



Little John's Preschool

Annual Report to 31 August 2022

This report was approved unanimously by the Trustees of Little John's Preschool on 12th May 2023

Signed on behalf of the Trustees by:

Suki Kaur

Date: 12th May 2023

The Management Committee present this report with the financial statements of the Preschool for the year ended 31 August 2021/2022

INCORPORATION AND CONSTITUTION

Little John's Preschool is a registered charity (No 1036192) and is registered in England as a charitable company (No 7199734). The company was incorporated on 23 March 2010.

PRINCIPAL ACTIVITY AND OBJECT OF THE CHARITY

The principal activity and object of the charity is to enhance the development and education of children primarily under statutory school age. This is achieved by encouraging parents to understand and provide for the needs of the children through a community Preschool held in rented premises at St John the Baptist Church in Clarendon Park, Leicester, and by offering play, education, and care facilities five days a week term time. This is coupled with the right of parents to take responsibility for and become involved with the activities of the Preschool, whilst ensuring that our sessions are offered to all children, regardless of race, culture, religion, means or ability. We seek to encourage the study of the needs of such children and their families and to promote public interest in the recognition of such needs.

STATEMENT

"Little John's Preschool – the place to play, learn and grow."

BENEFITS TO THE COMMUNITY

Little John's Preschool has been running since late 2009, the Preschool is located in the Parish Centre of St John the Baptist Church in Clarendon Park, a community in Leicester with many young families. The Preschool premises are opposite the popular primary school of St John the Baptist. Whilst we are not directly affiliated to the School or the Church, many of our families find this proximity and connection convenient and many children move onto the foundation stage at St John's School. The quality care and education we offer enables children to learn and develop essential skills necessary for entry into primary school and beyond. We believe that the Preschool is an important steppingstone for developing skills such as social and emotional, communication, language, teamwork, and safety, and these enable children to play a confident and active part in their local community.

Our staff are a source of information and knowledge on many aspects of Early Years childcare, and they share this knowledge and guidance with our families from the

local community. Areas of support they are able to offer include advice on diet, mealtimes, oral hygiene, toilet training and behaviour management.

Little John's Preschool is overseen by a committee constituted of parent volunteers and Preschool staff. This gives local parents the chance to contribute to the development and education of their children, as well as gaining beneficial experience and skills through doing voluntary work. The Committee encourages participation in community events and links with local businesses, educational establishments, and charities.

MANAGER'S REPORT

By the end of the 2021-22 academic year, there were 42 children on roll, of whom 5 were 2-year olds accessing 15 hours of funding, 37 were 3-4 year old children accessing all or part of their universal or extended funding (15 or 30 hours)

During 2021-22, the Preschool continued working in partnership with parents through termly parent consultations, a joint workshop with St John's School Foundation teachers around school readiness, oral health information programme and a healthy cooking/eating program.

Mandatory staff training in first aid, food hygiene and safeguarding was kept up to date. Preschool policies and risk assessment have been reviewed on a rolling programme by staff. Feedback from St John's Baptist School is that the transition has been successful, and the children are settling into the new school environment, and they seem to be confident and independent, ready to begin their educational journey and new routine.

COMMITTEE'S REPORT

The Preschool is open Monday to Friday (10 sessions), to take advantage of the government's offer of 30 hours' FEEE to eligible parents. In line with its commitment to offering learning and support to over-3s, the preschool accepts FEEE and private paying 2-year-olds. Fees payable for under-3s have been kept at the same level as for over-3s for this year (£12.50 per 3-hour session),

The relationship with St John's the Baptist School and the Church continues to evolve in a positive direction with all leadership teams supporting these partnerships. The Preschool took part in School and Church events and services, which have also served as an opportunity to promote the Preschool. 22 of our preschool leavers went on to St John's the Baptist School, 2 children went on to Avenue Primary, and 2 children to St Thomas More.

FINANCIAL REPORT

The financial report was reviewed and approved. During 2021-22, taking into account FEEE funding received, a loss of approximately £3,000 was made. As a charitable not-for-profit setting, the Preschool continued to subsidise activities such as children's dance and Yoga sessions and the Christmas party.

The Preschool also supported the migration of children's records and learning journeys. The Preschool is legally required to offer a workplace pension scheme, which is administered by our accountant, current the manager and four staff are enrolled. The Preschool also offers placements for students registered with one of the approved national apprenticeship schemes, which carry a set salary cost. During 2021/22 the preschool undertook two unqualified apprentices studying level 2 and Level 3 childcare, to support to gain the qualification.

TRUSTEES

Trustees for the charity known as Little John's Preschool are elected each year at the Annual General Meeting and are known as the Management Committee. candidates are proposed and seconded by the attendees of the AGM.

Trustees for the 2021-22 year were:

Rachel Young – Chair/Secretary
- Treasurer

Suki Kaur - Staff Representative

- Parent Representative

One Committee members stood for re-election and the new preschool manager will stand for election as Staff Representative. The results were as follows:

Rachel Young - Chair/Secretary

- Treasurer

- Committee Member

Manager - Staff Representative

STAFF

Staff members for 2021-22 were:

1 Manager

1 Senior Practitioner, and SENCO

2 Senior Practitioner

2 Preschool Practitioner

2 Bank Staff

PLAN FOR 2022-23

1. Increase child numbers to ensure financial stability
2. Continue to develop the preschool's market presence within the area using social media, local amenities and groups.
3. Continue to develop the relationship with St. John's School and the Church.
4. Build on relationships with parents and encourage their involvement in their children's learning and development by active participation in the Preschool and in the Committee.
5. continue working with other professional agencies i.e. Area Special needs teacher, Family support worker, local authorities, social workers, police, DAS (duty assessment team), Ofsted, Early support team, Sure Start, health visitors, speech and language, physio therapy, NHS delivering dietary support.

Little John's Pre-School Accounts (1 September 2021 - 31 August 2022) Balance sheet as at 31 Aug 2022		
2021-22	21-22	20-21
Assets:		
Cash At Bank 31st August 2022	£44,848.21	£48,344.87
Liabilities:		
Accruals - Rent owed to Church		-
Accruals - Accountancy	250	£800.00
Accruals - PAYE And NI/Pensions	£1,725.05	-
Deferred income - FEEE paid early	£20,427.56	21,067.76
	£22,402.61	£21,867.76
Net Assets	£22,445.60	£26,477.11
Reserves		
Opening Balance - Reserves	£26,477.11	£36,301.80
Income & Expendure account	-£3,536.16	-£9,824.69
	£22,940.95	£26,477.11
<u>Income & Expenditure account</u>		
	2021-2022	2020-2021
Income		
Nursery Education Grant (NEG/FEEE/EYPP)	£86,054.90	£97,210.76
Fees		£9,100.00
Apprenticeship	£1,500	
Office costs refunded		£20.35
Consumables/activities		£104.00
Govmt Job Retention Scheme furlough		
Registrations/insurance refunded		£40.00
Pension refunded	£599.46	
Payroll refunds		£1,258.69
Total	£88,154.36	£107,733.80
Expenditure	£4,045.93	£4,506.80
Professional fees		
Fees refunded Accountant fees	£2,853	£1,913.00
Staff wages	£71,026.31	£92,642.37
Pension		£2,240.13
Rent	£11,262.37	£10,732.00

Consumables	£581.52	£1,394.76
Office costs	£1,280.65	£1,254.82
Equipment	£169.34	£529.00
Training	£370.60	£243.23
Insurance	£100.80	
Entertainment & Activities		£81.00
Registration& Insurance Marketing Corporation Tax owing from 2012		£2,021.38
Total	£91,690.52	<u>£117,558.49</u>
	-£3,536.16	<u>-£9,824.69</u>



Section A

Independent Examiner's Report

Report to the trustees/
members of

Charity Name
Littlejohn's Pre School

On accounts for the year
ended

31/08/2022

Charity no
(if any)

1036192

Set out on pages

(remember to include the page numbers of additional sheets)

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended DD / MM / YYYY.

Responsibilities and
basis of report

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent
examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention (other than that disclosed below *) in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

* Please delete the words in the brackets if they do not apply.

Signed:

Date:

19/05/2022

Name:

Sanjay Ravatia, (Advice4accounts Ltd)

Relevant professional
qualification(s) or body
(if any):

The Association of Accounting Technician – Licence Number - 7489

Address:

Unit A 101,

Melton Road

Leicester – LE4 6PN