

# LITTLE JOHN'S PRE-SCHOOL

England & Wales · Charity number 1036192

## Details

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**Other names** THE PARK PLAYGROUP

**Status** Registered

**Legal form** Other

**Company number** [07199734](#)

**Registered** 2015-04-15

**Register** [View on the Charity Commission register](#)

## Contact

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**Address** St. John the Baptist Church  
4a Clarendon Park Road  
Leicester  
LE2 3AD

**Phone** 07939132440

**Email** [littlejohnspreschool@gmail.com](mailto:littlejohnspreschool@gmail.com)

**Website** [www.littlejohnspreschool.co.uk](http://www.littlejohnspreschool.co.uk)

## Activities

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**Objects:** TO ENHANCE THE DEVELOPMENT AND EDUCATION OF CHILDREN UNDER STATUTORY SCHOOL AGE BY ENCOURAGING PARENTS TO UNDERSTAND AND PROVIDE FOR THE NEEDS OF THEIR CHILDREN THROUGH COMMUNITY GROUPS

**Activities:** We offer pre-school sessions for children between the ages of 2 and 5 years, to help enhance their development and education. We are guided by the Early Years Foundation Scheme (EYFS) principles of: a unique child; positive relationships; enabling environments; learning and development. We work with parents and carers to provide for the needs of their children through a community group.

## Classification

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- **How:** Provides Services
- **What:** Education/training
- **Who:** Children/young People

## Geography

- Leicester City

## Finances

Period end	Income	Expenditure	Assets	Employees
2025-08-31	£103,423	£119,059	-	-
2024-08-31	£120,367	£109,762	-	-
2023-08-31	£97,050	£103,586	-	-
2022-08-31	£88,154	£91,691	-	-
2021-08-31	£107,734	£117,558	-	-
2020-08-31	£100,045	£108,634	-	-

## Trustees

Name	Role	Appointed
JOVITA EDEGHONGHON AGEN		2025-12-03
PROGRESS OMOKHOMION		2025-12-03
RAMLA HUSSEIN		2025-12-03
Rachel Young		2016-09-01

**LITTLE JOHN'S PRE-SCHOOL**

England & Wales - Charity number 1036192

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# Accounts

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# Little John's Preschool

## Annual Report to 31 August 2024-25

This report was approved unanimously by the Trustees of Little John's Preschool on 26<sup>th</sup> May 2026

Signed on behalf of the Trustees by:

Suki Kaur

Date: 26<sup>th</sup> May 2026

The Management Committee present this report with the financial statements of the Preschool for the year ended 31 August 2025

### **INCORPORATION AND CONSTITUTION**

Little John's Preschool is a registered charity (No 1036192) and is registered in England as a charitable company (No7199734). The company was incorporated on 23 March 2010.

## **PRINCIPAL ACTIVITY AND OBJECT OF THE CHARITY**

The charity's main goal is to support the development and education of children, mainly those below school age. We achieve this by running a community Preschool at St John the Baptist Church in Clarendon Park, Leicester, offering play, education, and care facilities five days a week during term time. Parents are encouraged to understand and meet their children's needs and get involved with the Preschool's activities. Our sessions are inclusive of all children, regardless of race, culture, religion, means, or ability. We also promote the study of children's needs and aim to raise public awareness of these needs.

## **STATEMENT**

“Little John’s Preschool – the place to play, learn and grow.”

## **BENEFITS TO THE COMMUNITY**

Little John’s Preschool has been operating since late 2009. It is located in the Parish Centre of St John the Baptist Church in Clarendon Park, a community in Leicester with many young families. The Preschool premises are opposite the primary school of St John the Baptist. While not directly affiliated with the School or the Church, its proximity is convenient for many families, and numerous children transition to the foundation stage at St John’s School.

The care and education provided aim to help children learn and develop essential skills necessary for entry into primary school and beyond. The Preschool focuses on developing skills such as social and emotional development, communication, language, teamwork, and safety, which help children become confident and active members of their local community.

The staff at Little John’s Preschool are knowledgeable in various aspects of Early Years childcare and share this knowledge with families from the local community. They offer advice on diet, mealtimes, oral hygiene, toilet training, and behaviour management. Additional support is available from external professionals such as speech and language therapists, play therapists, occupational therapists, physiotherapists, early years support, and the area SENCO teacher.

Little John’s Preschool is overseen by a committee composed of volunteers and Preschool staff. This allows local parents to contribute to the development and education of their children and gain valuable experience and skills through voluntary work. The Committee encourages participation in community events and fosters links with local businesses, educational establishments, and charities.

## **MANAGER’S REPORT**

By the end of the 2024-25 academic year, there were 42 children enrolled. This included 4 two-year-olds accessing 15 hours of funding and 38 three- to four-year-olds accessing all or part of their universal or extended funding (15 or 30 hours).

During 2024-25, the Preschool collaborated with parents through termly consultations, a joint workshop with St John's School Foundation teachers on school readiness, an oral health information programme, and a healthy cooking/eating program.

Staff training in first aid, food hygiene, and safeguarding was maintained up to date. Preschool policies and risk assessments were reviewed regularly by staff. Feedback from St John's Baptist School indicated that the transition has been successful, with children settling into the new school environment, appearing confident and independent, and prepared to begin their educational journey and new routine.

## **COMMITTEE'S REPORT**

The Preschool operates Monday to Friday, offering 30 hours of FEEE to eligible parents. It accepts both FEEE and private paying 2-year-olds, with fees for under-3s remaining at £21.00 per 3-hour session.

The relationship with St John's the Baptist School and Church is positive, with leadership teams supporting these partnerships. The Preschool participated in school and church events, promoting itself. This year, 18 preschool leavers went to St John's the Baptist School, while others attended 5 Avenue Primary, 3 St Thomas More, and 1 Overdale Infant School, 1 Ash Field Academy.

## **FINANCIAL REPORT**

The financial report was reviewed and approved. During 2024-25, considering FEEE funding received, a loss of approximately £ 15635.74 occurred. As a charitable not-for-profit organization, the Preschool subsidized activities such as children's dance and Yoga sessions and the Christmas party.

The Preschool also facilitated the migration of children's records and learning journeys. It is legally required to offer a workplace pension scheme, which is managed by our accountant. Currently, the manager and seven staff members are enrolled, including an Bank staff who covers when a member of staff is away. The Preschool provides placements for students registered with one of the approved national apprenticeship schemes, which involve a set salary cost. In 2024/25.

## **TRUSTEES**

The trustees of Little John's Preschool, who served during the year and at the date of approval of this report, were as follows:

Rachel Young – Chair and Secretary

Treasurer – Vacancy

Suki Kaur – Staff Representative

Parent Representative – Vacancy

## **STAFF**

The staff members for the 2024-25 period were as follows:

- 1 Manager
- 1 Early Years Teacher/Deputy
- 1 Senior Practitioner and Special Educational Needs Coordinator (SENCO)
- 1 Senior Practitioners
- 2 Preschool Practitioners
- 1 one to on practitioner
- 1 Bank Staff Member

## **PLAN FOR 2025-26**

- Increase the number of enrolled children to ensure financial stability.
- Develop the preschool's market presence within the area using local amenities and groups.
- Maintain and strengthen the relationship with St. John's School and the Church.
- Foster relationships with parents and encourage their involvement in their children's learning and development through active participation in the Preschool and the Committee.
- Continue collaboration with other professional agencies such as the Area Special Needs teacher, Family Support Worker, local authorities, social workers, police, Duty Assessment Team (DAS), Ofsted, Early Support Team, Sure Start, health visitors, speech and language therapists, physiotherapists, occupational therapists, and NHS dietary support services.

## Little John's Pre-School

### Accounts

(1 September 2024 – 31 August 2025)

#### Assets:

	2024-25	2023-24
Cash at bank 1 September		
Cash at bank 31 August 2024	£34,832.97	£50,824.10
1:1 funding not yet received	-	-

The Pre-School Charity has a Reserve Fund Policy. A Reserve Fund of £35,000 is targeted, which covers three months of rent and salaries in case of any unfortunate event. *This target has been met.*

#### Liabilities:

	2024-25	2023-24
Accruals - Rent owed to Church	-	-
Accruals – Accountancy		£0.63
Accruals – PAYE And NI/Pensions	£3121.05	£3021.23
Deferred income - FEEE paid early	£21,293.78	£21,751.53
Creditors	£108.33	£105.79
	£24,523.16	£24,879.18
<b>Net Assets</b>	<b>£10,309.81</b>	<b>£25,944.92</b>
<b>Reserves</b>		
Opening Balance – Reserves	£36,301.80	£15340
Income & Expenditure account	£-25,991.99	£10,604.92
<b>Total Funds</b>	<b>£10,309.81</b>	<b>£25,944.92</b>

#### Income:

	2024-25	2023-24
Cash at bank c/f		
Nursery Education Grant (NEG/FEEE/EYPP)		
Fees	£103,423.45	£120,367.12
Apprenticeship		-
Office costs refunded	-	-
Consumables / activities	-	-
Govmt Job Retention Scheme furlough	-	
Registrations / insurance refunded		
Pension refunded		-
Payroll refunds		
<b>Total</b>	<b>£103,423.45</b>	<b>£120,367.12</b>

#### Expenditure:

	2024-25	2023-24
Professional fees	£9600.68	£1506.96
Accountant fees	£1800	£1800
Staff wages	£88,464.74	£90,234.92
Pension	£1495.74	£1315.16
Rent	£11970	£11,907
Consumables		
Office costs	£1012.02	£476.02

Training	£543.60	£330.80
Insurance	£100.80	£100.80
Entertainment & Activities	£486.58	£741.90
Telephone and internet	£689.98	660.20
Cleaning	£357.77	£367.14
Subscriptions	£2439.96	£114.99
Sundry	£97.32	£206.31
<b>Total Expenditure</b>	<b>£119,059.19</b>	<b>£10604.92</b>



**Report to the trustees/  
members of**

Charity Name  
LITTLE JOHN'S PRE-SCHOOL

**On accounts for the year  
ended**

31/08/2025

**Charity no  
(if any)**

1036192

**Set out on pages**

(remember to include the page numbers of any/loose sheets)

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended DD / MM / YYYY.

**Responsibilities and  
basis of report**

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

**Independent  
examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention (other than that disclosed below \*) in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

*\* Please delete the words in the brackets if they do not apply.*

**Signed:**

**Date:**

26/05/2026

**Name:**

Sanjay Ravatia, (Advice4accounts Ltd)

**Relevant professional  
qualification(s) or body  
(if any):**

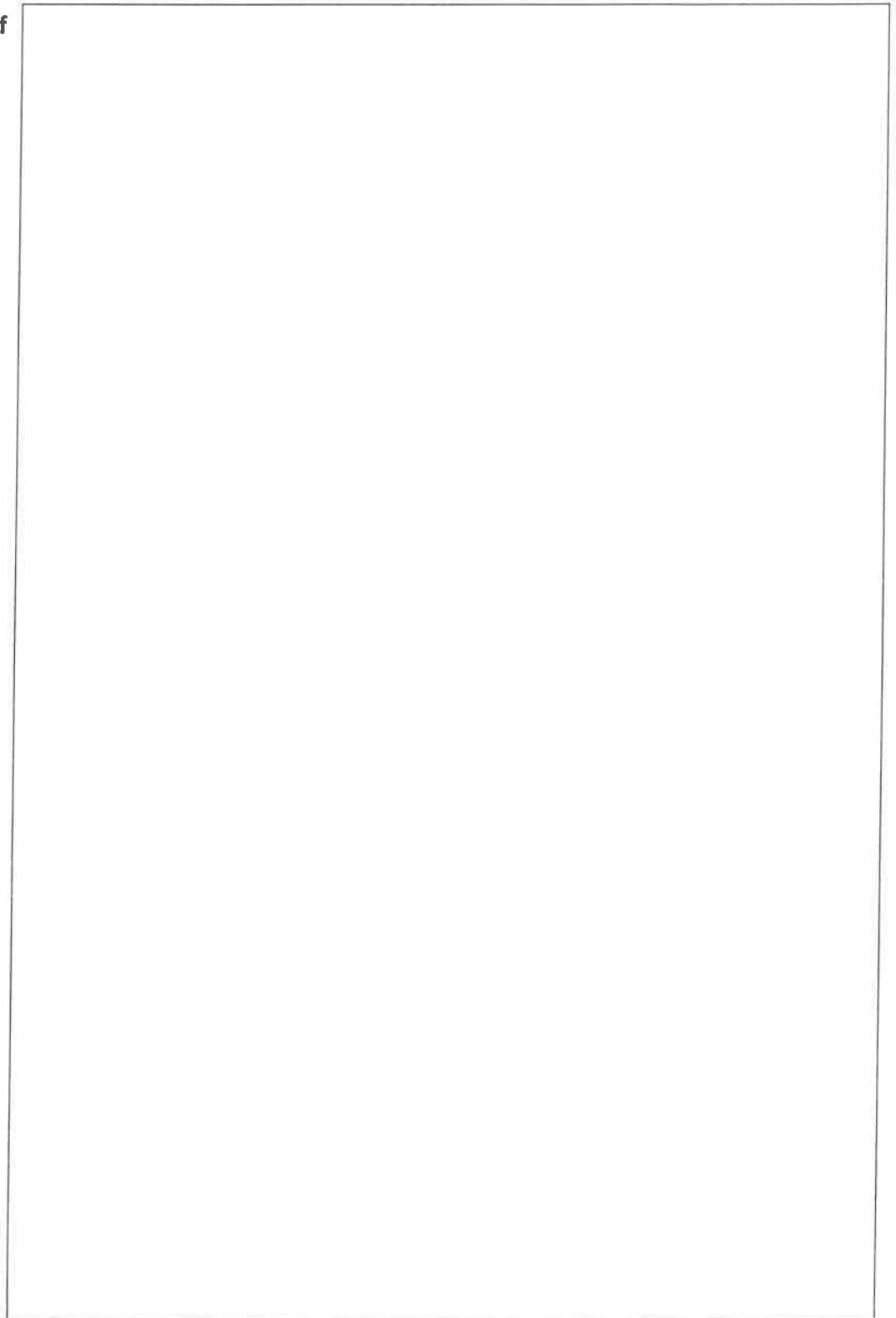
Member of Certified Public Accountants Association  
Membership Number - 05391323A

**Address:**

Unit a 101  
Melton Road  
Leicester - LE4 6PN

Only complete if the examiner needs to highlight matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

**Give here brief details of any items that the examiner wishes to disclose.**

A large, empty rectangular box with a thin black border, intended for the examiner to provide details of any items they wish to disclose. The box is currently blank.

**LITTLE JOHN'S PRE-SCHOOL**

England & Wales - Charity number 1036192

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# Accounts

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# Little John's Preschool

## Annual Report to 31 August 2023-24

This report was approved unanimously by the Trustees of Little John's Preschool on 6<sup>th</sup> June 2025

Signed on behalf of the Trustees by:

Suki Kaur

Date: 6<sup>th</sup> June 2025

The Management Committee present this report with the financial statements of the Preschool for the year ended 31 August 2024

### **INCORPORATION AND CONSTITUTION**

Little John's Preschool is a registered charity (No 1036192) and is registered in England as a charitable company (No 7199734). The company was incorporated on 23 March 2010.

## **PRINCIPAL ACTIVITY AND OBJECT OF THE CHARITY**

The charity's main goal is to support the development and education of children, mainly those below school age. We achieve this by running a community Preschool at St John the Baptist Church in Clarendon Park, Leicester, offering play, education, and care facilities five days a week during term time. Parents are encouraged to understand and meet their children's needs and get involved with the Preschool's activities. Our sessions are inclusive of all children, regardless of race, culture, religion, means, or ability. We also promote the study of children's needs and aim to raise public awareness of these needs.

## **STATEMENT**

“Little John’s Preschool – the place to play, learn and grow.”

## **BENEFITS TO THE COMMUNITY**

Little John’s Preschool has been operating since late 2009. It is located in the Parish Centre of St John the Baptist Church in Clarendon Park, a community in Leicester with many young families. The Preschool premises are opposite the primary school of St John the Baptist. While not directly affiliated with the School or the Church, its proximity is convenient for many families, and numerous children transition to the foundation stage at St John’s School.

The care and education provided aim to help children learn and develop essential skills necessary for entry into primary school and beyond. The Preschool focuses on developing skills such as social and emotional development, communication, language, teamwork, and safety, which help children become confident and active members of their local community.

The staff at Little John’s Preschool are knowledgeable in various aspects of Early Years childcare and share this knowledge with families from the local community. They offer advice on diet, mealtimes, oral hygiene, toilet training, and behaviour management. Additional support is available from external professionals such as speech and language therapists, play therapists, occupational therapists, physiotherapists, early years support, and the area SENCO teacher.

Little John’s Preschool is overseen by a committee composed of volunteers and Preschool staff. This allows local parents to contribute to the development and education of their children and gain valuable experience and skills through voluntary work. The Committee encourages participation in community events and fosters links with local businesses, educational establishments, and charities.

## **MANAGER’S REPORT**

By the end of the 2023-24 academic year, there were 45 children enrolled. This included 6 two-year-olds accessing 15 hours of funding and 39 three- to four-year-olds accessing all or part of their universal or extended funding (15 or 30 hours).

During 2023-24, the Preschool collaborated with parents through termly consultations, a joint workshop with St John's School Foundation teachers on school readiness, an oral health information programme, and a healthy cooking/eating program.

Staff training in first aid, food hygiene, and safeguarding was maintained up to date. Preschool policies and risk assessments were reviewed regularly by staff. Feedback from St John's Baptist School indicated that the transition has been successful, with children settling into the new school environment, appearing confident and independent, and prepared to begin their educational journey and new routine.

## **COMMITTEE'S REPORT**

The Preschool operates Monday to Friday, offering 30 hours of FEEE to eligible parents. It accepts both FEEE and private paying 2-year-olds, with fees for under-3s remaining at £21.00 per 3-hour session.

The relationship with St John's the Baptist School and Church is positive, with leadership teams supporting these partnerships. The Preschool participated in school and church events, promoting itself. This year, 28 preschool leavers went to St John's the Baptist School, while others attended 5 Avenue Primary, 2 St Thomas More, and 1 Overdale Infant School.

## **FINANCIAL REPORT**

The financial report was reviewed and approved. During 2023-24, considering FEEE funding received, a loss of approximately £3,000 occurred. As a charitable not-for-profit organization, the Preschool subsidized activities such as children's dance and Yoga sessions and the Christmas party.

The Preschool also facilitated the migration of children's records and learning journeys. It is legally required to offer a workplace pension scheme, which is managed by our accountant. Currently, the manager and five staff members are enrolled, including an apprentice who qualified in April 2024. The Preschool provides placements for students registered with one of the approved national apprenticeship schemes, which involve a set salary cost. In 2023/24, the preschool supported one unqualified apprentice studying level 2 to achieve the qualification.

## **TRUSTEES**

Rachel Young – Chair/Secretary

- Treasurer

Suki Kaur - Staff Representative

- Parent Representative

## **STAFF**

The staff members for the 2023-24 period were as follows:

- 1 Manager
- 1 Senior Practitioner and Special Educational Needs Coordinator (SENCO)
- 2 Senior Practitioners
- 2 Preschool Practitioners
- 1 Level 2 Apprentice
- 1 one to one practitioner
- 1 Bank Staff Member

## **PLAN FOR 2023-24**

- Increase the number of enrolled children to ensure financial stability.
- Develop the preschool's market presence within the area using local amenities and groups.
- Maintain and strengthen the relationship with St. John's School and the Church.
- Foster relationships with parents and encourage their involvement in their children's learning and development through active participation in the Preschool and the Committee.
- Continue collaboration with other professional agencies such as the Area Special Needs teacher, Family Support Worker, local authorities, social workers, police, Duty Assessment Team (DAS), Ofsted, Early Support Team, Sure Start, health visitors, speech and language therapists, physiotherapists, occupational therapists, and NHS dietary support services.

<b>Little John's Pre-School</b>		
<b>Accounts (1 September 2022 - 31 August 2023) Balance sheet as at 31 Aug 2023</b>		
<b>2022-23</b>	<b>23 - 24</b>	<b>22 -23</b>
<b>Assets:</b>		
Cash At Bank 31st August 2023	£50,824.10	£33,201.32
<b>Liabilities:</b>		
Accruals - Rent owed to Church		
Accruals - Accountancy	£0.63	£1,136.37
Accruals - PAYE And NI/Pensions	£3,021.23	£1,043.12
Deferred income - FEEE paid early	£21,751.53	£16,445.48
Creditors	£105.79	£372.09
	£24,879.18	£18,997.06
<b>Net Assets</b>	<b>£25,944.92</b>	<b>£16,477.00</b>
<b>Reserves</b>		
Opening Balance - Reserves	£15,340.00	£23,013.97
Income & Expendure account	£10,604.92	-£6,536.97
<b>Total Funds</b>	<b>£25,944.92</b>	<b>£16,477.00</b>

<b>Income &amp; Expenditure account</b>		
	<b>2023 - 2024</b>	<b>2022 - 2023</b>
<b>Income</b>		
Nursery Education Grant (NEG/FEEE/EYPP)		
Fees	£120,367.12	£97,049.87
Apprenticeship		
Office costs refunded		
Consumables/activities		
Govmt Job Retention Scheme furlough		
Registrations/insurance refunded		
Pension refunded		
Payroll refunds		
<b>Total</b>	<b>£120,367.12</b>	<b>£97,049.87</b>
<b>Expenditure</b>		£3,777.60
Professional fees	£1,506.96	
Fees refunded Accountant fees	£1,800.00	£1,975.00
Staff wages	£90,234.92	£80,679.41
Pension	£1,315.16	£1,118.35
Rent	£11,907.00	£11,718.00
Consumables		£187.03
Office costs	£476.02	£465.44
Training	£330.80	£317.02
Insurance	£100.80	£1,142.54
Entertainment & Activities	£741.90	£638.87
Telephone and internet	£660.20	£826.76
Cleaning	£367.14	£362.57
Subscriptions	£114.99	£235.00
Sundry	£206.31	£143.25
<b>Total Expenditure</b>	<b>£109,762.20</b>	<b>£103,586.84</b>
	<b>£10,604.92</b>	<b>-£6,536.97</b>



**Section A Independent Examiner's Report**

**Report to the trustees/  
members of**

Charity Name  
LITTLE JOHN'S PRE-SCHOOL

**On accounts for the year  
ended**

31/08/2024	<b>Charity no (if any)</b>	1036192
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**Set out on pages**

(remember to include the page numbers of additional sheets)

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended DD / MM / YYYY.

**Responsibilities and  
basis of report**

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

**Independent  
examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention (other than that disclosed below \*) in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

*\* Please delete the words in the brackets if they do not apply.*

**Signed:**

**Date:**

05/06/2025

**Name:**

: Sanjay Ravatia, (Advice4accounts Ltd)

**Relevant professional  
qualification(s) or body  
(if any):**

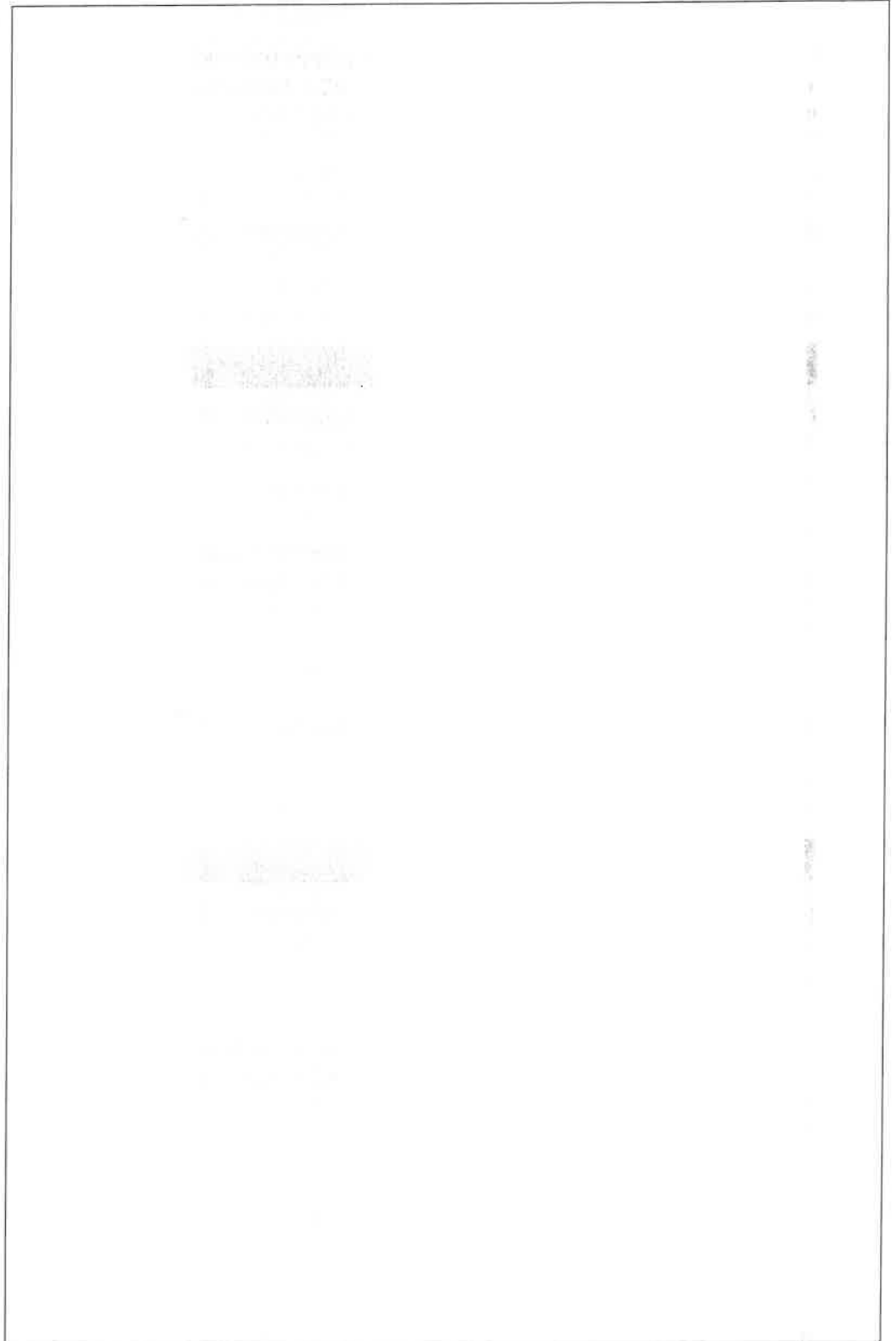
Member of Certified Public Accountant Association  
Membership Number – 05391323A

**Address:**

Unit A 101,  
Melton Road  
Leicester - LE4 6PN

Only complete if the examiner needs to highlight matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

**Give here brief details of any items that the examiner wishes to disclose.**



**LITTLE JOHN'S PRE-SCHOOL**

England & Wales - Charity number 1036192

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# Accounts

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# Little John's Preschool

## Annual Report to 31 August 2022-23

This report was approved unanimously by the Trustees of Little John's Preschool on 2<sup>nd</sup> June 2025

Signed on behalf of the Trustees by:

Suki Kaur

Date: 2<sup>nd</sup> June 2025

The Management Committee present this report with the financial statements of the Preschool for the year ended 31 August 2023

### **INCORPORATION AND CONSTITUTION**

Little John's Preschool is a registered charity (No 1036192) and is registered in England as a charitable company (No 7199734). The company was incorporated on 23 March 2010.

## **PRINCIPAL ACTIVITY AND OBJECT OF THE CHARITY**

The principal activity and object of the charity is to enhance the development and education of children primarily under statutory school age. This is achieved by encouraging parents to understand and provide for the needs of the children through a community Preschool held in rented premises at St John the Baptist Church in Clarendon Park, Leicester, and by offering play, education, and care facilities five days a week term time. This is coupled with the right of parents to take responsibility for and become involved with the activities of the Preschool, whilst ensuring that our sessions are offered to all children, regardless of race, culture, religion, means or ability. We seek to encourage the study of the needs of such children and their families and to promote public interest in the recognition of such needs.

## **STATEMENT**

“Little John’s Preschool – the place to play, learn and grow.”

## **BENEFITS TO THE COMMUNITY**

Little John’s Preschool has been running since late 2009, the Preschool is located in the Parish Centre of St John the Baptist Church in Clarendon Park, a community in Leicester with many young families. The Preschool premises are opposite the popular primary school of St John the Baptist. Whilst we are not directly affiliated to the School or the Church, many of our families find this proximity and connection convenient and many children move onto the foundation stage at St John’s School. The quality care and education we offer enables children to learn and develop essential skills necessary for entry into primary school and beyond. We believe that the Preschool is an important steppingstone for developing skills such as social and emotional, communication, language, teamwork, and safety, and these enable children to play a confident and active part in their local community.

Our staff are a source of information and knowledge on many aspects of Early Years childcare, and they share this knowledge and guidance with our families from the

local community. Areas of support they are able to offer include advice on diet, mealtimes, oral hygiene, toilet training and behaviour management, we have additional agencies/ professionals that come in and support is regarding meeting children's needs such as, speech and language, play therapists, occupational therapists, physiotherapists, early years support and our area SENCO teacher.

Little John's Preschool is overseen by a committee constituted of volunteers and Preschool staff. This gives local parents the chance to contribute to the development and education of their children, as well as gaining beneficial experience and skills through doing voluntary work. The Committee encourages participation in community events and links with local businesses, educational establishments, and charities.

## **MANAGER'S REPORT**

By the end of the 2022-23 academic year, there were 46 children on roll, of whom 8 were 2-year-olds accessing 15 hours of funding, 38 were 3-4 year old children accessing all or part of their universal or extended funding (15 or 30 hours)

During 2022-23, the Preschool continued working in partnership with parents through termly parent consultations, a joint workshop with St John's School Foundation teachers around school readiness, oral health information programme and a healthy cooking/eating program.

Mandatory staff training in first aid, food hygiene and safeguarding was kept up to date. Preschool policies and risk assessment have been reviewed on a rolling programme by staff. Feedback from St John's Baptist School is that the transition has been successful, and the children are settling into the new school environment, and they seem to be confident and independent, ready to begin their educational journey and new routine.

## **COMMITTEE'S REPORT**

The Preschool is open Monday to Friday (10 sessions), to take advantage of the government's offer of 30 hours' FEEE to eligible parents. In line with its commitment

to offering learning and support to over-3s, the preschool accepts FEEE and private paying 2-year-olds. Fees payable for under-3s have been kept at the same level as for over-3s for this year (£18.00 per 3-hour session),

The relationship with St John's the Baptist School and the Church continues to evolve in a positive direction with all leadership teams supporting these partnerships. The Preschool took part in School and Church events and services, which have also served as an opportunity to promote the Preschool. 22 of our preschool leavers went on to St John's the Baptist School, 1 child went on to Avenue Primary, and 1 children to St Thomas More and lastly, 1 child went to Brookefield Primary.

## **FINANCIAL REPORT**

The financial report was reviewed and approved. During 2022-23, taking into account FEEE funding received, a loss of approximately £3,000 was made. As a charitable not-for-profit setting, the Preschool continued to subsidise activities such as children's dance and Yoga sessions and the Christmas party.

The Preschool also supported the migration of children's records and learning journeys. The Preschool is legally required to offer a workplace pension scheme, which is administered by our accountant, current the manager and five staff are enrolled, one of which was an apprentice who qualified in April 2023. The Preschool also offers placements for students registered with one of the approved national apprenticeship schemes, which carry a set salary cost. During 2022/23 the preschool undertook one unqualified apprentice studying level 2 to support gain the qualification.

## **TRUSTEES**

Rachel Young – Chair/Secretary  
- Treasurer

Suki Kaur - Staff Representative  
- Parent Representative

## **STAFF**

Staff members for 2022-23 were:

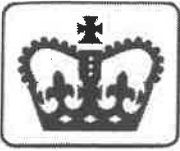
- 1 Manager
- 1 Senior Practitioner, and SENCO
- 2 Senior Practitioner
- 2 Preschool Practitioner
- 1 Level 2 apprentice
- 1 Bank Staff

## **PLAN FOR 202-24**

1. Increase child numbers to ensure financial stability
2. Continue to develop the preschool's market presence within the area using local amenities and groups.
3. Continue to develop the relationship with St. John's School and the Church.
4. Build on relationships with parents and encourage their involvement in their children's learning and development by active participation in the Preschool and in the Committee.
5. continue working with other professional agencies i.e. Area Special needs teacher, Family support worker, local authorities, social workers, police, DAS (duty assessment team), Ofsted, Early support team, Sure Start, health visitors, speech and language, physiotherapy, occupational therapy, and NHS delivering dietary support.

Little John's Pre-School		
Accounts (1 September 2022 - 31 August 2023) Balance sheet as at 31 Aug 2023		
2022-23	22 -23	21-22
<b>Assets:</b>		
Cash At Bank 31st August 2023	£33,201.32	£44,848.21
<b>Liabilities:</b>		
Accruals - Rent owed to Church		
Accruals - Accountancy	£1,136.37	250
Accruals - PAYE And NI/Pensions	£1,043.12	£1,725.05
Deferred income - FEEE paid early	£16,445.48	£20,427.56
Creditors	£372.09	
	£18,997.06	£22,402.61
<b>Net Assets</b>	<b>£16,477.00</b>	<b>£22,445.60</b>
<b>Reserves</b>		
Opening Balance - Reserves	£23,013.97	£26,477.11
Income & Expendure account	-£6,536.97	-£3,536.16
<b>Total Funds</b>	<b>£16,477.00</b>	<b>£22,940.95</b>

<b>Income &amp; Expenditure account</b>		
	<b>2022 - 2023</b>	<b>2021-2022</b>
<b>Income</b>		
Nursery Education Grant (NEG/FEED/EYPP)		£86,054.90
Fees	£97,049.87	
Apprenticeship		£1,500
Pension refunded		£599.46
<b>Total</b>	<b>£97,049.87</b>	<b>£88,154.36</b>
<b>Expenditure</b>		
Professional fees	£3,777.60	£4,045.93
Fees refunded Accountant fees	£1,975.00	£2,853
Staff wages	£80,679.41	£71,026.31
Pension	£1,118.35	
Rent	£11,718.00	£11,262.37
Consumables	£187.03	£581.52
Office costs	£465.44	£1,280.65
Equipment		£169.34
Training	£317.02	£370.60
Insurance	£1,142.54	£100.80
Entertainment & Activities	£638.87	
Telephone and internet	£826.76	
Cleaning	£362.57	
Subscriptions	£235.00	
Sundry	£143.25	
<b>Total Expenditure</b>	<b>£103,586.84</b>	<b>£91,690.52</b>
	<b>-£6,536.97</b>	<b>-£3,536.16</b>



**Section A**

**Independent Examiner's Report**

**Report to the trustees/  
members of**

Charity Name  
LITTLE JOHN'S PRE-SCHOOL

**On accounts for the year  
ended**

31/08/2023

**Charity no  
(if any)**

1036192

**Set out on pages**

(remember to include the page numbers of additional sheets)

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended DD / MM / YYYY.

**Responsibilities and  
basis of report**

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

**Independent  
examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention (other than that disclosed below \*) in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

*\* Please delete the words in the brackets if they do not apply.*

**Signed:**

**Date:**

05/06/2025

**Name:**

: Sanjay Ravatia, (Advice4accounts Ltd)

**Relevant professional  
qualification(s) or body  
(if any):**

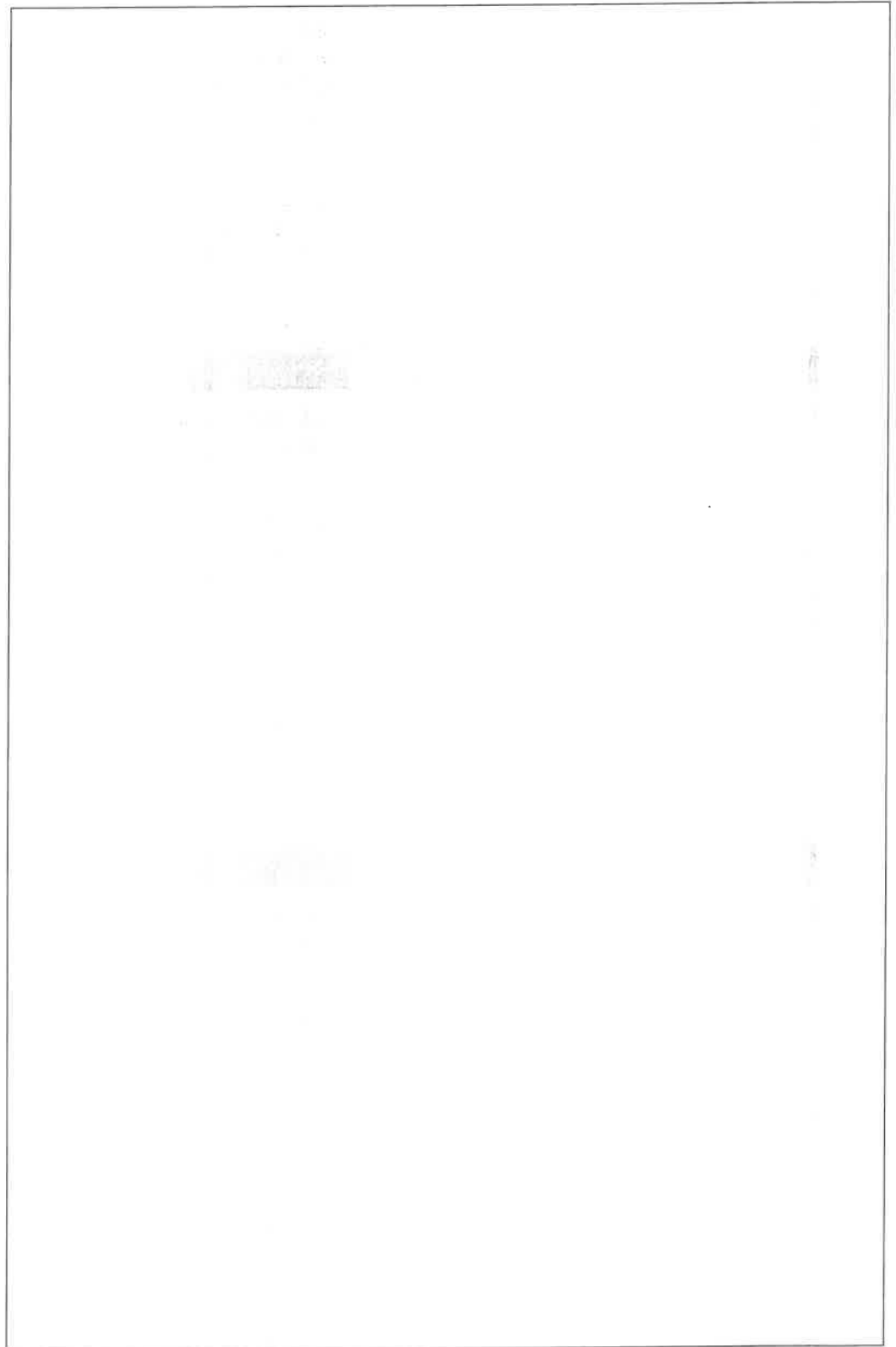
Member of Certified Public Accountant Association  
Membership Number – 05391323A

**Address:**

Unit A 101,  
Melton Road  
Leicester - LE4 6PN

Only complete if the examiner needs to highlight matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

**Give here brief details of any items that the examiner wishes to disclose.**



**LITTLE JOHN'S PRE-SCHOOL**

England & Wales - Charity number 1036192

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# Accounts

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# Little John's Preschool

## Annual Report to 31 August 2022

This report was approved unanimously by the Trustees of Little John's Preschool on 12<sup>th</sup> May 2023

Signed on behalf of the Trustees by:

Suki Kaur

Date: 12<sup>th</sup> May 2023

The Management Committee present this report with the financial statements of the Preschool for the year ended 31 August 2021/2022

### **INCORPORATION AND CONSTITUTION**

Little John's Preschool is a registered charity (No 1036192) and is registered in England as a charitable company (No 7199734). The company was incorporated on 23 March 2010.

## **PRINCIPAL ACTIVITY AND OBJECT OF THE CHARITY**

The principal activity and object of the charity is to enhance the development and education of children primarily under statutory school age. This is achieved by encouraging parents to understand and provide for the needs of the children through a community Preschool held in rented premises at St John the Baptist Church in Clarendon Park, Leicester, and by offering play, education, and care facilities five days a week term time. This is coupled with the right of parents to take responsibility for and become involved with the activities of the Preschool, whilst ensuring that our sessions are offered to all children, regardless of race, culture, religion, means or ability. We seek to encourage the study of the needs of such children and their families and to promote public interest in the recognition of such needs.

## **STATEMENT**

“Little John’s Preschool – the place to play, learn and grow.”

## **BENEFITS TO THE COMMUNITY**

Little John’s Preschool has been running since late 2009, the Preschool is located in the Parish Centre of St John the Baptist Church in Clarendon Park, a community in Leicester with many young families. The Preschool premises are opposite the popular primary school of St John the Baptist. Whilst we are not directly affiliated to the School or the Church, many of our families find this proximity and connection convenient and many children move onto the foundation stage at St John’s School. The quality care and education we offer enables children to learn and develop essential skills necessary for entry into primary school and beyond. We believe that the Preschool is an important steppingstone for developing skills such as social and emotional, communication, language, teamwork, and safety, and these enable children to play a confident and active part in their local community.

Our staff are a source of information and knowledge on many aspects of Early Years childcare, and they share this knowledge and guidance with our families from the

local community. Areas of support they are able to offer include advice on diet, mealtimes, oral hygiene, toilet training and behaviour management.

Little John's Preschool is overseen by a committee constituted of parent volunteers and Preschool staff. This gives local parents the chance to contribute to the development and education of their children, as well as gaining beneficial experience and skills through doing voluntary work. The Committee encourages participation in community events and links with local businesses, educational establishments, and charities.

## **MANAGER'S REPORT**

By the end of the 2021-22 academic year, there were 42 children on roll, of whom 5 were 2-year olds accessing 15 hours of funding, 37 were 3-4 year old children accessing all or part of their universal or extended funding (15 or 30 hours)

During 2021-22, the Preschool continued working in partnership with parents through termly parent consultations, a joint workshop with St John's School Foundation teachers around school readiness, oral health information programme and a healthy cooking/eating program.

Mandatory staff training in first aid, food hygiene and safeguarding was kept up to date. Preschool policies and risk assessment have been reviewed on a rolling programme by staff. Feedback from St John's Baptist School is that the transition has been successful, and the children are settling into the new school environment, and they seem to be confident and independent, ready to begin their educational journey and new routine.

## **COMMITTEE'S REPORT**

The Preschool is open Monday to Friday (10 sessions), to take advantage of the government's offer of 30 hours' FEEE to eligible parents. In line with its commitment to offering learning and support to over-3s, the preschool accepts FEEE and private paying 2-year-olds. Fees payable for under-3s have been kept at the same level as for over-3s for this year (£12.50 per 3-hour session),

The relationship with St John's the Baptist School and the Church continues to evolve in a positive direction with all leadership teams supporting these partnerships. The Preschool took part in School and Church events and services, which have also served as an opportunity to promote the Preschool. 22 of our preschool leavers went on to St John's the Baptist School, 2 children went on to Avenue Primary, and 2 children to St Thomas More.

## **FINANCIAL REPORT**

The financial report was reviewed and approved. During 2021-22, taking into account FEEE funding received, a loss of approximately £3,000 was made. As a charitable not-for-profit setting, the Preschool continued to subsidise activities such as children's dance and Yoga sessions and the Christmas party.

The Preschool also supported the migration of children's records and learning journeys. The Preschool is legally required to offer a workplace pension scheme, which is administered by our accountant, current the manager and four staff are enrolled. The Preschool also offers placements for students registered with one of the approved national apprenticeship schemes, which carry a set salary cost. During 2021/22 the preschool undertook two unqualified apprentices studying level 2 and Level 3 childcare, to support to gain the qualification.

## **TRUSTEES**

Trustees for the charity known as Little John's Preschool are elected each year at the Annual General Meeting and are known as the Management Committee. candidates are proposed and seconded by the attendees of the AGM.

Trustees for the 2021-22 year were:

Rachel Young – Chair/Secretary  
- Treasurer

Suki Kaur - Staff Representative

- Parent Representative

One Committee members stood for re-election and the new preschool manager will stand for election as Staff Representative. The results were as follows:

Rachel Young - Chair/Secretary

- Treasurer

- Committee Member

Manager - Staff Representative

## **STAFF**

Staff members for 2021-22 were:

1 Manager

1 Senior Practitioner, and SENCO

2 Senior Practitioner

2 Preschool Practitioner

2 Bank Staff

## **PLAN FOR 2022-23**

1. Increase child numbers to ensure financial stability
2. Continue to develop the preschool's market presence within the area using social media, local amenities and groups.
3. Continue to develop the relationship with St. John's School and the Church.
4. Build on relationships with parents and encourage their involvement in their children's learning and development by active participation in the Preschool and in the Committee.
5. continue working with other professional agencies i.e. Area Special needs teacher, Family support worker, local authorities, social workers, police, DAS (duty assessment team), Ofsted, Early support team, Sure Start, health visitors, speech and language, physio therapy, NHS delivering dietary support.

<b>Little John's Pre-School Accounts (1 September 2021 - 31 August 2022) Balance sheet as at 31 Aug 2022</b>		
<b>2021-22</b>	<b>21-22</b>	<b>20-21</b>
<b>Assets:</b>		
Cash At Bank 31st August 2022	£44,848.21	£48,344.87
<b>Liabilities:</b>		
Accruals - Rent owed to Church		-
Accruals - Accountancy	250	£800.00
Accruals - PAYE And NI/Pensions	£1,725.05	-
Deferred income - FEEE paid early	£20,427.56	21,067.76
	£22,402.61	£21,867.76
<b>Net Assets</b>	<b>£22,445.60</b>	<b>£26,477.11</b>
<b>Reserves</b>		
Opening Balance - Reserves	£26,477.11	£36,301.80
Income & Expendure account	<b>-£3,536.16</b>	-£9,824.69
	£22,940.95	£26,477.11
<b>Income &amp; Expenditure account</b>		
	<b>2021-2022</b>	<b>2020-2021</b>
<b>Income</b>		
Nursery Education Grant (NEG/FEEE/EYPP)	£86,054.90	£97,210.76
Fees		£9,100.00
Apprenticeship	£1,500	
Office costs refunded		£20.35
Consumables/activities		£104.00
Govmt Job Retention Scheme furlough		
Registrations/insurance refunded		£40.00
Pension refunded	£599.46	
Payroll refunds		£1,258.69
Total	£88,154.36	£107,733.80
<b>Expenditure</b>		
Professional fees	£4,045.93	£4,506.80
Fees refunded Accountant fees	£2,853	£1,913.00
Staff wages	£71,026.31	£92,642.37
Pension		£2,240.13
Rent	£11,262.37	£10,732.00

Consumables	£581.52	£1,394.76
Office costs	£1,280.65	£1,254.82
Equipment	£169.34	£529.00
Training	£370.60	£243.23
Insurance	£100.80	
Entertainment & Activities		£81.00
Registration & Insurance Marketing Corporation Tax owing from 2012		£2,021.38
Total	£91,690.52	<u>£117,558.49</u>
	<b>-£3,536.16</b>	<b><u><u>-£9,824.69</u></u></b>



Section A

Independent Examiner's Report

Report to the trustees/ members of

Charity Name Littlejohn's Pre School

On accounts for the year ended

31/08/2022 Charity no (if any) 1036192

Set out on pages

(remember to include the page numbers of additional sheets)

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended DD / MM / YYYY.

Responsibilities and basis of report

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

Independent examiner's statement

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

I have completed my examination. I confirm that no material matters have come to my attention (other than that disclosed below \*) in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

\* Please delete the words in the brackets if they do not apply.

Signed: [Signature]

Date: 19/05/2022

Name: Sanjay Ravatia, (Advice4accounts Ltd)

Relevant professional qualification(s) or body (if any):

The Association of Accounting Technician - Licence Number - 7489

Address:

Unit A 101, Melton Road Leicester - LE4 6PN

**LITTLE JOHN'S PRE-SCHOOL**

England & Wales - Charity number 1036192

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# Accounts

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# Little John's Preschool

## Annual Report to 31 August 2021

This report was approved unanimously by the Trustees of Little John's Preschool on **13.05.2022**

Signed on behalf of the Trustees by:

Suki Kaur

Date: 13<sup>th</sup> May 2022

The Management Committee present this report with the financial statements of the Preschool for the year ended 31 August 2020/2021

## **INCORPORATION AND CONSTITUTION**

Little John's Preschool is a registered charity (No 1036192) and is registered in England as a charitable company (No 7199734). The company was incorporated on 23 March 2010.

## **PRINCIPAL ACTIVITY AND OBJECT OF THE CHARITY**

The principal activity and object of the charity is to enhance the development and education of children primarily under statutory school age. This is achieved by encouraging parents to understand and provide for the needs of the children through a community Preschool held in rented premises at St John the Baptist Church in Clarendon Park, Leicester, and by offering play, education and care facilities five days a week. This is coupled with the right of parents to take responsibility for and become involved with the activities of the Preschool, whilst ensuring that our sessions are offered to all children, regardless of race, culture, religion, means or ability. We seek to encourage the study of the needs of such children and their families and to promote public interest in the recognition of such needs.

## **STATEMENT**

"Little John's Preschool - the place to play, learn and grow."

## **BENEFITS TO THE COMMUNITY**

Little John's Preschool has been running since late 2009, following a restructuring of the organisation previously known as The Park Playgroup.

The Preschool is located in the Parish Centre of St John the Baptist Church in Clarendon Park, a community in Leicester with many young families. The Preschool premises are opposite the popular primary school of St John the Baptist. Whilst we are not directly affiliated to the School or the Church, many of our families find this proximity and connection convenient and many children move onto the foundation stage at St John's School.

The quality care and education we offer enables children to learn and develop essential skills necessary for entry into primary school and beyond. We believe that the Preschool is an important stepping stone for developing skills such as social and emotional, communication, language, teamwork, and safety, and these enable children to play a confident and active part in their local community.

Our staff are a source of information and knowledge on many aspects of Early Years childcare and they share this knowledge and guidance with our families from the local community. Areas of support they are able to offer include advice on diet, mealtimes, oral hygiene, toilet training and behaviour management.

Little John's Preschool is overseen by a Committee constituted of parent volunteers and Preschool staff. This gives local parents the chance to contribute to the development and education of their children, as well as gaining beneficial experience and skills through doing voluntary work. The Committee encourages participation in community events and links with local businesses, educational establishments and charities.

## **MANAGER'S REPORT**

Suki reported that, by the end of the 2020-21 academic year, there were 38 children on roll, of whom 5 were 2-year olds accessing 15 hours of funding and 32 were 3-4 year old children accessing all or part of their

universal or extended funding (15 or 30 hours), and 1 privately paying 3 year old child.

During 2020-21, the Preschool continued working in partnership with parents through termly parent consultations, a joint workshop with St John's School Foundation teachers around school readiness, oral health information programme and a new healthy cooking/eating program. Mandatory staff training in first aid, food hygiene and safeguarding was kept up to date. Preschool policies have been reviewed on a rolling programme by staff and signed off by all staff and Suki on behalf of the Committee. Due to lockdown COVID the numbers are slowly picking up, however we have total 38 children on roll.

COVID 19 has had a big impact on the preschool, when the lockdown was announced in March 2020 parents kept their children at home. At first the preschool opened to just 1 key worker's child, eventually 3 key worker's children were in attendance for 3 day a week. The summer term saw an increase in attendance of just 1 new child when lockdown was lifted. Unfortunately, Leicester then went into a local lockdown and all parent confidence disappeared, no further children signed up for attendance. As a result, we will enter the academic year 2020-21 with only 15 children on role for September 2020. In comparison we started September 2019 with 32 children on role, a reduction of 53% of children on role.

### **COMMITTEE'S REPORT**

It is not possible to compare end of year children on role with the previous year as the preschool finished the year after enduring 4 months of lockdown and being open to children of key workers and vulnerable children only. This reduction in children will have a significant impact on the finances of the preschool for the year 2020-21 as the summer term is when the preschool generates a surplus income to offset the lower numbers during the next term. The Preschool is open Monday to Friday (10 sessions), to take advantage of the government's offer of 30 hours' FEEE to some parents. In line with its commitment to offering learning

and support to under-3s, the preschool accepts FEEE and private paying 2 year-olds. Fees payable for under-3s have been kept at the same level as for over-3s for this year (£15.00 per 3 hour session)

The relationship with St John's School and the Church continues to evolve in a positive direction with all leadership teams supporting these partnerships. Prior to the COVID 19 crisis the Preschool took part in School and Church events and services, which have also served as an opportunity to promote the Preschool. 12 of our FS1 school leavers went on to St John's School, 4 children went on to Avenue Primary, 1 child went on to Launde Primary and 1 child to St Thomas More. We also had a SEND child who went on to Netherhall Special Needs School and 1 child left to attend the FS1 unit in their chosen primary school. Our proposal of a formal partnership with St John's School has been put on hold by the new Head Teacher as she gets to grips with running the school. It has not been dismissed out of hand however; she is open to holding a discussion again with the preschool in 2021-22.

Two of the Fs1 staff and a member of the Toddler Room have spent time in the FS2 classes at St John's Primary School, assisting the class teachers and bring back good practice ideas to further their practice and that of the preschool. Unfortunately COVID 19 lockdown happened before the final member of the FS1 team could spend time in the primary school. The staff that attended have all stated that it was worthwhile and enjoyable, and that they would like to do it again every year.

The Church continues to work through maintenance issues as they arise; a key issue is the COVID 19 compliance issues due to the Church reopening from September 2020 including cleaning and sanitising of the premises.

## **FINANCIAL REPORT**

The financial report was reviewed and approved. During 2020-21, taking into account FEEE funding received early, a small excess of income over

expense of approximately £1,800 was made, this was less than the previous year due to numbers being reduced during the pandemic and the Local Authority paying for the numbers of funded children during the summer term based on spring term figures. As a charitable not-for-profit setting, the Preschool continued to subsidise activities such as children's music and movement sessions and the Christmas party however due to the pandemic the end-of-year trip and party had to be cancelled. Instead the three key worker children attending at the end of the school year celebrated with a small pizza party.

The Preschool also supported the migration of children's records and learning journeys to the Tapestry online software. The Preschool is legally required to offer a workplace pension scheme, which is administered by our accountant, current only the manager and deputy are enrolled. The Preschool also offers placements for students registered with one of the approved national apprenticeship schemes, which carry a set salary cost. During 2019-20 the preschool undertook to support an unqualified mature apprentice studying level 2 childcare and to support the previous year's level 2 apprentice to gain level 3 in childcare.

## **TRUSTEES**

Trustees for the charity known as Little John's Preschool are elected each year at the Annual General Meeting and are known as the Management Committee. Candidates are proposed and seconded by the attendees of the AGM.

Trustees for the 2020-21 year were:

Rachel Young - Chair/Secretary  
- Treasurer

Suki Kaur - Staff Representative  
Working progress- Parent Representative

Mellonie Flamson stood down from the role of Staff Representative as she will be leaving the preschool on 28 February 2021. Three Committee members stood for re-election and the new preschool manager will stand for election as Staff Representative.

The results were as follows:

Rachel Young - Chair/Secretary

Working progress - \Treasurer

Working progress - Committee Member

Manager - Staff Representative

## **STAFF**

Staff members for 2020-21 were:

Suki Kaur - Manager

Yvette Salmon - Deputy Manager and SENCO

Manisha Rana – Senior Practitioner, and SENCO

Nadiya Akhtar – Preschool Practitioner

Julekha Ibrahim – Bank Staff

Rafia Khan – L2 Apprentice

## **PLAN FOR 2020-21**

1. Increase child numbers to ensure financial stability and long term sustainability as the preschool has been hit very hard by the COVID 19 crisis and parents lack of confidence at sending children to a setting based in multi-purpose rooms.
2. Continue to develop the preschool's market presence within the area using social media, local amenities and groups.
3. Continue to develop the relationship with St. John's School and the Church.

4. Build on relationships with parents and encourage their involvement in their children's learning and development by active participation in the Preschool and in the Committee.

**Accounts**  
**(1 September 2020 - 31 August 2021)**

**Assets:**

Cash at bank 1 September
Cash at bank 31 August
1:1 funding not yet received

**The Pre-School Charity has a Reserve Fund Policy. A Reserve Fund of £35,000 is targeted which covers three months of rent and salaries in case of any unfortunate event. This has been met.**

**Liabilities:**

Rent owed to Church
FEEE paid early
Insurance (PLA)

**Receipts:**

Cash at bank c/f
Nursery Education Grant (NEG/FEEE/EYPP)
Fees
Job retention scheme
Donations/activities
Untaxed interest
Commissions
Pension refunded
Payroll Grants/Funds /professional fees
<b>Total</b>

**Payments:**

Professional fees
Fees refunded
Accountant fees
Staff wages
Pension
Rent
Consumables
Office costs
Equipment
Training
Entertainment & Activities

Registration& Insurance
-------------------------

Marketing
-----------

Cash at bank c/f
------------------

<b>Total</b>
--------------

2020-21	2019-20
£62,723.58	£60,861.14
£48,344.87	£62,723.58
-	-

2020-21	2019-20
-	-
£21,067.76	£19,840.45
	£948.19

2020-21	2019-20
£62,723.58	£60,861.14
£92,656.74	£88,554.94
£9,100.00	£13,652.50
	£8,262.70
£164.35	-
-	-
-	-
	25.82
£1,258.69	
<b>£165,903.36</b>	<b>£171,357.10</b>

2020-21	2019-20
£4,506.80	£3,499.39
£1,913.00	£1,913.00
£92,642.37	£85,516.25
£2,240.13	£2,020.75
£10,732.00	£9,241.40
£1,394.76	£3,203.17
£1,254.82	£1,102.11
£529	£295.01
£243.23	£627.00
£81.00	£1,165.44

£2,021.38	£50.00
-	-
£48,344.87	£62,723.58
<b>£165,903.36</b>	<b>£171,357.10</b>



# Independent examiner's report on the accounts

## Section A Independent Examiner's Report

**Report to the trustees/ members of**

Charity Name  
Littlejohn's Pre School

**On accounts for the year ended**

31 August 2021	<b>Charity no (if any)</b>	1036192
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**Set out on pages**

(remember to include the page numbers of additional sheets)

**Respective responsibilities of trustees and examiner**

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144 of the Charities Act 2011 (the Charities Act) and that an independent examination is needed. It is my responsibility to:

- examine the accounts under section 145 of the Charities Act,
- to follow the procedures laid down in the general Directions given by the Charity Commission (under section 145(5)(b) of the Charities Act, and
- to state whether particular matters have come to my attention.

**Basis of independent examiner's statement**

My examination was carried out in accordance with general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

**Independent examiner's statement**

In connection with my examination, no matter has come to my attention (other than that disclosed below \*)

1. which gives me reasonable cause to believe that in, any material respect, the requirements:
  - to keep accounting records in accordance with section 130 of the Charities Act; and
  - to prepare accounts which accord with the accounting records and comply with the accounting requirements of the Charities Act have not been met; or
2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

*\* Please delete the words in the brackets if they do not apply.*

Signed: *M. Z. Gara*

Date: 27/09/2021

Name: M.Z Gara

**Relevant professional qualification(s) or body (if any):**

Chartered Certified Accountants

<b>Address:</b>	The Zak Partnership Limited
	20 Ashfield Road, Leicester
	LE2 1LA

**Section B****Disclosure**

Only complete if the examiner needs to highlight material problems.

Give here brief details of any items that the examiner wishes to disclose.

N/A

**LITTLE JOHN'S PRE-SCHOOL**

England & Wales - Charity number 1036192

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# Accounts

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# Little John's Preschool

## Annual Report to 31 August 2020

This report was approved unanimously by the Trustees of Little John's Preschool on **date**.

Signed on behalf of the Trustees by:

Mellonie Flamson

Date: 15<sup>th</sup> October 2020

The Management Committee present this report with the financial statements of the Preschool for the year ended 31 August 2020.

## **INCORPORATION AND CONSTITUTION**

Little John's Preschool is a registered charity (No 1036192) and is registered in England as a charitable company (No 7199734). The company was incorporated on 23 March 2010.

## **PRINCIPAL ACTIVITY AND OBJECT OF THE CHARITY**

The principal activity and object of the charity is to enhance the development and education of children primarily under statutory school age. This is achieved by encouraging parents to understand and provide for the needs of the children through a community Preschool held in rented premises at St John the Baptist Church in Clarendon Park, Leicester, and by offering play, education and care facilities five days a week. This is coupled with the right of parents to take responsibility for and become involved with the activities of the Preschool, whilst ensuring that our sessions are offered to all children, regardless of race, culture, religion, means or ability. We seek to encourage the study of the needs of such children and their families and to promote public interest in the recognition of such needs.

## **STATEMENT**

"Little John's Preschool – the place to play, learn and grow."

## **BENEFITS TO THE COMMUNITY**

Little John's Preschool has been running since late 2009, following a restructuring of the organisation previously known as The Park Playgroup. The Preschool is located in the Parish Centre of St John the Baptist Church in Clarendon Park, a community in Leicester with many young families. The Preschool premises are opposite the popular primary school of St John the Baptist. Whilst we are not directly affiliated to the School or the Church, many of our families find this proximity and connection convenient and many children move onto the foundation stage at St John's School.

The quality care and education we offer enables children to learn and develop essential skills necessary for entry into primary school and beyond. We believe that the Preschool is an important stepping stone for developing skills such as social and emotional, communication, language, teamwork, and safety, and these enable children to play a confident and active part in their local community.

Our staff are a source of information and knowledge on many aspects of Early Years childcare and they share this knowledge and guidance with our families from the local community. Areas of support they are able to offer include advice on diet, mealtimes, oral hygiene, toilet training and behaviour management.

Little John's Preschool is overseen by a Committee constituted of parent volunteers and Preschool staff. This gives local parents the chance to contribute to the development and education of their children, as well as gaining beneficial experience and skills through doing voluntary work. The Committee encourages participation in community events and links with local businesses, educational establishments and charities.

## **MANAGER'S REPORT**

Mellonie reported that, by the end of the 2019-20 academic year, there were 38 children on roll, of whom 5 were 2-year olds accessing 15 hours of funding and 6 paying 2-year old children, 26 were 3-4 year old children accessing all or part of their universal or extended funding (15 or 30 hours), and 1 privately paying 3 year old child.

During 2019-20, the Preschool continued working in partnership with parents through termly parent consultations, a joint workshop with St John's School Foundation teachers around school readiness, oral health information programme and a new healthy cooking/eating program. The Preschool started the year working with Amy Owen's Cheerleading group on Monday mornings helping children to develop their imagination and physical skills, however due to the COVID 19 crisis this was temporarily halted at the end of March 2020. It is intended that classes will

commencing again in January 2021 and run for 12 months as per the original contract.

Mandatory staff training in first aid, food hygiene and safeguarding was kept up to date. Preschool policies have been reviewed on a rolling programme by staff and signed off by all staff and Mellonie on behalf of the Committee. Despite the majority of the Foundation Stage 1 children not attending preschool since March 2020 due to COVID 19, feedback from St John's Primary School is that they have successfully settled into their new school confident and independent ready to begin their educational journey. Regrettably many of the aims for the year 2019-20 had to be put on hold when the preschool, in line with the rest of the country had to go into lockdown due to COVID 19 in March 2020.

COVID 19 has had a big impact on the preschool, when the lockdown was announced in March 2020 parents kept their children at home. At first the preschool opened to just 1 key worker's child, eventually 3 key worker's children were in attendance for 3 day a week. The summer term saw an increase in attendance of just 1 new child when lockdown was lifted. Unfortunately Leicester then went into a local lockdown and all parent confidence disappeared, no further children signed up for attendance. As a result we will enter the academic year 2020-21 with only 15 children on role for September 2020. In comparison we started September 2019 with 32 children on role, a reduction of 53% of children on role.

## **COMMITTEE'S REPORT**

Mellonie then reviewed the 2019-20 year and thanked all the staff for their hard work, Rachel (Young), Ana and Kiki as parent trustees. Mellonie also thanked Ciaran for keeping the website up-to-date and being a source of ICT help.

It is not possible to compare end of year children on role with the previous year as the preschool finished the year after enduring 4 months of lockdown and being open to children of key workers and vulnerable children only. This reduction in children will have a significant impact on the finances of the preschool for the year 2020-21 as the summer term is when the preschool generates a surplus income to offset the lower numbers during the next term. The Preschool is open Monday to Friday (10 sessions), to take advantage of the government's offer of 30 hours' FEEE to some parents. In line with its commitment to offering learning and support to under-3s, the

preschool accepts FEEE and private paying 2 year-olds. Fees payable for under-3s have been kept at the same level as for over-3s for this year (£12.50 per 3 hour session), and the Committee will continue to review the 2-year-old funding impact on a regular basis.

The relationship with St John's School and the Church continues to evolve in a positive direction with all leadership teams supporting these partnerships. Prior to the COVID 19 crisis the Preschool took part in School and Church events and services, which have also served as an opportunity to promote the Preschool. 12 of our FS1 school leavers went on to St John's School, 4 children went on to Avenue Primary, 1 child went on to Launde Primary and 1 child to St Thomas More. We also had a SEND child who went on to Netherhall Special Needs School and 1 child left to attend the FS1 unit in their chosen primary school. Our proposal of a formal partnership with St John's School has been put on hold by the new Head Teacher as she gets to grips with running the school. It has not been dismissed out of hand however; she is open to holding a discussion again with the preschool in 2021-22.

Two of the FS1 staff and a member of the Toddler Room have spent time in the FS2 classes at St John's Primary School, assisting the class teachers and bring back good practice ideas to further their practice and that of the preschool. Unfortunately COVID 19 lockdown happened before the final member of the FS1 team could spend time in the primary school. The staff that attended have all stated that it was worthwhile and enjoyable, and that they would like to do it again every year.

The Church continues to work through maintenance issues as they arise; a key issue is the COVID 19 compliance issues due to the Church reopening from September 2020 including cleaning and sanitising of the premises.

## **FINANCIAL REPORT**

The financial report was reviewed and approved. During 2019-20, taking into account FEEE funding received early, a small excess of income over expense of approximately £1,800 was made, this was less than the previous year due to numbers being reduced during the pandemic and the Local Authority paying for the

numbers of funded children during the summer term based on spring term figures. As a charitable not-for-profit setting, the Preschool continued to subsidise activities such as children's music and movement sessions and the Christmas party however due to the pandemic the end-of-year trip and party had to be cancelled. Instead the three key worker children attending at the end of the school year celebrated with a small pizza party.

The Preschool also supported the migration of children's records and learning journeys to the Tapestry online software. The Preschool is legally required to offer a workplace pension scheme, which is administered by our accountant, current only the manager and deputy are enrolled. The Preschool also offers placements for students registered with one of the approved national apprenticeship schemes, which carry a set salary cost. During 2019-20 the preschool undertook to support an unqualified mature apprentice studying level 2 childcare and to support the previous year's level 2 apprentice to gain level 3 in childcare.

## **TRUSTEES**

Trustees for the charity known as Little John's Preschool are elected each year at the Annual General Meeting and are known as the Management Committee.

Candidates are proposed and seconded by the attendees of the AGM.

Trustees for the 2019-20 year were:

Rachel Young – Chair/Secretary

Ana Kerageorge - Treasurer

Mellonie Flamson - Staff Representative

Kiki Liley - Parent Representative

Mellonie Flamson stood down from the role of Staff Representative as she will be leaving the preschool on 28 February 2021. Three Committee members stood for re-election and the new preschool manager will stand for election as Staff Representative.

The results were as follows:

Rachel Young - Chair/Secretary

Ana Kerageorge - Treasurer  
Kiki Liley - Committee Member  
Manager - Staff Representative

## **STAFF**

Staff members for 2019-20 were:

Mellonie Flamson - Manager  
Yvette Salmon - Deputy Manager and SENCO  
Rabia Chaudhry – FS1 Leader, 3<sup>rd</sup> in Charge, Healthy Co-ordinator and SENCO  
Jasvinda Dhanjal - Preschool Assistant  
Nikita Watson - Preschool Assistant  
Julheka Ibrihim – Bank Staff  
Nadiya Akhtar – L3 Apprentice  
Felicity Rumble – L2 Apprentice

## **PLAN FOR 2020-21**

1. To recruit a new manager for the preschool with a September start date to shadow Mellonie before she leaves.
2. Increase child numbers to ensure financial stability and long term sustainability as the preschool has been hit very hard by the COVID 19 crisis and parents lack of confidence at sending children to a setting based in multi-purpose rooms.
3. Continue to develop the preschool's market presence within the area using social media, local amenities and groups.
4. Continue to develop the relationship with St. John's School and the Church.
5. Build on relationships with parents and encourage their involvement in their children's learning and development by active participation in the Preschool and in the Committee.

**Little John's Pre-School**  
**Accounts**  
(1 September 2019 – 31 August 2020)

**Assets:**

	2019-20	2018-19
Cash at bank 1 September	£60,861.14	£48,271.81
Cash at bank 31 August	£62,723.58	£60,861.14
1:1 funding not yet received	-	-

The Pre-School Charity has a Reserve Fund Policy. A Reserve Fund of £35,000 is targeted, which covers three months of rent and salaries in case of any unfortunate event. *This target has been met.*

**Liabilities:**

	2019-20	2018-19
Rent owed to Church	-	-
FEEE paid early	£19,840.45	£15,170.87
Insurance (PLA)	£948.19	-

**Receipts:**

	2019-20	2018-19
Cash at bank c/f	£60,861.14	£48,271.81
Nursery Education Grant (NEG/FEEE/EYPP)	£88,554.94	£88,027.67
Fees	£13,652.50	£22,933.00
Job retention scheme	£8,262.70	-
Donations/activities	-	-
Untaxed interest	-	-
Commissions	-	£546.50
Pension refunded	25.82	-
Payroll Grants/professional fees	-	£1,000.00
<b>Total</b>	<b>£171,357.10</b>	<b>£160,778.98</b>

**Payments:**

	2019-20	2018-19
Professional fees	£3,499.39	£5,274.93
Fees refunded	-	£87.50
Accountant fees	£1,913.00	£1,913.00
Staff wages	£85,516.25	£72,986.72
Pension	£2,020.75	£1,287.78
Rent	£9241.40	£10,847.00
Consumables	£3,203.17	£1,867.10
Office costs	£1,102.11	£1,571.69
Equipment	£295.01	-
Training	£627.00	£782.99
Entertainment & Activities	£1,165.44	£1,652.50
Registration & Insurance	£50.00	£1,646.63
Marketing	-	-
	-	-
Cash at bank c/f	£62,723.58	£60,861.14
<b>Total</b>	<b>£171,357.10</b>	<b>£160,778.98</b>



## Little John's Pre-School

### Accounts (1 September 2019 - 31 August 2020)

#### Balance sheet as at 31 Aug 2020

	2019-20	2018-19
<b>Assets:</b>		
Cash at bank 31 August 2020	£62,723.58	£60,861.14
Prepayments- funding not yet received		
	£62,723.58	£60,861.14
<b>Liabilities:</b>		
Accruals - Rent owed to Church	-	-
Accruals - Accountancy	£800.00	£800.00
Accruals - JRS over claimed	£5,781.33	
Deferred income - FEEE paid early	19,840.45	£15,170.87
	£26,421.78	£15,970.87
<b>Net Assets</b>	<b>£36,301.80</b>	£44,890.27
<b>Reserves</b>		
Opening Balance - Reserves	£44,890.27	£32,798.13
Income & Expenditure account	-£8,588.47	£12,092.14
	£36,301.80	£44,890.27

#### Income & Expenditure account

	2019-20	2018-19
<b>Income</b>		
Nursery Education Grant (NEG/FEEE/EYPP)	£83,885.36	£87,530.48
Fees	£13,652.50	£22,845.50
Resource Grant		
Donations		
Govmt Job Retention Scheme furlough	£2,481.37	
Commissions		£546.50
Pension refunded	£25.82	
Payroll Grants		£1,000.00
Total	£100,045.05	£111,922.48
<b>Expenditure</b>		
Professional fees	£3,499.39	£5,274.93
Fees refunded		
Accountant fees	£1,913.00	£1,913.00
Staff wages	£85,516.25	£72,986.72
Pension	£2,020.75	£1,287.78
Rent	£9,241.40	£10,847.00
Consumables	£3,203.17	£1,867.10
Office costs	£1,102.11	£1,571.69
Equipment	£295.01	
Training	£627.00	£782.99
Entertainment & Activities	£1,165.44	£1,652.50
Registration& Insurance	£50.00	£1,646.63
Marketing		
Corporation Tax owing from 2012		
Total	£108,633.52	£99,830.34
<b>Excess of Income over expenditure</b>	<b>-£8,588.47</b>	£12,092.14



# Independent examiner's report on the accounts

## Section A Independent Examiner's Report

Report to the trustees/  
members of

Charity Name  
Littlejohn's Pre School

On accounts for the year  
ended

31 August 2020

Charity no  
(if any)

1036192

Set out on pages

(remember to include the page numbers of additional sheets)

Respective  
responsibilities of  
trustees and examiner

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144 of the Charities Act 2011 (the Charities Act) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the Charities Act,
- to follow the procedures laid down in the general Directions given by the Charity Commission (under section 145(5)(b) of the Charities Act, and
- to state whether particular matters have come to my attention.

Basis of independent  
examiner's statement

My examination was carried out in accordance with general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

Independent  
examiner's statement

In connection with my examination, no matter has come to my attention (other than that disclosed below \*)

1. which gives me reasonable cause to believe that in, any material respect, the requirements:
  - to keep accounting records in accordance with section 130 of the Charities Act; and
  - to prepare accounts which accord with the accounting records and comply with the accounting requirements of the Charities Act have not been met; or
2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

\* Please delete the words in the brackets if they do not apply.

Signed:

*M. Z. Gara*

Date:

09/02/2020

Name:

M.Z Gara

Relevant professional  
qualification(s) or body  
(if any):

Chartered Certified Accountants

<b>Address:</b>	The Zak Partnership Limited
	20 Ashfield Road, Leicester
	LE2 1LA

Section B

Disclosure

Only complete if the examiner needs to highlight material problems.

**Give here brief details of any items that the examiner wishes to disclose.**

N/A