

# Trustees' annual report for the period



CHARITY COMMISSION  
FOR ENGLAND AND WALES

Period start date

0 1 0 6 2 0

Period end date

3 1 0 5 2 1

Charity name

Thurton & Ashby St. Mary Pre-school

Charity No  
(if any)

1 0 3 6 2 0 4

## Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	Thurton & Ashby St. Mary Pre-school offers care and education to children from 2 to under 5 years of age (school age)
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	We work in partnership with parents/carers helping children to reach their full potential including children with SEND, whatever their starting points, preparing them for transition to school.
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	New Committee Members have an induction including Trustee Guidance issued by the Charity Commission.

## Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
Policy on grant making	Para 1.38	
Policy on social investment including program related investment	Para 1.38	
Contribution made by volunteers	Para 1.38	
Other		

## Achievements and Performance

	<b>SORP reference</b>	
Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	<p>Thurton &amp; Ashby St. Mary Pre-school remained opened during the second lockdown providing experiences and opportunities for the children attending the setting to learn and achieve. This included Forest School activities with our practitioner studying for her Level 3 Forest School Qualification. We have continued to be a reflective setting building on our Quality Improvement Plan and making future plans to extend the garden in 2021 to give the children more freedom to explore and the space to be physically active.</p>

### Additional information (optional)

You may choose to include further statements where relevant about:

	<b>SORP reference</b>	
Achievements against objectives set	Para 1.41	
Performance of fundraising activities against objectives set	Para 1.41	
Investment performance against objectives	Para 1.41	
Other		

## Financial Review

	<b>SORP reference</b>	
Review of the charity's financial position at the end of the period	Para 1.21	<b>We have maintained a good balance at end of the financial year to carry forward.</b>
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	<b>We aim to keep £3,000 in case of redundancy and aim to add to this £200 per month.</b>
Amount of reserves held	Para 1.22	£3,000
Reasons for holding zero reserves	Para 1.22	
Details of fund materially in deficit	Para 1.24	
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	<b>We work very hard through the year to fundraise as usually fees and Government Grant Funding does not cover outgoings.</b>

### Additional information (optional)

You may choose to include further statements where relevant about:

	<b>SORP reference</b>	
The charity's principal sources of funds (including any fundraising)	Para 1.47	<b>Parental Fees, Government Grant Funding for 2, 3 and 4 year olds and Fundraising.</b>
Investment policy and objectives including any social investment policy adopted	Para 1.46	
A description of the principal risks facing the charity	Para 1.46	If we are unable to be sustainable through the amount of registered children attending and the amount of fundraising we are able to do through the year.
Other		

## Structure, Governance and Management

Description of charity's trusts:	SORP reference	
Type of governing document (trust deed, royal charter)	Para 1.25	Setting's Policies and Procedures reviewed annually or as necessary by committee, staff and adults.
How is the charity constituted? (e.g unincorporated association, CIO)	Para 1.25	Pre-school Learning Alliance constitution 2011 (EY Alliance from 2019)
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	Annual General Meeting election of Committee, those committee members become the setting's Trustees.

### Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
Policies and procedures adopted for the induction and training of trustees	Para 1.51	
The charity's organisational structure and any wider network with which the charity works	Para 1.51	
Relationship with any related parties	Para 1.51	
Other		

## Reference and Administrative details

Charity name	Thurton & Ashby St. Mary Pre-school
Other name the charity uses	
Registered charity number	1036204
Charity's principal address	Thurton & Ashby St. Mary Village Hall Ashby Road Thurton Norwich NR14 6AX (not a correspondence address)

### Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Janet Reynolds	Chairperson		Thurton & Ashby
2	Sophie Porter	Secretary	21/10/2021	St. Mary
3	Julie Lincoln	Treasurer		Pre-school
4	Lucy Moulding	Ord. Member	21/10/2021	as above
5	Sarah Pointer	Ord. Member	21/10/2021	as above
6	Francesca Dunham	Ord. Member	21/20/2021	as above
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## Reference and Administrative details

(cont)

Corporate trustees – names of the directors at the date the report was approved

Director name		

Name of trustees holding title to property belonging to the charity

Trustee name	Dates acted if not for whole year	

## Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	

### Additional information (optional)

#### Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

#### Name of chief executive or names of senior staff members (Optional information)

Sandra Rennie Playleader, Sorrel Kelly Assistant Playleader
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### Exemptions from disclosure

Reason for non-disclosure of key personnel details

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### Other optional information

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## Declarations

The trustees declare that they have approved the trustees' report above.

### Signed on behalf of the charity's trustees

Signature(s)

Janet Reynolds

Full name(s)

Janet Reynolds

Position (eg Secretary,  
Chair, etc)

Chairperson

Date

01/02/2022



# THURTON PRE - SCHOOL PLAYGROUP

## INCOME & EXPENDITURE ACCOUNT FOR THE YEAR ENDED 31 MAY 2021

	2021		2020	
	£	£	£	£
<b>Income</b>				
Donations		1208.80		645.00
Voucher Funding		28512.50		33081.57
Fees		5801.96		4585.72
Fundraising		1837.49		3672.18
Grants		3000.00		750.00
Uniform & Sportswear		239.49		56.50
Bank Interest		1.15		2.23
Other Income		<u>00.00</u>		<u>00.00</u>
		40601.39		42793.20
<b>Expenses</b>				
Wages	34802.29		32930.69	
Rent	53.00		2190.00	
Fundraising Costs	00.00		190.73	
Equipment & Garden Costs	536.87		920.97	
Insurance	517.52		455.45	
Postage & Stationery	1095.54		862.96	
Uniform & Sportswear	224.91		179.15	
Accountancy Fees	80.00		50.00	
Subscriptions & Licences	241.25		240.00	
Advertising	45.36		265.91	
Milk	40.69		54.13	
Training Courses & Books	138.00		825.00	
Travelling Expenses	-		-	
Grant Expenditure	-		-	
Other Expenses	<u>1081.67</u>	<u>38857.10</u>	<u>1258.47</u>	<u>40423.46</u>
Net Income For Year		1744.29		2369.74
Surplus 1st June		12952.51		10582.77
Balance at 31 May		14696.80		12952.51

## BALANCE SHEET AT 31 MAY 2021

<b>Current Assets</b>				
Bank Accounts	14601.77		12644.76	
Cash In Hand	95.03	14696.80	307.75	12952.51
<b>Represented By</b>				
General Fund	8427.06		9682.77	
Grants Fund	6269.74	<u>14696.80</u>	3269.74	<u>12952.51</u>
Capital & Reserves		14696.80		12952.51

## INDEPENDENT EXAMINERS REPORT TO THE TRUSTEES OF THURTON PRE - SCHOOL PLAYGROUP

This report on the financial statements of the Thurton Pre - School Playgroup for the year ended 31 May 2021 which are set out on the attached page, is in respect of an examination carried out in accordance with section 145 of the Charities Act 2011 ("The Act").

### Respective Responsibilities Of Trustees and the Examiner

As trustees you are responsible for the preparation of the financial statements. You consider that an audit is not required for this year under section 144 of the Act and an independent examination is required.

It is my responsibility to complete the following:

1. Examine the financial statements under section 145 of the Act.
2. To follow the procedures laid down in general Directions given by the Charity Commission under section 145 (5)(B) of the Act.
3. To indicate whether particular matters have come to my attention.

### Basis of Independent Examiner's Statement

My examination was carried out in accordance with the general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the Committee and a comparison of the financial statements presented with those records. It also includes consideration of any unusual items or disclosures in the financial statements and seeking explanations from you as members of the Committee concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the financial statements present a "true and fair" view and the report is limited to those matters set out in the statement below.

### Independent Examiner's Statement

In connection with my examination, no matter has come to my attention:

1. which gives me reasonable cause to believe that, in any material respect, the requirements
  - A. to keep accounting records in accordance with section 130 of the Act, and
  - B. to prepare financial statements which accord with accounting records and comply with accounting requirements of the Act have not been met; or
2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the financial statements to be reached.

26 July 2021

Independent  
Examiner

*P. Jervis*  
P Jervis  
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Norwich NR3 1JU

*MPM Partnership*