



## Trustees' Annual Report for the period

From	Period start date			To	Period end date		
	Day 01	Month 09	Year 2022		Day 31	Month 08	Year 2023

### Section A

### Reference and administration details

Charity name

Caldicot Pre School Playgroup

Other names charity is known by

Little Stars Under 5s

Registered charity number (if any)

1036101

Charity's principal address

Demountable Building

Leisure centre Grounds

Off Mill Lane, Caldicot

Postcode

NP26 4BN

### Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Mrs A Jones			
2	Mrs G Wills	Treasurer		
3	Mrs H Williams	Chair		
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**Names of the trustees for the charity, if any, (for example, any custodian trustees)**

Name	Dates acted if not for whole year

**Names and addresses of advisers (Optional information)**

Type of adviser	Name	Address

**Name of chief executive or names of senior staff members (Optional information)**

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## Section B

## Structure, governance and management

**Description of the charity's trusts**

Type of governing document (eg. trust deed, constitution)	Constitution
How the charity is constituted	Unincorporated association

(eg. trust, association, company)	
Trustee selection methods (eg. appointed by, elected by)	Elected by committee
<b>Additional governance issues (Optional information)</b>	
<p>You <b>may choose</b> to include additional information, where relevant, about:</p> <ul style="list-style-type: none"> <li>• policies and procedures adopted for the induction and training of trustees;</li> <li>• the charity's organisational structure and any wider network with which the charity works;</li> <li>• relationship with any related parties;</li> <li>• trustees' consideration of major risks and the system and procedures to manage them.</li> </ul>	

<b>Section C Objectives and activities</b>	
<b>Summary of the objects of the charity set out in its governing document</b>	<p>The aim of our organisation is to enhance the development of children under statutory school age. To encourage parents to understand and provide for the needs of the children through a safe and satisfying environment.</p>

**Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)**

Outside Play Area  
Mathematical Area  
Book corner  
ICT Area  
Junk Modelling  
Café snack Area  
Small World  
Construction Mat  
Mark Making Area

**Additional details of objectives and activities (Optional information)**

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.



## Section D

## Achievements and performance

Summary of the main achievements of the charity during the year

## Section E Financial review

**Brief statement of the charity's policy on reserves**

Policy to maintain a bank balance of approximately £2,000 to cover any late payment of invoices by local authority.

**Details of any funds materially in deficit**

Nil

### Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

## Section F Other optional information

## Section G Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s) *G Wills*

**Full name(s)** G Wills

**Position (eg Secretary,  
Chair, etc)** Treasurer

**Date** 28/04/2024

**LITTLE STARS UNDER 5S**  
**FINANCIAL STATEMENTS**  
**FOR**  
**31ST AUGUST 2023**

# **LITTLE STARS UNDER 5S**

## **FINANCIAL STATEMENTS**

**YEAR ENDING 31ST AUGUST 2023**

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**The following pages do not form part of the financial statements**

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Detailed profit and loss account	<b>6</b>
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**LITTLE STARS UNDER 5S****PROFIT AND LOSS ACCOUNT****YEAR ENDING 31ST AUGUST 2023**

	Note	2023 £	2022 £
<b>REVENUE</b>		<b>57,394</b>	41,266
Administrative expenses		<u>46,275</u>	<u>48,144</u>
<b>OPERATING PROFIT</b>	<b>2</b>	<b>11,119</b>	(6,878)
Interest receivable		<u>20</u>	<u>23</u>
<b>PROFIT ON ORDINARY ACTIVITIES BEFORE TAXATION</b>		<b>11,139</b>	(6,855)
Tax on interest receivable		<u>0</u>	<u>0</u>
<b>RETAINED PROFIT FOR THE FINANCIAL YEAR</b>		<b>11,139</b>	(6,855)
Balance brought forward		<u>6,999</u>	<u>13,854</u>
Balance carried forward		<u><u>18,138</u></u>	<u><u>6,999</u></u>

The club has no recognised gains or losses other than the results for the year as set out above.

All the activities of the company are classed as continuing.

The notes on pages 3 to 4 form part of these financial statements

**LITTLE STARS UNDER 5S****BALANCE SHEET****31ST AUGUST 2023**

		<b>2023</b>		<b>2022</b>	
	<b>Note</b>	<b>£</b>	<b>£</b>	<b>£</b>	<b>£</b>
<b>CURRENT ASSETS</b>					
Cash at bank		<b>18,250</b>		7,127	
Cash in hand		<b>0</b>		<b>0</b>	
		<b>18,250</b>		<b>7,127</b>	
<b>CREDITORS: Amounts falling due within one year</b>					
	<b>2</b>	<b>112</b>		<b>128</b>	
<b>NET CURRENT ASSETS</b>		<b>18,138</b>		<b>6,999</b>	
<b>TOTAL ASSETS LESS CURRENT LIABILITIES</b>		<b>18,138</b>		<b>6,999</b>	
<b>CAPITAL AND RESERVES</b>					
Profit and loss account		<b>18,138</b>		<b>6,999</b>	
<b>FUNDS</b>	<b>3</b>	<b>18,138</b>		<b>6,999</b>	

The member of the committee is satisfied that the charity is entitled to exemption from the provisions of the Industrial and Provident Societies Act 1965 and the Friendly and Industrial and Provident Societies Act 1968 (the Act) relating to the audit of the financial statements for the year by virtue of section 249A(1), and that no member or members have requested an audit pursuant to section 249B(2) of the Act.

The member of the committee acknowledges her responsibilities for:

- (i) ensuring that the charity keeps proper financial accounting records which comply with section 221 of the Act, and
- (ii) preparing financial statements which give a true and fair view of the state of the affairs of the charity as at the end of the financial year and of its profit or loss for the financial year in accordance with the requirements of section 226, and which otherwise comply with the requirements of the Act relating to financial statements, so far as applicable to the charity.

These financial statements have been prepared in accordance with the special provisions for small companies under Part VII of the Industrial and Provident Societies Act 1965 and the Friendly and Industrial and Provident Societies Act 1968.

These financial statements were approved and signed by the member of the committee on 15th April 2024.

*H Williams*

H Williams  
Member of the Committee

# LITTLE STARS UNDER 5S

## NOTES TO THE FINANCIAL STATEMENTS

YEAR ENDING 31ST AUGUST 2023

### 1. ACCOUNTING POLICIES

#### Basis of accounting

The financial statements have been prepared under the historical cost convention modified to include the revaluation of certain fixed assets.

#### Cash flow statement

The member of the committee has taken advantage of the exemption in Financial Reporting Standard No 1 (Revised 1996) from including a cash flow statement in the financial statements on the grounds that the charity is small.

### 2 CREDITORS: Amounts falling due within one year

	2023	2022
	£	£
PAYE	52	(9)
NEST	60	57
Repayment to NCC	0	0
Rates	0	0
Accrued income	0	80
	<u>112</u>	<u>128</u>

### 3 RECONCILIATION OF MOVEMENT IN FUNDS

	2023	2022
	£	£
Profit/(Loss) for the financial year	11,139	(6,855)
Opening shareholders' funds	6,999	13,854
	<u>18,138</u>	<u>6,999</u>

**LITTLE STARS UNDER 5S**

**MANAGEMENT INFORMATION**

**YEAR ENDING 31ST AUGUST 2023**

**The following pages do not form part of the statutory financial statements**

# LITTLE STARS UNDER 5S

YEAR ENDING 31ST AUGUST 2023

## INDEPENDENT EXAMINER'S REPORT FOR CALDICOT PRE-SCHOOL PLAYGROUP REGISTERED CHARITY NO: 1036101

I report on the accounts of the Charity for the year ended 31st August 2023, which are set out on pages 1 to 5.

### Respective responsibilities of trustees and examiner

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the 2011 Act;
- to follow the procedures laid down in the general Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act; and
- to state whether particular matters have come to my attention.

### Basis of independent examiner's report

My examination was carried out in accordance with the general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statement below.

### Independent examiner's statement

In connection with my examination, no matter has come to my attention:

(1) which gives me reasonable cause to believe that in any material respect the requirements:

- to keep accounting records in accordance with section 130 of the 2011 Act; and
- to prepare accounts which accord with the accounting records and comply with the accounting requirements of the 2011 Act have not been met;

(2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

*J P Wills*

Name: J Wills

Address: CSD Accounts Limited  
195 Newport Road  
Caldicot  
Monmouthshire  
NP26 4AF

Date: 15th April 2024

**LITTLE STARS UNDER 5S**  
**PROFIT AND LOSS ACCOUNT**  
**YEAR ENDED 31ST AUGUST 2023**

	<b>2023</b>		<b>2022</b>	
	£	£	£	£
<b>REVENUE</b>				
Monmouthshire CC	0		1,771	
Fees	11,346		8,537	
Newport City Council	29,008		27,543	
Welsh Government	1,400		0	
Grant	15,000		3,415	
Training	0		0	
Fundraising	0		0	
Donations	640		0	
		57,394		41,266
<b>EXPENSES</b>				
Wages	39,194		43,375	
Employers pension contributions	370		404	
Professional fees	616		520	
Fundraising	0		0	
Donations	0		0	
Insurance	351		494	
Light and Heat	1,407		1,405	
Rent and rates	994		791	
Equipment	98		51	
Entertainment	160		0	
Supplies	296		679	
Subscriptions	0		0	
Maintenance and Repairs	0		300	
Courses	0		0	
Travel	2,780		93	
Stationery	9		32	
		46,275		48,144
<b>OPERATING PROFIT/(LOSS)</b>		11,119		(6,878)
Bank interest receivable		20		23
<b>PROFIT/(LOSS) ON ORDINARY ACTIVITIES</b>		11,139		(6,855)

## **LITTLE STARS UNDER 5S**

### **YEAR ENDING 31ST AUGUST 2023**

#### **INDEPENDENT EXAMINER'S REPORT FOR CALDICOT PRE-SCHOOL PLAYGROUP REGISTERED CHARITY NO: 1036101**

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- examine the accounts under section 145 of the 2011 Act;
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#### **Basis of independent examiner's report**

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(2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

## **I P Wills**

Name: I Wills

Address: CSD Accounts Limited  
195 Newport Road  
Caldicot  
Monmouthshire  
NP26 4AF

Date: 15th April 2024