

KINGSTON UPON THAMES
FESTIVAL OF THE PERFORMING ARTS
ANNUAL REPORTS & ACCOUNTS FOR THE YEAR ENDED
28th FEBRUARY 2022

Charity Registration Number: 1036098

FESTIVAL OF THE PERFORMING ARTS

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FESTIVAL OF THE PERFORMING ARTS
TRUSTEES' ANNUAL REPORT
FOR THE YEAR ENDED 28th FEBRUARY 2022

CHARITY CORRESPONDENT

Principal address:

Mr T D Brown
50 The Ridings
Surbiton
Surrey KT5 8HQ

Independent Examiner:

Oliver V Pearson
28 Princes Road
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Hampshire GU32 3BQ

Bankers

Lloyds TSB plc
Claremont Road
Surbiton
Surrey KT6 4QS

Coop Bank (Ex Britannia Building Society)
Britannia House
Leek
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ST13 5RG

Kingston upon Thames
Festival of Performing Arts
Chairman's Review 2021-2022

Again I must express my very grateful thanks to all the committee and our voluntary helpers for all their work over the last year. Despite all the restrictions and effects of the Covid pandemic, I feel that we have had a very successful Festival and continue to be highly regarded by teachers, performers and adjudicators. Despite various problems, we still produce a product for which there is great demand and which we provide to a high level.

I must express my thanks to Jean and Gayle for all their work over the last couple of years with the Dance Section and am very pleased to welcome a new team on board to take over this area of the Festival. Also my thanks to Janet for all her work with the Speech Section over many years and our hope that she will be able to work with Peter in the future to keep this area going.

Only time will tell whether we have seen the last of the effects of the pandemic, but I feel confident that we can plan for the future in the hope that things will return to normal.

Thank you all again for your support and we look forward to a successful future.

David Speed-Andrews

28 April 2020

Kingston upon Thames Festival of the Performing Arts

Report on the Music Sections 2020 & 2021

2020: Due to the Covid restrictions, no Festival was held in 2020

2021

Dates:	Piano	Saturday 6 th November Saturday 13 th November Saturday 20 th November
	Vocal	Saturday 27 th November
	Instrumental	Friday 19 th November (Strings) Friday 26 th November (Wind)
	Concert	Saturday 11 th December
	Young Musician	Saturday 22 nd January 2022

Venue: Emmanuel Church, Grand Avenue, Tolworth

Adjudicators:

RICHARD DEERING – (Federation) Piano: 9 sessions & Strings: 1 session. (This was his fifth visit)

Excellent. Easy to work with. Generally he was quick and efficient and kept well to time. His comments, written and spoken, were helpful, constructive and very encouraging. We had a lot of positive comments from parents & teachers; many were so pleased that we were carrying on this year.

BEN COSTELLO – Vocal: 3 sessions; Wind: 1 session

Very easy to work with. Generally he was quick and efficient and kept well to time. His comments, written and spoken, were helpful and constructive.

Entries and Report:

Piano: We reduced the number of classes, cutting out any Set Pieces and Duets & Trios. Considering this, the number of entries was very good. The attendance was good and the standard was generally high.

Vocal: Again we reduced the number of classes to just Own Choice Solos. The number of entries was considerably down, so we just used the one full day. The attendance of the juniors was good & the standard was good, unfortunately the number of adults taking part is now very small.

Instrumental: The number of entries was very small, especially in the Wind classes. Like the Vocal, I suspect that this had a lot to do with the disruption to lessons throughout the lockdown periods. We just used a Friday evening for each at the church rather than using the University, which I know affected some entries. Attendance was good and the standard of performance generally good, with some very enjoyable performances.

Premier Award Winners: It was decided not to award the Premier Awards this year.

Accompanists: Peter Bullett was the Official Accompanist for the Vocal Classes again. We did not have an Official Accompanist for the Instrumental classes this year.

Refreshments: These were provided throughout the Festival at Emmanuel Church, making a smaller profit than usual. We are very grateful to Mavis Wilton and her team of helpers for all their hard work, and to Andrew Innes for catering for the workers. Due to Covid restrictions it was decided not to sell refreshments this year at the Concert & Young Musician.

Prizewinner's Concert & Presentation of Awards: This took place on 11th December, with performances by representatives of the three Music Sections. The awards were presented by Councillor Sushila Abraham, the Mayor. The concert was well attended, considering the reduced number of trophies awarded, and very well received.

Young Musician Competition: We had eight performers this year. The standard of performance, as always, was very high. We were pleased to welcome William Bruce back as our adjudicator. His written and spoken comments were very helpful and constructive. The winner was singer Josephine Shaw, the runner-up was Luca Spadano on piano. The expenses were covered by the legacy in memory of George Steven which will continue to sponsor the competition for many years to come.

Thanks: As always I wish to express my very sincere thanks to all those who have helped in any way to make the festival the success that it is. Especially I would like to thank Mavis, Pam, Heather, Janice & Anthony for their help in selecting the set pieces, for all their work behind the scenes, to Pat Crittenden for help with clearing up and to Heather for her floral arrangements.

Festival 2022: the proposed dates are:

Piano	Fridays & Saturdays 4 th -5 th , 11 th -12 th , 18 th -19 th November
Vocal	Saturday 26 th November & 3 rd December
Instrumental	Strings – Sunday 20 th Nov. at Visconti Studio, Kingston University Wind – Sunday 27 th Nov. at Visconti Studio, Kingston University
Concert	Saturday 10 th December
Young Musician	Saturday 21 st January 2023

David Speed-Andrews
28 April 2022

KINGSTON FESTIVAL OF PERFORMING ARTS

DANCE SECTION

THE FESTIVAL TOOK PLACE OVER A PERIOD OF NINE DAYS AND, FOR THE MOST PART, WAS A HUGE SUCCESS. THEY WERE VERY FULL, LONG DAYS STARTING AT 8.45AM AND FINISHING AT 8.45PM. THE DEMAND TO PARTICIPATE WAS VERY HIGH AND WE ENDEAVOURED TO FIT IN AS MANY DANCERS AS POSSIBLE, HENCE THE EXTRA DAY. THE FIRST WEEKEND WENT VERY WELL WITH VERY FEW ABSENTEES. THE FOLLOWING THREE SATURDAYS WERE PRETTY WELL ATTENDED BUT THE THREE SUNDAYS HAD A VERY BAD TURNOUT. THE MORNINGS WERE DIRE BUT DID PICK UP IN THE AFTERNOON. THE FINAL DAY WAS VERY BUSY WITH ALL THE USUAL DANCES TAKING PLACE UP TO 6.00PM. WE THEN HELD THE YOUNG DANCER COMPETITION WHICH CONSISTED OF 11 DANCERS WHO ALL PERFORMED TWO SOLOS. THE WINNER WAS AWARDED A PRIZE OF £50 AND A TROPHY. DUE TO COVID WE WERE UNABLE TO FIND A SPONSOR. THIS WAS FOLLOWED BY A SHOWCASE OF 14 DANCES ALL CHOSEN BY THE ADJUDICATOR WHICH WAS EXCELLENT. THIS WAS NOT NECESSARILY MEDAL WINNERS BUT DANCES JILL WANTED TO SEE AGAIN. WE THEN HAD TROPHY PRESENTATION AND THE EVENING CLOSED WITH A GROUP DANCE FROM JAYNE COLEMAN SCHOOL WHICH JILL PARTICULARLY WANTED TO SEE PERFORMED ONCE MORE. WE CHARGED AN ADDITIONAL FEE FOR THIS SPECIAL EVENING SESSION. THROUGHOUT THE FESTIVAL THERE WAS A LOVELY ATMOSPHERE AND ALL THE VOLUNTEERS WERE VERY FRIENDLY AND HELPFUL. THE FIRST WEEKEND WE DID REFRESHMENTS BUT IT WAS TOO MUCH TO COPE WITH DUE TO THE LACK OF VOLUNTEERS BUT WE WERE FORTUNATE ENOUGH TO FIND SOMEONE TO DO THIS. SHE CATERS FOR A LOT OF FESTIVALS AND WAS VERY GOOD.

HOWEVER, WE DID ENCOUNTER PROBLEMS. AFTER THE SECOND WEEKEND, ON THE MONDAY I RECEIVED A CALL FROM JUBILEE, THEY INFORMED ME THAT THREE GIRLS HAD BEEN CAUGHT ON CCTV GOING UPSTAIRS AND INTO A CLASSROOM. PHOTOS WERE SENT TO ME OF THE CLASSROOM WHICH HAD BEEN VANDALISED BY THE GIRLS. THE FITTINGS FOR THE BLINDS HAD BEEN PULLED OUT FROM THE WALL, THE WHITEBOARDS HAD BEEN COVERED WITH BLUETACK AND POSTIT NOTES, AS WERE ALL THE CHAIRS AND THE FLOOR. THE CHAIRS WERE ALSO PILED UP WITH PENS ETC. A NOTEBOOK WAS LEFT ON THE TEACHERS DESK WITH A LEWD DRAWING. I EVENTUALLY IDENTIFIED THE SCHOOL AND THE THREE GIRLS. THEY WERE BANNED FROM THE FESTIVAL WITH IMMEDIATE EFFECT. WHILST THE PRINCIPAL OF THE SCHOOL AND THE ADMINISTRATOR BOTH APOLOGISED, I ALSO RECEIVED THREE IDENTICAL LETTERS OF APOLOGY FROM THE GIRLS – ALL SIGNED A SORRY DANCER – AND SOME FLOWERS, IN MY OPINION THE MATTER WAS NOT TAKEN SERIOUSLY ENOUGH AND I HAD CHILD PROTECTION AND MENTAL ISSUES QUOTED TO ME. ON THE THIRD WEEKEND ONE OF THE "MUMS" REPORTED THAT THERE WAS A BLOCKED SINK IN THE TOILETS. I REPORTED THIS IMMEDIATELY TO THE MEMBER OF THE HIRE TEAM WHO WAS ON DUTY. HE DID EVENTUALLY GO AND INSPECT BUT HE DIDN'T REALLY DO ANYTHING EXCEPT COMPLAIN. I HAVE NO WAY OF KNOWING WHETHER THIS WAS AS A RESULT OF THE FESTIVAL USERS OR NOT. ON MONDAY I GOT A CALL AND WAS TOLD THEY HAD TO GET A PLUMBER IN AND WE WOULD BE CHARGED. I EVENTUALLY GOT A BILL FOR £160.

TROPHIES HAVE BEEN A PROBLEM SINCE WE TOOK OVER IN DECEMBER 2019. WHEN WE EVENTUALLY GOT A LIST OF TROPHY WINNERS THERE WERE 9 MISSING. TWO WERE REPLACED IN 2020 AS THEY HAD BEEN MISSING FOR SOME TIME WHICH MEANT THERE WERE NO TROPHIES FOR THIS PARTICULAR AGE BAND. WE EVENTUALLY TRACKED DOWN 5 MORE AND EVENTUALLY GOT THEM BACK. WE REPLACED TWO MORE IN 2021 WHICH GAVE US A FULL COMPLIMENT AS WE THOUGHT. HOWEVER, ONE WAS NOT RETURNED AND WHEN WE CONTACTED THE WINNER WERE

TOLD THAT THEY HAD NEVER RECEIVED IT. SINCE THE FESTIVAL WE HAVE TRIED TO LOCATE IT BUT WITHOUT SUCCESS. WE ALSO HAD THREE TROPHIES REPAIRED. SOME NEW TROPHIES WERE DONATED WHICH HAS BROUGHT THE NUMBER UP TO 40. ONE WAS DONATED BY JULIE SIANNE IN REMEMBRANCE OF HER FATHER, DAVID EVANS, WHO DIED LAST YEAR. BOTH DAVID AND LESLIE WERE INVOLVED WITH THE DANCE SECTION FOR A NUMBER OF YEARS. THERE ARE STILL TWO TROPHIES WHICH NEED TO BE REPAIRED AND ONE TO BE REPLACED. THEY WERE RETURNED TOO LATE TO DEAL WITH. AS A RESULT OF THIS SITUATION WE HAVE HAD THE PARENT, OR SCHOOL, SIGN A DECLARATION ACCEPTING RESPONSIBILITY FOR THE TROPHY BEING NOT ONLY RETURNED BUT IN GOOD REPAIR.

FINANCIALLY WE DID WELL AND MADE A PROFIT OF JUST UNDER £19,500.00. THE PRINTED LANYARDS WERE QUITE A HIT AND WE SOLD THEM ALL AS WELL AS THE PLAIN GOLD, SILVER AND BRONZE ONES. THERE IS A DEMAND NOW FOR GROUP MEDALS. I KNOW THE OFFICIAL KINGSTON MEDALS ARE EXPENSIVE SO I BOUGHT SOME CHEAP ONES WHICH WE SOLD WITH A LANYARD FOR £3.50. WE BOOKED DE PHOTOS TO TAKE ACTION SHOTS DURING THE FOUR FULL WEEKENDS. THEY DONATED £330 COMMISSION TO THE FESTIVAL.

SOME OF THE ABSENTEES WERE DUE TO COVID AND THERE WAS A BAD ACCIDENT ON ONE OF THE SUNDAYS WHICH AFFECTED PEOPLE GETTING TO THE FESTIVAL. HOWEVER, WINCHESTER FESTIVAL WAS ON AT THE SAME TIME AND SOME SCHOOLS HAD ENTERED BOTH. ONE SCHOOL IN PARTICULAR ENTERED A LOT OF DANCES AND HARDLY ANY OF THEM ATTENDED AND AMONGST THOSE THAT DID WERE THE 3 GIRLS RESPONSIBLE FOR THE VANDALISM.

VOLUNTEERS WERE A HUGE PROBLEM THROUGHOUT THE FESTIVAL, SOME DAYS WE WERE RINGING PEOPLE AT THE LAST MINUTE TO SEE IF THEY COULD COME AND ASSIST. WE GOT THROUGH IT SOME HOW.

DUE TO THE CHANGES AT JUBILEE IT IS NO LONGER THE IDEAL VENUE AND IS BECOMING INCREASINGLY EXPENSIVE TO HIRE.

IN CLOSING, I WOULD LIKE TO SAY WHAT A PRIVILEGE IT HAS BEEN TO ORGANISE THE FESTIVAL AND IN SPITE OF ALL THE HARD WORK AND PROBLEMS ENCOUNTERED ALONG THE WAY, IT WAS VERY REWARDING AND GAYLE AND I MADE LOTS OF NEW FRIENDS. THE ADJUDICATOR WAS BRILLIANT THROUGHOUT AND GAVE US LOTS OF USEFUL ADVICE. ORIGINALLY MEGAN BLOWER TOOK OVER THE FESTIVAL WITH GAYLE AND I ASSISTING, BUT WE ENDED UP DOING EVERYTHING AS SHE WAS NEVER AVAILABLE. IN AUGUST 2020 MEGAN SENT A TEXT MESSAGE STATING SHE WAS PULLING OUT TO CONCENTRATE ON HER SCHOOL. WE CARRIED ON WITH JUST THE TWO OF US BUT SOON CAME TO REALISE THAT YOU NEED THE BACKING OF A SCHOOL. THE BIGGEST PROBLEM WAS VOLUNTEERS. WITH THE AMOUNT OF WORK INVOLVED WE WERE REALLY BURNING THE MIDNIGHT OIL.

JENNY TATNER WAS VERY HELPFUL THROUGHOUT THE FESTIVAL, SOMETIMES SCRIBING AND SOMETIMES CHAPERONING AND KAHLE LEWIS DID THE MUSIC FOR US ON SEVERAL OCCASIONS. SEVERAL OTHER MUMS FROM THE KAHLE LEWIS DANCE COMPANY ALSO HELPED OUT. THEY WILL BE IDEAL TO TAKE OVER THE FESTIVAL AND I AM SURE WILL DO A GREAT JOB.

INDEPENDENT EXAMINER'S REPORT
TO THE TRUSTEES OF
KINGSTON FESTIVAL OF THE PERFORMING ARTS

This report on the accounts of the charity for the year ended 28th February 2022, which are set out on the next five pages, is in respect of an examination carried out in accordance with section 145 of the Charities Act 2011 (the Act)

Respective responsibilities of trustees and examiner

As the charity's trustees, you are responsible for the preparation of the accounts; you consider that the audit requirement of section 144 the Charities Act 2011 does not apply and that an Independent Examination is needed.

It is my responsibility to, examine the accounts under section 145 of the Act and on the basis of procedures specified in the General Directions given by the Charity Commissioners under section 145(5)(b) of the Act, to state whether particular matters have come to my attention.

Basis of independent examiner's report

My examination was carried out in accordance with the General Directions given by the Charity Commissioners under section 145(5)(b) of the Act. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently I do not express an audit opinion on the view given by the accounts.

Independent examiner's statement

In connection with my examination, no matter has come to my attention:

(a) which gives me reasonable cause to believe that in any material respect the requirements:

- (i) to keep accounting records in accordance with section 130 of the Act; and
- (ii) to prepare accounts which accord with the accounting records and comply with the accounting requirements of the Act;

have not been met; or

(b) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

O V Pearson

Dated: 28th April 2022

**KINGSTON UPON THAMES
FESTIVAL OF THE PERFORMING ARTS**

STATEMENT OF FINANCIAL ACTIVITIES

FOR THE YEAR ENDED 28th FEBRUARY 2022

	Notes			2022	2021
		Unrestricted	Restricted	Total	Total
		£	£	£	£
INCOMING RESOURCES					
Activities to further the Charity's objectives	1	19,189	-	19,189	-
Donations and Grants	2	-	-	-	1,244
Activities to generate funds	3	16,528	-	16,528	-
Bank Interest		-	-	-	-
TOTAL INCOMING RESOURCES		35,717	-	35,717	1,244
RESOURCES USED					
Payments for generating funds		-	-	-	-
Charitable payments:					
Charitable Activities	4	19,172	433	19,605	384
Support costs	5	850	-	850	592
Management and Administration	6	201	-	201	40
TOTAL OUTGOING RESOURCES		20,222	433	20,656	1,016
NET INCOMING RESOURCES		15,495	(433)	15,062	228
Funds as at 1st March 2021		12,680	8,665	21,345	21,117
Transfer to Designated Funds		-	-	-	-
Funds as at 28th February 2022		28,175	8,232	36,407	21,345

**KINGSTON UPON THAMES
FESTIVAL OF THE PERFORMING ARTS
BALANCE SHEET AS AT 28th FEBRUARY 2022**

		2022 £		2021 £
FIXED ASSETS				
Investments		6,508		6,508
Trophy Collection		-		-
CURRENT ASSETS				
Lloyds TSB Current Account		39,527		21,479
Prepayments and accrued income		-		3,350
Less Creditors		(127)		(492)
		<u>39,399</u>		<u>24,337</u>
		<u><u>45,907</u></u>		<u><u>30,845</u></u>
		B/Fwd £	Movement £	C/Fwd £
Unrestricted Fund	General Fund	12,680	15,495	28,175
Restricted Fund	Legacy / Young Musician	8,665	(433)	8,232
		<u>21,345</u>	<u>15,062</u>	<u>36,407</u>
Designated Funds				
	Trophy Reserve a/c	2,000	-	2,000
	Insurance Reserve a/c	1,000	-	1,000
	Contingency Reserve a/c	6,500	-	6,500
		<u>30,845</u>	<u>15,062</u>	<u>45,907</u>

Trophy Collection

The Festival owns a large collection of Trophy's that are awarded on annual basis and returned the subsequent year. This have all been donated over the years by Patrons and Supporters of the Festival.

No valuation has ever been made but a reserve of £2,000 is carried to cover potential replacement costs.

Signed on behalf of the Trustees

David Speed-Andrews

Chairman

Dated : 28th April 2022

Tim Brown

Treasurer

KINGSTON UPON THAMES
FESTIVAL OF THE PERFORMING ARTS
NOTES TO THE ACCOUNTS

FOR THE YEAR ENDED 28th FEBRUARY 2022

1.1 Basis of accounting

These accounts have been prepared on the basis of historic cost in accordance with:

- Accounting and Reporting by Charities - Statement of Recommended Practice (SORP 2005);
- and with the Charities Act 2006.

1.2 Change in basis of accounting

There has been no change to the accounting policies (valuation rules and methods of accounting) since last year.

1.3 Changes to previous accounts

No changes have been made to accounts for previous years

2. Accounting policies

Incoming Resources

Recognition of incoming resources

These are included in the Statement of Financial Activities (SoFA) when:

- the charity becomes entitled to the resources;
- the trustees are virtually certain they will receive the resources; and
- the monetary value can be measured with sufficient reliability.

Grants and donations

Grants and donations are only included in the SoFA when the charity has unconditional entitlement to the resources.

Donated services and facilities

These are only included in incoming resources (with an equivalent amount in resources expended) where the benefit to the charity is reasonably quantifiable, measurable and material. The value placed on these resources is the estimated value to the charity.

Volunteer help

The value of any voluntary help received is not included in the accounts but is described in the trustees' annual report.

Expenditure & Liabilities

Liability recognition

Liabilities are recognised as soon as there is a legal or constructive obligation committing the charity to pay out resources.

**KINGSTON UPON THAMES
FESTIVAL OF THE PERFORMING ARTS**

NOTES TO INCOMING RESOURCES

FOR THE YEAR ENDED 28th FEBRUARY 2022

	2022	2021
	£	£
1 Activities to further the Charity's objectives		
Festival Entry Fees:		
Dance	16,704	-
Speech & Drama	-	-
Music	2,486	-
South Asian Fees	-	-
	19,189	-
2 Donatons and Grants		
Patrons Fees and Donations	-	-
Legacy from the Estate of the Late George Steven	-	1,244
	-	1,244
3 Activities to generate funds		
Entry Fees & Programme sales		
Dance	13,931	-
Speech & Drama	-	-
Music	1,522	-
South Asian	-	-
Refreshment Sales Music Sections	43	-
Dance - Lanyards and Commission	983	-
Miscellaneous	50	-
	16,528	-

**KINGSTON UPON THAMES
FESTIVAL OF THE PERFORMING ARTS**

NOTES TO RESOURCES USED

FOR THE YEAR ENDED 28th FEBRUARY 2022

	2022	2021
	£	£
4 Charitable Activities		
Hall Hire:		
Dance	6,030	-
Speech & Drama	-	-
Music	1,375	-
South Asian	-	-
Adjudicator Fees & Expenses:		-
Dance	3,603	-
Speech & Drama	-	-
Music	1,489	-
South Asian	-	-
Accompanist Fees	314	-
Printing	-	384
Dance Section Expenses	2,045	-
Medals	4,316	-
Kingston Young Musician Awards and adjudication	433 *	-
* charged against designated fund	19,605	384
5 Support costs		
Subscriptions and Copyrights	259	125
Insurance	250	250
Piano Costs	125	-
Web Site and Advertising	216	217
	850	592
6 Management and Administration		
Speech & Drama Expenses	-	-
Music Section Expenses	32	-
Donation - Emmanuel Church Fund	-	-
Sundry Expenses	170	40
	201	40