



## Trustees' Annual Report for the period

From	Period start date			To	Period end date		
	Day	Month	Year		Day	Month	Year
	01	09	2020		31	08	2021

### Section A Reference and administration details

Charity name

Caldicot Pre School Playgroup

Other names charity is known by

Little Stars Under 5s

Registered charity number (if any)

1036101

Charity's principal address

Demountable Building

Leisure centre Grounds

Off Mill Lane, Caldicot

Postcode

NP26 4BN

#### Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Mrs A Jones	Chairperson		
2	Mrs G Wills	Treasurer		
3	Mrs A M Davies	Secretary		
4				
5				
6				
7				
8				
9				
10				

11  
12  
13  
14  
15  
16  
17  
18  
19  
20

**Names of the trustees for the charity, if any, (for example, any custodian trustees)**

Name	Dates acted if not for whole year

**Names and addresses of advisers (Optional information)**

Type of adviser	Name	Address

**Name of chief executive or names of senior staff members (Optional information)**

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## Section B Structure, governance and management

**Description of the charity's trusts**

Type of governing document  
(eg. trust deed, constitution)

Constitution

How the charity is constituted (eg. trust, association, company)	Unincorporated association
Trustee selection methods (eg. appointed by, elected by)	Elected by committee
<b>Additional governance issues (Optional information)</b>	
<p>You <b>may choose</b> to include additional information, where relevant, about:</p> <ul style="list-style-type: none"> <li><input type="checkbox"/> policies and procedures adopted for the induction and training of trustees;</li> <li><input type="checkbox"/> the charity's organisational structure and any wider network with which the charity works;</li> <li><input type="checkbox"/> relationship with any related parties;</li> <li><input type="checkbox"/> trustees' consideration of major risks and the system and procedures to manage them.</li> </ul>	

Section C Objectives and activities	
Summary of the objects of the charity set out in its governing document	<p>The aim of our organisation is to enhance the development of children under statutory school age. To encourage parents to understand and provide for the needs of the children through a safe and satisfying environment.</p>

Outside Play Area  
Mathematical Area  
Book corner  
ICT Area  
Junk Modelling  
Café snack Area  
Small World  
Construction Mat  
Mark Making Area

**Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)**

**Additional details of objectives and activities (Optional information)**

You **may choose** to include further statements, where relevant, about:

- ☐ policy on grantmaking;
- ☐ policy programme related investment;
- ☐ contribution made by volunteers.



## Section D

## Achievements and performance

**Summary of the main achievements of the charity during the year**

## Section E Financial review

**Brief statement of the charity's policy on reserves**

Policy to maintain a bank balance of approximately £2,000 to cover any late payment of invoices by local authority.

**Details of any funds materially in deficit**

Nil

### Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- ☐ the charity's principal sources of funds (including any fundraising);
- ☐ how expenditure has supported the key objectives of the charity;
- ☐ investment policy and objectives including any ethical investment policy adopted.

## Section F Other optional information

## Section G Declaration

The trustees declare that they have approved the trustees' report above.

**Signed on behalf of the charity's trustees**

**Signature(s)**

*G Wills*

**Full name(s)** G Wills

**Position (eg Secretary,  
Chair, etc)** Treasurer

**Date** 17/03/2022

**LITTLE STARS UNDER 5S**

**FINANCIAL STATEMENTS**

**FOR**

**31ST AUGUST 2021**

# **LITTLE STARS UNDER 5S**

## **FINANCIAL STATEMENTS**

**YEAR ENDING 31ST AUGUST 2021**

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**The following pages do not form part of the financial statements**

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Detailed profit and loss account	<b>6</b>
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**LITTLE STARS UNDER 5S****PROFIT AND LOSS ACCOUNT****YEAR ENDING 31ST AUGUST 2021**

	<b>Note</b>	<b>2021</b> <b>£</b>	<b>2020</b> <b>£</b>
<b>REVENUE</b>		<b>39,531</b>	36,676
Administrative expenses		<u><b>37,926</b></u>	<u>24,980</u>
<b>OPERATING PROFIT</b>	<b>2</b>	<b>1,605</b>	11,696
Interest receivable		<u><b>19</b></u>	<u>6</u>
<b>PROFIT ON ORDINARY ACTIVITIES BEFORE TAXATION</b>		<b>1,624</b>	11,702
Tax on interest receivable		<u><b>0</b></u>	<u>0</u>
<b>RETAINED PROFIT FOR THE FINANCIAL YEAR</b>		<b>1,624</b>	11,702
Balance brought forward		<u><b>12,230</b></u>	<u>528</u>
Balance carried forward		<u><u><b>13,854</b></u></u>	<u><u>12,230</u></u>

The club has no recognised gains or losses other than the results for the year as set out above.

All the activities of the company are classed as continuing.

The notes on pages 3 to 4 form part of these financial statements

# LITTLE STARS UNDER 5S

## BALANCE SHEET

31ST AUGUST 2021

	Note	2021 £	2020 £
<b>CURRENT ASSETS</b>			
Cash at bank		14,694	15,264
Cash in hand		50	62
		<u>14,744</u>	<u>15,326</u>
<b>CREDITORS: Amounts falling due within one year</b>	3	<u>890</u>	<u>3,096</u>
<b>NET CURRENT ASSETS</b>		<u>13,854</u>	<u>12,230</u>
<b>TOTAL ASSETS LESS CURRENT LIABILITIES</b>		<u>13,854</u>	<u>12,230</u>
<b>CAPITAL AND RESERVES</b>			
Profit and loss account		<u>13,854</u>	<u>12,230</u>
<b>FUNDS</b>	4	<u>13,854</u>	<u>12,230</u>

The member of the committee is satisfied that the charity is entitled to exemption from the provisions of the Industrial and Provident Societies Act 1965 and the Friendly and Industrial and Provident Societies Act 1968 (the Act) relating to the audit of the financial statements for the year by virtue of section 249A(1), and that no member or members have requested an audit pursuant to section 249B(2) of the Act.

The member of the committee acknowledges her responsibilities for:

- (i) ensuring that the charity keeps proper financial accounting records which comply with section 221 of the Act, and
- (ii) preparing financial statements which give a true and fair view of the state of the affairs of the charity as at the end of the financial year and of its profit or loss for the financial year in accordance with the requirements of section 226, and which otherwise comply with the requirements of the Act relating to financial statements, so far as applicable to the charity.

These financial statements have been prepared in accordance with the special provisions for small companies under Part VII of the Industrial and Provident Societies Act 1965 and the Friendly and Industrial and Provident Societies Act 1968.

These financial statements were approved and signed by the member of the committee on 14th March 2022.

A JONES  
Member of the Committee

# LITTLE STARS UNDER 5S

## NOTES TO THE FINANCIAL STATEMENTS

YEAR ENDING 31ST AUGUST 2021

### 1. ACCOUNTING POLICIES

#### Basis of accounting

The financial statements have been prepared under the historical cost convention modified to include the revaluation of certain fixed assets.

#### Cash flow statement

The member of the committee has taken advantage of the exemption in Financial Reporting Standard No 1 (Revised 1996) from including a cash flow statement in the financial statements on the grounds that the charity is small.

### 2. OPERATING PROFIT

Operating loss is stated after charging:

	2021 £	2020 £
Committee members' emoluments	<u>0</u>	<u>0</u>

### 3. CREDITORS: Amounts falling due within one year

	2021 £	2020 £
PAYE	187	7
NEST	42	0
Repayment to NCC	661	2,907
Rates	<u>0</u>	<u>182</u>
	<u><u>890</u></u>	<u><u>3,096</u></u>

### 4. RECONCILIATION OF MOVEMENT IN FUNDS

	2021 £	2020 £
Profit/(Loss) for the financial year	1,624	11,702
Opening funds	<u>12,230</u>	<u>528</u>
	<u><u>13,854</u></u>	<u><u>12,230</u></u>

**LITTLE STARS UNDER 5S**

**MANAGEMENT INFORMATION**

**YEAR ENDING 31ST AUGUST 2021**

**The following pages do not form part of the statutory financial statements**

## **LITTLE STARS UNDER 5S**

### **YEAR ENDING 31ST AUGUST 2021**

#### **INDEPENDENT EXAMINER'S REPORT FOR CALDICOT PRE-SCHOOL PLAYGROUP REGISTERED CHARITY NO: 1036101**

I report on the accounts of the Charity for the year ended 31st August 2021, which are set out on pages 1 to 5.

#### **Respective responsibilities of trustees and examiner**

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the 2011 Act;
- to follow the procedures laid down in the general Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act; and
- to state whether particular matters have come to my attention.

#### **Basis of independent examiner's report**

My examination was carried out in accordance with the general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statement below.

#### **Independent examiner's statement**

In connection with my examination, no matter has come to my attention:

(1) which gives me reasonable cause to believe that in any material respect the requirements:

- to keep accounting records in accordance with section 130 of the 2011 Act; and
- to prepare accounts which accord with the accounting records and comply with the accounting requirements of the 2011 Act have not been met;

(2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Name: I Wills (FCCA)

Address: CSD Accounts Limited  
Merlin House  
No 1 Langstone Business Park  
Priory Drive  
Newport  
NP18 2HJ

Date:

**LITTLE STARS UNDER 5S****PROFIT AND LOSS ACCOUNT****YEAR ENDED 31ST AUGUST 2021**

	<b>2021</b>		<b>2020</b>	
	£	£	£	£
<b>REVENUE</b>				
Monmouthshire CC	<b>5,725</b>		0	
Fees	<b>11,181</b>		11,051	
Newport City Council	<b>21,875</b>		6,298	
Grant	<b>750</b>		15,830	
Training	<b>0</b>		0	
Fundraising	<b>0</b>		2	
Donations	<b>0</b>		3,495	
		<b>39,531</b>		36,676
<b>EXPENSES</b>				
Wages	<b>33,083</b>		14,103	
Employers pension contributions	<b>330</b>		0	
Professional fees	<b>654</b>		537	
Fundraising	<b>0</b>		0	
Mobile phones	<b>0</b>		0	
Donations	<b>0</b>		0	
Insurance	<b>450</b>		209	
Light and Heat	<b>1,123</b>		1,491	
Rent and rates	<b>910</b>		900	
Equipment	<b>80</b>		958	
Milk	<b>115</b>		140	
Supplies	<b>698</b>		647	
Subscriptions	<b>49</b>		0	
Maintenance and Repairs	<b>132</b>		5,618	
Courses	<b>18</b>		0	
Travel	<b>188</b>		366	
Stationery	<b>96</b>		11	
		<b>37,926</b>		24,980
<b>OPERATING PROFIT/(LOSS)</b>		<b>1,605</b>		11,696
Bank interest receivable		<b>19</b>		6
<b>PROFIT/(LOSS) ON ORDINARY ACTIVITIES</b>		<b>1,624</b>		11,702

## **LITTLE STARS UNDER 5S**

### **YEAR ENDING 31ST AUGUST 2021**

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Newport  
NP18 2HJ

Date: 18/03/22