

**DAISY CHAINS PRE-SCHOOL
(OLDHAM)**

**Trustees Annual Report
and Financial Statements
Year Ended 31 August 2022**

DAISY CHAINS PRE-SCHOOL (OLDHAM)

Contents

	Page
Members of the Board and Professional Advisers	2
Trustees Annual Report	3 - 7
Independent Examination	8
Receipts and Payments Accounts	9
Notes to the Financial Statements	10

DAISY CHAINS PRE-SCHOOL (OLDHAM)

MEMBERS OF THE BOARD AND PROFESSIONAL ADVISORS

Registered Charity Name	Daisy Chains Pre-School (Oldham)
Charity Number	1036299
Registered Office	923 Ashton Road Oldham OL8 3HX
Trustees	Miss R Wharmby Mrs J Davison Ms C Wharmby
Accountants	Community Accounting Lancashire C.I.C. Foxfields 9 Norley Close Chadderton Oldham Lancashire OL1 2RA
Bankers	Virgin Money (Yorkshire Bank) 47 Market Place Oldham OL1 3AD



Trustees' Annual Report for the period

From	Period start date			To	Period end date		
	1	Sep	2021		31	Aug	2022

Section A Reference and administration details

Charity name Daisy Chains Pre-School (Oldham)

Other names charity is known by St Pauls Playgroup (Oldham) previous name

Registered charity number (if any) 1036299

Charity's principal address 923 Ashton Road

Oldham

Lancashire

Postcode

OL8 3HX

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Rachel Wharmby	Treasurer		
2	Jayne Davison	Secretary		
3	Chelsea Wharmby	Chair Person		

Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

Section B Structure, governance and management

Description of the charity's trusts

Type of governing document (eg. trust deed, constitution)	Constitution
How the charity is constituted (eg. trust, association, company)	Voluntary Committee
Trustee selection methods (eg. appointed by, elected by)	Elected by committee

Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

Daisy Chains Pre-School adopts Ofsted policies and procedures as this is a legal requirement.

Daisy Chains Pre-School is also a member of the Preschool Learning Alliance.

Section C Objectives and activities

Summary of the objects of the charity set out in its governing document

To enhance the development and education of children under statutory school age (2-5 years) by encouraging parents to understand and provide for the needs of their children through community groups, this follows the statutory guidance of the Early Years Foundation Stage.

The trustees have regard to the guidance issued by the Charity Commission on public benefit, and discuss this at our trustees' meetings where we plan and make decisions for the carrying out of our activities to which the guidance is relevant.

Daisy Chains offer a safe, warm and welcoming environment in which children are educated and are able to access play facilities. We work closely with parents and within the local community in a high deprivation area of North West England.

We pride ourselves on providing a warm, friendly and stimulating environment for all children, we are inclusive for all parents and staff alike regardless of gender, age, race, disability, sexuality and religion.

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

To maintain our “Good” status preschool undertakes the following things:

- Involve Daisy Chains within the local community
- Provide a calm and caring environment
- Regular reporting on children’s progress and achievements to parents to encourage them to take an active role with their child’s development and an active role within preschool
- Develop the essential skills within the three prime areas of:
Personal, Social and Emotional Development
Communication and Language
Physical Development
- Provide opportunities for all children to experience success and to develop enquiring minds
- We provide care in conjunction with our policies and procedures & provide a high level of safe guarding for all children’s protection
- We involve parents and carers in their child’s learning development, parental feedback and suggestions are actively encouraged
- We provide monthly staff meetings where staff members are able to plan for their key children, this also allows time to discuss other issues such as training, recruitment, staff appraisals and peer-peer observations
- The management of finances and facilities are dealt with by senior staff and trustees

At Daisy Chains we understand each individual child needs time to develop at their own pace, this is done by exploration, discovery, creativity and active learning. This is underpinned by implementing British Values throughout our daily routines and providing a key person system for all our children and their families.

Daisy Chains offers:

- Term time places only
- Aged 2-5 years
- 34 children on role attending either a 3-hour morning/afternoon session, or accessing a full day

Full/Part time places:

- At Daisy Chains we offer two, three and four year grants, this covers 15 hours of childcare
- We also offer 30 hours free childcare for three & four year olds

Additional details of objectives and activities (Optional information)

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

Section D

Achievements and performance

Summary of the main achievements of the charity during the year

Daisy Chains was last Ofsted inspected in November 2018, the inspection was extremely positive with an overall outcome of 'Good'.

Daisy Chains has an excellent reputation with parents within the local community with lots of parents choosing us because we have been recommended by a previous parent.

Children's learning and developing is observed, planned for and logged in their individual learning journals. This information is used to plan their next steps.

As a community pre-school we feel it is important to fundraise and involve the local community as much as possible, for example we do Christmas and Summer fayres where staff give up a day of their weekend to fundraise for the pre-school. This is open to the general public. We also do pyjama and movie morning, and Easter & Christmas hamper raffles (in house fund raising).

We also raise money for other charities such as:

- Dementia UK
- Cancer Research
- Wish on a Star Foundation
- Key 103's Mission Christmas

Our pre-school continues to thrive, we are currently full, with families still on our waiting list.

Section E

Financial review

Brief statement of the charity's policy on reserves

Our reserves policy is to hold 3 months of free reserve funds. We had a balance in our funds of £43,765 at the end of this financial year (compared to £1,668 in the previous year), with a surplus of £42,097.

The surplus of £42,097 this year included a donation of £33,077 from Fir Bank School Playgroup (registered charity number 1049489), where their assets (cash funds) were donated upon closure to Daisy Chains Pre-School.

We have also received £3,619.96 from the HMRC Job Retention Scheme Grant to support us during the closures from Covid-19.

Details of any funds materially in deficit

None

Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

Impact of Coronavirus on the charity:

Once again nursery was closed for a period of time at the beginning of the year due to the pandemic and was gradually reopened to just vulnerable children and families.

- Once nursery was reopened to all children and families strategies were put in place for both the children and staffs' wellbeing, i.e a one way system of entrance so there was no cross contamination. Parents wore masks on arrival to nursery and at collection times.
- All children, parents and staff were given hand gel to apply upon arrival to nursery
- Children and staff were regularly washing their hands throughout the day.
- Children and staff had regular temperature checks throughout the day and these were recorded and acted upon when & where necessary.
- We created a Covid register for those children, family members and staff who contracted the virus, to keep a record of the numbers.
- Handouts, posters and virtual information was provided for the families that attended to keep them up to date on all changes that were taking place.
- Covid risk assessments were being completed each day
- All toys were cleaned after each session before, new children attended.
- Unfortunately some parents were masking their child's symptoms with calpol, this made it problematic for staff who were attempting to keep the spread of the virus to a minimum.

Section F

Other optional information

--

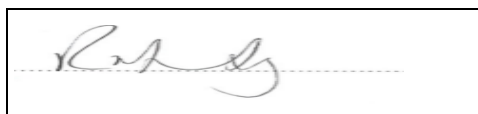

Section G

Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)

	
---	--

Full name(s)

Miss R Wharmby	Mrs J Davison
----------------	---------------

Position (eg Secretary, Chair, etc)

Treasurer	Secretary
-----------	-----------

Date

3rd November 2022

DAISY CHAINS PRE-SCHOOL (OLDHAM)
REPORT TO THE MEMBERS ON THE UNAUDITED FINANCIAL STATEMENTS OF
DAISY CHAINS PRE-SCHOOL (OLDHAM)
YEAR ENDED 31 AUGUST 2022

I report on the accounts for the year ended 31 August 2022 set out on pages 4 to 5.

Respective Responsibilities of Trustees and Examiner

As the charity's trustees you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

The charity's trustees consider an audit is not required for this year under section 144 of the 2011 Act, and that an independent examination is needed.

It is my responsibility as independent examiner to:

- ~ examine the accounts under section 145 of the 2011 Act
- ~ follow the applicable Directions given by the Charity Commissioners under section 145(5)(b) of the 2011 Act, and
- ~ to state whether particular matters have come to my attention

Basis of Independent Examiners Report

My examination was carried out in accordance with the Directions given by the Charity commission.

An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters.

The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently I do not express an audit opinion on the accounts.

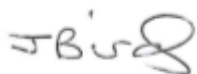
Independent Examiners Statement

I have completed my examination for the year ended 31 August 2022.

I can confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

- ~ accounting records were not kept in accordance with section 130 of the 2011 Act or
- ~ the accounts do not accord with the accounting records to comply with the accounting requirements of the 2011 Act

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.



14th November 2022

Miss Jacqueline Bird F.M.A.A.T.
Community Accounting Lancashire C.I.C.
Foxfields
9 Norley Close
Chadderton
Oldham
OL1 2RA

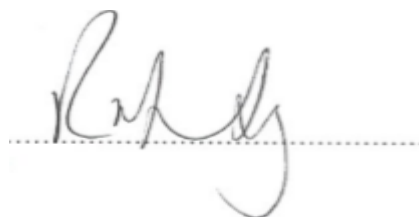
DAISY CHAINS PRE-SCHOOL (OLDHAM)

RECEIPTS AND PAYMENTS ACCOUNTS

YEAR ENDED 31 AUGUST 2022

		Total Funds 2022 £	Total Funds 2021 £
RECEIPTS	<i>Notes</i>		
Fee Income		13,918	7,913
OMBC Early Years Grant		81,229	52,902
OMBC SEND Fund		700	1,150
Tameside MBC		3,952	-
Oldham College		755	-
Snack Fees		-	-
Photographer Commission		106	-
Sodexo Child Care Vouchers		226	-
Donations	2	33,148	106
Other Income	3	3,620	9,109
TOTAL RECEIPTS		137,654	71,180
PAYMENTS			
Salaries		74,973	63,781
Rent		2,600	-
Refreshments		2,895	1,749
Professional Fees		3,949	2,318
Insurance		421	537
Postage/Stationary/Printing		419	281
Accountancy Fee/Payroll Costs		1,309	1,176
Cleaning/Sundry		969	430
Equipment		4,952	2,356
Photographs		-	-
Internet/Telephone		1,236	889
Other Expenditure		1,834	801
TOTAL PAYMENTS		95,557	74,318
Net of receipts/(payments)		42,097	(3,138)
Cash funds at 31 August 2021		1,668	4,806
Cash funds at 31 August 2022		<u>43,765</u>	<u>1,668</u>

The financial statements were approved by the Trustees on the 3rd of November 2022 and signed on their behalf:



Miss R Wharmby
Trustee

DAISY CHAINS PRE-SCHOOL (OLDHAM)

NOTES TO THE FINANCIAL STATEMENTS

YEAR ENDED 31 AUGUST 2022

1. Receipts and payments accounts

Receipts and payments accounts are statements that summarise the movement of cash into and out of the organisation during the financial year. In this context “cash” includes cash equivalents, for example, bank accounts where cash can be readily withdrawn to pay for debts as they become due.

2. Donations Received

	Unrestricted Funds £	Restricted Funds £	2022 Total Funds £	2021 Total Funds £
General Donations	71	-	71	106
Fir Bank Playgroup Donation*	<u>33,077</u>	<u>-</u>	<u>33,077</u>	<u>-</u>
	<u>33,148</u>	<u>-</u>	<u>33,148</u>	<u>106</u>

* Donations this year included a donation of £33,077.03 from Fir Bank School Playgroup.

This was the final cash balance upon their closure and was paid to “Daisy Chains Pre-School” (registered charity number 1036299) by way of a donation, as stated in the charity constitution of “Fir Bank School Playgroup” (registered charity number 1049489).

3. Other Income

	Unrestricted Funds £	Restricted Funds £	2022 Total Funds £	2021 Total Funds £
Refunds	-	-	-	267
HMRC Job Retention Scheme Grant	<u>3,620</u>	<u>-</u>	<u>3,620</u>	<u>8,842</u>
	<u>3,620</u>	<u>-</u>	<u>3,620</u>	<u>9,109</u>

During the period the charity benefitted from a total of £3,619.96 (2021: £8,841.69) of Government Grants from the HMRC Job Retention Scheme (JRS) Grant. In accordance with accounting policy, this credit is included in ‘Other Income’ within the ‘Receipts & Payments Accounts’ in the period for which it compensates.