



**CHARITY COMMISSION**  
FOR ENGLAND AND WALES

## Trustees' Annual Report for the period

From **August 2021** To **August 2022**

**Charity name:** Helmdon Acorns Pre-school

**Charity registration number:** 1035898

## Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	To enhance the development and education of children under statutory school age by encouraging parents to understand and provide for the needs of their children through community groups
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	Creating an environment that is safe, nurturing and empowering for the children, enabling them to learn through play. Preparing pre-school children for their transition to primary school.
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	The trustees have had regard to the guidance issued by the Charity Commission

## Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
Policy on grant making	Para 1.38	
Policy on social investment including program related investment	Para 1.38	
Contribution made by volunteers	Para 1.38	
Other		

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## Achievements and Performance

	SORP reference	
Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	Successfully preparing another cohort of children for their transition to primary school. Creating an inclusive, warm and caring environment for children to learn and play in; developing an interest in the outside through Forest School, flower and vegetable beds and general outside play.

### Additional information (optional)

You may choose to include further statements where relevant about:

Achievements against objectives set	Para 1.41	
Performance of fundraising activities against objectives set	Para 1.41	
Investment performance against objectives	Para 1.41	
Other		

## Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	There is a small deficit of £1,793 but this would have been a surplus had it not been for the bad debts.
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	Reserves are held for emergencies i.e. repairs to the building and any redundancies
Amount of reserves held	Para 1.22	£2,834
Reasons for holding zero reserves	Para 1.22	N/A
Details of fund materially in deficit	Para 1.24	There is bad debt in 2022 which totals £3,518. This is mostly down to one family that left without paying their fees, the setting looked into a small claims court, but it was discovered that the original contract hadn't been signed. Processes are now in place to ensure that doesn't happen again.
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	Staff costs vs the income received from the Government for funding continues to be a struggle when running the charity.

### Additional information (optional)

You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising)	Para 1.47	
Investment policy and objectives including any social investment policy adopted	Para 1.46	
A description of the principal risks facing the charity	Para 1.46	
Other		

## Structure, Governance and Management

Description of charity's trusts:		
Type of governing document (trust deed, royal charter)	Para 1.25	PPA Playgroup Constitution 1992
How is the charity constituted? (e.g unincorporated association, CIO)	Para 1.25	<b>unincorporated</b>
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	Elected for a period of 12 months at the annual general meeting. Retiring members are eligible for re-election. Co-opted members may join at any time on the invitation of the committee.

### Additional information (optional)

You may choose to include further statements where relevant about:

Policies and procedures adopted for the induction and training of trustees	Para 1.51	
The charity's organisational structure and any wider network with which the charity works	Para 1.51	
Relationship with any related parties	Para 1.51	
Other		

## Reference and Administrative details

Charity name	Helmdon Acorns Pre-school
Other name the charity uses	
Registered charity number	1035898
Charity's principal address	Hinton's Close, Helmdon, NN13 5QP

### **Names of the charity trustees who manage the charity**

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Simon Allott	Chair		
2	Anna Saunders	Treasurer		
3	Jess Baseley			
4	Rachel Hurcombe			
5	Karla Meaton			
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Corporate trustees – names of the directors at the date the report was approved

[illegible]

Name of trustees holding title to property belonging to the charity

[illegible]

## Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	

### Additional information (optional)

#### Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

#### Name of chief executive or names of senior staff members (Optional information)

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## Exemptions from disclosure

Reason for non-disclosure of key personnel details

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## Other optional information

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## Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)	<i>ACSaunders</i>	
Full name(s)	Anna Saunders	
Position (eg Secretary, Chair, etc)	Treasurer	
Date	30/06/2023	

## HELMDON ACORNS PRE-SCHOOL

### Statement of Assets as at 31 August 2022

	2022 £	2021 £
<b><u>Current Assets</u></b>		
Deposit Account	2,834	5,333
Current Account	1,212	505
	<u>4,046</u>	<u>5,838</u>
<b><u>Represented by:</u></b>		
Total Funds	<u>4,046</u>	<u>5,838</u>

### **Movement in Funds**

	Balance 01.09.21	Incoming resources	Outgoing resources	Balance 31.08.22
General Fund	5,838	99,839	(101,631)	4,046
Total Funds	<u>5,838</u>	<u>99,839</u>	<u>(101,631)</u>	<u>4,046</u>

### **Notes to the Accounts**

#### **Assets Retained for the Charity's own use**

The Charity occupies a new purpose built building which has been funded by restricted donations. The total costs incurred at 31 August 2016 were £194,098.

#### **Approval**

I approve the Receipts and Payments Account set out on Page 2 and the above Statement of Assets, and confirm that all relevant records and information have been made available for their preparation.

*ACSaunders*

Anna Saunders : Treasurer  
On Behalf of Helmdon Acorns Pre-school

Date: 30/06/2023



**HELMDON ACORNS PRE-SCHOOL****Receipts and Payments Account  
Year ended 31 August 2022**

	<b>2022 Total Funds £</b>	<b>2021 Total Funds £</b>
<b>Receipts</b>		
Fees	92,322	81,369
Registration	150	90
Donations	1,530	1,479
Fundraising	3,203	3,483
Feed in tariff	1,927	587
Uniform	426	412
Snacks and cooking	280	596
EYPP	-	13
Bank interest received	-	-
Coronavirus job retention scheme grants	-	8,494
<b>Total Receipts</b>	<b>99,838</b>	<b>96,523</b>
<b>Payments</b>		
Rent	2,068	2,812
Wages & National Insurance	77,776	79,907
Employer pension contributions	2,179	2,367
Staff / Graduate Training costs	575	857
Payroll costs	720	763
Building and Grounds Maintenance	2,262	5,569
Electricity & Water	3,234	1,263
Resources	2,061	2,385
Fundraising Costs	100	-
Office Supplies	688	1,105
Toys & Equipment	1,207	675
Food & Consumables	1,202	1,052
Uniform	914	723
Insurance	1,398	1,382
Miscellaneous	198	875
Telephone & Internet	952	894
Subscriptions	188	290
Independent Examination of Accounts	-	222
HR & Recruitment costs	391	267
Bad debts written off	3,518	-
<b>Total Payments</b>	<b>101,631</b>	<b>103,408</b>
<b>Surplus / (Deficit) for the Year</b>	<b>-1,793</b>	<b>-6,885</b>
<b>Bank Balances 1st September 2021</b>	<b>5,838</b>	<b>12,723</b>
<b>Bank Balances 31st August 2022</b>	<b>4,045</b>	<b>5,838</b>