

Trustees' annual report for the period



CHARITY COMMISSION
FOR ENGLAND AND WALES

Period start date Period end date

Charity name Charity No (if any)

Objectives and Activities

	SORP reference	Period start date 01/06/2021 Period end date 31/05/2022
Summary of the purposes of the charity as set out in its governing document	Para 1.17	Thurton & Ashby St. Mary Pre-school offers care and education to children from two to under five years of age (school age)
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	We employ highly qualified dedicated early years practitioners who offer purposeful play activities tailored to individual children's needs and interests, to enable them to reach their full potential regardless of their starting points.
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	New committee members become the Charity Trustees and have an induction including Trustee Guidance issued by the Charity Commission.

Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
Policy on grant making	Para 1.38	N/A
Policy on social investment including program related investment	Para 1.38	N/A
Contribution made by volunteers	Para 1.38	Parents, staff, family and friends of Pre-school give their time to regularly fundraise through the year.
Other		

Achievements and Performance

	SORP reference	
Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	2021/2022 Pre-school has continued to offer care and education to children aged 2 to under 5 years in inclusive indoor and outdoor environments. We have extended both the garden area and the woodland area in which we offer Forest school. The committee worked hard to improve the garden area laying new turf, erecting new fencing and providing a bigger area for the children to run and play in 2021.

Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
Achievements against objectives set	Para 1.41	
Performance of fundraising activities against objectives set	Para 1.41	We have held successful fundraising events during 2021/2022 including two Jumble Sales, Auto Jumble and Classic Car Show, Christmas Bazaar with Grand Draw.
Investment performance against objectives	Para 1.41	
Other		

Financial Review

	SORP reference	
Review of the charity's financial position at the end of the period	Para 1.21	We have maintained a good balance at the end of the financial year 2021/2022
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	We aim to hold £3,000 in case of redundancy and aim to add to this £200 per month.
Amount of reserves held	Para 1.22	£3,000
Reasons for holding zero reserves	Para 1.22	
Details of fund materially in deficit	Para 1.24	
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	Uncertainties about pre-school continuing as a going concern would be not enough families wanting to use our services.

Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
The charity's principal sources of funds (including any fundraising)	Para 1.47	Government Grant Funding for 2, 3 and 4 year old eligible children, parental fees and fundraising.
Investment policy and objectives including any social investment policy adopted	Para 1.46	N/A
A description of the principal risks facing the charity	Para 1.46	Our main risk is not maintaining a good level of fundraising to subsidise the grant funding and fees to enable us to pay staff wages, rent etc.
Other		

Structure, Governance and Management

Description of charity's trusts:	SORP reference	Statutory Framework for the Early Years Foundation Stage 2021 and
Type of governing document (trust deed, royal charter)	Para 1.25	Setting's Policies and Procedures which are reviewed annual and regularly monitored by committee, staff and adults in the setting.
How is the charity constituted? (e.g unincorporated association, CIO)	Para 1.25	Pre-school Learning Alliance constitution 2011 (Early Years Alliance from 2019)
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	Pre-school holds an Annual General Meeting to elect a Committee, those committee members become the setting's Trustees.

Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
Policies and procedures adopted for the induction and training of trustees	Para 1.51	Policies and procedures are in place for the induction of new Trustees
The charity's organisational structure and any wider network with which the charity works	Para 1.51	The Pre-school committee employs 6 members of staff who undertake the day to day running of the setting.
Relationship with any related parties	Para 1.51	
Other		

Reference and Administrative details

Charity name	Thurton & Ashby St. Mary Pre-school
Other name the charity uses	
Registered charity number	1036204
Charity's principal address	Thurton & Ashby St. Mary Village Hall Ashby Road Thurton Norwich NR14 6AX (not a correspondence address)

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Lucy Jillings	Chairperson	18/10/2022	Thurton & Ashby St. Mary
2	Janet Reynolds	Vice-Chairperson		Pre-school
3	Amy Whittham	Secretary	16/06/2022	as above
4	Julie Lincoln	Treasurer		as above
5	Sarah Pointer	Ordinary Member		as above
6	Sophie Porter	Ordinary Member		as above
7	Sandra Rennie	Ordinary Member	16/06/2022	as above
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Reference and Administrative details

(cont)

Corporate trustees – names of the directors at the date the report was approved

Director name		

Name of trustees holding title to property belonging to the charity

Trustee name	Dates acted if not for whole year	

Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	

Additional information (optional)

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

Senior Staff Members - Ellen Mussell Playleader, Sorrel Kelly Assistant Playleader
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Exemptions from disclosure

Reason for non-disclosure of key personnel details

Other optional information

Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)

Lucy Jillings

Full name(s)

Lucy Madelaine Jillings

**Position (eg Secretary,
Chair, etc)**

Chairperson

Date

31/01/2023

THURTON PRE - SCHOOL PLAYGROUP

INCOME & EXPENDITURE ACCOUNT FOR THE YEAR ENDED 31 MAY 2022

	2022		2021	
	£	£	£	£
Income				
Donations		1782.65		1208.80
Voucher Funding		30372.09		28512.50
Fees		7600.32		5801.96
Fundraising		8703.51		1837.49
Grants		138.00		3000.00
Uniform & Sportswear		28.00		239.49
Bank Interest		0.39		1.15
Other Income		<u>10394.83</u>		<u>00.00</u>
		59019.79		40601.39
Expenses				
Wages	37684.22		34802.29	
Rent	2593.00		53.00	
Fundraising Costs	00.00		00.00	
Equipment & Garden Costs	4913.87		536.87	
Insurance	576.00		517.52	
Postage & Stationery	760.91		1095.54	
Uniform & Sportswear	124.68		224.91	
Accountancy Fees	680.00		80.00	
Subscriptions & Licences	300.45		241.25	
Advertising & Website	401.95		45.36	
Milk	16.65		40.69	
Training Courses & Books	663.50		138.00	
Travelling Expenses	15.00		-	
Grant Expenditure	-		-	
Other Expenses	<u>1213.89</u>	<u>49944.12</u>	<u>1081.67</u>	<u>38857.10</u>
Net Income For Year		9075.67		1744.29
Surplus 1st June		14696.80		12952.51
Balance at 31 May		23772.47		14696.80

BALANCE SHEET AT 31 MAY 2022

Current Assets				
Bank Accounts	23732.62		14601.77	
Cash In Hand	39.85	23772.47	95.03	14696.80
Represented By				
General Fund	17364.73		8427.06	
Grants Fund	6407.74	<u>23772.47</u>	6269.74	<u>14696.80</u>
Capital & Reserves		23772.47		14696.80

INDEPENDENT EXAMINERS REPORT TO THE TRUSTEES OF THURTON PRE - SCHOOL PLAYGROUP

This report on the financial statements of the Thurton Pre - School Playgroup for the year ended 31 May 2022 which are set out on the attached page, is in respect of an examination carried out in accordance with section 145 of the Charities Act 2011 ("The Act").

Respective Responsibilities Of Trustees and the Examiner

As trustees you are responsible for the preparation of the financial statements. You consider that an audit is not required for this year under section 144 of the Act and an independent examination is required.

It is my responsibility to complete the following:

1. Examine the financial statements under section 145 of the Act.
2. To follow the procedures laid down in general Directions given by the Charity Commission under section 145 (5)(B) of the Act.
3. To indicate whether particular matters have come to my attention.

Basis of Independent Examiner's Statement

My examination was carried out in accordance with the general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the Committee and a comparison of the financial statements presented with those records. It also includes consideration of any unusual items or disclosures in the financial statements and seeking explanations from you as members of the Committee concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the financial statements present a "true and fair" view and the report is limited to those matters set out in the statement below.

Independent Examiner's Statement

In connection with my examination, no matter has come to my attention:

1. which gives me reasonable cause to believe that, in any material respect, the requirements
A. to keep accounting records in accordance with section 130 of the Act, and
B. to prepare financial statements which accord with accounting records and comply with accounting requirements of the Act have not been met; or
2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the financial statements to be reached.

11 August 2022 Independent
Examiner

P. Jarvis
P Jarvis *mem*
MPM Partnership *Partnership*
Sackville Place
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Norwich NR3 1JU