

BURFORD CHARITIES

THE BURFORD RELIEF IN NEED CHARITY

Report and Financial Statements

Year Ended 31 December 2021

Charity no: 1036378

**BURFORD RELIEF IN NEED CHARITY
REPORT OF THE TRUSTEES**

31 DECEMBER 2021

Charity Registered Numbers: 1036378

EX OFFICIO

The Reverend Tom Putt

NOMINATIVE TRUSTEES (Town Council)

Mrs J Tunnell-Westmacott

Mr D Cohen

CO-OPTED TRUSTEES

Mr N Street

Mrs P Barraclough

Mr D P Griffin FCA (Treasurer)

Mrs G Hames

Mr J . Harrington

B J Marks OBE FCA (Chairman)

Dr Simon Albert MBBS DRCOG MRCP

Mr C G Williams

HONORARY SECRETARY

Mrs A Youngson

Whitehill Farm

Burford

Oxon, OX18 4DT

BANKERS

TSB Bank plc, 13, High Street, Witney, Oxon, OX28 6PH

INDEPENDENT EXAMINER

B L Connolly ACA

Arubus Chartered Accountants

Units 1-4 Stockton's Courtyard

Overbury

Glos

GL20 7NT

**THE BURFORD RELIEF IN NEED CHARITY
REPORT OF THE TRUSTEES (CONTINUED)**

31 DECEMBER 2021

The trustees present their Annual Report and Receipts and Payments Account for the year ended 31 December 2021

Charitable Status

The Burford Relief in Need Charity is administered under a trust deed (Charity Commission reference 238,130 A/2) dated 20 February 1992.

Objectives and Activities

The main activity of the charity is in Burford with an area of benefit within a seven mile radius of the Tolsey in Burford. The Burford Relief in Need Charity provides financial assistance in case of need, and educational assistance to help recipients earn a living and to promote the relief of sickness and the preservation of health among people living in the area of benefit.

Principal Address

The principal address is:

Whitehill Farm
Burford
Oxon
OX18 4DT

Tel: 01993-822894

Trustees

In accordance with the scheme approved by the Charity Commissioners, nominated trustees appointed by the Burford Town Council, serve for a term of four years. Co-opted trustees are appointed for a term of five years by a resolution of the trustees passed at a special meeting of the Trustees. When vacancies arise, local persons are invited by the trustees to become co-opted trustees. New trustees are briefed before their appointment is confirmed.

Meetings

The trustees held four ordinary meetings during the year.

Investment powers

The trustees have no special investment powers. Accordingly, investments are confined to narrower-range securities and common investment schemes. Cash surplus to immediate requirements is invested in the COIF Charities Deposit Fund. The Charity developed specific guidelines for investment of the proceeds of sale of the Shilton Road as set out below:

Guidelines for Investment of proceeds from sale of Shilton Land

- 1) Considered to be a long term investment with time horizon of 7-10 years.
- 2) Capital preservation as a minimum requirement but preferably with growth around inflation rate
- 3) Main driver is income in the range of 3-5% per annum on capital base of 1.1 mio.
- 4) Diversified portfolio both in terms of sector (mainly defensive stable equities), and geography (some exposure to Far East for its growth potential) with less exposure to US. Liquidity remains relevant so no alternative investments.
- 5) Simplicity of distributions for accounting purposes (pooled funds).
- 6) Fund management type- some index tracking and passive management. Too much emphasis on active management can lead to higher costs and complexity of transactions. Avoid non-sustainable non-ethical investments.
- 7) Charges should be no more than 1%.

Following the closure by the Health Authority of the Burford Cottage Hospital, the assets of the Burford Health Care Fund were transferred to the Burford Relief in Need Charity. Consequently, the Charity Commissioners on 15 July 2005 approved the alteration of the Scheme dated 20th February 1992 to include the relief of sickness and the preservation of health among people residing in the area of benefit. This has enabled the trustees to make grants to promote good health and assist those physically handicapped as well as assisting in education needs and helping those in financial need.

The charity does not employ any staff. The charity is administered by the trustees who do not charge for their services.

The trustees have had regard to the guidance issued by the Charity Commission on public benefit.

Achievements and Performance

The Burford Relief in Need Charity continued to give assistance to relieve hardship and distress, for educational purposes and for health care. Grants for the year totalled £7,528 of which £2,050 was a payment towards the running costs of the new day centre at Warwick Hall.

Financial Review

The Unrestricted Fund showed income in excess of expenditure totalling £45,829 for the year. As at 31 December 2021, the market value of investments of the Unrestricted Fund amounted to £218,265 an increase of £24,622 whilst the market value of the Endowment Fund investments at £110,968 increased by £9177. In addition in 2019 the Charity sold its ownership of land in the Shilton Road realising a profit of £994,457 shown in the accounts in 2019. The net proceeds were invested amounting to £995,400 and the investment was valued at £1,022,034 in December 2020 an increase of £26,634. The value of this investment as at 31 December 2021 is £1,076,898 a further increase of £54,864. The final tranche of the sale of this land was completed in Decemebr 2021 yielding proceeds of £135,062 and a profit of £134,931.

The Charity's policy on reserves is to retain funds so as to support the operation of the new Day Centre for the elderly and meet any contingencies that might arise for assisting people in need, for the preservation of health and to assist the education costs of students.

**BURFORD RELIEF IN NEED CHARITY
REPORT OF THE TRUSTEES (CONTINUED)**

31 DECEMBER 2021

Statement of trustees' responsibilities

Charity Law requires the trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charities and of the surplus or deficit of the charities for that period. In preparing those statements, the trustees are required to:

- . select suitable accounting policies and then apply them consistently;
- . make judgements and estimates that are reasonable and prudent;
- . state whether applicable accounting standards have been followed, subject to any material departures disclosed and explained in the financial statements, and;
- . prepare the financial statements on a going concern basis unless it is inappropriate to presume that the charities will continue in operational existence.

The trustees are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the charities and to enable them to ensure that the financial statements comply with the Charities Act 2011 and the Charity (Accounts and Reports) Regulations 2008.

They are also responsible for safeguarding the assets of the charities and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Professional advisers and relevant organisations

Details of professional advisers and other relevant organisations are provided at the front of these accounts.

Independent Examiner

Mrs B L Connolly was first appointed as the charity's independent examiner in 2014. The trustees intend to invite Mrs B L Connolly to undertake the independent examination of the trusts for the financial year to 31 December 2022.

Approved by the Trustees on 16th March 2022 and signed on their behalf by:



B J Marks
Chairman of the Trustees

Plans for Future Periods

Having provided grants of £200,000 over 2015 and 2016 towards the building, fitting out and furnishings of a new day centre to replace the facility lost when the Burford Cottage Hospital was closed, the trustees plan to assist in funding some of the costs commensurate with the Relief In Need Charity objectives and activities. The day centre is now operating, so the Relief in Need Charity is assisting in supporting some of the running costs out of its income.

The Relief in Need Charity owned 1.6 acres of land on the Shilton Road. With the trustees of the Burford School Foundation Governors, who own the adjoining field, the trustees have entered into a Planning Promotion Agreement for the sale of the land. The land has received outline and subsequently detailed planning permission (subject to minor reservations). Contracts have been signed for sale of a large portion of the land with two developers and completion was achieved on two major tranches of land in July and September 2019. This yielded proceeds on sale of £1,473,317 and a profit on sale of £994,457, as recorded in the accounts for 2019. A third tranche of land was subject to an option agreement expiring within three years and this transaction was completed in December 2021 yielding proceeds of a further £135,062 upon completion. These proceeds will be invested accordingly to provide additional income for the Charity.

The additional income from investing the proceeds will assist in supporting the new day centre, and provide grants to promote health, assist people in need and provide assistance in education needs among people in the area of benefit.

Charity Name The Burford Relief In Need Charity		No (if any) 1036378		CC16a
Receipts and payments accounts				
For the period from	Period start date 01-Jan-21	To	Period end date 31-Dec-21	

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
A1 Receipts					
Rents from land	2,000	-	-	2,000	1,740
Investment income	51,334	-	-	51,334	23,255
Bank interest	1,449	-	-	1,449	4,087
Donations	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
Sub total (Gross income for AR)	54,783	-	-	54,783	29,082
A2 Asset and investment sales, (see table).					
Sale of Shilton Road Land	-	-	135,064	135,064	-
	-	-	-	-	-
Sub total	-	-	135,064	135,064	-
Total receipts	54,783	-	135,064	189,847	29,082

A3 Payments					
Education grants		-	-	-	
Grants for almspeople	1,519	-	-	1,519	1,337
Health care grants		-	-	-	
Other grants	3,959	-	-	3,959	1,300
Grant towards new day centre	2,050			2,050	2,050
Legal fees	1,101	-	-	1,101	138
Property repairs	25	-	-	25	-
Insurance	300	-	-	300	400
	-	-	-	-	-
	-	-	-	-	-
Sub total	8,954	-	-	8,954	5,225

A4 Asset and investment purchases, (see table)					
	-	-		-	995,400
	-	-	-	-	
Sub total	-	-	-	-	995,400
Total payments	8,954	-	-	8,954	1,000,625

Net of receipts/(payments)	45,829	-	135,064	180,893	- 971,543
A5 Transfers between funds	-	-	-	-	-
A6 Cash funds last year end	165,216	-	-	165,216	1,136,759
Cash funds this year end	211,045	-	135,064	346,109	165,216

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B1 Cash funds	TSB	224,797	-	nil
	Coif Deposit Fund	39,876	-	nil
	Coif Deposit Fund	81,638	-	
	Total cash funds	346,109	-	-

(agree balances with receipts and payments account(s))


	Details	OK Unrestricted funds to nearest £	OK Restricted funds to nearest £	Agreement Error Endowment funds to nearest £
B2 Other monetary assets		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-

	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
B3 Investment assets	Agricultural land	Endowment	13,363	-
	Common investment funds	Endowment	46,299	110,987
	Common investment funds	Unrestricted fund	175,770	218,285
	Sale Of land Shilton Road	Endowment	995,400	1,076,898
			-	-

	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
B4 Assets retained for the charity's own use			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-

	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
B5 Liabilities			-	
			-	
			-	
			-	
			-	

Signed by one or two trustees on behalf of all the trustees

Signature	Print Name	Date of approval
	B J Marks	16-Mar-22
	D P Griffin	16-Mar-22

Independent examiner's report on the accounts

Report to the trustees/ members of The Burford Relief In Need Charity

On accounts for the year ended 31 December 2021

Charity no 1036378

Respective responsibilities of trustees and examiner

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144 of the Charities Act 2011 (the Charities Act) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the Charities Act,
- to follow the procedures laid down in the general Directions given by the Charity Commission (under section 145(5)(b) of the Charities Act, and
- to state whether particular matters have come to my attention.

Basis of independent examiner's statement

My examination was carried out in accordance with general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

Independent examiner's statement

In connection with my examination, no matter has come to my attention

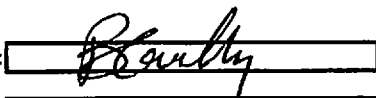
1. which gives me reasonable cause to believe that in, any material respect, the requirements:

- to keep accounting records in accordance with section 130 of the Charities Act; and
- to prepare accounts which accord with the accounting records and comply with the accounting requirements of the Charities Act

have not been met; or

2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Signed:



Date:

22/3/2022

Name: Mrs Bonnie Connolly

Relevant
professional
qualification(s) or
body (if any): ACA

ACA

Address: Arubus Chartered Accountants

Units 1-4 Stockton's Courtyard, Overbury, Gloucestershire, GL20 7NT