

# OAKWORTH PRE SCHOOL

England & Wales · Charity number 1036087

## Details

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**Other names** OAKWORTH PRE SCHOOL PLAYGROUP

**Status** Registered

**Legal form** Other

**Registered** 2016-08-24

**Register** [View on the Charity Commission register](#)

## Contact

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**Address** Oakworth Methodist Church  
Lidget  
Oakworth  
Keighley  
BD22 7HN

**Phone** 07495592072

**Email** [oakworth.preschool@gmail.com](mailto:oakworth.preschool@gmail.com)

## Activities

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**Objects:** THE AIMS OF THE PRE-SCHOOL ARE TO ENHANCE THE DEVELOPMENT AND EDUCATION OF CHILDREN PRIMARILY UNDER STATUTORY SCHOOL AGE BY ENCOURAGING PARENTS TO UNDERSTAND AND PROVIDE FOR THE NEEDS OF THEIR CHILDREN THROUGH COMMUNITY GROUPS AND BY:(A) OFFERING APPROPRIATE PLAY, EDUCATION AND CARE FACILITIES, FAMILY LEARNING AND EXTENDED HOURS GROUPS, TOGETHER WITH THE RIGHT OF PARENTS TO TAKE RESPONSIBILITY FOR AND TO BECOME INVOLVED IN THE ACTIVITIES OF SUCH GROUPS, ENSURING THAT SUCH GROUPS OFFER OPPORTUNITIES FOR ALL CHILDREN WHATEVER THEIR RACE, CULTURE, RELIGION, MEANS OR ABILITY;(B) ENCOURAGING THE STUDY OF THE NEEDS OF SUCH CHILDREN AND THEIR FAMILIES AND PROMOTING PUBLIC INTEREST IN AND RECOGNITION OF SUCH NEEDS IN THE LOCAL AREAS;(C) INSTIGATING AND ADHERING TO AND FURTHERING THE AIMS AND OBJECTS OF THE PRE-SCHOOL LEARNING ALLIANCE.

**Activities:** Providing early years education for 2-5 year olds

## Classification

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- **How:** Provides Services
- **What:** Education/training
- **Who:** Children/young People

## Geography

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- Bradford City

## Finances

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Period end	Income	Expenditure	Assets	Employees
2025-07-31	-	-	-	-
2024-07-31	£56,696	£57,311	-	-
2023-07-31	£39,525	£59,052	-	-
2022-07-31	£68,325	£68,325	-	-
2021-07-31	£66,014	£52,247	-	-
2020-07-31	£65,915	£50,484	-	-

## Trustees

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Name	Role	Appointed
Aaron Metcalfe		2018-03-10
Assumpta O'Rourke		2019-10-16
Janet Armstrong		2016-10-13
Jenny Stokes		2019-10-16
Leanne Couch		2020-12-11
Tracy Morris		2017-01-19

**OAKWORTH PRE SCHOOL**

England & Wales - Charity number 1036087

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# Accounts

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**Summary of the objects of the charity set out in its governing document**

The objective of Oakworth Pre-school is to enhance the development and education of children primarily under statutory school age by:

- Offering appropriate play, education, and care facilities, together with the right of parents to take responsibility for and to become involved in the activities of such groups, ensuring that such groups offer opportunities for all children whatever their race, culture, religion, means or ability.
- Encouraging the study of the needs of such children and their families and promoting public interest in and recognition of such needs in the local areas:
- Instigating and adhering to and furthering the aims and objects of the Pre-school Learning Alliance.

**Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)**

Oakworth pre-school is a long standing and well respected community group within the village of Oakworth, which we believe has enhanced the quality of life and education of children and parents through encouraging and supporting a broad range of learning and development to prepare children for the transition to their next setting or Primary School.

In managing the pre-school the trustees have kept in mind the Charity Commission guidance on public benefit.

The local community are provided with affordable subscription fees for convenient childcare in a village centre location.

Our pre-school is welcoming and inclusive of all children whatever ability, cultural, religious or social background and we work hard to understand each child's individual needs on an ongoing basis. We provide a broad range of activities to understand and develop social, emotional and cognitive needs of each child.

We employ five part time staff from the local area which mutually benefits the pre-school and employees by creating employment which fits around the school day and term times.

**Additional details of objectives and activities (Optional information)**

You may choose to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

A great contribution is made by our volunteers and students. We are extremely grateful for the many hours volunteers have spent working within our setting. As a setting we now support the local community by supporting apprentices within the setting.



# Trustees' Annual Report for the period

	Period start date			Period end date			
<b>From</b>	1	August	2023	<b>To</b>	31	July	2024

## Section A Reference and administration details

Charity name

Other names charity is known by

Registered charity number (if any)

Charity's principal address

Postcode

### Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Assumpta O'Rouke	Chairperson		
2	Jenny Stokes	Treasurer		
3	John Oyzer			
4	Janet Armstrong			
5	Una McMahon			
6				

### Name of chief executive or names of senior staff members (Optional information)

## Section B Structure, governance and management

### Description of the charity's trusts

Type of governing document  
(eg. trust deed, constitution)

How the charity is constituted  
(eg. trust, association, company)

Trustee selection methods  
(eg. appointed by, elected by)

Details of any funds materially in deficit

N/A

## Section F

## Other optional information

The pre-school has had no grants this year so moving forward we look for more opportunities for local grants. However only three fundraising events were organised so this needs to be increased for the next year.

## Section G

## Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)	Assumpta O'Rourke	Jenny Stokes
Full name(s)	ASSUMPTA O'ROURKE	JENNY STOKES
Position (eg Secretary, Chair, etc)	CHAIR	TREASURER
Date	9.6.25	21/5/2025



# Trustees' Annual Report for the period

From	Period start date			To	Period end date		
	1	August	2022		31	July	2023

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2	Jenny Stokes	Treasurer		
3	Tracy Roe			
4	Janet Armstrong			
5	Una McMahon			
6				

### Name of chief executive or names of senior staff members (Optional information)

Emma Howard Pre-school Manager

## Section B

### Structure, governance and management

#### Description of the charity's trusts

Type of governing document <small>(eg trust deed, constitution)</small>	Pre-school Learning Alliance Model Pre-school Constitution 2011
How the charity is constituted <small>(eg trust, association, company)</small>	Charitable association
Trustee selection methods <small>(eg appointed by, elected by)</small>	Trustees are appointed or reappointed annually at the Annual General Meeting (AGM) usually in held in September or October.  In the event of the death or resignation of an elected trustee, the vacancy shall be filled until the next AGM by a member appointed by the Committee. If additional expertise or trustees are deemed to be required they may be appointed between AGMs.  Parents wishing to join the Committee between AGMs may approach current members and offer their services.

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- Encouraging the study of the needs of such children and their families and promoting public interest in and recognition of such needs in the local areas.
- Instigating and adhering to and furthering the aims and objects of the Pre-school Learning Alliance.

Oakworth pre-school is a long standing and well respected community group within the village of Oakworth, which we believe has enhanced the quality of life and education of children and parents through encouraging and supporting a broad range of learning and development to prepare children for the transition to their next setting or Primary School.

In managing the pre-school the trustees have kept in mind the Charity Commission guidance on public benefit.

The local community are provided with affordable subscription fees for convenient childcare in a village centre location.

Our pre-school is welcoming and inclusive of all children whatever ability, cultural, religious or social background and we work hard to understand each child's individual needs on an ongoing basis. We provide a broad range of activities to understand and develop social, emotional and cognitive needs of each child.

We employ five part time staff from the local area which mutually benefits the pre-school and employees by creating employment which fits around the school day and term times.

**Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)**

**Additional details of objectives and activities (Optional information)**

You may choose to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

A great contribution is made by our volunteers and students. We are extremely grateful for the many hours volunteers have spent working within our setting.

## Section D

## Achievements and performance

### Summary of the main achievements of the charity during the year

#### Autumn

We opened on Wednesday and Thursdays for full days from reopening in September. Staff have been working with outside agencies to support a number of children with speech and language delays. We held a Christmas Nativity with the children and performed this in the Village Church for the families.

#### Spring

We have a Student placement start at the setting. Training has been attended to keep up to date with The New EYF Framework and the Learning walk. There has been correspondence with the parents to encourage new members joining the committee. Parents and children participated in an Easter Egg decorating competition. A fundraising raffle was done to raise money for resources for the setting, £228 was raised and educational visits were booked for next term.

#### Summer

Successful open morning to generate interest for September. We were visited by OFSTED in May. We were rated GOOD in all areas. We had a bottle stall at the local village Gala and raised £147. We were visited by Into the wild as an educational enhancement to the children's learning. We held a sponsored Nature Walk with the children and raised £628. We had two transition days for the children moving up to nursery in the village school.

#### Main Fundraising Events

Easter Raffle £228

Gala Bottle stall £147

Sponsored Nature Walk £628

#### Grants

We have not had any grants this year

#### Other

We raised £62 for Children in Need

## Section E

## Financial review

### Brief statement of the charity's policy on reserves

The pre-school aims to hold sufficient reserves to maintain effective ongoing operation and retain a surplus to cater for any unexpected event

Details of any funds materially in deficit

N/A



## Section F Other optional information

The pre-school has had no grants this year so moving forward we look for more opportunities for local grants. However only three fundraising events were organised so this needs to be increased for the next year.

## Section G Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)	JENNY STOKES	Assumpta O'Rourke
Position (eg Secretary, Chair, etc)	TREASURER	CHAIR
Date	8/7/24	8/7/24



Section A Independent Examiner's Report

Report to the trustees/ members of

Charity Name OAKWORTH PRESCHOOL

On accounts for the year ended

31st JULY 2023 Charity no (if any) 1036087

Set out on pages

3 (remember to include the page numbers of additional sheets)

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31/07/2023.

Responsibilities and basis of report

As the charity trustees, you are responsible for the preparation of the accounts in accordance with the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

~~[The charity's gross income exceeded £250,000 and I am qualified to undertake the examination by being a qualified member of [insert name of applicable listed body]]. Delete [ ] if not applicable.~~

I have completed my examination. I confirm that no material matters have come to my attention (other than that disclosed below \*) in connection with the examination which gives me cause to believe that in, any material respect,:

- the accounting records were not kept in accordance with section 130 of the Act; or
• the accounts did not accord with the accounting records; or
• the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

\* Please delete the words in the brackets if they do not apply.

Signed: P.M. Marshall Date: 1/2/2024

Name: PETER MARSHALL

Relevant professional qualification(s) or body (if any):

MAAT, ATT(FELLOW)

Address:

MARSHALL KRYSKO LIMITED

70-72 KIRK GATE, SILSDEN, WEST YORKSHIRE

BDEO OPA

**Section B**

**Disclosure**

Only complete if the examiner needs to highlight matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here details of any items that the examiner wishes to disclose.

<b>Account</b>	<b>Opening Balance</b>	<b>Closing Balance</b>
Current	21,299.53	1,543.23
Reserve	25,089.46	25,202.56
Cash	36.99	153.94

#### **Income**

Fees (parent/carer)	10,583.65
Fees (NEF)	22,115.00
Vouchers (parent/carer)	5,710.50
Bank Interest	113.10
Other Income	1,003.00 *

**39,525.25**

#### **Expenses**

Wages	46,842.31
Rent	8,092.00
Equipment	358.03
Consumables	617.67
Snack	268.88
Office Costs	2,872.61
Other expenses	0.00

**59,051.50**

Deficit for year (19,526.25)

**39,525.25**

#### **Analysis of 'Other' Income**

##### **Fundraising/Donations**

Fundraising 1,003.00

##### **Other - Grants**

0.00

##### **Other - General**

0.00

**TOTAL 1,003.00 \***

#### **Balance Sheet**

Surplus brought forward 46,425.98

Deficit for year (19,526.25)

**Surplus carried forward 26,899.73**

Cash in bank 1,543.23

Cash in reserve 25,202.56

Cash in hand 153.94

**26,899.73**

**OAKWORTH PRE SCHOOL**

England & Wales - Charity number 1036087

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# Accounts

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# Trustees' Annual Report for the period

From	Period start date			To	Period end date		
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Charity name

Other names charity is known by

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Charity's principal address   
  
  
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Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)	JENNY STOKES	Assumpta O'Rourke
Position (eg Secretary, Chair, etc)	TREASURER	CHAIR
Date	8/7/24	8/7/24



Section A Independent Examiner's Report

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Deficit for year (19,526.25)

**39,525.25**

#### **Analysis of 'Other' Income**

##### **Fundraising/Donations**

Fundraising 1,003.00

##### **Other - Grants**

0.00

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**TOTAL 1,003.00 \***

#### **Balance Sheet**

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##### **Fundraising/Donations**

Fundraising 1,003.00

##### **Other - Grants**

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##### **Other - General**

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**TOTAL 1,003.00 \***

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**OAKWORTH PRE SCHOOL**

England & Wales - Charity number 1036087

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# Accounts

---



# Trustees' Annual Report for the period

From	1	August	2021	To	31	July	2022
Period start date				Period end date			

## Section A

### Reference and administration details

Charity name:

Other names charity is known by:

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Names of the charity trustees who manage the charity

Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
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Jenny Stokes	Treasurer		
Tracy Roe			
Assumpta O'Rourke			
Janet Armstrong			

## Section B

### Structure, governance and management

Type of governing document (eg. trust deed, constitution)

How the charity is constituted (eg. trust, association, company)

Trustee selection methods (eg. appointed by, elected by)

Pre-school Learning Alliance Model Pre-school Constitution 2011

Charitable association

Trustees are appointed or reappointed annually at the Annual General Meeting (AGM) usually in held in September or October.

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Parents wishing to join the Committee between AGMs may approach current members and offer their services.

Summary of the objects of the charity set out in its governing document

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

The objective of Oakworth Pre-school is to enhance the development and education of children primarily under statutory school age by:

- Offering appropriate play, education, and care facilities, together with the right of parents to take responsibility for and to become involved in the activities of such groups, ensuring that such groups offer opportunities for all children whatever their race, culture, religion, means or ability.
- Encouraging the study of the needs of such children and their families and promoting public interest in and recognition of such needs in the local areas:
- Investigating and adhering to and furthering the aims and objects of the Pre-school Learning Alliance.

Oakworth pre-school is a long standing and well respected community group within the village of Oakworth, which we believe has enhanced the quality of life and education of children and parents through encouraging and supporting a broad range of learning and development to prepare children for the transition to their next setting or Primary School.

In managing the pre-school the trustees have kept in mind the Charity Commission guidance on public benefit.

The local community are provided with affordable subscription fees for convenient childcare in a village centre location.

Our pre-school is welcoming and inclusive of all children whatever ability, cultural, religious or social background and we work hard to understand each child's individual needs on an ongoing basis. We provide a broad range of activities to understand and develop social, emotional and cognitive needs of each child.

We employ seven part time staff from the local area which mutually benefits the pre-school and employees by creating employment which fits around the school day and term times.

Additional details of objectives and activities (Optional information)

A great contribution is made by our volunteers and students. We are extremely grateful for the many hours volunteers have spent working within our setting.

- You may choose to include further statements, where relevant, about:
- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

Summary of the main achievements of the charity during the year

**Autumn**

A Referral for SEND support has been made for a child. Speech and Language referral for two children.  
The new changes to the EYFS 21 come in to place in the setting. All staff have signed on to Early Years Alliance Online to access training. All staff updated safeguarding and Prevent training online annually. Manager has been working on the improvement plan with support from Education Bradford. We had outside agency baby ballet attend twice to give lessons to the children. Senco forum was attended twice this term by staff. Manager attended Effective Training course

**Spring**

We Started afternoon session on a Wednesday and Thursday afternoon. Manager attended training courses for The New EYfs Framework and the Learning walk. Other staff completed First Aid and communication and language training. There has been correspondence with the parents to encourage new members joining the committee. Parents and children participated in an Easter Egg decorating competition. A fundraising activity was done to raise money for resources for the setting, £435 was raised and new bikes and outside resources were purchased.

**Summer**

Successful open morning to generate interest for September. We had a bottle stall at the local village Gala and raised £119.50. 1 staff member became fully trained to Makaton level 1. We had visits from spaghetti maths and into the wild to enhance the children's learning. We had a visit from Quality Childcare Officer to support the setting. We had two transition days for the children moving up to nursery in the village school.

**Main Fundraising Events**

Easter Raffle £435  
Gala Bottle stall £119.50

**Grants**

Coop Local Community Fund £2100

**Other**

We raised £34 for Children in Need

Brief statement of the charity's policy on reserves

Details of any funds materially in deficit

The pre-school aims to hold sufficient reserves to maintain effective ongoing operation and retain a surplus to cater for any unexpected event	N/A
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**Section F**

**Other optional information**

The pre-school had a substantial grant from the coop. However only two fundraising events were organised so this needs to be increased for the next year.

**Section G**

**Declaration**

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s) <i>Seng Seng</i>	Full name(s) JENNY STORES	Position (eg Secretary, Chair, etc)
<i>kh</i>	Leanne Caugh	Chairperson
TREASURER		
Date 16/5/23		



Section A

Independent Examiner's Report

Report to the trustees/  
members of

Charity Name  
**OAKWORTH PRESCHOOL**

On accounts for the year  
ended

**31ST JULY 2022**

Charity no  
(if any)

**1036087**

Set out on pages

**3**

(remember to include the page numbers of additional sheets)

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended **31/07/2022**.

Responsibilities and  
basis of report

As the charity trustees, you are responsible for the preparation of the accounts in accordance with the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent  
examiner's statement

~~The charity's gross income exceeded £250,000 and I am qualified to undertake the examination by being a qualified member of [insert name of applicable listed body]. Delete [ ] if not applicable.~~

I have completed my examination. I confirm that no material matters have come to my attention (other than that disclosed below \*) in connection with the examination which gives me cause to believe that in, any material respect,:

- the accounting records were not kept in accordance with section 130 of the Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

\* Please delete the words in the brackets if they do not apply.

Signed: **P. Marshall**

Date: **22/03/2023**

Name: **PETER MARSHALL**

Relevant professional  
qualification(s) or body  
(if any):

**MAAT, ATT (FELLOW)**

Address: MARSHALL KRYSKO LIMITED  
70-72 KIRK GATE, SILSDEN, WEST YORKSHIRE  
BD20 0PA

**Section B**

**Disclosure**

Only complete if the examiner needs to highlight matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

**Give here details of any items that the examiner wishes to disclose.**

<b>Account</b>	<b>Opening Balance</b>	<b>Closing Balance</b>
Current	11,655.68	21,299.53
Reserve	30,080.79	25,089.46
Cash	66.70	36.99

#### **Income**

Fees (parent/carer)	17,100.54
Fees (NEF)	42,568.00
Vouchers (parent/carer)	5,721.75
Bank Interest	8.67
Other Income	2,926.93 *

**68,325.89**

#### **Expenses**

Wages	49,792.87
Rent	7,925.00
Equipment	148.24
Consumables	1,296.92
Snack	480.78
Office Costs	4,059.27
Other expenses	0.00
Bank Charges	0.00

**63,703.08**

Surplus for year 4,622.81

**68,325.89**

#### **Analysis of 'Other' Income**

##### **Fundraising/Donations**

Fundraising 575.00

##### **Other - Grants**

HMRC - JRS 0.00

Co-op LCF 2,148.02

##### **Other - General**

Amazon 11.21

HMRC - SSP 192.70

**TOTAL 2,926.93 \***

#### **Balance Sheet**

Surplus brought forward 41,803.17

Surplus for year 4,622.81

**Surplus carried forward 46,425.98**

Cash in bank 21,299.53

Cash in reserve 25,089.46

Cash in hand 36.99

**46,425.98**



**Section A**

**Independent Examiner's Report**

**Report to the trustees/  
members of**

Charity Name  
**OAKWORTH PRESCHOOL**

**On accounts for the year  
ended**

**31ST JULY 2022**

**Charity no  
(if any)**

**1036087**

**Set out on pages**

**3**

(remember to include the page numbers of additional sheets)

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended **31/07/2022**.

**Responsibilities and  
basis of report**

As the charity trustees, you are responsible for the preparation of the accounts in accordance with the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

**Independent  
examiner's statement**

~~The charity's gross income exceeded £250,000 and I am qualified to undertake the examination by being a qualified member of [insert name of applicable listed body]. Delete [ ] if not applicable.~~

I have completed my examination. I confirm that no material matters have come to my attention (other than that disclosed below \*) in connection with the examination which gives me cause to believe that in, any material respect,:

- the accounting records were not kept in accordance with section 130 of the Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

*\* Please delete the words in the brackets if they do not apply.*

**Signed:** **P. Marshall**

**Date:** **22/03/2023**

**Name:** **PETER MARSHALL**

**Relevant professional  
qualification(s) or body  
(if any):**

**MAAT, ATT (FELLOW)**

Address: MARSHALL KRYSKO LIMITED  
70-72 KIRK GATE, SILSDEN, WEST YORKSHIRE  
BD20 0PA

**Section B**

**Disclosure**

Only complete if the examiner needs to highlight matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

**Give here details of any items that the examiner wishes to disclose.**

<b>Account</b>	<b>Opening Balance</b>	<b>Closing Balance</b>
Current	11,655.68	21,299.53
Reserve	30,080.79	25,089.46
Cash	66.70	36.99

#### **Income**

Fees (parent/carer)	17,100.54
Fees (NEF)	42,568.00
Vouchers (parent/carer)	5,721.75
Bank Interest	8.67
Other Income	2,926.93 *

**68,325.89**

#### **Expenses**

Wages	49,792.87
Rent	7,925.00
Equipment	148.24
Consumables	1,296.92
Snack	480.78
Office Costs	4,059.27
Other expenses	0.00
Bank Charges	0.00

**63,703.08**

Surplus for year 4,622.81

**68,325.89**

#### **Analysis of 'Other' Income**

##### **Fundraising/Donations**

Fundraising 575.00

##### **Other - Grants**

HMRC - JRS 0.00

Co-op LCF 2,148.02

##### **Other - General**

Amazon 11.21

HMRC - SSP 192.70

**TOTAL 2,926.93 \***

#### **Balance Sheet**

Surplus brought forward 41,803.17

Surplus for year 4,622.81

**Surplus carried forward 46,425.98**

Cash in bank 21,299.53

Cash in reserve 25,089.46

Cash in hand 36.99

**46,425.98**

**OAKWORTH PRE SCHOOL**

England & Wales - Charity number 1036087

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# Accounts

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# Trustees' Annual Report for the period

Period start date			Period end date				
From	1	August	2020	To	31	July	2021

## Section A Reference and administration details

Charity name **Oakworth Pre-school**

Other names charity is known by

Registered charity number (if any) **1036087**

Charity's principal address **Oakworth Methodist Church, Lidget**  
**Oakworth**  
**Keighley**  
**Postcode** **BD22 7HN**

### Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Leanne Couch	Chairperson		
2	Jenny Stokes	Treasurer		
3	Tracey Roe			
4	Assumpta O'Rouke			
5	Janet Armstrong			
6				

### Name of chief executive or names of senior staff members (Optional information)

Emma Howard Pre-school Manager

## Section B Structure, governance and management

### Description of the charity's trusts

Type of governing document (eg. trust deed, constitution) **Pre-school Learning Alliance Model Pre-school Constitution 2011**

How the charity is constituted (eg. trust, association, company) **Charitable association**

Trustee selection methods (eg. appointed by, elected by) **Trustees are appointed or reappointed annually at the Annual General Meeting (AGM) usually in held in September or October.**

In the event of the death or resignation of an elected trustee, the vacancy shall be filled until the next AGM by a member appointed by the Committee. If additional expertise or trustees are deemed to be required they may be appointed between AGMs.

Parents wishing to join the Committee between AGMs may approach current members and offer their services.

**Summary of the objects of the charity set out in its governing document**

The objective of Oakworth Pre-school is to enhance the development and education of children primarily under statutory school age by:

- Offering appropriate play, education, and care facilities, together with the right of parents to take responsibility for and to become involved in the activities of such groups, ensuring that such groups offer opportunities for all children whatever their race, culture, religion, means or ability.
- Encouraging the study of the needs of such children and their families and promoting public interest in and recognition of such needs in the local areas:
- Instigating and adhering to and furthering the aims and objects of the Pre-school Learning Alliance.

**Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)**

Oakworth pre-school is a long standing and well respected community group within the village of Oakworth, which we believe has enhanced the quality of life and education of children and parents through encouraging and supporting a broad range of learning and development to prepare children for the transition to their next setting or Primary School.

In managing the pre-school the trustees have kept in mind the Charity Commission guidance on public benefit.

The local community are provided with affordable subscription fees for convenient childcare in a village centre location.

Our pre-school is welcoming and inclusive of all children whatever ability, cultural, religious or social background and we work hard to understand each child's individual needs on an ongoing basis. We provide a broad range of activities to understand and develop social, emotional and cognitive needs of each child.

We employ seven part time staff from the local area which mutually benefits the pre-school and employees by creating employment which fits around the school day and term times.

**Additional details of objectives and activities (Optional information)**

You may choose to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

A great contribution is made by our volunteers. We are extremely grateful for the many hours volunteers have spent working within our setting.

## Section D

## Achievements and performance

### Summary of the main achievements of the charity during the year

#### Autumn

Due to Covid we had 1 practitioner shielding and we were unable to take on students in the setting. 4 families have decided to miss this term due to the high risks from COVID. All staff have signed on to Early Years Alliance Online to access training. All staff took part in safeguarding and Prevent training online. Manager has been working on the improvement plan with support from Education Bradford. We introduced the use of online profiles for children and parents using Tapestry. 1 member of staff fully completed their level 2 Practitioner Training. A Christmas fundraiser was organised and £190 was raised. This was used to provide new outside resources for the children

#### Spring

We Started afternoon session on a Wednesday and Thursday afternoon. Manager attended training courses for Mental Health and Wellbeing of Staff, Preparing for inspection and The New EYF's Framework. Other staff completed First Aid and communication and language training. An extra member of staff was employed for an extra 9 hours per week. There has been correspondence with the parents to encourage new members joining the committee. Parents and children participated in an Easter Egg decorating competition.

#### Summer

Successful open morning to generate interest for September. A Referral for SEND support has been made for a child. Following training a Workplace Stress Risk Assessment is now in place. 1 member of staff is now on a phased return after shielding. We held a slobstacle fundraiser and it was extremely successful raising £650

#### Main Fundraising Events

Christmas fundraiser – £190  
Sponsored slobstacle - £650

#### Grants

Coop Local Community Fund £2218.75

#### Other

We raised £60 for Children in Need

## Section E

## Financial review

Brief statement of the charity's policy on reserves

The pre-school aims to hold sufficient reserves to maintain effective ongoing operation and retain a surplus to cater for any unexpected event

Details of any funds materially in deficit

N/A

## Section F Other optional information

The pre-school had quite a poor year for fundraising and grants, this need to be looked at for next year to pinpoint one key fundraising event per term.

## Section G Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)

*[Handwritten signatures]*

Full name(s)

LEANNE COUCH      JENNY STOKES

Position (eg Secretary, Chair, etc)

Chair      Treasurer

Date

25/03/22



Section A

Independent Examiner's Report

Report to the trustees/  
members of

Trust Name  
OAKWORTH PRESCHOOL

On accounts for the year  
ended

31st JULY 2021

Charity no  
(if any)

1036087

Set out on pages

3

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31/07/2021.

Responsibilities and  
basis of report

As the charity trustees, you are responsible for the preparation of the accounts in accordance with the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent  
examiner's statement

~~[The charity's gross income exceeded £250,000 and I am qualified to undertake the examination by being a qualified member of [insert name of applicable listed body]]. Delete [ ] if not applicable.~~

I have completed my examination. I confirm that no material matters have come to my attention (other than that disclosed below \*) in connection with the examination which gives me cause to believe that in, any material respect,:

- the accounting records were not kept in accordance with section 130 of the Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

\* Please delete the words in the brackets if they do not apply.

Signed:

PR Marshall

Date:

8/10/2021

Name:

PETER MARSHALL

Relevant professional  
qualification(s) or body  
(if any):

MAAT, ATT (FELLOW)

Address:

MARSHALL KRYSKO LIMITED

70-72 KIRKSGATE, SILSDEN, WEST YORKSHIRE

BD20 0PA

**Section B**

**Disclosure**

Only complete if the examiner needs to highlight matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here details of any items that the examiner wishes to disclose.

<b>Account</b>	<b>Opening Balance</b>	<b>Closing Balance</b>
Current	17,745.05	11,655.68
Reserve	10,078.22	30,080.79
Cash	213.60	66.70

#### **Income**

Fees (parent/carer)	9,624.00
Fees (NEF)	47,277.92
Vouchers (parent/carer)	4,338.43
Bank Interest	2.57
Other Income	4,771.28 *

**66,014.20**

#### **Expenses**

Wages	39,333.76
Rent	6,010.00
Equipment	409.70
Consumables	2,406.53
Snack	504.18
Office Costs	3,077.85
Other expenses	499.28
Bank Charges	6.60

**52,247.90**

Surplus for year 13,766.30

**66,014.20**

#### **Analysis of 'Other' Income**

##### **Fundraising/Donations**

Children In Need	54.00
Sponsor Money	697.80
Christmas Fundraising	180.00

##### **Other - Grants**

HMRC - JRS	2,786.33
Co-op LCF	689.23
Amazon	6.60
HMRC - SSP	307.32
Account Adjustment	50.00
	<b>4,771.28 *</b>

#### **Balance Sheet**

Surplus brought forward	28,036.87
Surplus for year	13,766.30
<b>Surplus carried forward</b>	<b>41,803.17</b>

Cash in bank 11,655.68

Cash in reserve 30,080.79

Cash in hand 66.70

**41,803.17**



Section A Independent Examiner's Report

Report to the trustees/ members of

OAKWORTH PRESCHOOL

On accounts for the year ended

31st JULY 2021

Charity no (if any)

1036087

Set out on pages

3

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31/07/2021.

Responsibilities and basis of report

As the charity trustees, you are responsible for the preparation of the accounts in accordance with the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

~~The charity's gross income exceeded £250,000 and I am qualified to undertake the examination by being a qualified member of [insert name of applicable listed body]]. Delete [ ] if not applicable.~~

I have completed my examination. I confirm that no material matters have come to my attention (other than that disclosed below \*) in connection with the examination which gives me cause to believe that in, any material respect,:

- the accounting records were not kept in accordance with section 130 of the Act; or
the accounts did not accord with the accounting records; or
the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

\* Please delete the words in the brackets if they do not apply.

Signed: PPMarshall

Date: 8/10/2021

Name: PETER MARSHALL

Relevant professional qualification(s) or body (if any):

MAAT, ATT (FELLOW)

Address:

MARSHALL KRYSKO LIMITED

70-72 KIRKSGATE, SILSDEN, WEST YORKSHIRE

BD20 0PA

**Section B**

**Disclosure**

Only complete if the examiner needs to highlight matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here details of any items that the examiner wishes to disclose.

Empty box for disclosure details.

<b>Account</b>	<b>Opening Balance</b>	<b>Closing Balance</b>
Current	17,745.05	11,655.68
Reserve	10,078.22	30,080.79
Cash	213.60	66.70

#### **Income**

Fees (parent/carer)	9,624.00
Fees (NEF)	47,277.92
Vouchers (parent/carer)	4,338.43
Bank Interest	2.57
Other Income	4,771.28 *

**66,014.20**

#### **Expenses**

Wages	39,333.76
Rent	6,010.00
Equipment	409.70
Consumables	2,406.53
Snack	504.18
Office Costs	3,077.85
Other expenses	499.28
Bank Charges	6.60

**52,247.90**

Surplus for year 13,766.30

**66,014.20**

#### **Analysis of 'Other' Income**

##### **Fundraising/Donations**

Children In Need	54.00
Sponsor Money	697.80
Christmas Fundraising	180.00

##### **Other - Grants**

HMRC - JRS	2,786.33
Co-op LCF	689.23
Amazon	6.60
HMRC - SSP	307.32
Account Adjustment	50.00
	<b>4,771.28 *</b>

#### **Balance Sheet**

Surplus brought forward	28,036.87
Surplus for year	13,766.30
<b>Surplus carried forward</b>	<b>41,803.17</b>

Cash in bank 11,655.68

Cash in reserve 30,080.79

Cash in hand 66.70

**41,803.17**

**OAKWORTH PRE SCHOOL**

England & Wales - Charity number 1036087

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# Accounts

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**Trustees' Annual Report for the period**

Period start date: 1 August 2019 To 31 July 2020  
 Period end date: 31 July 2020

Charity name: Oakworth Pre-school

Other names charity is known by: [ ]

Registered charity number (if any): 1036087

Charity's principal address: Oakworth Methodist Church, Lidget

Oakworth  
 Keighley  
 Postcode: BD22 7HN

**Names of the charity trustees who manage the charity**

Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
Lucy Kozikowski	Chairperson		
Charlotte Gill	Treasurer	Resigned September 2020	
Tracey Roe			
Janet Armstrong			
Aaron Metcalfe			
Jen Stokes	Treasurer		
Assumpta O'Rourke			

Name of chief executive or names of senior staff members (Optional information): Emma Howard Pre-school Manager

**Description of the charity's trusts**

Type of governing document (eg. trust deed, constitution)	How the charity is constituted (eg. trust, association, company)	Trustee selection methods (eg. appointed by, elected by)
Pre-school Learning Alliance Model Pre-school Constitution 2011	Charitable association	Trustees are appointed or reappointed annually at the Annual General Meeting (AGM) usually in held in September or October. In the event of the death or resignation of an elected trustee, the vacancy shall be filled until the next AGM by a member appointed by the Committee. If additional expertise or trustees are deemed to be required they may be appointed between AGMs. Parents wishing to join the Committee between AGMs may approach current members and offer their services.

**Summary of the objects of the charity set out in its governing document**

**Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)**

- You may choose to include further statements, where relevant, about:
  - policy on grantmaking;
  - policy programme related investment;
  - contribution made by volunteers.

The objective of Oakworth Pre-school is to enhance the development and education of children primarily under statutory school age by:

- Offering appropriate play, education, and care facilities, together with the right of parents to take responsibility for and to become involved in the activities of such groups, ensuring that such groups offer opportunities for all children whatever their race, culture, religion, means or ability.
- Encouraging the study of the needs of such children and their families and promoting public interest in and recognition of such needs in the local areas:
- Instigating and adhering to and furthering the aims and objects of the Pre-school Learning Alliance.

Oakworth pre-school is a long standing and well respected community group within the village of Oakworth, which we believe has enhanced the quality of life and education of children and parents through encouraging and supporting a broad range of learning and development to prepare children for the transition to their next setting or Primary School.

In managing the pre-school the trustees have kept in mind the Charity Commission guidance on public benefit.

The local community are provided with affordable subscription fees for convenient childcare in a village centre location.

Our pre-school is welcoming and inclusive of all children whatever ability, cultural, religious or social background and we work hard to understand each child's individual needs on an ongoing basis. We provide a broad range of activities to understand and develop social, emotional and cognitive needs of each child.

We employ seven part time staff from the local area which mutually benefits the pre-school and employees by creating employment which fits around the school day and term times.

**Additional details of objectives and activities (Optional information)**

A great contribution is made by our volunteers. We are extremely grateful for the many hours volunteers have spent working within our setting.

**Summary of the main achievements of the charity during the year**

**Autumn**  
 Two new permanent staff members employed. Training has taken place by various staff members including – First Aid, SEN, Ofsted on the new Educare portal. All staff took part in safeguarding and Prevent training. Attendance numbers were good for this time of year. With 17 children Monday, Wednesday and Thursday and 22 on Fridays. We held a Christmas concert and raffle which was enjoyed by all. The pre-school became one of the Co-op good causes.

**Spring**  
 One temporary staff member appointed to support the medical needs of a child who attends. Attendance is high with 22+ most sessions. We also opened 2 additional afternoon sessions. Staff received behaviour training and two staff signed up to an online Level 2 course in autism. Had a student on placement from the local college. We received £250 from Warburtons Fund to support our staff training. Awarded £500 from Yorkshire Building Society to use towards purchasing sensory equipment. Closed 20<sup>th</sup> March due to Coronavirus pandemic.

**Summer**  
 Managed to re-open for 5 weeks in the summer term with 11/12 children in most sessions.

**Main Fundraising Events**

**Christmas fundraiser – £363**  
**Grants**  
 Yorkshire Building Society £500  
 Co-op - £692

<p>The pre-school aims to hold sufficient reserves to maintain effective ongoing operation and retain a surplus to cater for any unexpected event</p>	<p>N/A</p>
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**Brief statement of the charity's policy on reserves**

**Details of any funds materially in deficit**

**Section F Other optional information**


The Coronavirus pandemic has affected the pre-school this year with a reduction in income due to being closed. We were set to have a great summer term with full sessions however this did not happen. We have not been able to hold an open day in the summer term to recruit new children for September so numbers are

low. This needs to be considered in the Autumn term and a push to advertise our pre-school.  
 We have managed to secure some grants and funds this year which have massively helped to support the pre-school.  
 After four years, Charlotte Gill has stepped down from the committee and from the day to day running of pre-school she will support the new manager Emma Howard to settle into her role.

[Redacted]

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

	Lucy Kozlowski CHAIR	Signature(s)
Tenny Stores	Tenny Stores TREASURER	Full name(s) Position (eg Secretary, Chair, etc)
3.12.20		Date



Section A Independent Examiner's Report

Report to the trustees/ members of

OAKWORTH PRESCHOOL

On accounts for the year ended

31st JULY 2020

Charity no (if any)

1036087

Set out on pages

3

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31/07/2020.

Responsibilities and basis of report

As the charity trustees, you are responsible for the preparation of the accounts in accordance with the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

~~The charity's gross income exceeded £250,000 and I am qualified to undertake the examination by being a qualified member of [insert name of applicable listed body]]. Delete [ ] if not applicable.~~

I have completed my examination. I confirm that no material matters have come to my attention (other than that disclosed below \*) in connection with the examination which gives me cause to believe that in, any material respect,:

- the accounting records were not kept in accordance with section 130 of the Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

\* Please delete the words in the brackets if they do not apply.

Signed:

P Marshall

Date:

02/09/2020

Name:

PETER MARSHALL

Relevant professional qualification(s) or body (if any):

MAAT, ATT(FELLOW)

Address: MARSHALL KLYSKO LIMITED  
70-72 KIRK GATE, SILSDEN, WEST YORKSHIRE  
BD20 0PA

**Section B**

**Disclosure**

Only complete if the examiner needs to highlight matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here details of any items that the examiner wishes to disclose.

<b>Account</b>	<b>Opening Balance</b>	<b>Closing Balance</b>
Current	7,479.72	17,745.05
Reserve	5,048.30	10,078.22
Cash	77.66	213.60

#### **Income**

Fees (parent/carer)	12,907.80
Fees (NEF)	45,382.00
Vouchers (parent/carer)	2,347.50
Bank Interest	29.92
Other Income	5,248.54 *

**65,915.76**

#### **Expenses**

Wages	39,290.40
Rent	5,524.00
Equipment	1,175.43
Consumables	358.77
Snack	290.42
Office Costs	1,807.39
Other expenses	2,038.16

**50,484.57**

Surplus for year 15,431.19

**65,915.76**

#### **Analysis of 'Other' Income**

##### **Fundraising/Donations**

Easy Fundraising	18.61
Sponsor Money	205.55
Christmas Fundraising	363.36

##### **Other - Grants**

Friends of Oxenhope	50.00
HMRC - JRS	3,018.19
Charities Trust	500.00
Co-op LCF	692.83
Warburtons	400.00
	<b>5,248.54 *</b>

#### **Balance Sheet**

Surplus brought forward	12,605.68
Surplus for year	15,431.19
<b>Surplus carried forward</b>	<b>28,036.87</b>

Cash in bank	17,745.05
Cash in reserve	10,078.22
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	<b>28,036.87</b>



Section A Independent Examiner's Report

Report to the trustees/ members of

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Signed:

P Marshall

Date:

02/09/2020

Name:

PETER MARSHALL

Relevant professional qualification(s) or body (if any):

MAAT, ATT(FELLOW)

Address: MARSHALL KLYSKO LIMITED  
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