

Trustees' Annual Report: 1st Binfield Air Scouts

For the period

From (start date) **0 1 0 4 2 3** to end date **3 1 0 3 2 4**

Section A

Reference and administration details

Charity name

First Binfield Scout Group

Other names the charity is known by

1st Binfield Air Scout Group

Registered charity number (if any)

1 0 3 5 9 2 1

HQ registration number

1 0 0 1 4 5 3 6

Charity's principal address

Nutwood, Emmets Nest

Binfield, Bracknell

Berkshire

Postcode

R G 4 2 4 H H

Names of the charity trustees who manage the charity

(These will be published in the annual report of the charity and the Charity Register if reporting for a Registered Charity with a charity regulator)

	Trustee Name	Office (if any)	Dates acted if not for whole year
1	Duncan Hullis	Chairperson	Whole Year
2	Alex Sizeland	Group Lead Volunteer	Whole Year
3	Karen Hullis	Treasurer	Whole Year
4	Crystal Malha	Group Secretary	Whole Year
5	Jackie Rawes	Explorer Section Leader	Whole Year
6	Oliver Fisher	Explorer Section Leader	Whole Year
7	Liam Fricker	Cubs Section Leader	Whole Year
8	Kelly Fricker	Squirrels & Beavers Section Leader	Whole Year
9	Damon McCarthy	-	Whole Year

Names and addresses of advisers (optional information but encouraged as best practice)

(These will be published in the annual report of the charity)

Type of advisor	Name	Address
Independent Examiner	Pradeep Kumar	Available on request

Description of the charity's trusts

Type of governing document

(e.g. trust deed, constitution)

The Group's governing documents are those of the The Scout Association. They consist of a Royal Charter, which in turn gives authority to the Bye Laws of the Association and The Policy, Organisation and Rules of The Scout Association.

How the charity is constituted

(e.g. trust, association, company)

The Group is a trust established under its rules which are common to all Scouts.

Trustee selection methods

(e.g. appointed by, elected by)

The Trustees are appointed in accordance with the Policy, Organisation and Rules of The Scout Association.

Additional governance issues (optional information but encouraged as best practice)

You may choose to include additional information, where relevant, about:

Policies and procedures adopted for:

- a) the induction and training of trustees;
- b) trustee' consideration of major risks and the systems and procedures to manage them

The Group is managed by the Group Trustee Board, the members of which are the 'Charity Trustees' of the Scout Group which is an educational charity. As charity trustees they are responsible for complying with legislation applicable to charities. This includes the registration, keeping proper accounts and making returns to the Charity Commission as appropriate.

The Committee consists of 1 independent representative, Chair, Treasurer and Secretary together with the Group Scout Leaders, individual section leaders for and parent's representation and meets once every school term (3 times yearly).

Members of the Executive Committee complete 'Essential Information for Executive Committee' training within the first 5 months of joining the committee.

This Group Executive Committee exists to support the Group Scout Leader in meeting the responsibilities of the appointments and is responsible for:

- The maintenance of Group property;
- The raising of funds and the administration of Group finance;
- The insurance of persons, property and equipment;
- Group public occasions;
- Assisting in the recruitment of leaders and other adult support;
- Appointing any sub committees that may be required;
- Appointing Group Administrators and Advisors other than those who are elected.

The Group Executive Committee has identified the major risks to which they believe the Group is exposed, these have been reviewed and systems have been established to mitigate against them. The main areas of concern that have been identified are:

1. Damage to the building, property and equipment. The Group would request the use of buildings, property and equipment from neighbouring organisations such as the church, community centre and other Scout Groups. Similar reciprocal arrangements exist with these organisations. The Group has sufficient buildings and contents insurance in place to mitigate against permanent loss.

2. Injury to leaders, helpers, supporters and members. The Group through the capitation fees contributes to the Scout Associations national accident insurance policy. Additionally the Group holds additional insurance to cover non-member occasional helpers, and loss of earnings cover for leaders who may not receive such cover via their employer.

Safety is a primary concern for all members of the group and Risk Assessments and the relevant activity approvals are undertaken before all activities take place.

3. Reduced income from fund raising. The Group is primarily reliant upon income from subscriptions and fundraising. The group does hold a 12-month reserve to ensure the continuity of activities should there be a major reduction in income. The Committee could raise the value of subscriptions to increase the income to the group on an ongoing basis, either temporarily or permanently.

4. Reduction or loss of leaders. The group is totally reliant upon volunteers to run and administer the activities of the group. If there was a reduction in the number of leaders to an unacceptable level in a particular section or the group as a whole then there would have to be a contraction, consolidation or closure of a section. In the worst case scenario the complete closure of the Group.

5. Reduction or loss of members. The Group provides activities for all young people aged 4 to 18. If there was a reduction in membership in a particular section or the group as whole then there would have to be a contraction, consolidation or closure of a section. In the worst case scenario the complete closure of the Group.

6. The group has in place systems of internal controls that are designed to provide reasonable assurance against material mismanagement or loss, these include 2 signatories for all payments and a comprehensive insurance policies to ensure that insurable risks are covered.

Section C	Objectives and activities
Summary of the objects of the charity set out in its governing document	<p>The Purpose of Scouting Scouting exists to actively engage and support young people in their personal development, empowering them to make a positive contribution to society.</p> <p>The Values of Scouting As Scouts we are guided by these values: Integrity - We act with integrity; we are honest, trustworthy and loyal. Respect - We have self-respect and respect for others. Care - We support others and take care of the world in which we live. Belief - We explore our faiths, beliefs and attitudes. Co-operation - We make a positive difference; we co-operate with others and make friends.</p> <p>The Scout Method Scouting takes place when young people, in partnership with adults, work together based on the values of Scouting and: - enjoy what they are doing and have fun - take part in activities indoors and outdoors - learn by doing - share in spiritual reflection - take responsibility and make choices - undertake new and challenging activities - make and live by their Promise.</p>
Summary of the main activities in relation to these objects	<p>To achieve the objectives as laid out above, 1st Binfield delivers scouting through regular meetings of the sections as follows:</p> <ul style="list-style-type: none"> - 1 Squirrel Drey, meeting weekly during term-time - 2 Beaver Colonies, meeting weekly during term-time - 2 Cub packs, meeting weekly during term-time - 2 Scout Troops, meeting bi-weekly during term time - 1 Explorer Scout Unit, meeting bi-weekly during term time <p>In addition to the weekly meetings each of the sections takes part in further weekend activities such as camps, sleepovers, day-visits to places of interest, supporting community events and more.</p>
Additional details of the objectives and activities (optional information but encouraged as best practice)	
<p>You may choose to include further statements, where relevant, about:</p> <ul style="list-style-type: none"> • policy on grantmaking; • contribution made by volunteers; • policy on investments. 	<p>1st Binfield does not offer grants and any other voluntary contribution the Group may decide to make would need to be authorised at an appropriate Trustee meeting.</p> <p>All volunteers time is given freely and is not compensated for by 1st Binfield and 1st Binfield does not have any investments other than a current and savings account held at Lloyds bank.</p>
Public benefit statement	<p>The Group meets the Charity Commission's public benefit criteria under both the advancement of education and the advancement of citizenship or community development headings.</p>

Section D

Achievements and performance

Summary of the main achievements of the charity during the year

The main achievements of the Charity this year have been to:

- a) provide scouting activities for all the young people who are members of the 1st Binfield Scout Group;
- b) to raise money via the subscriptions to cover the cost of these activities and other external costs including captitation for the Scout Association;
- c) raise money through fund raising events such as Christmas Post and Party by the Pitch.

Section E

Financial Review

Brief statement of the charity's policy on reserves

The Group's policy on reserves is to hold sufficient resources to continue the charitable activities of the group should income and fundraising activities fall short. The Group Executive Committee considers that the group should hold a sum equivalent to 12 months running costs, circa £10,000.

The Group held reserves of approximately £23,000 against this at year end. This is above the level required for operating expenses.

Details of any funds materially in deficit (circumstances plus steps to eliminate)

There are no funds materially in deficit.

Further financial review details (optional information)

• the charity's principal sources of funds (including any fundraising);

The Group's Income and Expenditure is relatively small and as a consequence the Trustees choose to keep our funds immediately available and not to invest in longer-term investments such as stocks and shares. The Group has therefore adopted a low risk strategy to the investment of its funds. All funds are held in cash using only mainstream banks.

• how expenditure has supported the key objectives of the charity;

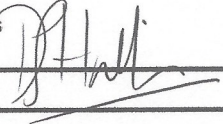
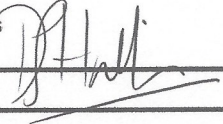
The majority of funds raised by the group each year are from subscriptions paid by parents/carers of the group members. In addition we subsidise this year through:

- Additional fundraising and donations secured via Binfield Parish Council and / or other sources.

• investment policy and objectives;

Not Applicable as all monies are held at Lloyds Bank

Section F	Other Optional Information
Plans for future periods (details of any significant activities planned to achieve them)	No significant plans for major activities other than the day to running of the Group and the fund raising activities normally undertaken to support this aim.

Section G	Declaration
The trustees declare that they have approved the trustees' report above	
Signed on behalf of the charity's trustees 	
Signature(s)	
Full name(s)	Duncan Hullis
Position (eg Secretary, Chair)	Chair
Date	D 1 D 1 M 0 M 9 Y 2 Y 4

1st Binfield Scout Group
(Registered Charity No. 1035921)

Accounts for the year ended 31 March 2024

Statement of Income

	Notes	1st April 2022	1st April 2023
For the Year from			
RECEIPTS AND PAYMENTS		2022/23	2023/24
Donations, legacies and subs			
Memberships Subscriptions	2	16,879	14,244
Less membership subscriptions paid	3	6,747	9,928
Net Membership subscriptions retained		10,132	4,316
Donations	4	2,264	3,037
Gift Aid		-	-
Other Similar Income		259	263
Sub Total		12,655	7,616
Fund Raising Activities			
The Party	5	7,316	8,248
Cost of Party	6	2,116	2,786
Net Contribution		5,200	5,462
Christmas Post	5	201	235
Sub Total		5,401	5,697
Grants			
Maintenance Grants		-	-
Other Grants		-	-
Sub Total		-	-
Fees Collected for Youth Programme and Activities			
Beaver Section		-	-
Cubs Camp		3,113	5,043
Cubs Activities		1,650	1,700
Scout Section		-	2,156
Explorer Section		-	4,562
District and other Camps		-	11,303
Miscellaneous Income		-	-
Sub Total	7	4,763	24,764
Investment Income			
Property Rent	8	750	135
Sub Total		750	135
Total Net Receipts		23,569	38,212

Notes to the Accounts

1 Basis of Preparation

These accounts are prepared on a receipts and payments basis. They are prepared in the recommended Scout Association Format

2 Subscription Income

Each of the Scouts, Cubs and Beavers pay a termly subscription to the Scout Group. The amount included within subscription income excludes the gift aid tax reclaim.

3 Direct Scouting activities - Scouts, Cubs and Beavers

Capitation, the weekly cost of meetings and other scouting activities such as training, badges and uniform are included within this category of expenditure.

4 Donations, legacies, grants and similar incoming resources

Includes Binfield 10k donation, Scout Shop and Squirrels grant in 23/23

5 Receipts from fund raising activities

1st Binfield Scout Group usually holds one Major fundraising event each year, We run Party Bye the Pitch, a joint event with the Cricket Club
We also have one other fund raising activity - Christmas Post

6 Payments for fund raising events

The costs incurred for 'Party by the Pitch' as referred to above are included within this expenditure heading.

7 Fees for programmes and activities

These fees are collected to cover costs of camps, and other activities and the aim is for the activities to generally breakeven.
Activities have increased significantly over the previous year, as COVID restrictions and impact have lifted.

8 Property Rent

This is for classes run from the hut in the day

1st Binfield Scout Group
(Registered Charity No. 1035921)

Accounts for the year ended 31 March 2024

Statement of Expenditure and Assets

Notes to the Accounts

For the Year from	Notes	
	1st April 2022	1st April 2023
RECEIPTS AND PAYMENTS		
	2022/23	2023/24
Payments		
Beaver Outings/camps	9 -	3,799
Beaver /squirrel meetings	9 1,797	3,567
Cub Camp	9 1,818	3,126
Cub Events	9 9,300	2,827
Cub Meetings	9 803	1,042
Scout Camp	9 4,008	10,298
Scout meetings	9 1,184	3,609
Explorer Camps	9 -	
Explorer Activities	9 109	376
Donations to PA	-	1,275
Materials and Equipment	10 864	3,253
Uniforms and badges	-	
Insurance	11 2,641	2,690
Repairs and Renewals	12 687	4,613
Utilities and Running Costs	3,140	4,239
Miscellaneous	-	239
Sub Total	26,351	44,953
Net of Receipts and Payments	- 2,782	- 6,742
Funds Last Year End	33,255	30,473
	30,473	23,731
Statement of assets and Liabilities		
Group Bank Account	16,548	10,979
Explorer Bank Account	1,940	2,202
Scout Bank Account	658	761
Cub Bank Account	4,776	3,238
Cub Deposit Account	-	
Beaver Bank Account	6,550	6,550
Sub Total	30,473	23,731
Cash Balances	-	-
Other	-	-
	-	-
Total Cash Funds	30,473	23,731

Events/Camps
Meetings Costs/Camp Costs combined

Materials and equipment
This year we have invested in new tents, audio equipment and other camping equipment

Insurance
We use the scouts insurer which minimises the capitation fee

Repairs and Renewals
This relates to general maintenance on the Scout Hut and includes the kitchen refit

Scout hut
The Scout Hut is held in Trust under a Trust deed for use for Scouting purposes only. There are four Trustees who are responsible for the administration of the Trust.



Section A

Independent Examiner's Report

Report to the trustees/
members of

1ST BINFIELD SCOUT GROUP

On accounts for the year
ended

31.03.2024

Charity no
(if any)

1035921

Set out on pages

2

(remember to include the page numbers of additional sheets)

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31 / 03 / 2024.

Responsibilities and
basis of report

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent
examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention (other than that disclosed below *) in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

* Please delete the words in the brackets if they do not apply.

Signed:

Pradeep Kumar

Date:

27/11/2024

Name:

Pradeep Kumar

Relevant professional
qualification(s) or body
(if any):

MICB Pm DIP
ICB

Address:

329 Doncastle Road, Bracknell, RG42 5AG

Only complete if the examiner needs to highlight matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.