



Little John's Preschool

Annual Report to 31 August 2023-24

This report was approved unanimously by the Trustees of Little John's Preschool on 6th June 2025

Signed on behalf of the Trustees by:

Suki Kaur

Date: 6th June 2025

The Management Committee present this report with the financial statements of the Preschool for the year ended 31 August 2024

INCORPORATION AND CONSTITUTION

Little John's Preschool is a registered charity (No 1036192) and is registered in England as a charitable company (No 7199734). The company was incorporated on 23 March 2010.

PRINCIPAL ACTIVITY AND OBJECT OF THE CHARITY

The charity's main goal is to support the development and education of children, mainly those below school age. We achieve this by running a community Preschool at St John the Baptist Church in Clarendon Park, Leicester, offering play, education, and care facilities five days a week during term time. Parents are encouraged to understand and meet their children's needs and get involved with the Preschool's activities. Our sessions are inclusive of all children, regardless of race, culture, religion, means, or ability. We also promote the study of children's needs and aim to raise public awareness of these needs.

STATEMENT

“Little John’s Preschool – the place to play, learn and grow.”

BENEFITS TO THE COMMUNITY

Little John’s Preschool has been operating since late 2009. It is located in the Parish Centre of St John the Baptist Church in Clarendon Park, a community in Leicester with many young families. The Preschool premises are opposite the primary school of St John the Baptist. While not directly affiliated with the School or the Church, its proximity is convenient for many families, and numerous children transition to the foundation stage at St John’s School.

The care and education provided aim to help children learn and develop essential skills necessary for entry into primary school and beyond. The Preschool focuses on developing skills such as social and emotional development, communication, language, teamwork, and safety, which help children become confident and active members of their local community.

The staff at Little John’s Preschool are knowledgeable in various aspects of Early Years childcare and share this knowledge with families from the local community. They offer advice on diet, mealtimes, oral hygiene, toilet training, and behaviour management. Additional support is available from external professionals such as speech and language therapists, play therapists, occupational therapists, physiotherapists, early years support, and the area SENCO teacher.

Little John’s Preschool is overseen by a committee composed of volunteers and Preschool staff. This allows local parents to contribute to the development and education of their children and gain valuable experience and skills through voluntary work. The Committee encourages participation in community events and fosters links with local businesses, educational establishments, and charities.

MANAGER’S REPORT

By the end of the 2023-24 academic year, there were 45 children enrolled. This included 6 two-year-olds accessing 15 hours of funding and 39 three- to four-year-olds accessing all or part of their universal or extended funding (15 or 30 hours).

During 2023-24, the Preschool collaborated with parents through termly consultations, a joint workshop with St John's School Foundation teachers on school readiness, an oral health information programme, and a healthy cooking/eating program.

Staff training in first aid, food hygiene, and safeguarding was maintained up to date. Preschool policies and risk assessments were reviewed regularly by staff. Feedback from St John's Baptist School indicated that the transition has been successful, with children settling into the new school environment, appearing confident and independent, and prepared to begin their educational journey and new routine.

COMMITTEE'S REPORT

The Preschool operates Monday to Friday, offering 30 hours of FEEE to eligible parents. It accepts both FEEE and private paying 2-year-olds, with fees for under-3s remaining at £21.00 per 3-hour session.

The relationship with St John's the Baptist School and Church is positive, with leadership teams supporting these partnerships. The Preschool participated in school and church events, promoting itself. This year, 28 preschool leavers went to St John's the Baptist School, while others attended 5 Avenue Primary, 2 St Thomas More, and 1 Overdale Infant School.

FINANCIAL REPORT

The financial report was reviewed and approved. During 2023-24, considering FEEE funding received, a loss of approximately £3,000 occurred. As a charitable not-for-profit organization, the Preschool subsidized activities such as children's dance and Yoga sessions and the Christmas party.

The Preschool also facilitated the migration of children's records and learning journeys. It is legally required to offer a workplace pension scheme, which is managed by our accountant. Currently, the manager and five staff members are enrolled, including an apprentice who qualified in April 2024. The Preschool provides placements for students registered with one of the approved national apprenticeship schemes, which involve a set salary cost. In 2023/24, the preschool supported one unqualified apprentice studying level 2 to achieve the qualification.

TRUSTEES

Rachel Young – Chair/Secretary

- Treasurer

Suki Kaur - Staff Representative

- Parent Representative

STAFF

The staff members for the 2023-24 period were as follows:

- 1 Manager
- 1 Senior Practitioner and Special Educational Needs Coordinator (SENCO)
- 2 Senior Practitioners
- 2 Preschool Practitioners
- 1 Level 2 Apprentice
- 1 one to one practitioner
- 1 Bank Staff Member

PLAN FOR 2023-24

- Increase the number of enrolled children to ensure financial stability.
- Develop the preschool's market presence within the area using local amenities and groups.
- Maintain and strengthen the relationship with St. John's School and the Church.
- Foster relationships with parents and encourage their involvement in their children's learning and development through active participation in the Preschool and the Committee.
- Continue collaboration with other professional agencies such as the Area Special Needs teacher, Family Support Worker, local authorities, social workers, police, Duty Assessment Team (DAS), Ofsted, Early Support Team, Sure Start, health visitors, speech and language therapists, physiotherapists, occupational therapists, and NHS dietary support services.

Little John's Pre-School		
Accounts (1 September 2022 - 31 August 2023) Balance sheet as at 31 Aug 2023		
2022-23	23 - 24	22 -23
Assets:		
Cash At Bank 31st August 2023	£50,824.10	£33,201.32
Liabilities:		
Accruals - Rent owed to Church		
Accruals - Accountancy	£0.63	£1,136.37
Accruals - PAYE And NI/Pensions	£3,021.23	£1,043.12
Deferred income - FEEE paid early	£21,751.53	£16,445.48
Creditors	£105.79	£372.09
	£24,879.18	£18,997.06
Net Assets	£25,944.92	£16,477.00
Reserves		
Opening Balance - Reserves	£15,340.00	£23,013.97
Income & Expendure account	£10,604.92	-£6,536.97
Total Funds	£25,944.92	£16,477.00

Income & Expenditure account		
	2023 - 2024	2022 - 2023
Income		
Nursery Education Grant (NEG/FEEE/EYPP)		
Fees	£120,367.12	£97,049.87
Apprenticeship		
Office costs refunded		
Consumables/activities		
Govmt Job Retention Scheme furlough		
Registrations/insurance refunded		
Pension refunded		
Payroll refunds		
Total	£120,367.12	£97,049.87
Expenditure		£3,777.60
Professional fees	£1,506.96	
Fees refunded Accountant fees	£1,800.00	£1,975.00
Staff wages	£90,234.92	£80,679.41
Pension	£1,315.16	£1,118.35
Rent	£11,907.00	£11,718.00
Consumables		£187.03
Office costs	£476.02	£465.44
Training	£330.80	£317.02
Insurance	£100.80	£1,142.54
Entertainment & Activities	£741.90	£638.87
Telephone and internet	£660.20	£826.76
Cleaning	£367.14	£362.57
Subscriptions	£114.99	£235.00
Sundry	£206.31	£143.25
Total Expenditure	£109,762.20	£103,586.84
	£10,604.92	-£6,536.97



Section A

Independent Examiner's Report

**Report to the trustees/
members of**

Charity Name
LITTLE JOHN'S PRE-SCHOOL

**On accounts for the year
ended**

31/08/2024

**Charity no
(if any)**

1036192

Set out on pages

(remember to include the page numbers of additional sheets)

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended DD / MM / YYYY.

**Responsibilities and
basis of report**

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

**Independent
examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention (other than that disclosed below *) in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

** Please delete the words in the brackets if they do not apply.*

Signed:

Date: 05/06/2025

Name:

: Sanjay Ravatia, (Advice4accounts Ltd)

**Relevant professional
qualification(s) or body
(if any):**

Member of Certified Public Accountant Association
Membership Number – 05391323A

Address:

Unit A 101,
Melton Road
Leicester - LE4 6PN

Only complete if the examiner needs to highlight matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.