 	<p>Investment Policy</p> <p>The District's Income and Expenditure is very small and as a consequence does not have sufficient funds to invest in longer-term investments such as stocks and shares. The District has therefore adopted a low risk strategy to the investment of its funds. All funds are held in cash using only mainstream banks or building societies.</p> <p>The District Trustee Board regularly monitors the levels of bank balances and the interest rates received to ensure the group obtains maximum value and income from its banking arrangements. Occasionally this may involve using an account that requires a period of notice before funds may be withdrawn, before doing so the District Trustee Board considers the cash flow requirements.</p>
--	--

Section F	Other Optional Information
-----------	----------------------------

Plans for future periods (details of any significant activities planned to achieve them)

Section G	Declaration
-----------	-------------

The trustees declare that they have approved the trustees' report above

Signed on behalf of the charity's trustees

Signature(s)	<div>Ruksana Mahmood</div>	<div></div>
--------------	----------------------------	-------------

Full name(s)	<div>Ruksana Mahmood</div>	<div></div>
--------------	----------------------------	-------------

Position (eg Secretary, Chair)	<div>Chair</div>	<div></div>
--------------------------------	------------------	-------------

Date	<div>200624</div>
------	-------------------



South Craven District Scout Council

Receipts and Payments Account

Year to 31st March 2024

<u>Opening Balances</u>	<u>2024</u>	Total	<u>2023</u>	Total
Skipton Building Society	£ 19,090.78		£ 19,090.78	
Barclays Bank Community Account	£ 17,673.22		£ 7,419.60	
Barclays Bank Business Account	£ 302.56		£ 176.41	
Cash in hand	£ 20.00		£ 20.00	
		£37,086.56		£26,707
<u>Receipts</u>	<u>2024</u>	Total	<u>2023</u>	Total
Levies from District Groups	£ 24,042.00		£ 13,454.00	
Capitation Rebate	£ -		£ -	
Building Society interest received	£ -		£ -	
Barclays Bank Business Acc Interest	£ 2.54		£ 0.43	
Badges Business Acc	£ 152.29		£ 171.90	
Badges Community Acc	£ -		£ 175.72	
Camp/Activity Payments	£ 994.00		£ -	
		£25,190.83		£13,802
<u>Payments</u>	<u>2024</u>	Total	<u>2023</u>	Total
Capitation to County	£ 30,051.00		See Note	
Insurance	£ 588.46		£ 543.53	
Training and Subscriptions	£ -		-	
Activity Day Business acc	£ -		£ 50.00	
Camp And Activity Days	£ 1,414.77		£ 410.05	
Expenses	£ 93.20		£ 226.45	
AGM Expenses	£ -		£ 40.00	
Gifts, Badges, Awards	£ -		£ 170.00	
Repairs/equipment	£ 157.20		£ 1,982.25	
Postage, Printing and Stationary	£ -		£ -	
		£32,304.63		£3,422
<u>Closing Balances</u>	<u>2024</u>	Total	<u>2023</u>	Total
Skipton Building Society	£ 19,090.78		£ 19,090.78	
Barclays Bank Community Account	£ 10,404.59		£ 17,673.22	
Barclays Bank Business Account	£ 152.81		£ 302.56	
Cash in Hand	£ 20.00		£ 20.00	
		£29,668.18		£37,087

Notes This years accounts shows Two Capitation Payments this is due to County requesting that last years payment was made after the 1st April 2023 however this year the request was for it to be made before april 2024.

Jonathan Stubbs
District Treasurer

JStubbs

19 June 2024

INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF SOUTH CRAVEN DISTRICT COUNCIL

I report on the accounts of the Trust of the year ended 31st March 2024, which are set out in the annexed pages.

Respective responsibilities of trustees and examiner

As the charity's trustees you are responsible for the preparation of the accounts; you consider that the audit requirements of section 144(2) of the Charities Act 2011 (the Act) does not apply. It is my responsibility to state, on the basis of procedures specified in the General Directions given by the Charity Commissioners under section 145(5)(b) of the Act, whether particular matters have come to my attention.

Basis of independent examiner's report

My examination was carried out in accordance with the General Directions given by the Charity Commissioners. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently I do not express an audit opinion on the view given by the accounts.

Independent examiner's statement

In connection with my examination, no matter has come to my attention;

- 1) which gives me reasonable cause to believe that in any material respect the requirements
 - to keep accounting records in accordance with section 41 of the Act; and
 - to prepare accounts which accord with the accounting records and to comply with the accounting requirements of the Act

have not been met; or

- 2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

N Riley F.C.A. - Chartered Accountant
12 Strathmore Road
Ben Rhydding
Ilkley
West Yorkshire

25th March 2025