

Brough Pre-School Nursery

Registered Charity No. 1035989

Report and accounts for the year ended 31 August 2020

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Brough Pre-School Nursery

Legal and administrative details 2019 – 2020

Committee Members are elected annually at the AGM held in the Autumn Term

Officers

Helen Hayllar	Chairperson
Deborah Barr	Treasurer
Claire Turner	Secretary

Committee Members

Barbara Wilson
Shirley Bousfield

Employees

Barbara Wilson	Manager
Shirley Bousfield	Deputy Manager
Shona Hall	Assistant
Bobbie McDonald	Assistant

Bank

Barclays Bank
Market Square
Kirkby Stephen
Cumbria
CA17 4QN

Independent Examiner

John Andrew FCA
John Andrew Chartered Accountants
17-19 Market Street
Kirkby Stephen
Cumbria
CA17 4QS

Charity Registration No: 1035989

BROUGH PRE-SCHOOL NURSERY

TRUSTEES ANNUAL REPORT FOR THE YEAR ENDING 31ST AUGUST 2020

Legal and administrative information

The Trustees (being members of Brough Pre-School Nursery Committee) are pleased to present their annual report and accounts for the year ending 31st August 2020.

Brough Pre-School Nursery became a registered charity on 6th April 1994 (registration no. 1035989) and is currently based at Brough Community Primary School, Church Brough, Kirkby Stephen, Cumbria CA17 4EW.

The names of the committee members, employees and main agents/advisers are provided in the Legal & Administrative Details page.

Aims of the nursery

The aims of the Pre-school are to enhance the development and education of children primarily under statutory school age by encouraging parents to understand and provide for the needs of their children through community groups and by:

- α. Offering appropriate play, education and care facilities, family learning and extended hours groups, together with the right of parents to take responsibility for and to become involved in the activities of such groups, ensuring that such groups offer opportunities for all children whatever their race, culture, religion, means or ability;
- β. Encouraging the study of the needs of such children and their families and promoting public interest in and recognition of such needs in the local areas;
- χ. Instigating and adhering to and furthering the aims and objects of the Pre-school learning Alliance

Structure, governance and management

The nursery is an unincorporated body which adopted its original constitution on 27th October 1993 and registered as a charity on 6th April 1994. At a meeting of the members on 17th November 2011 the nursery adopted the model pre-school constitution of the Pre-school Learning Alliance

The overall management and control of the nursery rests with the individual members of the nursery management committee, who are also the charity trustees.

The minimum number of committee members is 5 and the maximum 12, together with up to a further 3 co-opted members. The committee consists of a Chair, Treasurer and Secretary, (the officers), and not less than 2 nor more than 9 other elected members, and up to 3 further members co-opted at any time after the AGM.

Committee members are elected for one year at the AGM and retiring members may be re-elected unless they have already served on the committee in any capacity for ten consecutive years. Co-opted members may join at any time on the invitation of the committee but shall retire at the next AGM and shall not serve for more than six consecutive years.

Financial review

The policy of the nursery is to maintain an operational reserve sufficient to meet the running costs of the nursery for a period of six months should sources of income be curtailed.

The financial statements have been prepared in accordance with section 133 Charities Act 2011 (receipts and payments basis). The nursery had a profit of £26,665.49 in the year and measures are being taken to ensure that income matches expenditure going forward.

Public benefit statement

The committee have complied with their duty to have due regard to the guidance on public benefit published by the Charity Commission in exercising their powers.

The charity operates in a small local community and is a provider of quality nursery education and care for children aged 2 to 5 years who travel from surrounding villages and towns. The nursery is registered as a provider of full daycare with OFSTED and was given 'Outstanding' in their last inspection on 17th September 2019. We first gained Outstanding status in 2014. Also registered with the current Government Grant scheme for eligible children to receive 15 or 30 hours free entitlement from the term following their third birthday. The nursery is also registered to provide 15 hours free entitlement for eligible 2 year olds.

The Trustees employ 4 staff - a full time manager, deputy manager and 2 full time members (all of whom hold a recognised qualification in childcare). Bank staff members also hold the necessary qualifications. Volunteer helpers have also given their time to the charity on an occasional basis.

The charity offers Nursery education and care to children aged between 2 to 5 years and operates on 5 full days, the equivalent of 10 sessions. All days are for children aged 2 plus and have flexible finishing times.

Members of staff plan and implement activities in line with the Early Years Foundation Stage curriculum requirements. Each child is observed and assessed on a regular basis using current guidelines and learning objectives outlined by the Early Years Foundation Stage.

Approved by the Trustees of Brough Pre-school Nursery on.....28/04/2021.....2020

And signed on their behalf by


Debbie Barr (Treasurer)

BROUGH PRE-SCHOOL NURSERY

RECEIPTS & PAYMENTS FOR YEAR ENDING 31ST AUGUST 2020

Income

General

Nursery Grants	53452.30
2 year old Grants	9083.30
COVID Grant	828.24
School Fees	12187.00
Milk Money	460.67
Toddlers Fees	326.95
Fundraising	4523.70
Recycling Donations	105.41
Interest Dep Acc	81.44
Base Camp Fees	1079.71
EDC Business Grant	10000.00
1st Aid Course	72.00

Expenditure

General

Wages	49277.20
Inland Revenue	3195.97
Pensions	2021.40
Rent	560.00
Toddlers Rent etc	476.00
Utilities Elec/Gas/Water/Phone	2550.14
Catering/Cleaning	870.93
Craft	326.65
Stationary etc	1076.28
Insurance	1098.24
Equipment	162.65
Honariums	810.00
1st Aid Course	576.00
Off-std Reg	50.00
2simple Software	240.00
Sundries	1188.36
Travel	85.41
Accountants Fees	750.00
Mill Gardens Visit Bus	220.00

Total £ 92,200.72

Total £ 65,535.23

Surplus on the Year

£ 26,665.49

Balances

31.08.19

£ 13,820.52	Current Account
£ 50,349.22	Deposit Account
£ 30.00	Cash In Hand
£ 26,665.49	Surplus on the Year
£ 90,865.23	Total

31.08.20

£ 40,404.57	
£ 50,430.66	
£ 30.00	
£ 90,865.23	Total

Brough Pre-School Nursery – Inventory as at end August 2020

Office
1374.00

Toilets
55.00

Main Room
2117.00

Second Room
1813.00

Kitchens
673.00

Indoor Activities
1037.00

Outdoor
2321.00

Total assets as at 31st August 2020

£9,390.00

Brough Pre-School Nursery – Inventory as at end August 2020

	<u>Purchased</u>	<u>Condition</u>	<u>Value</u>	
<u>Office</u>				
Filing cabinets x 2	2007	G	100.00	
Tall Cupboard	2007	G	80.00	
Shelving/bookcase	2007	G	60.00	
Heaters	2007	G	60.00	
Chair/stools	2009	G	50.00	
Desk	2009	G	50.00	
Laptops	2008	F	150.00	
Brother Printer	2013	E	50.00	
Laptop (Acer)	2014	E	100.00	
Refurbished Laptop (Fujitsu)	2014	E	150.00	
2 Apple I-pads @ £225	2014	E	200.00	
1 Tablet (Acer)	2014	E	50.00	
2 Simple IT programme for I-pads	2014	E	100.00	
Shelving	2014	E	20.00	
Shredder	2014	E	20.00	
Laminator A3	2016	E	50.00	
Epson Printer	2017	E	54.00	
Filing Cabinet	2017	G	30.00	1,374.00
<u>Toilets</u>				
Nappy Sanitiser	2008	G	20.00	
Storage drawers	2010	G	20.00	
Changing mat/bins/ stool	2012	G	15.00	55.00
<u>Main Room</u>				
Tables x 3	2002	G	150.00	
Chairs x 20	2002	G	80.00	
Computer games	various	F	20.00	
Sand Tray and stand	2008	F	40.00	
Home Corner units etc	2008	F	50.00	
Craft trolley	2008	F	40.00	
Dressing up Trolley	2009	G	55.00	
Storage Cupboards x 2	2010	E	150.00	
Open backed cupboards x 2	2010	E	450.00	
Display/storage boxes	2010	E	150.00	
Easy access shelving/boxes x 2	2010	G	60.00	
Curved end shelving x 2	2010	E	120.00	
Painting easel	2011	G	20.00	
Computer	2011	G	80.00	
Upright shelving/storage x 3	2011	E	60.00	
Small water play set	2012	G	30.00	
Large Pegboard	2012	G	50.00	
Alphabet pebbles	2014	E	30.00	
Listening/cd games	2014	E	32.00	
Table Top games – Base Camp	2014	E	30.00	
Cash Register Role Play	2014	E	30.00	
Wooden lego table	2019	E	75.00	
Marble Run	2014	E	10.00	
Lego – Base Camp	2014	E	96.00	
Workbench x 2	2014	E	60.00	
Popoids	2014	E	15.00	
Playmobile Police/Pyramid	2015	G	80.00	
Storage boxes – large	2016	E	54.00	2117.00

Second Room

TV/video	2002	F	50.00	
Musical Instruments	2008	G	50.00	
DVD player and dvd's	2010	F	60.00	
Puppet Display unit	2010	E	250.00	
Bookcase	2010	E	80.00	
Large bookcase/shelves	2010	E	200.00	
Storage/clear drawer unit	2010	E	100.00	
Bean bag/cushions	2011	F	30.00	
CD player and cd's	2012	E	25.00	
Swallows Nest	2013	E	450.00	
Natural Materials selection	2013	E	49.00	
Table and 8 chairs	2015	E	200.00	
Storage Seat	2015	E	69.00	
Books	2017	E	200.00	1813.00

Kitchens

Cutlery/crockery	various	F	50.00	
Fridges x 2	2007	F	100.00	
2 Rings	2008	F	20.00	
Hoover	2008	G	100.00	
Air Conditioning unit	2008	G	100.00	
Small Oven	2009	G	50.00	
Shelving/cupboards	2009	G	80.00	
Microwave	2010	G	50.00	
Kettle, 2 toasters	2011	G	30.00	
Digital Thermometer	2013	E	15.00	
After School crockery	2014	G	25.00	
First Aid Box	2017	E	32.00	
Smoke/Carbon Monoxide Alarms	2018	E	21.00	673.00

Indoor Activities

Pirate Ship, Garage, Farm etc	2007-11	F	80.00	
Duplo construction	2008	G	100.00	
Various general books	2008-12	F	65.00	
Mobilo, stickle bricks etc	2008	G	40.00	
Playmobil smallworld sets	2008	G	30.00	
Speech & Language games	2008	G	40.00	
Remote control toys/bee bot	2009	F	80.00	
Table top games/activities	2009-12	G	80.00	
Jigsaws/sorters/templates	2009-12	G	60.00	
Dolls/buggies/clothes	2010-12	F	40.00	
Topic books	2011-12	G	100.00	
Jolly Phonic sound activities	2011	G	50.00	
Tower slope	2013	E	50.00	
Lego - 2 -5 yrs	2014	E	20.00	
Super Gears	2014	E	24.00	
Mirrors & emotion pebbles	2014	E	20.00	
Storage boxes (6)	2016	E	38.00	
Castle/Garage	2018	G	40.00	
Garage	2018	G	15.00	
Screwdriver Activity	2018	G	20.00	
Tractors	2018	E	60.00	1037.00

Outdoor

Trikes – metal x 3	2001	G	120.00	
Large wooden train	2006	G	80.00	
Climbing/slide activity	2006	F	300.00	
Shed	2008	G	500.00	
Water tray and stand	2008	G	20.00	
Cozy car	2009	F	25.00	
Sports Bag kit	2009	G	50.00	
Balls, Hoops, beanbags etc	2010	F	20.00	
Parachutes x 2	2010	F	30.00	
Tub tray	2010	G	20.00	
Wooden blocks/trolley	2011	G	300.00	
Balance dish, see saw	2011	G	30.00	
Gardening kit etc	2011	G	30.00	
Display boards x 2	2011	G	50.00	
Sail shelters x 2	2012	E	60.00	
Sand digger	2012	G	30.00	
Storage boxes x 2	2012	F	50.00	
Scuttlebug trike	2012	G	30.00	
Wooden pushalongs x 2	2012	G	50.00	
Ball chute, guttering etc	2012	G	30.00	
Sand pit	2013	E	50.00	
Wooden Pulley	2013	E	25.00	
Tub Tray	2013	E	20.00	
Stands for Tub trays x 3	2013	E	60.00	
Channel Stands	2013	E	50.00	
Number duck display	2014	E	25.00	
Letter banner	2014	E	18.00	
Balance bike	2014	G	60.00	
2 Storage Cupboards	2016	G	100.00	
Storage Boxes	2016	G	88.00	2321.00

Total assets as at 31st August 2020**£9,390.00**

Brough Pre-School Nursery
Registered Charity (Registration No: 1035989)

Independent Examiner's Report to the Trustees of Brough Pre-School Nursery

I report on the accounts of the Brough Pre-School Nursery for the year ended 31 August 2020 which comprise the preceding pages, namely a receipts and payments account and statement of cash, bank and savings balances.

This report is made solely to the trustees in accordance under Section 144 of the Charities Act 2011 (the Charities Act). My work has been undertaken so that I might state to the charity's trustees those matters I am required to state to them in an Independent Examiner's report and for no other purpose. To the fullest extent permitted by law, I do not accept or assume responsibility to anyone other than the charity and the charity's trustees for my examination work.

Respective responsibilities of Trustees and Examiner

The trustees are responsible for the preparation of the accounts. They consider that an audit is not required for this year under section 144 of the Charities Act 2011 and that an independent examination is needed.

It is my responsibility to:

- Examine the accounts under section 145 of the Charities Act
- To follow the procedures laid down in the General Directions given by the Charity Commissioners (under section 145 (5) (b) of the Charities Act, and
- To state whether particular matters have come to my attention.

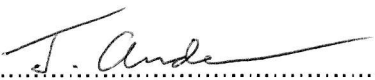
Basis of independent examiner's report

My examination was carried out in accordance with the General Directions given by the Charity Commissioner. An examination includes a review of the accounting records kept by the charity and a comparison of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a "true and fair" view and the report is limited to those matters set out on the statement below.

Independent examiner's statement

In connection with my examination, no matter has come to my attention:

1. Which gives me reasonable cause to believe that in any material respect the requirements
 - to keep accounting records in accordance with section 130 of the 2011 Charities Act; and
 - to prepare accounts which accord with the accounting records and comply with the accounting requirements of the Charities Acthave not been met; or
2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

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Name: John Andrew FCA
Qualification: Chartered Accountant

Date: 28/04/2021