

# MYLOR PRE-SCHOOL

England & Wales · Charity number 1036158

## Details

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**Other names** MYLOR BRIDGE PRE SCHOOL PLAYGROUP

**Status** Registered

**Legal form** Other

**Registered** 1994-04-12

**Register** [View on the Charity Commission register](#)

## Contact

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**Address** Mylor Pre School  
Comfort Road  
Mylor Bridge  
Falmouth  
TR11 5SE

**Phone** 01326 377565

**Email** [mylorpre-school@hotmail.co.uk](mailto:mylorpre-school@hotmail.co.uk)

**Website** <http://www.mylorpre-school.btck.co.uk>

## Activities

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**Objects:** TO ENHANCE THE DEVELOPMENT AND EDUCATION OF CHILDREN UNDER STATUTORY SCHOOL AGE BY ENCOURAGING PARENTS TO UNDERSTAND AND PROVIDE FOR THE NEEDS OF THEIR CHILDREN THROUGH COMMUNITY GROUPS.

**Activities:** We plan and provide activities and play opportunities to develop children's emotional, physical, social and intellectual capabilities.

## Classification

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- **How:** Provides Services, Other Charitable Activities
- **What:** General Charitable Purposes, Education/training
- **Who:** Children/young People, The General Public/mankind

## Geography

- Cornwall

## Finances

Period end	Income	Expenditure	Assets	Employees
2025-08-31	£73,714	£86,607	-	-
2024-08-31	£93,089	£71,699	-	-
2023-08-31	£76,415	£76,241	-	-
2022-08-31	£55,774	£62,005	-	-
2021-08-31	£61,323	£64,287	-	-
2020-08-31	£83,800	£62,200	-	-

## Trustees

Name	Role	Appointed
<b>Amy Laura Berryman</b>	Chair	2025-11-11
Bethany Mary Jane Nicholls		2025-11-11
Emily Jane Lent		2023-11-08
Emma Bordoli		2023-11-09
Hannah Elizabeth Pallot		2025-11-11
Richard John Scarrott		2025-11-11
Tom Horton		2025-11-11

**MYLOR PRE-SCHOOL**

England & Wales - Charity number 1036158

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# Accounts

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# Trustees' Annual Report for the period

From

Period start date		
Day	Month	Year
1st	September	2023

To

Period end date		
Day	Month	Year
31st	August	2024

Charity name

Mylor Pre-School

Other names charity is known by

Registered charity number (if any)

1036158

Charity's principal address

The Schoolroom, Comfort Road	
Mylor Bridge	
Cornwall	
Postcode	TR11 5SE

## Names of the charity trustees who manage the charity

	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Play Leader	1/9/2023 - 3/5/24	Pre-School Family and Affiliate Membership
2	Secretary		Pre-School Family and Affiliate Membership
3			Pre-School Family and Affiliate Membership
4			Pre-School Family and Affiliate Membership
5			Pre-School Family and Affiliate Membership
6			Pre-School Family and Affiliate Membership
7			Pre-School Family and Affiliate Membership
8	Treasurer		Pre-School Family and Affiliate Membership
9			Pre-School Family and Affiliate Membership
10			Pre-School Family and Affiliate Membership
11			Pre-School Family and Affiliate Membership
12	Chairperson		Pre-School Family and Affiliate Membership

**Names of the trustees for the charity, if any, (for example, any custodian trustees)**

Name	Dates acted if not for whole year

**Names and addresses of advisers (Optional information)**

Type of adviser	Name	Address
Bank	HSBC	46 Market St. Falmouth TR11 3AA
Auditor	Perfect Sums	Unit 5 Wheal Agar, Tolvaddon Business Park, Camborne, Cornwall TR14 0HX

**Name of chief executive or names of senior staff members (Optional information)**

Pre-School Leader – Jane Martin  
Deputy – Emily Lent

**Section B Structure, governance and management**

**Description of the charity's trusts**

Type of governing document (eg. trust deed, constitution)	Pre-School Learning Alliance (PLA) Model Constitution 2011
How the charity is constituted (eg. trust, association, company)	Unincorporated Charity
Trustee selection methods (eg. appointed by, elected by)	Election at Annual General Meeting plus co-option at subsequent Committee meetings.

**Additional governance issues (Optional information)**

<p>You <b>may choose</b> to include additional information, where relevant, about:</p> <ul style="list-style-type: none"> <li>● policies and procedures adopted for the induction and training of trustees;</li> <li>● the charity's organisational structure and any wider network with which the charity works;</li> <li>● relationship with any related parties;</li> <li>● trustees' consideration of major risks and the system and procedures to manage them.</li> </ul>	<p>Mylor Pre-School is a member of the Early Years Alliance which provides helpful advice and guidance as the national membership body for pre-schools.</p> <p>Disclosure and Barring Scheme (DBS) Checks are carried out prior to commencement of employment or on appointment as a trustee.</p> <p>All trustees give their time voluntarily and receive no remuneration or other benefit.</p>
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## Section C

## Objectives and activities

### Summary of the objects of the charity set out in its governing document

The aims of the pre-school are to enhance the development and education of children primarily under statutory school age by encouraging parents to understand and provide for the needs of their children through community groups and by:

- (a) Offering appropriate play, education and care facilities, family learning and extended hours groups, together with the right of parents to take responsibility for and to become involved in the activities of such groups, ensuring that such groups give opportunities for all children whatever their race, culture, religion, means or ability.
- (b) Encouraging the study of the needs of such children and their families and promoting public interest in and recognition of such needs in local areas.
- (c) Instigating and adhering to and furthering the aims and objects of the Early Years Alliance

### Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

The pre-school team of qualified and experienced childcare professionals provide care between the hours of 9am and 3pm, and wrap around care between 8.30 - 9am to children aged from 2 – 4 years throughout the week during term time. All children within this age range are eligible to register with the pre-school.

Activities within the sessions are designed to give children of Mylor Bridge community and surrounding area the opportunity to join together in learning and play in a safe and caring environment. Within the group, all children are supported in developing their potential at their own pace and by means of developmentally appropriate play activities and a high level of adult support.

We offer a curriculum which leads to nationally approved learning outcomes and prepares children to progress with confidence to the National Curriculum at the age of 5 years. We follow the Early Years Foundation Stage, set by the Department of Education, which sets out 7 areas of learning for children.

These are divided into two areas, the 'Prime Areas' and the 'Specific Areas'.

The Prime Areas are:  
Personal, Social and Emotional Development – Physical Development – Communication and Language.

The Specific Areas are:  
Literacy – Mathematics – Understanding the World – Expressive Arts and Design.

We encourage all children to be involved by having a go, to have their own ideas and to play and explore.

In planning the pre-school provision, we can confirm that the trustees

have had regard to the Charity Commission guidance on public benefit.

### Additional details of objectives and activities (Optional information)

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

## Section D

## Achievements and performance

### Summary of the main achievements of the charity during the year

The new autumn term started well with 18 children on the register. The numbers of children attending the pre-school have steadily risen throughout the year, to 29 children on the register by the end of the school year in July 2024.

The pre-school supported 14 children with their transition to primary school education. The majority moving onto Mylor Bridge C.P. School and additionally to Flushing C.of E School.

#### Fundraising

The committee welcomed new members at the A.G.M during November 2023. Both old and new committee members have joined together throughout the year to organise various fundraising events including, clothes sales, raffles, and Easter family photo shoot. One highlight of the fundraising calender this year was an 'Open Garden & Fairy Trail'. This event was very well supported and attended by the staff and families that use the pre-school but also the wider community from the surrounding areas, a wonderful positive day for everyone!

#### Grants and Donations

Members of the committee have also given their time to secure grants and donations for the pre-school. The pre-school have been extremely lucky to secure grant funding from Cornwall Council Community chest and The Asda Foundation.

## Section D

## Achievements and performance

Monies from these grants have enabled the pre-school to replace broken equipment and toys, the purchase of childrens gardening tools and also an extra gazebo to provide more shade for the children in the garden.

The pre-school have also received a generous donation from Falmouth Fire Service. This money will enable the purchase of new waterproof suits for all the children, so outdoor play can take place whatever the weather.

### Community

The pre-school and committee recognise the importance of including the community in their events and activities.

During December 2023 a Christmas sing-along was organised by the play leader and committee and held at The Mylor Methodist Church. Parents, family friends were invited to join in singing with the children and a member of the church accompanied on the piano.

A member of the committee has also written a small regular feature in the local community magazine during the year. This has explained what the pre-school does and has also informed the community about dates for fundraising events.

## Section E

## Financial review

### **Brief statement of the charity's policy on reserves**

Two months of operating expenditure (circa £8000) will continue to be kept in reserve to cover notice and redundancy costs.

#### Committed Expenditure includes:

An additional £5000 will be held back, to help with the expected increase to wages /tax bill in spring 2025

£5000 is to be used for redecoration and building repairs to the pre-school building, with a further £4000 allocated to improve the outside space by resurfacing the playground and make safer.

On top of this a figure of £2000 has been allocated to purchase a new higher gate at the main entrance to the pre-school. This will give easier access to parents and staff whilst also giving more privacy and security to the pre-school.

A figure of £1000 has been allocated to extra curricular activities to enhance the learning and development for all children, such as music and dance.

The remaining working capital of £8944 is left to be used as a baseline in the main account, to cover any differences in timing of expenditure /income through the year and to ensure preparedness should additional costs occur.

**Details of any funds materially in deficit**

None

**Further financial review details (Optional information)**

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

**Section F Other optional information**

**Section G Declaration**

The trustees declare that they have approved the trustees' report above.

**Signed on behalf of the charity's trustees**

**Signature(s)** Sarah J Epps

**Full name(s)** Sarah Jane Epps

**Position (eg Secretary, Chair, etc)** Nominated Person

**Date** 17<sup>th</sup> November 2024

**MYLOR PRESCHOOL INCOME AND EXPENDITURE ACCOUNTS FOR THE YEAR ENDING 31st August 2024**

	<b>2024</b>		<b>2023</b>
<b>INCOME</b>		<b>Income</b>	
Funding	67669	Funding	51499
Fees	20563	Fees	22137
T-Shirts	0	T-Shirts	140
Fundraising	2019	Fundraising	946
Donations	1206	Donations	560
Fruit	157	Fruit	110
Lunch	0	Lunch	5
Grants	600	Grants	0
Easy fundraising	199	Easy fundraising	181
Wrap around	15	Wrap around	67
CC SEND Staffing	0	CC SEND Staffing	0
Interest	209	Sponsorship	690
National Savings	452	Interest	80
<b>Total Income</b>	<b>£93,089</b>	<b>Total Income</b>	<b>£76,415</b>
<b>Expenditure</b>		<b>Expenditure</b>	
Wages	55222	Wages	60657
Rent	6090	Rent	5253
NEST	1535	NEST	1433
Milk/Food/cleaning	987	Milk/Food/cleaning	935
Materials/stationary	2232	Materials/stationary	2741
Equipment	605	Equipment	1366
Accounts/Payroll	804	Accounts/Payroll	609
Telephone	1179	Telephone	1428
Subscriptions	0	Subscriptions	134
Insurance	790	Insurance	754
OFSTED/Disclosure fees	174	OFSTED fees	112
Training	305	Training	215
Postage	10	Postage	11
Garden Maintenance	560	Garden Maintenance	200
Repairs and maintenance	150	Repairs and maintenance	200
Bank fees	68	Bank fees	61
Website/Advertising	155	Website	132
Fee Refund	110	Fee refund	0
Fund raising costs	273		
New Oven	420		
	<b>£71,699</b>		<b>£76,241</b>
<b>Operating (loss)/profit</b>	<b>£21,390</b>	<b>Operating (loss)/profit</b>	<b>£174</b>
Carried forward 31/08/2021	£12,554	Carried forward 31/08/2021	£12,380
Total Reserves	£33,944	Total Reserves	£12,554

**Represented by:**

Bank Account	£21,532
Deposit Account	£3,631
Interest Reserve Account	£3,275
Fundraising Account	£5,300
Petty Cash	£206
	<b>£33,944</b>

**Represented by:**

Bank Account	£2,879
Deposit Account	£3,562
Interest Reserve Account	£3,212
Fundraising Account	£2,289
Petty Cash	£612
	<b>£12,554</b>

## **INDEPENDENT EXAMINERS REPORT TO THE TRUSTEES OF MYLOR PRE-SCHOOL PLAYGROUP**

I report on the accounts of the trust for the year ended 31<sup>st</sup> August 2024, which are set out on the attached pages.

### **Respective responsibilities of the trustees and the examiner**

The Charities trustees are responsible for the preparation of the accounts. The charities trustees consider that an audit is not required for this year under section 144(2) if the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

It is my responsibility to:

- Examine the accounts under section 145 of the 2011 Act;
- To follow the procedures laid down in the general directions given by the charity commission under section 145 (5)(b) of the 2011 Act;
- To state whether particular matters have come to my attention.

### **Basis of independent examiners report**

My examination was carried out in accordance with the General Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present and 'true and fair' view and the report is limited to matters set out in the statement below.

### **Independent examiners statement**

In connection with my examination, no matter has come to my attention:

1. Which gives me reasonable cause to believe that in any material respect the requirements
  - To keep accounting records in accordance with section 130 of the 2011 Act; and
  - To prepare account which accord with the accounting records and to comply with the accounting requirements of the 2011 Act.

Have not been met; or

2. To which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts reached.

*claire martin*

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Claire Martin – MAAT

Date: 09.10.24

**MYLOR PRE-SCHOOL**

England & Wales - Charity number 1036158

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# Accounts

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# Trustees' Annual Report for the period

<b>From</b>		Period start date			<b>To</b>			Period end date			
	Day	Month	Year		Day	Month	Year		Day	Month	Year
	1	September	2022		31	August	2023				

## Section A Reference and administration details

<b>Charity name</b>	Mylor Pre-school
<b>Other names charity is known by</b>	
<b>Registered charity number (if any)</b>	1036158
<b>Charity's principal address</b>	The School Room, Comfort Road
	Mylor Bridge
	Cornwall
	<b>Postcode</b> TR11 5SE

### Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	LLOYD MARTIN	Chairperson		Pre-school Family and Affiliate Membership
2	JOANNA BURTON	Pre-school Leader		Pre-school Family and Affiliate Membership
3	REBECCA ROWE	Treasurer		Pre-school Family and Affiliate Membership
4	RUTH LAMPIER	Secretary		Pre-school Family and Affiliate Membership
5	RACHAEL CAIRNS		1/09/2022-1/05/23	Pre-school Family and Affiliate Membership
6	ABI ROWE			Pre-school Family and Affiliate Membership
7	KRYSTAL FANNING			Pre-school Family and Affiliate Membership
	JENNIE FOXELL			Pre-school Family and Affiliate Membership

### Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year

### Names and addresses of advisers (Optional information)

Type of adviser	Name	Address
Bank	HSBC	46 Market St, Falmouth TR11 3AA

**Name of chief executive or names of senior staff members (Optional information)**

Pre-school Leader - Joanna Burton

Deputy - Rachael Cairns

## Section B Structure, governance and management

**Description of the charity's trusts**

Type of governing document (eg. trust deed, constitution)	Pre-school Learning Alliance (PLA) Model Constitution 2011
How the charity is constituted (eg. trust, association, company)	Unincorporated Charity
Trustee selection methods (eg. appointed by, elected by)	Election at Annual General Meeting plus co-option at subsequent Committee meetings

**Additional governance issues (Optional information)**

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

Mylor Pre-school is a member of the Early Years Alliance which provides helpful advice and guidance as the national membership body for pre-schools.

Disclosure and Barring Scheme (DBS) Checks are carried out prior to commencement of employment or on appointment as a trustee.

All trustees give their time voluntarily and receive no remuneration or other benefits.

## Section C Objectives and activities

**Summary of the objects of the charity set out in its governing document**

The aims of the pre-school are to enhance the development and education of children primarily under statutory school age by encouraging parents to understand and provide for the needs of their children through community groups and by:

- (a) offering appropriate play, education and care facilities, family learning and extended hours groups, together with the right of parents to take responsibility for and to become involved in the activities of such groups, ensuring that such groups offer opportunities for all children whatever their race, culture, religion, means or ability.

- (b) encouraging the study of the needs of such children and their families and promoting public interest in and recognition of such needs in local areas.
- (c) instigating and adhering to and furthering the aims and objects of the Early Years Alliance.

The pre-school team of qualified and experienced childcare professionals provide care between the hours of 9am and 3pm, and wrap-around between 8.30-9 a.m. to children aged from 2- 4 throughout the week during term time. All children within this age range are eligible to register with the pre-school.

Activities within sessions are designed to give children of the Mylor Bridge community and surrounding area the opportunity to join together in learning and play in a safe and caring environment. Within the group, all children are supported in developing their potential at their own pace by means of developmentally appropriate play activities and a high level of adult support (with staff to child ratios typically lower than statutory requirements).

We offer a curriculum which leads to nationally approved learning outcomes and prepares children to progress with confidence to the National Curriculum at the age of 5 years. We follow the Early Years Foundation Stage, set by The Department of Education, which sets out 7 areas of learning for the children.

These are divided into two areas, the 'Prime Areas' and the 'Specific Areas'.

The Prime Areas are:

- Personal, Social and Emotional Development
  - Physical development
  - Communication and language
- The Specific Areas are:
- Literacy
  - Mathematics
  - Understanding the world
  - Expressive arts and design

We encourage all children to be involved by having a go, to have their own ideas and to play and explore.

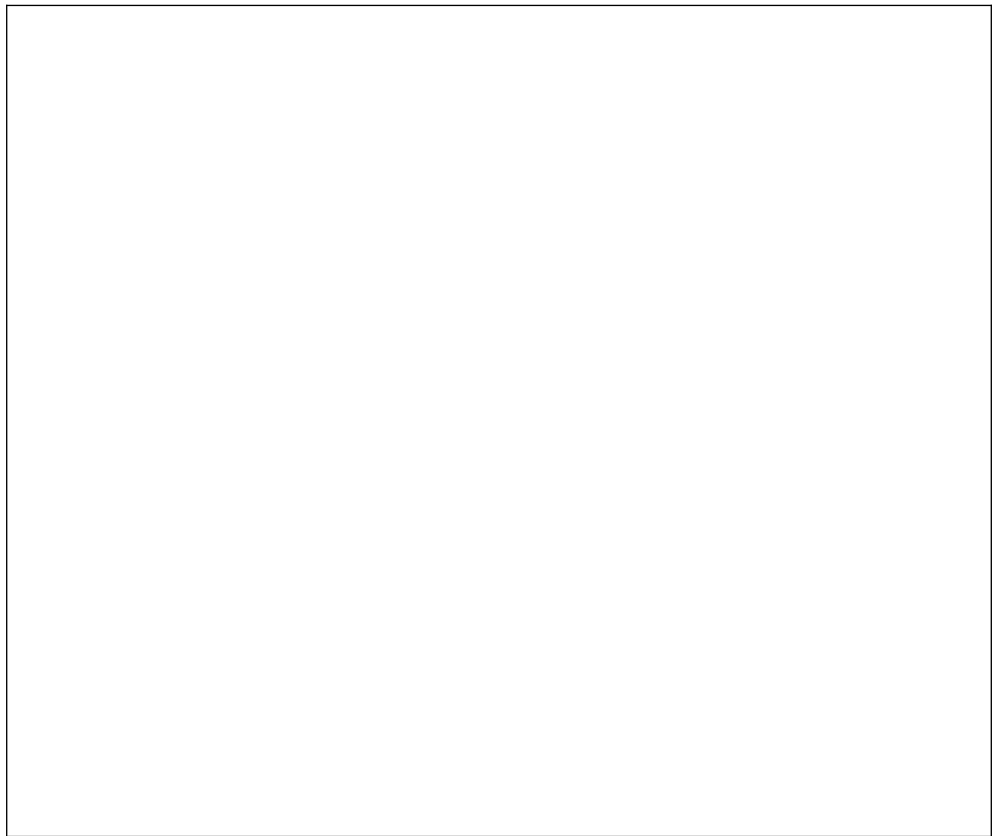
In planning the pre-school provision, we can confirm that the trustees have had regard to the Charity Commission guidance on public benefit.

**Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)**

**Additional details of objectives and activities (Optional information)**

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.



## Section D

## Achievements and performance

**Summary of the main achievements of the charity during the year**

With 12 children having left pre-school to start school in July 2022 the new academic year started well with 20 children enrolled in September. Numbers increased steadily throughout the year, and by July there were 25 children enrolled.

We are an inclusive early years' provider and make positive steps to assist all children who need extra support. For the year 22/23 we had 2 children on the SEN register. Inclusion funding allowed us to ensure we worked over the staff to children ratio to provide the individual support needed to support areas of need. The staff work diligently to build trust and develop good relationships with parents. On several occasions over the course of the year, staff have supported families with applications for funding and schools.

**Transition to Primary School**

We supported 12 children in their transitions to primary schools, with the majority moving onto Mylor Bridge C.P. School and a couple of children to both Flushing C of E school and Kernow school. The excellent links with Mylor Bridge C.P. School were continued to be strengthened with staff working together to ensure a smooth transition. Regular visits to use the school hall were initiated in the Spring term and continued throughout the summer term.

**Fundraising**

With a new committee coming on board in October 2022 the decision was made that after a quiet year on the fundraising front due to the restrictions of the national lockdown of 2020 and beyond that the profile of the preschool and fundraising events needed to be a priority.

Mylor Christmas cards were also produced and sold with a variety of homemade goods on the Pre-school honesty stall to raise funds.

The committee organised a sponsored Welly Walk around the local gardens of Enys Gardens to encourage healthy lifestyles, provide an opportunity for parents to socialise and raise funds for the preschool. The committee also regularly ran the charity coffee and cake stall at the Mylor Craft and Produce Fair to raise funds.

During the Summer Term the Committee organised a 50<sup>th</sup> Birthday garden fair to celebrate 50 years of Mylor Preschool and previous managers of the preschool attended to celebrate this landmark anniversary.

**Brief statement of the charity's policy on reserves**

As it stands at the AGM in November 2023, the reserves are £12554  
The operational expenditure of the pre-school for 2022/23 was £76241

Two months of operating expenditure (circa £8,000) will continue to be kept in reserve – to cover notice and redundancy costs and if money needed.

The remaining working capital of £4554 is left to be used as a baseline in the main account, to cover any differences in timing of expenditure / income within the year and to ensure preparedness should additional costs occur.

**Details of any funds materially in deficit**

None

**Further financial review details (Optional information)**

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

**Section F Other optional information**

**Section G Declaration**

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

<b>Signature(s)</b>		
<b>Full name(s)</b>		
<b>Position (eg Secretary, Chair, etc)</b>		
<b>Date</b>		

**Mylor Preschool Income and Expenditure Accounts for the year ending 31st August 2023**

	<b>2023</b>		<b>2022</b>
<b>INCOME</b>		<b>Income</b>	
Funding	51499	Funding	44477
Fees	22137	Fees	7015
T-Shirts	140	T-Shirts	112
Fundraising	946	Fundraising	1405
Donations	560	Donations	75
Fruit	110	Fruit	118
Lunch	5	Lunch	15
Grants	0	Grants	1633
Easy fundraising	181	Easy fundraising	215
Wrap around	67	Wrap around	21
CC SEND Staffing	0	CC SEND Staffing	594
Sponsorship	690	Sponsorship	94
Interest	80		
<b>Total Income</b>	<b><u>£76,415</u></b>	<b>Total Income</b>	<b><u>£55,774</u></b>
 <b>Expenditure</b>		 <b>Expenditure</b>	
Wages	60657	Wages	48764
Rent	5253	Rent	4950
NEST	1433	NEST	989
Milk/Food/cleaning	935	Milk/Food/cleaning	1198
Materials/stationary	2741	Materials/stationary	497
Equipment	1366	Equipment	1198
Accounts/Payroll	609	Accounts/Payroll	448
Telephone	1428	Telephone	1558
Subscriptions	134	Subscriptions	625
Insurance	754	Insurance	733
OFSTED/Disclosure fees	112	OFSTED fees	50
Training	215	Training	60
Postage	11	Postage	4
Garden Maintenance	200	Garden Maintenance	280
Repairs and maintenance	200	Laptop	319
Bank fees	61	Repairs and maintenance	224
Website/Advertising	132	Bank fees	43
		Fee refund	65
	<b><u>£76,241</u></b>		<b><u>£62,005</u></b>
 <b>Operating (loss)/profit</b>	 <b>£174</b>	 <b>Operating (loss)/profit</b>	 <b>-£6,231</b>
 Carried forward 31/08/2021	 £12,380	 Carried forward 31/08/2021	 £18,611
Total Reserves	£12,554	Total Reserves	£12,380
 <b>Represented by:</b>		 <b>Represented by:</b>	
Bank Account	£2,879	Bank Account	£3,645
Deposit Account	£3,562	Deposit Account	£3,524
Interest Reserve Account	£3,212	Interest Reserve Account	£3,178
Fundraising Account	£2,289	Fundraising Account	£1,919
Petty Cash	£612	Petty Cash	£114
	<b>£12,554</b>		<b>£12,380</b>

## **INDEPENDENT EXAMINERS REPORT TO THE TRUSTEES OF MYLOR PRE-SCHOOL PLAYGROUP**

I report on the accounts of the trust for the year ended 31<sup>st</sup> August 2023, which are set out on the attached pages.

### **Respective responsibilities of the trustees and the examiner**

The Charities trustees are responsible for the preparation of the accounts. The charities trustees consider that an audit is not required for this year under section 144(2) if the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

It is my responsibility to:

- Examine the accounts under section 145 of the 2011 Act;
- To follow the procedures laid down in the general directions given by the charity commission under section 145 (5)(b) of the 2011 Act;
- To state whether particular matters have come to my attention.

### **Basis of independent examiners report**

My examination was carried out in accordance with the General Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present and 'true and fair' view and the report is limited to matters set out in the statement below.

### **Independent examiners statement**

In connection with my examination, no matter has come to my attention:

1. Which gives me reasonable cause to believe that in any material respect the requirements
  - To keep accounting records in accordance with section 130 of the 2011 Act; and
  - To prepare account which accord with the accounting records and to comply with the accounting requirements of the 2011 Act.

Have not been met; or

2. To which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts reached.

*claire martin*

-----  
Claire Martin – MAAT  
Date: 20.10.23

**MYLOR PRE-SCHOOL**

England & Wales - Charity number 1036158

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# Accounts

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# Trustees' Annual Report for the period

	Period start date				Period end date		
	Day 1	Month September	Year 2021		Day 31	Month August	Year 2022
<b>From</b>				<b>To</b>			

## Section A Reference and administration details

<b>Charity name</b>	Mylor Pre-school		
<b>Other names charity is known by</b>			
<b>Registered charity number (if any)</b>	1036158		
<b>Charity's principal address</b>	The School Room, Comfort Road		
	Mylor Bridge		
	Cornwall		
	<table style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 60%;"><b>Postcode</b></td> <td style="border: 1px solid black; padding: 2px;">TR11 5SE</td> </tr> </table>	<b>Postcode</b>	TR11 5SE
<b>Postcode</b>	TR11 5SE		

### Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	MELISSA PEREIRA	Chairperson		Pre-school Family and Affiliate Membership
2	JOANNA BURTON	Pre-school Leader		Pre-school Family and Affiliate Membership
3	KRYSTAL FANNING	Treasurer		Pre-school Family and Affiliate Membership
4	KATY HILL	Secretary		Pre-school Family and Affiliate Membership
5	RACHAEL CAIRNS			Pre-school Family and Affiliate Membership
6	ABI ROWE			Pre-school Family and Affiliate Membership
7	AMY CAMPBELL			Pre-school Family and Affiliate Membership
				Pre-school Family and Affiliate Membership
				Pre-school Family and Affiliate Membership

### Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year

### Names and addresses of advisers (Optional information)

Type of adviser	Name	Address
Bank	HSBC	46 Market St, Falmouth TR11 3AA

**Name of chief executive or names of senior staff members (Optional information)**

Pre-school Leader - Joanna Burton

Deputy - Rachael Cairns

**Section B Structure, governance and management**

**Description of the charity's trusts**

Type of governing document (eg. trust deed, constitution)	Pre-school Learning Alliance (PLA) Model Constitution 2011
How the charity is constituted (eg. trust, association, company)	Unincorporated Charity
Trustee selection methods (eg. appointed by, elected by)	Election at Annual General Meeting plus co-option at subsequent Committee meetings

**Additional governance issues (Optional information)**

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

Mylor Pre-school is a member of the Early Years Alliance which provides helpful advice and guidance as the national membership body for pre-schools.

Disclosure and Barring Scheme (DBS) Checks are carried out prior to commencement of employment or on appointment as a trustee.

All trustees give their time voluntarily and receive no remuneration or other benefits.

**Section C Objectives and activities**

**Summary of the objects of the charity set out in its governing document**

The aims of the pre-school are to enhance the development and education of children primarily under statutory school age by encouraging parents to understand and provide for the needs of their children through community groups and by:

(a) offering appropriate play, education and care facilities, family learning and extended hours groups, together with the right of parents to take responsibility for and to become involved in the activities of such groups, ensuring that such groups offer opportunities for all children whatever their race, culture, religion, means or ability.

(b) encouraging the study of the needs of such children and their families and promoting public interest in and recognition of such needs in local areas.

(c) instigating and adhering to and furthering the aims and objects of the Early Years Alliance.

The pre-school team of qualified and experienced childcare professionals provide care between the hours of 9am and 3pm, and wrap-around between 8.30-9 a.m. to children aged from 2- 4 throughout the week during term time. All children within this age range are eligible to register with the pre-school.

Activities within sessions are designed to give children of the Mylor Bridge community and surrounding area the opportunity to join together in learning and play in a safe and caring environment. Within the group, all children are supported in developing their potential at their own pace by means of developmentally appropriate play activities and a high level of adult support (with staff to child ratios typically lower than statutory requirements).

We offer a curriculum which leads to nationally approved learning outcomes and prepares children to progress with confidence to the National Curriculum at the age of 5 years. We follow the Early Years Foundation Stage, set by The Department of Education, which sets out 7 areas of learning for the children.

These are divided into two areas, the 'Prime Areas' and the 'Specific Areas'.

The Prime Areas are:

• Personal, Social and Emotional Development • Physical development • Communication and language  
The Specific Areas are: • Literacy • Mathematics • Understanding the world • Expressive arts and design

We encourage all children to be involved by having a go, to have their own ideas and to play and explore.

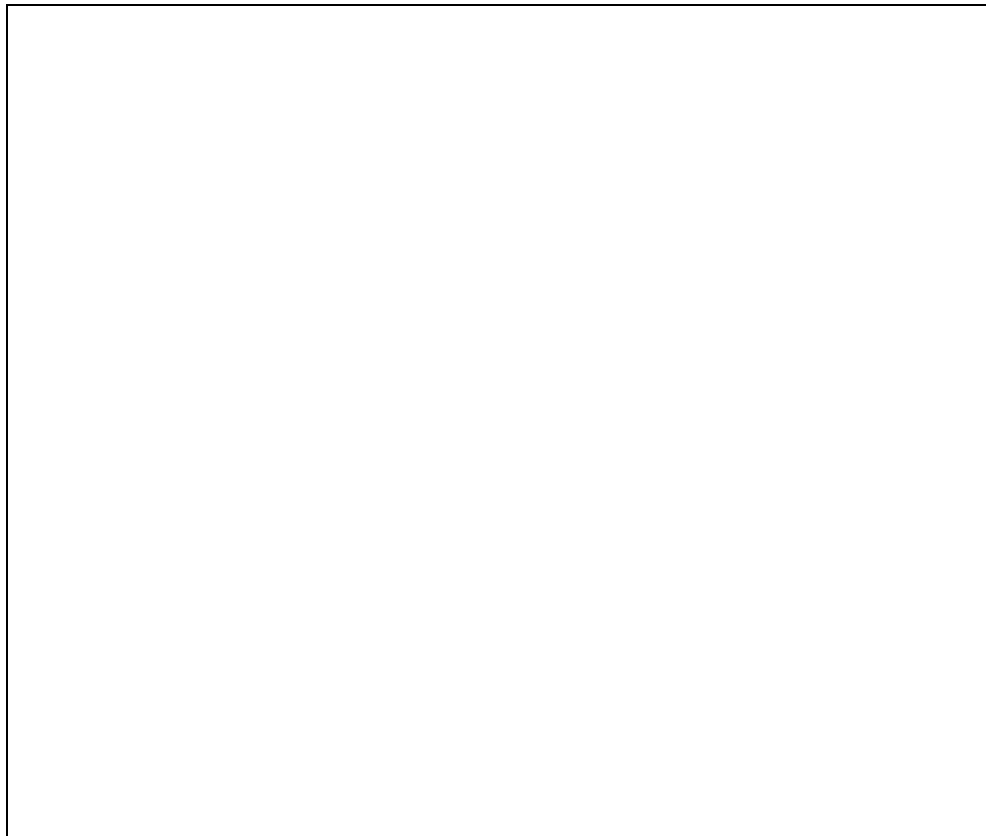
In planning the pre-school provision, we can confirm that the trustees have had regard to the Charity Commission guidance on public benefit.

**Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)**

**Additional details of objectives and activities (Optional information)**

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.



## Section D

## Achievements and performance

**Summary of the main achievements of the charity during the year**

With 12 children having left pre-school to start school in July 2021 the new academic year started on a quiet note with 16 children enrolled in September. Numbers increased steadily throughout the year, and by July there were 24 children enrolled. Although in the past this number has been higher this was to be expected as the setting had gone through a national lockdown due to the Coronavirus Pandemic and a year on still feeling its effects.

We are an inclusive early years' provider and make positive steps to assist all children who need extra support. For the year 21/22 we had 2 children on the SEN register. Inclusion funding allowed us to ensure we worked over the staff to children ratio to provide the individual support needed to support areas of need. The staff work diligently to build trust and develop good relationships with parents. On several occasions over the course of the year, staff have supported families with applications for funding and schools.

**Transition to Primary School**

We supported 12 children in their transitions to primary schools, with the majority moving onto Mylor Bridge C.P. School and a couple of children to both Flushing C of E school and Devoran school. The excellent links with Mylor Bridge C.P. School were continued to be strengthened with staff working together to ensure a smooth transition. The usual visits to the school could not take place due to the restrictions but preschool staff were able to support children and parents by facilitating the visits during the preschool session time.

**Fundraising**

With a new committee coming on board in October 2021 the decision was made that after a quiet year on the fundraising front due to the restrictions of the national lockdown of 2020 and beyond that the profile of the preschool and fundraising events needed to be a priority. The committee's fundraising team were innovative in their ideas of events to raise funds within the restrictions in place.

A Christmas raffle was organised; making the most of social media to reach a greater audience; donations for which were given by the local and wider community. Mylor Christmas cards were also produced and sold with a variety of homemade goods on the Pre-school honesty stall to raise funds.

In the Spring a Parish Council grant was secured which paid towards some new tech in the way of a new laptop, enabling the Leader and Deputy to attend to emails, plan learning opportunities for the children during the opening hours and to enable smooth running of the preschool. The committee organised a sponsored Welly Walk around the local gardens of Enys Gardens to encourage healthy lifestyles, provide an opportunity for parents to socialise and raise funds for the preschool. The committee also hosted an Easter Fayre and the annual Easter trail. The Easter trail took place during the Easter holiday.

During the summer term Mylor Preschool t-shirts were designed and sold in a new Mylor shop set up by members of the committee, selling t-shirts and tote bags printed with the Mylor logo. The preschool also took part in the Asda Green token Scheme and secured funds to purchase outdoor equipment to enhance the preschool garden.

**Section E Financial review**

**Brief statement of the charity's policy on reserves**

As it stands at the AGM in November 2022, the reserves are £12,380. The operational expenditure of the pre-school for 2021/22 was £62,005.

Two months of operating expenditure (circa £8,000) will continue to be kept in reserve – to cover notice and redundancy costs and if money needed.

The remaining working capital of £4 k is left to be used as a baseline in the main account, to cover any differences in timing of expenditure / income within the year and to ensure preparedness should additional costs occur.

**Details of any funds materially in deficit**

None

**Further financial review details (Optional information)**

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

**Section F Other optional information**

**Section G Declaration**

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

<b>Signature(s)</b>		
<b>Full name(s)</b>		
<b>Position (eg Secretary, Chair, etc)</b>		
<b>Date</b>		

## Mylor Preschool Income and Expenditure Accounts for the year ending 31st August 2022

	2022		2021
<b>Income:</b>		<b>Income:</b>	
Funding:	44477	Funding:	51,197
Fees:	7015	Fees:	8,849
T-Shirts	112	T Towels:	461
Fundraising:	1405	Fundraising:	511
Donations:	75	Donations:	2
Fruit:	118	Fruit:	298
Lunch:	15	Lunch:	5
Grants	1633		
Easy fundraising	215		
Wrap around	21		
CC SEND Staffing	594		
Sponsorship	94		
<b>Total Income:</b>	<b>£55,774</b>	<b>Total Income:</b>	<b>£61,323</b>
<b>Expenditure:</b>		<b>Expenditure:</b>	
Wages	48764	Gross Wages	53649
Rent	4950	Admin & Subscriptions	136
NEST	989	Rent:	4422
Milk/Food/cleaning	1198	Employer Pension	1069
Materials/stationary	497	Milk/Food Cleaning:	387
Equipment	1198	Materials:	161
Accounts/Payroll	448	Equipment:	1094
Telephone	1558	Stationery:	0
Subscriptions	625	Telephone:	1053
Insurance	733	Insurance:	720
OFSTED fees	50	Advertising:	0
Training	60	PLA/Ofsted fees:	50
Postage	4	Training:	195
Garden Maintenance	280	Misc:	48
Laptop	319	Postage:	11
Repairs and maintenance	224	Accounts/Payroll:	539
Bank fees	43	Fundraising:	0
Fee refund	65	Utilities:	55
		Staff Expenses	466
		Repairs and Maintenance	232
	<b>£62,005</b>		<b>£64,287</b>
<b>Operating (loss)/profit</b>	<b>-£6,231</b>	<b>Operating (loss)/profit</b>	<b>-£2,964</b>
Carried forward 31/08/2021	£18,611	Carried forward 31/08/2020	£21,575
Total Reserves	£12,380	Total Reserves	£18,611
<b>Represented by:</b>		<b>Represented by:</b>	
Bank Account	£3,645	Bank Account	£6,578
Deposit Account	£3,524	Deposit Account	£3,522
Interest Reserve Account	£3,178	Interest Reserve Account	£3,177
Fundraising Account	£1,919	Fundraising Account	£5,248
Petty Cash	£114	Petty Cash	£86
	<b>£12,380</b>		<b>£18,611</b>

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## **INDEPENDENT EXAMINERS REPORT TO THE TRUSTEES OF MYLOR PRE-SCHOOL PLAYGROUP**

I report on the accounts of the trust for the year ended 31<sup>st</sup> August 2022, which are set out on the attached pages.

### **Respective responsibilities of the trustees and the examiner**

The Charities trustees are responsible for the preparation of the accounts. The charities trustees consider that an audit is not required for this year under section 144(2) if the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

It is my responsibility to:

- Examine the accounts under section 145 of the 2011 Act;
- To follow the procedures laid down in the general directions given by the charity commission under section 145 (5)(b) of the 2011 Act;
- To state whether particular matters have come to my attention.

### **Basis of independent examiners report**

My examination was carried out in accordance with the General Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present and 'true and fair' view and the report is limited to matters set out in the statement below.

### **Independent examiners statement**

In connection with my examination, no matter has come to my attention:

1. Which gives me reasonable cause to believe that in any material respect the requirements
  - To keep accounting records in accordance with section 130 of the 2011 Act; and
  - To prepare account which accord with the accounting records and to comply with the accounting requirements of the 2011 Act.

Have not been met; or

2. To which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts reached.

*claire martin*

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Claire Martin – MAAT

Date: 05.11.22

**MYLOR PRE-SCHOOL**

England & Wales - Charity number 1036158

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# Accounts

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# Trustees' Annual Report for the period

	Period start date				Period end date		
	Day 1	Month September	Year 2020		Day 31	Month August	Year 2021

**From**

**To**

## Section A Reference and administration details

**Charity name**

Mylor Pre-school

**Other names charity is known by**

**Registered charity number (if any)**

1036158

**Charity's principal address**

The School Room, Comfort Road

Mylor Bridge

Cornwall

**Postcode**

**TR11 5SE**

### Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	CAROLINE NICHOL	Chairperson	September -20 <sup>th</sup> October 2020	Pre-school Family and Affiliate Membership
2	MEL PERERIA	Chairperson	October 2020	Pre-school Family and Affiliate Membership
3	JOANNA BURTON	Pre-school Leader		Pre-school Family and Affiliate Membership
4	SOPHIE SPICER	Treasurer		Pre-school Family and Affiliate Membership
5	EMMA CLEMENT	Secretary	September-20 <sup>th</sup> October 2020	Pre-school Family and Affiliate Membership
6	RACHAEL CAIRNS			Pre-school Family and Affiliate Membership
7	JENNA CHASE-WILLS	Secretary	October 2020	Pre-school Family and Affiliate Membership
	HAYLEY MANN			Pre-school Family and Affiliate Membership
	LOUISE COLE			Pre-school Family and Affiliate Membership
	KATY HILL			Pre-school Family and Affiliate Membership

### Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year

**Names and addresses of advisers (Optional information)**

Type of adviser	Name	Address
Bank	HSBC	46 Market St, Falmouth TR11 3AA

**Name of chief executive or names of senior staff members (Optional information)**

Pre-school Leader - Joanna Burton  
 Deputy - Rachael Cairns

**Section B Structure, governance and management**

**Description of the charity's trusts**

Type of governing document (eg. trust deed, constitution)	Pre-school Learning Alliance (PLA) Model Constitution 2011
How the charity is constituted (eg. trust, association, company)	Unincorporated Charity
Trustee selection methods (eg. appointed by, elected by)	Election at Annual General Meeting plus co-option at subsequent Committee meetings

**Additional governance issues (Optional information)**

<p>You <b>may choose</b> to include additional information, where relevant, about:</p> <ul style="list-style-type: none"> <li><input type="checkbox"/> policies and procedures adopted for the induction and training of trustees;</li> <li><input type="checkbox"/> the charity's organisational structure and any wider network with which the charity works;</li> <li><input type="checkbox"/> relationship with any related parties;</li> <li><input type="checkbox"/> trustees' consideration of major risks and the system and procedures to manage them.</li> </ul>	<p>Mylor Pre-school is a member of the Early Years Alliance which provides helpful advice and guidance as the national membership body for pre-schools.</p> <p>Disclosure and Barring Scheme (DBS) Checks are carried out prior to commencement of employment or on appointment as a trustee.</p> <p>All trustees give their time voluntarily and receive no remuneration or other benefits.</p>
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**Summary of the objects of the charity set out in its governing document**

The aims of the pre-school are to enhance the development and education of children primarily under statutory school age by encouraging parents to understand and provide for the needs of their children through community groups and by:

- (a) offering appropriate play, education and care facilities, family learning and extended hours groups, together with the right of parents to take responsibility for and to become involved in the activities of such groups, ensuring that such groups offer opportunities for all children whatever their race, culture, religion, means or ability.
- (b) encouraging the study of the needs of such children and their families and promoting public interest in and recognition of such needs in local areas.
- (c) instigating and adhering to and furthering the aims and objects of the Early Years Alliance.

**Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)**

The pre-school team of qualified and experienced childcare professionals provide care between the hours of 9am and 3pm, and wrap-around between 8.30-9 a.m. to children aged from 2-4 throughout the week during term time. All children within this age range are eligible to register with the pre-school.

Activities within sessions are designed to give children of the Mylor Bridge community and surrounding area the opportunity to join together in learning and play in a safe and caring environment. Within the group, all children are supported in developing their potential at their own pace by means of developmentally appropriate play activities and a high level of adult support (with staff to child ratios typically lower than statutory requirements).

We offer a curriculum which leads to nationally approved learning outcomes and prepares children to progress with confidence to the National Curriculum at the age of 5 years. We follow the Early Years Foundation Stage, set by The Department of Education, which sets out 7 areas of learning for the children.

These are divided into two areas, the 'Prime Areas' and the 'Specific Areas'.

The Prime Areas are:

- Personal, Social and Emotional Development
  - Physical development
  - Communication and language
- The Specific Areas are:
- Literacy
  - Mathematics
  - Understanding the world
  - Expressive arts and design

We encourage all children to be involved by having a go, to have their own ideas and to play and explore.

In planning the pre-school provision, we can confirm that the trustees have had regard to the Charity Commission guidance on public benefit.

## Additional details of objectives and activities (Optional information)

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

## Section D

## Achievements and performance

**Summary of the main achievements of the charity during the year**

With 14 children having left pre-school to start school in July 2020 the new academic year started busily with 22 children enrolled in September. Numbers increased steadily throughout the year, and by July there were 30 children enrolled. Although in the past this number has been higher this was to be expected as the setting had gone through a national lockdown due to the Coronavirus Pandemic.

The Pre-school saw a decrease in the numbers of two-year-olds joining the setting which was undoubtedly due to the pandemic, and the reluctance of some parents to place their children within a large group setting unless absolutely necessary, particularly if they had older children at home, due to the closure of Primary and Secondary schools.

We are an inclusive early years' provider and make positive steps to assist all children who need extra help. For the year 20/21 we had 2 children on the SEN register, and one child with English as a second language. Pupil premium funding allowed us to ensure we worked over the staff to children ratio to provide individual support at times needed to support areas of need. The staff work diligently to build trust and develop good relationships with parents. On several occasions over the course of the year, staff have supported families with applications for funding and schools.

**Transition to Primary School**

We supported 14 children in their transitions to primary schools, with the majority moving onto Mylor Bridge C.P. School and Flushing C of E school. The excellent links with Mylor Bridge C.P. School were continued to be strengthened with staff working together to ensure a smooth transition. The usual visits to the school could not take place due to the restrictions at the time so story time sessions led by the Reception class staff were facilitated in the garden at Preschool.

**Fundraising**

With a new committee coming on board in October 2020 and with it a new chairperson the decision was made that after a quiet year on the fundraising front due to the restrictions of the national lockdown of 2020 the profile of the preschool and fundraising events needed to be a priority. The committee's fundraising team were innovative in their ideas of events to raise funds within the restrictions in place. An online Christmas raffle was organised; making the most of social media to reach a greater audience; donations for which were given by the local and wider community. The committee also found an innovative way of hosting the annual Easter trail through making individual Easter Hunt packs which could be purchased socially distanced with an honesty pot for a suggested donation. The Easter trail took place over the Easter bank holiday weekend so that families could do it in their own time and avoid large groups. During the summer term a Friday fundraising stall was also set up selling treats. An honesty stall was later commissioned, displaying, and selling donated goods to raise funds for the

preschool.

### **Lockdown 2021**

Following the Government announcement that Early Years' settings were to open for the Spring term whilst schools remained closed, the Pre-school leader and Committee took the decision to close for the first two days to ensure that the children were able to return as safely as possible. They worked hard with agencies. and settings to put appropriate arrangements in place as well as to review procedures and risk assessments whilst ensuring adherence to Government guidance. As a result, the Preschool opened from January 5<sup>th</sup> for those parents who wished for them to return to the setting. With the Government lockdown of schools and many parents already home-schooling older siblings, the majority chose to keep their younger children at home. Initially it was the children of Key workers who attended and then this gradually increased at the parents' discretion until March 8<sup>th</sup>, when all children returned to the setting.

Following confirmation from the Local Authority that funding would not be retracted if children did not attend their funded sessions, the Committee were able to reassure staff, during these unsettling times, that they would be paid their usual salary, regardless of the numbers of children attending and the hours that they had worked.

**Brief statement of the charity's policy on reserves**

As it stands at the AGM in November 2021, the reserves are £18,611. The operational expenditure of the pre-school for 2020/21 was £64,287.

Three months of operating expenditure (circa £16,000) will continue to be kept in reserve - to cover notice and redundancy costs and if money needed.

The remaining working capital of £3k is left to be used as a baseline in the main account, to cover any differences in timing of expenditure / income within the year and to ensure preparedness should additional costs occur.

**Details of any funds materially in deficit**

None

**Further financial review details (Optional information)**

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

**Section F**

**Other optional information**

**Section G**

**Declaration**

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

<b>Signature(s)</b>		
<b>Full name(s)</b>		
<b>Position (eg Secretary, Chair, etc)</b>		

**Date**

**Mylor Preschool Income and Expenditure Accounts for the year ending 31st August 2021**

	<b>2021</b>		<b>2020</b>
<b>Income:</b>		<b>Income:</b>	
Funding:	51,197	Funding:	56,454
Fees:	8,849	HMRC Grant:	824
T Towels:	461	Fees:	7,078
Fundraising:	511	T Towels:	355
Donations:	2	Fundraising:	55
Fruit:	298	Photos:	56
Lunch:	5	Donations:	0
		Fruit:	316
		Wrap around:	5
		Lunch:	49
<b>Total Income:</b>	<b><u>£61,323</u></b>	<b>Total Income:</b>	<b><u>£65,193</u></b>
<b>Expenditure:</b>		<b>Expenditure:</b>	
Gross Wages	53649	Gross Wages	51,877
Admin & Subscriptions	136	Admin & Subscriptions	267
Rent:	4422	Rent:	4,285
Employer Pension	1069	Employer Pension	738
Milk/Food Cleaning:	387	Milk/Food Cleaning:	458
Materials:	161	Materials:	108
Equipment:	1094	Equipment:	932
Stationery:	0	Stationery:	23
Telephone:	1053	Telephone:	931
Insurance:	720	Insurance:	718
Advertising:	0	Advertising:	0
PLA/Ofsted fees:	50	PLA/Ofsted fees:	50
Training:	195	Training:	358
Misc:	48	Misc:	27
Postage:	11	Postage:	43
Accounts/Payroll:	539	Accounts/Payroll:	470
Fundraising:	0	Fundraising:	0
Utilities:	55	Utilities:	148
Staff Expenses	466	Staff Expenses	531
Repairs and Maintenance	232	Repairs and Maintenance	267
	<b><u>£64,287</u></b>		<b><u>£62,230</u></b>
<b>Operating (loss)/profit</b>	<b>-£2,964</b>	<b>Operating (loss)/profit</b>	<b>£2,962</b>
Carried forward 31/08/2020	£21,575	Carried forward 31/08/2019	£18,613
Total Reserves	£18,611	Total Reserves	£21,575
Represented by:		Represented by:	
Bank Account	£6,578	Bank Account	£10,231
Deposit Account	£3,522	Deposit Account	£3,522
Interest Reserve Account	£3,177	Interest Reserve Account	£3,177
Fundraising Account	£5,248	Fundraising Account	£4,644
Petty Cash	£86	Petty Cash	£0
	<b>£18,611</b>		<b>£21,575</b>

## **INDEPENDENT EXAMINERS REPORT TO THE TRUSTEES OF MYLOR PRE-SCHOOL PLAYGROUP**

I report on the accounts of the trust for the year ended 31<sup>st</sup> August 2021, which are set out on the attached pages.

### **Respective responsibilities of the trustees and the examiner**

The Charities trustees are responsible for the preparation of the accounts. The charities trustees consider that an audit is not required for this year under section 144(2) if the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

It is my responsibility to:

- Examine the accounts under section 145 of the 2011 Act;
- To follow the procedures laid down in the general directions given by the charity commission under section 145 (5)(b) of the 2011 Act;
- To state whether particular matters have come to my attention.

### **Basis of independent examiners report**

My examination was carried out in accordance with the General Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present and 'true and fair' view and the report is limited to matters set out in the statement below.

### **Independent examiners statement**

In connection with my examination, no matter has come to my attention:

1. Which gives me reasonable cause to believe that in any material respect the requirements
  - To keep accounting records in accordance with section 130 of the 2011 Act; and
  - To prepare account which accord with the accounting records and to comply with the accounting requirements of the 2011 Act.

Have not been met; or

2. To which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts reached.

*claire martin*

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Claire Martin – MAAT  
Date: 16.10.2021

**MYLOR PRE-SCHOOL**

England & Wales - Charity number 1036158

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# Accounts

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# Trustees' Annual Report for the period

<b>From</b>	Period start date			<b>To</b>	Period end date		
	Day 1	Month September	Year 2019		Day 31	Month August	Year 2020

## Section A Reference and administration details

<b>Charity name</b>	Mylor Pre-school
<b>Other names charity is known by</b>	
<b>Registered charity number (if any)</b>	1036158
<b>Charity's principal address</b>	The School Room, Comfort Road
	Mylor Bridge
	Cornwall
	<b>Postcode</b> TR11 5SE

### Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	CAROLINE NICHOL	Chairperson		Pre-school Family and Affiliate Membership
2	JOANNA BURTON	Pre-school Leader		Pre-school Family and Affiliate Membership
3	SOPHIE SPICER	Treasurer		Pre-school Family and Affiliate Membership
4	EMMA CLEMENT	Secretary		Pre-school Family and Affiliate Membership
5	RACHAEL CAIRNS			Pre-school Family and Affiliate Membership
6	JENNA CHASE-WILLS			Pre-school Family and Affiliate Membership

### Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year

### Names and addresses of advisers (Optional information)

Type of adviser	Name	Address
<b>Bank</b>	HSBC	46 Market St, Falmouth TR11 3AA

### Name of chief executive or names of senior staff members (Optional information)

Pre-school Leader - Joanna Burton  
Deputy - Rachael Cairns

## Section B management

## Structure, governance and

### Description of the charity's trusts

Type of governing document (eg. trust deed, constitution)	Pre-school Learning Alliance (PLA) Model Constitution 2011
How the charity is constituted (eg. trust, association, company)	Unincorporated Charity
Trustee selection methods (eg. appointed by, elected by)	Election at Annual General Meeting plus co-option at subsequent Committee meetings

### Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

Mylor Pre-school is a member of the Pre-school Learning Alliance which provides helpful advice and guidance as the national membership body for pre-schools.

Disclosure and Barring Scheme (DBS) Checks are carried out prior to commencement of employment or on appointment as a trustee.

All trustees give their time voluntarily and receive no remuneration or other benefits.

## Section C

## Objectives and activities

### Summary of the objects of the charity set out in its governing document

The aims of the pre-school are to enhance the development and education of children primarily under statutory school age by encouraging parents to understand and provide for the needs of their children through community groups and by:

(a) offering appropriate play, education and care facilities, family learning and extended hours groups, together with the right of parents to take responsibility for and to become involved in the activities of such groups, ensuring that such groups offer opportunities for all children whatever their race, culture, religion, means or ability;

(b) encouraging the study of the needs of such children and their families and promoting public interest in and recognition of such needs in local areas;

(c) instigating and adhering to and furthering the aims and objects of the Pre-school Learning Alliance.

**Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)**

The pre-school team of qualified and experienced childcare professionals provide care between the hours of 9am and 3pm to children aged from 2- 4 throughout the week during term time. All children within this age range are eligible to register with the pre-school.

Activities within sessions are designed to give children of the Mylor Bridge community and surrounding area the opportunity to join together in learning and play in a safe and caring environment. Within the group, all children are supported in developing their potential at their own pace by means of developmentally appropriate play activities and a high level of adult support (with staff to child ratios typically lower than statutory requirements).

We offer a curriculum which leads to nationally approved learning outcomes and prepares children to progress with confidence to the National Curriculum at the age of 5 years. We follow the Early Years Foundation Stage, set by The Department of Education, which sets out 7 areas of learning for the children.

These are divided into two areas, the 'Prime Areas' and the 'Specific Areas'.

The Prime Areas are:

• Personal, social and emotional development • Physical development • Communication and language  
The Specific Areas are: • Literacy • Mathematics • Understanding the world • Expressive arts and design

We encourage all children to be involved by having a go, to have their own ideas and to play and explore.

In planning the pre-school provision, we can confirm that the trustees have had regard to the Charity Commission guidance on public benefit.

**Additional details of objectives and activities (Optional information)**

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

**Section D**                      **Achievements and performance**

**Summary of the main achievements of the charity during the year**

With 13 children having left pre-school to start school in July 2019, the new academic year started busily with 27 children enrolled in September. Numbers increased steadily throughout the year, and by July there were 33 children enrolled. Although in the past this number has been higher this was to be expected as the setting had gone through a national lockdown due to the Coronavirus Pandemic.

The Pre-school saw a decrease in the numbers of two year olds joining the setting which was undoubtedly due to the lockdown.

We are an inclusive early years' provider and make positive steps to assist all children who need extra help. For the year 19/20 we had 2 children on the SEN register, and one children with English as a second language. Pupil premium funding allowed us to ensure we worked over the staff to children ratio to provide individual support at times needed to support areas of need, and additionally resources were purchased to support development and relationship building. The staff work diligently to build trust and develop good relationships with parents. On a number of occasions over the course of the year, staff have supported families with applications for funding and schools.

**Transition to Primary School**

We supported 15 children in their transitions to primary schools, with the majority moving onto Mylor Bridge C.P. School and Flushing C of E school. The excellent links with Mylor Bridge C.P. School were developed over the course of 2018/19; with a number of additional opportunities organised for the children to visit the school on a weekly basis to spend time using the PE equipment in the hall.

**Fundraising**

With a new committee coming on board in October 2019 and with it a new chairperson the decision was made to provide opportunity for the committee to settle rather than begin a calendar of fundraising events.

At the start of 2020 the committee made plans to host an Easter Fayre Fundraiser. Unfortunately this had to be cancelled due to the announcement by the Government for a National Lockdown.

**Lockdown**

The Pre-school leader and committee worked hard with agencies and settings to put arrangements in place to open the Pre-school from April 6th to key workers, setting in place procedures and risk assessments to ensure this was done safely and adhering to government guidance. From June 1st the Pre-school opened for all children whose families wanted to return to the setting.

The preschool leader, committee and administrator ensured finances were supported by furloughing where possible. The committee were able to assure staff that they would be paid throughout lockdown through the local authorities confirmation that funding would not be retracted while settings were unable to open to all children.

## Section E Financial review

**Brief statement of the charity's policy on reserves**

As it stands at the AGM in October 2020, the reserves are £21,575. The operational expenditure of the pre-school for 2019/20 was £62,230.

Three months of operating expenditure (circa £16,000) will continue to be kept in reserve - to cover notice and redundancy costs and if money needed.

The remaining working capital of £5k is left to be used as a baseline in the main account, to cover any differences in timing of expenditure / income within the year and to ensure preparedness should additional costs occur.

**Details of any funds materially in deficit**

None

**Further financial review details (Optional information)**

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

## Section F Other optional information

## Section G Declaration

**The trustees declare that they have approved the trustees' report above.**

**Signed on behalf of the charity's trustees**

<b>Signature(s)</b>		
<b>Full name(s)</b>		

**Position (eg Secretary,  
Chair, etc)**  
**Date**




Perfect Sums

Bookkeeping & Accounts Ltd.

*Mylor Pre-School*

*September 2019 - August 2020*

*Prepared by:*

*Perfect Sums Bookkeeping & Accounts Ltd*

*Trevenson House*

*Church Road*

*Pool*

*TR15 3PT*

## **INDEPENDENT EXAMINERS REPORT TO THE TRUSTEES OF MYLOR PRE-SCHOOL PLAYGROUP**

I report on the accounts of the trust for the year ended 31<sup>st</sup> August 2020, which are set out on the attached pages.

### **Respective responsibilities of the trustees and the examiner**

The Charities trustees are responsible for the preparation of the accounts. The charities trustees consider that an audit is not required for this year under section 144(2) if the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

It is my responsibility to:

- Examine the accounts under section 145 of the 2011 Act;
- To follow the procedures laid down in the general directions given by the charity commission under section 145 (5)(b) of the 2011 Act;
- To state whether particular matters have come to my attention.

### **Basis of independent examiners report**

My examination was carried out in accordance with the General Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present and 'true and fair' view and the report is limited to matters set out in the statement below.

### **Independent examiners statement**

In connection with my examination, no matter has come to my attention:

1. Which gives me reasonable cause to believe that in any material respect the requirements
  - To keep accounting records in accordance with section 130 of the 2011 Act; and
  - To prepare account which accord with the accounting records and to comply with the accounting requirements of the 2011 Act.

Have not been met; or

2. To which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts reached.

*claire martin*

-----  
Claire Martin – MAAT

Date: 14.10.2020

**Mylor preschool Income and Expenditure Account  
for the year ending 31st August 2020**

	2020		2019
<b>Income:</b>		<b>Income:</b>	
Funding:	56,454	Funding:	41,448
HMRC Grant:	824	Fees:	12,202
Fees:	7,078	T Towels:	60
T Towels:	355	Fundraising:	2,352
Fundraising:	55	Photos:	85
Photos:	56	Donations:	250
Donations:	0	Fruit:	145
Fruit:	316	wrap around:	0
Wrap around:	5	Lunch:	0
Lunch:	49		
<b>Total Income:</b>	<b>£65,193</b>		<b>£56,542</b>
<b>Expenditure:</b>		<b>Expenditure:</b>	
Gross Wages	51,877	Wages:	46,880
Admin & Subscriptions	267	Admin:	240
Rent:	4,285	Rent:	4,935
Employer Pension	738	PAYE/NIC:	3,023
Milk/Food Cleaning:	458	Milk/Food Cleaning:	893
Materials:	108	Materials:	4,095
Equipment:	932	Equipment:	6,777
Stationary:	23	Stationary:	261
Telephone:	931	Telephone:	338
insurance:	718	insurance:	710
Advertising:	0	Advertising:	356
PLA/ofstead fees:	50	PLA/ofstead fees:	50
Training:	358	Training:	410
Misc:	27	Misc:	172
Postage:	43	Postage:	22
Accounts/Payroll:	470	Accounts/Payroll:	408
Fundraising:	0	Fundraising:	291
Utilities:	148	Utilities:	156
Staff Expenses	531		
Repairs and Maintenance	267		
	<b>62,230</b>		<b>70,017</b>
Operating (loss)/profit	2,962		-13,475
Carried forward 31/08/2019	18,613		32,088
<b>Total Reserves</b>	<b>21,575</b>		<b>18,613</b>
Represented by:			
Bank Account	10,231		7,219
Deposit Account	3,522		3,516
Interest Reserve Account	3,177		3,171
Fundraising Account	4,644		4,637
Petty Cash	0		70
	<b>21,575</b>		<b>18,613</b>



Perfect Sums

Bookkeeping & Accounts Ltd.

*Mylor Pre-School*

*September 2019 - August 2020*

*Prepared by:*

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*Pool*

*TR15 3PT*

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*claire martin*

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