

THURTON PRE - SCHOOL PLAYGROUP

INCOME & EXPENDITURE ACCOUNT FOR THE YEAR ENDED 31 MAY 2024

	2024		2023	
	£	£	£	£
Income				
Donations		1721.97		1648.03
Voucher Funding		50615.79		40302.36
Fees		12040.25		11341.06
Fundraising		4340.21		10294.98
Grants		0.00		0.00
Uniform & Sportswear		30.00		0.00
Bank Interest		52.03		9.37
Other Income		<u>5032.90</u>		<u>0.00</u>
		73833.15		63595.80
Expenses				
Wages & Pensions	65483.62		46265.81	
Rent	3299.00		2966.00	
Fundraising Costs	-		611.02	
Equipment & Garden Costs	3978.51		1047.19	
Insurance	968.52		750.87	
Postage & Stationery	827.62		1040.77	
Uniform & Sportswear	147.48		91.80	
Accounts, Wages & Bookkeeping Fees	900.00		816.10	
Subscriptions & Licences	335.91		316.51	
Advertising & Website	127.45		131.07	
Milk	25.20		2.49	
Training Courses & Books	103.40		135.00	
Travelling Expenses	-		-	
Grant Expenditure	-		-	
Other Expenses	<u>1198.29</u>	<u>77395.00</u>	<u>1579.83</u>	<u>55754.46</u>
Net Income For Year		(3561.85)		7841.34
Surplus 1st June		31613.81		23772.47
Balance at 31 May		28051.96		31613.81

BALANCE SHEET AT 31 MAY 2024

Current Assets				
Bank Accounts	28012.11		31573.96	
Cash In Hand	39.85	28051.96	39.85	31316.81
Represented By				
General Fund	21644.22		25206.07	
Grants Fund	6407.74	<u>28051.96</u>	6407.74	<u>31613.81</u>
Capital & Reserves		28051.96		31613.81

INDEPENDENT EXAMINERS REPORT TO THE TRUSTEES OF THURTON PRE - SCHOOL PLAYGROUP

This report on the financial statements of the Thurton Pre - School Playgroup for the year ended 31 May 2024 which are set out on the attached page, is in respect of an examination carried out in accordance with section 145 of the Charities Act 2011 ("The Act").

Respective Responsibilities Of Trustees and the Examiner

As trustees you are responsible for the preparation of the financial statements. You consider that an audit is not required for this year under section 144 of the Act and an independent examination is required.

It is my responsibility to complete the following:

1. Examine the financial statements under section 145 of the Act.
2. To follow the procedures laid down in general Directions given by the Charity Commission under section 145 (5)(B) of the Act.
3. To indicate whether particular matters have come to my attention.

Basis of Independent Examiner's Statement

My examination was carried out in accordance with the general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the Committee and a comparison of the financial statements presented with those records. It also includes consideration of any unusual items or disclosures in the financial statements and seeking explanations from you as members of the Committee concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the financial statements present a "true and fair" view and the report is limited to those matters set out in the statement below.

Independent Examiner's Statement

In connection with my examination, no matter has come to my attention:

1. which gives me reasonable cause to believe that, in any material respect, the requirements
A. to keep accounting records in accordance with section 130 of the Act, and
B. to prepare financial statements which accord with accounting records and comply with accounting requirements of the Act have not been met; or
2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the financial statements to be reached.

10 October 2024 Independent
Examiner

P. Jarvis, MPM Partnership
P Jarvis
MPM Partnership
Sackville Place
44 - 48 Magdalen Street
Norwich NR3 1JU



CHARITY COMMISSION
FOR ENGLAND AND WALES

Trustees' Annual Report for the period

From Period start date To 01/06/2023 Period end date 31/05/2024

Charity name: Thurton & Ashby St. Mary Pre-school

Charity registration number: 1036204

Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	Thurton & Ashby St. Mary Pre-school offers care and education to children from two to under five years of age or school age
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the	Para 1.17 and 1.19	We employ highly qualified dedicated early years practitioners who offer purposeful play activities tailored to individual children's needs and interests including SEND. This enables all children to reach their full potential regardless to their starting points.
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public	Para 1.18	New committee members become the Charity Trustees and have an induction including Trustee Guidance issued by the Charity Commission.

Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
Policy on grant making	Para 1.38	N/A
Policy on social investment including program related investment	Para 1.38	N/A
Contribution made by volunteers	Para 1.38	Staff, Committee Members, Parents and Friends of Pre-school volunteer their time to organise and run fundraising events throughout the year. Volunteers with enhanced DBS Checks support practitioners to offer two woodland sessions

Other		
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Achievements and Performance

	SORP reference	
Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	2023/2024 Pre-school has worked hard to enhance the outdoor area and move towards continuous outdoor learning. The woodland sessions have proved popular and numbers of children increased so the summer term was full on some days. A member of staff started a Level 3 Forest School Training Course which will enable her to provide enhanced sessions in the woodland when she is fully qualified in 2025. The committee has supported the group in their fundraising efforts throughout the year helping to replace some equipment and buy new as well as fund the Forest School Training Course.

Additional information (optional)

You may choose to include further statements where relevant about:

Achievements against objectives set	Para 1.41	Pre-school's objective this year was to fund a member of staff to do the Level 3 Forest School Training which will enable her to provide enhanced activities for all the children two sessions a week in the woodland. Also develop our purpose built garden to enable all children to experience continuous outdoor learning.
Performance of fundraising activities against objectives set	Para 1.41	Fundraising events this year have included two Jumble Sales, An Auto Jumble and Classic Car Show with a Grand Draw and a Christmas Bazaar with a Grand Draw. Also smaller fundraisers like cake sales, book sales and children's Christmas cards and craft make sales.
Investment performance against objectives	Para 1.41	N/A
Other		

Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	We have maintained a good balance at the end of the financial year 31st May 2024
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	We hold reserves in case of redundancy as we employ seven members of staff, four on a part time basis. Each year the National Living Wage increases and we aim to maintain a pay differential between the different levels of practitioners.
Amount of reserves held	Para 1.22	We have £6,407.74 in the Redundancy Fund and £21,644.22 in the General Fund which is capital for running the setting.
Reasons for holding zero reserves	Para 1.22	
Details of fund materially in deficit	Para 1.24	
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	

Additional information (optional)

You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising)	Para 1.47	Our principle sources of funds include Government Grant Funding for 3/4 year olds and eligible 2 year olds. Fees from all other children and our Community Fundraising.
Investment policy and objectives including any social investment policy adopted	Para 1.46	N/A
A description of the principal risks facing the charity	Para 1.46	The principle risks we face are a drop in the number of children attending which means a decrease of Government Grant Funding and fees income. Also not able to maintain a good level of fundraising which subsidises our income.
Other		

Structure, Governance and Management

Description of charity's		
Type of governing document (trust deed, royal charter)	Para 1.25	Statutory Framework for the Early Years Foundation Stage 2021 including Learning and Development Requirements and Welfare Requirements. Comprehensive set of Policies and Procedures adopted by the setting and reviewed annual by all adults in the setting.
How is the charity constituted? (e.g unincorporated association, CIO)	Para 1.25	Pre-school runs under the Pre-school Learning Alliance constitution 2011 (Early Years Alliance from 2019)
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more	Para 1.25	Pre-school holds an Annual General Meeting to elect a Committee. Those committee members become the setting's Trustees after obtaining the relevant DBS and EY2 checks.

Additional information (optional)

You may choose to include further statements where relevant about:

Policies and procedures adopted for the induction and training of trustees	Para 1.51	Policies and Procedures are in place for the induction of new Trustees.
The charity's organisational structure and any wider network with which the charity works	Para 1.51	The Pre-school Committee employs seven members of staff 2023/24. The Playleader manages the day to day running of the setting, reporting to the management committee at their regular meetings.
Relationship with any related parties	Para 1.51	
Other		

Reference and Administrative details

Charity name	Thurton & Ashby St. Mary Pre-school
Other name the charity uses	
Registered charity number	1036204

Charity's principal address	<p>Thurton and Ashby St. Mary Village Hall Ashby Road Thurton Norwich NR14 6AX (Please note this is not a correspondence address)</p>

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Janet Reynolds	Chairperson		Thurton & Ashby St. Mary Pre-school
2	Amy Whittam	Secretary		As above
3	Julie Lincoln	Treasurer	Resigned at AGM 27/6/2024	As above
4	Sandra Rennie	Ordinary Member	Treasurer from 27/6/2024	As above
5	Michelle Stone	Ordinary Member		As above
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Corporate trustees – names of the directors at the date the report was approved

Director name		

Name of trustees holding title to property belonging to the charity

[illegible]

Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	

Additional information (optional)

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address
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Name of chief executive or names of senior staff members (Optional information)

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Exemptions from disclosure

Reason for non-disclosure of key personnel details

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Other optional information

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Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)

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Full name(s)

Sandra Mary Rennie	
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Position (eg
Secretary, Chair, etc)

Treasurer

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Date

14/1/2025

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