

KINGSTON UPON THAMES
FESTIVAL OF THE PERFORMING ARTS
ANNUAL REPORTS & ACCOUNTS FOR THE YEAR ENDED
29th FEBRUARY 2024

Charity Registration Number: 1036098

FESTIVAL OF THE PERFORMING ARTS

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FESTIVAL OF THE PERFORMING ARTS

TRUSTEES' ANNUAL REPORT

FOR THE YEAR ENDED 29th FEBRUARY 2024

CHARITY CORRESPONDENT

Principal address:

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Kingston Upon Thames festival of the Performing Arts

Chairman's Review 2023-2024

Again I must express my very grateful thanks to all the committee and our voluntary helpers for all their work over the last year. I feel that we have had another very successful Festival and continue to be highly regarded by teachers, performers and adjudicators, and still produce a product for which there is great demand and which we provide to a high level.

I am especially grateful to Jenny and Emma and all their helpers in the Dance Section for all their work to produce a very successful Festival (despite some last minute problems) at a stunning new venue, even if it is rather distant. The standard of dance was very high and I was so pleased to be able to witness the Showcase Finals for myself.

My thanks too to Peter and his helpers at the Speech & Drama Section in producing a successful Festival that I am sure will grow again in the future.

A special "Thank You" must be made to Mavis Wilton for her 60 years' service to the Festival. She has been a valued member of the committee; for most of that time she has played an important role in selecting Set Pieces for the Piano Section and more recently has taken responsibility for providing refreshments throughout the Festival. We were pleased to be able to make a small presentation to her at the Concert in December.

Thank you all again for your support and we look forward to a successful future.

David Speed-Andrews

25th April 2024

Kingston upon Thames Festival of the Performing Arts

Report on the Music Sections 2023

Dates:	Piano*	Friday & Saturday 3 rd & 4 th November Friday & Saturday 10 th -11 th November Saturday 18 th November
	Vocal*	Saturdays 25 th November & 2 nd December
	Instrumental**	Sunday 19 th November (Strings) Friday 26 th November (Wind etc)
	Concert*	Saturday 9 th December
	Young Musician*	Saturday 20 th January 2024

Venues: * Emmanuel Church, Grand Avenue, Tolworth
** Visconti Studio, Kingston University

Adjudicators

GRAEME HUMPHREY – Piano (Federation) 11 sessions (Fourth visit)

As always, he was very pleasant and easy to work with, keeping well to time. All his comments (spoken & written) were constructive and helpful and were well received. He made good use of the piano during adjudication which is always appreciated. His marks did seem a bit more generous this time and we had a few more “Outstanding” than I would have expected, but no-one is going to complain. Unfortunately he did award several joint places and in some classes did not award all possible medals which caused some upset.

ADRIAN GOSS – Vocal (Federation) 4 sessions (First visit)

Adrian is a very experienced adjudicator and was easy to work with. He kept well to time. He made good use of his own singing voice during adjudication and his comments were generally well received, though generally fairly hard, his marks were fairly low (especially after the piano). I did feel he was a bit bound by the marks he had in mind rather than taking advantage of the grading system.

KAY TUCKER – Strings (Federation) 3 long sessions (Fifth visit)

Kay is always excellent and easy to work with, very encouraging, especially to young players. Due to a very large entry, we did have rather long sessions which I think she felt very tiring.

ROSANNA WHITFIELD – Wind, groups and some strings (Federation) 3 sessions (Second visit)

Rosanna is excellent and very constructive in her adjudication. She kept well to time. She was very happy to adjudicate strings as well as wind etc which was a great help as we had fewer entries in the wind and ensembles but a lot more strings.

Entries and Report:

Piano: This year we had about a 10% increase in entries, covering a full syllabus, using 11 of the possible 12 sessions. We had 365 entries from 233 performers, almost entirely children. The attendance was good (87%) and the standard was generally very high.

Vocal: We had planned a full number of classes this year as last, with the junior classes being back to normal, but with a reduced number of senior classes. Unfortunately, while the number of junior entries showed a good increase on last year, the senior entries were very low. As a result we only used 4 (out of the 6 possible) sessions. The attendance of the juniors was much better this year (88%). The standard was good, unfortunately the number of adults taking part is now very small, and I am not sure how best to attract more.

Instrumental: The number of entries in the String classes was very high, giving us a full day of competition with a high standard throughout, and a full evening of recitals on what should have been the wind day. The number of entries in the Wind classes was very small, I suspect that this had a lot to do with the continued effects of the

lockdown periods. We only used 2 sessions. Attendance was good and the standard of performance generally good, with some very enjoyable performances. In the future we may need to have one adjudicator who can do both weeks in order to give us more flexibility.

Premier Award Winners:

Piano: David Shao (senior) & Jacob Dyakonov (junior).

Vocal: Julie Rickard (senior) & Isobel Wright (junior)

Instrumental: Alice Chadwick-Jones

Accompanists: Peter Bullett was the Official Accompanist for the Vocal Classes again. Jon Booth acted as Official Accompanist for the Instrumental classes.

Refreshments: These were provided throughout the Festival at Emmanuel Church. Because we could not sell home-made cakes, we made very little profit which did not meet the catering expenses as in the past, but none the less were appreciated by many of the performers and their families. Refreshments at the Concert & Young Musician were included in the ticket price. We are very grateful to Mavis Wilton and her team of helpers for all their hard work, and to Andrew Innes for catering for the workers.

Prizewinner's Concert & Presentation of Awards: This took place on 9th December, with performances by representatives of the three Music Sections and Speech & Drama. A very successful evening despite two absentees and two last minute substitutions due to illness. The awards were presented by the Mayor, Councillor Diane White. The concert was well attended.

Young Musician Competition: We had nine performers this year as one fell ill at the last minute. The standard of performance, as always, was very high. We were pleased to welcome Jonathan Willcocks as the adjudicator. Jonathan gave quite a full adjudication, possibly longer than some in the past, but was well received with helpful and constructive comments.

The winner was Alice Chadwick-Jones on violin, the runner-up was Hoa-Tinh Le on piano. As before, the expenses were covered by the legacy in memory of George Steven which will continue to sponsor the competition for many years to come. The Deputy Mayor, Councillor Richard Thorpe honoured us with his presence and presented the awards.

Thanks: As always I wish to express my very sincere thanks to all those who have helped in any way to make the festival the success that it is. Especially I would like to thank Mavis, Pam & Heather for their help in selecting the set pieces, for all their work behind the scenes; to Pat Crittenden for help with clearing up and to Heather for her floral arrangements.

Festival 2022: the proposed dates are:

Piano	Fridays & Saturdays 9 th -23 rd November
Vocal	Saturdays 30 th November & 7 th December
Instrumental	Sundays 17 th & 24 th Nov. at Visconti Studio, Kingston University
Concert	Saturday 14 th December
Young Musician	Saturday 18 th January 2025

David Speed-Andrews

25th April 2024

Kingston Upon Thames Festival of the Performing Arts Dance Section – 2022

This was the first time running a festival for both Emma and I, having attended festivals with our own dancing daughters for many years and also being involved in administering our school's festival entries.

We really struggled finding a suitable venue, as the Dance section's previous venue, Jubilee High School, had increased their costs so dramatically, it was no longer a financially viable option. We contacted many schools and theatres across the region, eventually widening our search and confirming Guildford County School, whom were both a better choice financially and also incredibly helpful and accommodating.

Again, booking an adjudicator proved difficult, we eventually went back to our first choice Jodie Clark (an experienced All England and BIFF adjudicator) who was only available for the first two weekends, but was happy to work with Anna Clark (BIFF Adjudicator) whom she already had a close working relationship with, and covered the second two weekends. Both adjudicators were fantastic, they gave clear, kind and encouraging feedback to all our dancers.

Being linked to Kahli Lewis Dance Company, a local school based in Dippenhall, Surrey, gave us an enormous pool of approx. 80 volunteers, including First Aiders and chaperones who were incredibly generous with their time.

The dance festival ran very well, unfortunately being so early in the All England cycle, and also being a non-qualifying year, we had a large number of no shows, which affected our ticket sales significantly. We received an enormous amount of positive feedback from dancers, parents and teachers with many commenting on what a friendly and inclusive festival we were.

Whilst a success, we learnt a lot. For 2023 we need to find a larger venue with a better stage. We had to hire a dance floor which needed to be laid and then taken back up every weekend of the festival and also purchase additional lighting. Parking was limited, particularly for disabled visitors. We also felt a change of dates to half term would make it easier to find a new venue and help our volunteers.

25th April 2024

INDEPENDENT EXAMINER'S REPORT
TO THE TRUSTEES OF
KINGSTON FESTIVAL OF THE PERFORMING ARTS

This report on the accounts of the charity for the year ended 28th February 2023, which are set out on the next five pages, is in respect of an examination carried out in accordance with section 145 of the Charities Act 2011 (the Act)

Respective responsibilities of trustees and examiner

As the charity's trustees, you are responsible for the preparation of the accounts; you consider that the audit requirement of section 144 the Charities Act 2011 does not apply and that an Independent Examination is needed.

It is my responsibility to, examine the accounts under section 145 of the Act and on the basis of procedures specified in the General Directions given by the Charity Commissioners under section 145(5)(b) of the Act, to state whether particular matters have come to my attention.

Basis of Independent examiner's report

My examination was carried out in accordance with the General Directions given by the Charity Commissioners under section 145(5)(b) of the Act. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently I do not express an audit opinion on the view given by the accounts.

Independent examiner's statement

In connection with my examination, no matter has come to my attention:

(a) which gives me reasonable cause to believe that in any material respect the requirements:

- (i) to keep accounting records in accordance with section 130 of the Act; and
- (ii) to prepare accounts which accord with the accounting records and comply with the accounting requirements of the Act;

have not been met; or

(b) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Peter Kempster

Dated: 25th April 2024

**KINGSTON UPON THAMES
FESTIVAL OF THE PERFORMING ARTS**

STATEMENT OF FINANCIAL ACTIVITIES

FOR THE YEAR ENDED 29th FEBRUARY 2024

	Notes			2024	2023
		Unrestricted	Restricted	Total	Total
		£	£	£	£
INCOMING RESOURCES					
Activities to further the Charity's objectives	1	24,462	-	24,462	10,644
Donations and Grants	2	45	-	45	60
Activities to generate funds	3	22,683	-	22,683	8,269
Bank Interest		635	-	635	-
TOTAL INCOMING RESOURCES		47,825	-	47,825	18,973
RESOURCES USED					
Payments for generating funds		-	-	-	-
Charitable payments:					
Charitable Activities	4	31,851	557	32,408	21,451
Support costs	5	897	-	897	932
Management and Administration	6	1,140	-	1,140	266
TOTAL OUTGOING RESOURCES		33,889	557	34,446	22,648
NET INCOMING RESOURCES		13,935	(557)	13,379	(3,676)
Funds as at 1st March 2023		28,175	8,232	36,407	21,117
Transfer to Designated Funds		-	-	-	-
Funds as at 28th February 2024		42,110	7,675	49,786	17,441

**KINGSTON UPON THAMES
FESTIVAL OF THE PERFORMING ARTS
BALANCE SHEET AS AT 29th FEBRUARY 2024**

		2024 £		2022 £
FIXED ASSETS				
Investments		6,508		6,508
Trophy Collection		-		-
CURRENT ASSETS				
Lloyds Current Account	3,900		10,966	
Lloyds Deposit Account	20,220		25,000	
Lloyds Fixed Deposit	25,415		-	
Cash in Hand (Music)	976		-	
Prepayments and accrued income	331		-	
Less Creditors	(1,739)		(242)	
		<u>49,102</u>		<u>35,724</u>
		<u>55,610</u>		<u>42,232</u>
		B/Fwd £	Movement £	C/Fwd £
Unrestricted Fund	General Fund	25,173	13,935	39,108
Restricted Fund	Legacy / Young Musician	7,558	(557)	7,002
		<u>32,731</u>	<u>13,379</u>	<u>46,110</u>
Designated Funds				
	Trophy Reserve a/c	2,000	-	2,000
	Insurance Reserve a/c	1,000	-	1,000
	Contingency Reserve a/c	6,500	-	6,500
		<u>42,231</u>	<u>13,379</u>	<u>55,610</u>

Trophy Collection

The Festival owns a large collection of Trophy's that are awarded on annual basis and returned the subsequent year. This have all been donated over the years by Patrons and Supporters of the Festival.

No valuation has ever been made but a reserve of £2,000 is carried to cover potential replacement costs.

Signed on behalf of the Trustees

David Speed-Andrews
Chairman

Tim Brown
Treasurer

Dated : 25th April 2024

KINGSTON UPON THAMES
FESTIVAL OF THE PERFORMING ARTS
NOTES TO THE ACCOUNTS

FOR THE YEAR ENDED 29th FEBRUARY 2024

1.1 Basis of accounting

These accounts have been prepared on the basis of historic cost in accordance with:

- Accounting and Reporting by Charities – Statement of Recommended Practice (SORP 2005);
- and with the Charities Act 2006.

1.2 Change in basis of accounting

There has been no change to the accounting policies (valuation rules and methods of accounting) since last year.

1.3 Changes to previous accounts

No changes have been made to accounts for previous years

2. Accounting policies

Incoming Resources

Recognition of incoming resources

These are included in the Statement of Financial Activities (SoFA) when:

- the charity becomes entitled to the resources;
- the trustees are virtually certain they will receive the resources; and
- the monetary value can be measured with sufficient reliability.

Grants and donations

Grants and donations are only included in the SoFA when the charity has unconditional entitlement to the resources.

Donated services and facilities

These are only included in incoming resources (with an equivalent amount in resources expended) where the benefit to the charity is reasonably quantifiable, measurable and material. The value placed on these resources is the estimated value to the charity.

Volunteer help

The value of any voluntary help received is not included in the accounts but is described in the trustees' annual report.

Expenditure & Liabilities

Liability recognition

Liabilities are recognised as soon as there is a legal or constructive obligation committing the charity to pay out resources.

**KINGSTON UPON THAMES
FESTIVAL OF THE PERFORMING ARTS**

NOTES TO INCOMING RESOURCES

FOR THE YEAR ENDED 29th FEBRUARY 2024

	2024	2023
	£	£
1 Activities to further the Charity's objectives		
Festival Entry Fees:		
Dance	18,514	6,043
Speech & Drama	715	582
Music	5,233	4,019
South Asian Fees	-	-
	24,462	10,644
2 Donatons and Grants		
Patrons Fees and Donations	45	60
	45	60
3 Activities to generate funds		
Entry Fees & Programme sales		
Dance	18,538	5,740
Speech & Drama	115	-
Music	2,542	2,223
Young Musican	233	305
Refreshment Sales Music Sections	-	-
Dance - Lanyards and Commission	1,195	-
Miscellaneous	60	-
	22,683	8,269

**KINGSTON UPON THAMES
FESTIVAL OF THE PERFORMING ARTS**

NOTES TO RESOURCES USED

FOR THE YEAR ENDED 29th FEBRUARY 2024

	2024	2023
	£	£
4 Charitable Activities		
Hall Hire:		
Dance	8,370	4,175
Speech & Drama	440	400
Music	3,508	3,160
South Asian	-	-
Adjudicator Fees & Expenses:		
Dance	2,630	1,953
Speech & Drama	576	330
Music	3,618	2,386
South Asian	-	-
Accompanist Fees	-	480
Printing	-	-
Dance Section Expenses	7,905	4,803
Medals	4,806	3,090
Kingston Young Musician Awards and adjudication	557 *	674 *
	32,408	21,451
* charged against designated fund		
5 Support costs		
Subscriptions and Copyrights	367	347
Insurance	300	250
Piano Costs	-	119
Web Site and Advertising	230	216
	897	932
6 Management and Administration		
Speech & Drama Expenses	-	-
Music Section Expenses	1,110	200
Sundry Expenses	30	65
	1,140	266