



**CHARITY COMMISSION**  
FOR ENGLAND AND WALES

## Trustees' Annual Report for the period

From 1<sup>st</sup> April 2023      Period start date    To 31<sup>st</sup> March 2024    Period end date

Charity name: **COVENTRY CHINESE CHRISTIAN CHURCH**

Charity registration number: 1035888

## Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	Preach the Gospel of Jesus Christ and promote the Christian faith amongst Chinese people and in the general community. To provide a programme of church life including worship, fellowship, training, services and social activities. To co-operate with Christian churches locally and in the wider Chinese community. To promote missionary activities in China and other parts of the world.
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	<p>Our activities take account of the need to provide public benefit according to the guidance given by the Charity Commission for the advancement of religion.</p> <p>Worship services are held every Sunday and are open to all. Services are conducted in Mandarin, Cantonese and English to enable all to participate. Services are held in the church building. Sermons are provided in Cantonese in our morning service, and Mandarin and English in our 2<sup>nd</sup> service.</p> <p>Youth and children's activities include Junior Worship, Sunday School, Youth group services and Youth Bible Study where children and young people study the bible systematically, develop in their Christian faith and value.</p> <p>Support for 4 University Student fellowship groups at Warwick and Coventry Universities. (both Mandarin and Cantonese speaking).</p> <p>Fellowship groups (adults and working people) take place weekly or fortnightly in the 3 different languages including: an English Bible Study; an evening group for Mandarin speaking families, a day time group for Mandarin speakers, a daytime Cantonese Cell Group, a Sunday afternoon</p>

		<p>Cantonese Cell group.</p> <p>Our Rugby Church runs Sunday Services in a local church in Sunday afternoons, Sunday School for children runs alongside the Sunday Services. They have fellowships which meet regularly for bible studies during weekdays.</p> <p>Holy Communion is served every other week at Church and is taken to members who cannot attend particularly when they are in hospital.</p> <p>The church community is promoted by taking days out together for teaching and recreation or for weekend retreats.</p> <p>Regular Baptism Services are held to enable young Christians to make a public declaration of their faith. Members are encouraged to co-operate with other churches in an Easter Open-Air witness and with voluntary activities in the local community.</p> <p>Regular church attendees are encouraged to apply for registered membership to promote a sense of belonging and unity. During the year the Church has accepted 11 new members (including 2 resuming membership from before).</p> <p>Members are encouraged to attend conferences to help them to understand and practise their faith. Subsidies are provided where there is a need.</p> <p>The church provides support, home visitation to those who are unwell or who have asked for a visit.</p> <p>All our activities are open to all members of the community although, due to language restrictions, some are more suitable to people of Chinese origin.</p> <p>The church prays for and provides financial support to other UK charities for mission work in the UK and abroad.</p>
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	<p>The trustees have regard for public benefit – the church is run for the benefit of members and all who are enquiring or want to discover more about the Christian faith. Our services are provided free of charge including regular events as well as celebrations of various Chinese festivals in the church building. Our regular events are of great value to ethnic Chinese people living in the surrounding</p>

		areas, students at Warwick and Coventry Universities and to visitors from China and Hong Kong. More events had taken place in the last couple of years so to facilitate and welcome immigrants with BNO visas from HK. The Church will continue with these activities/events as when is appropriate and necessary.
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### **Additional information (optional)**

You may choose to include further statements where relevant about:

	SORP reference	
Policy on grant making	Para 1.38	
Policy on social investment including program related investment	Para 1.38	
Contribution made by volunteers	Para 1.38	<p>The majority of the work and ministry in the church is done by volunteers. They make a huge contribution and the church would not function without them.</p> <p>The volunteers have continued to provide support through bible studies, group meetings and individual cares emotionally as well as practically.</p> <p>The volunteers also involved in creating/co-ordinating events to facilitate the needs of the newly arrived immigrants, in activities happened in the local community such as open air Carol Service.</p>
Other		

### **Achievements and Performance**

	SORP reference	
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Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.

Para 1.20

**Sunday Services:**

*2 Sunday Services every week. The Cantonese Service cater the need of the large number of new immigrants from Hong Kong and residing in Coventry and surrounding regions started from Sept 2021 has continued to run as of today. This has been welcome and well used to support the new immigrants spiritually, emotionally and practically. It has also helped new immigrants to settle down and slowly but gradually connected and integrated into the wider community. The second Sunday Service served those who can understand either Mandarin or English and their English speaking spouses and their children. There has been a growing numbers of families with young children attending the Church. These families bond well together and supporting each other in parenting as well as developing their Christian faith and value.*

**Sunday Schools and youth groups:**

*2 Sunday Schools for younger children and youth bible study groups for teen-agers run alongside the two Sunday Services. These groups aim to teach the youngsters the bible systematically and promote and develop Christian faith and values at their young age. Children and young people have been encouraged to connect with the wider community by participating in charitable activities. All these groups continued to grow in unity and in numbers, and one of these two youth groups attracted more than 30 teen-ages.*

*The Church has continued to invite an external team working for children and youth to run our Christmas celebration with a gospel message. Invitation to this annual event extended to friends and families, and children in our local community. It has been a very popular annual event every Christmas.*

**University students fellowships:**

*The church continued to support 4 university student fellowships which provide opportunities for people to explore and develop Christian faith, and helping new students to settle down in Coventry. We have been encouraged by hearing from individuals returned to their home countries how their lives been impacted during their time in Coventry and with these fellowships.*

**Fellowships and cell groups:**

*Regular Cell Group meetings in various languages and at various times to cater for*

		<p>everyone who wants to join. Most of these activities take place physically in the church building or other venues while some remain meeting online to facilitate joining from different regions of the country and for those who returned to their country but wish to remain connected with the Church.</p> <p>The weekly Cantonese fellowship has expanded a lot, with the large number of new immigrants joining. This fellowship has helped new immigrants to settle down practically as well as in the religious belief. Many of these had become more committed to the working together in the church.</p> <p><b>Church prayer meetings</b> continued to be held weekly and online. We started to have monthly prayer meeting in church to promote fellowship and unity while praying together for the Church.</p> <p><b>Baptism and church membership</b> One Baptism service this year and 3 people were baptised.</p> <p>Accepted 11 registered church members (including 2 resuming their membership)</p> <p>We now have 65 registered members.</p> <p><b>Church and evangelistic activities</b> Church retreat in April well attended, participants included friends and families.</p> <p>“Act of Witness Walk” on Good Friday and open air service with other local churches in Tile Hill;</p> <p>Joined City Praise and Prayer with other churches in Coventry. Carol Service in December at Church as well as in the local community.</p> <p>Mid-Autumn Festival; Chinese New Year celebration; BBQ and outings catered for church members as well as for friends and families.</p> <p><b>Missionary support/charitable activities and donation:</b> We continue to support various missionaries and missions, including WRRCN led by Comfort Davis in Nigeria, Heartlink in India, Andrew Smith (OMF Int’l), Lawrence Sin (COCM), OM UK, CCHC-UK,</p>
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		<p><i>UKAFC and Hope Coventry.</i></p> <p><i>Youth led fund raising for Cyrenians, donation to 2 charity organizations locally and aboard.</i></p> <p><i>All these church activities are free to those who attend with the exception of trips, but these are also subsidised to avoid anyone being excluded for lack of funds.</i></p> <p><i>Our activities not only enable members and enquirers to grow in faith but also provide them with a network of friends who support one another in times of need and prevent people from becoming isolated and lonely. Members cared and supported each other in particular for those suffering from distress.</i></p> <p><i>The church building has been used for many years by the city council as a Polling Station.</i></p>
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**Additional information (optional)**

You may choose to include further statements where relevant about:

Achievements against objectives set	Para 1.41	
Performance of fundraising activities against objectives set	Para 1.41	
Investment performance against objectives	Para 1.41	
Other		

## Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	Reserves will be used to fund the church's staff salaries, and to maintain and improve the church buildings.
Amount of reserves held	Para 1.22	
Reasons for holding zero reserves	Para 1.22	
Details of fund materially in deficit	Para 1.24	
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	

### Additional information (optional)

You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising)	Para 1.47	Expenses for church activities and salaries are met by regular offerings given by current and occasionally from previous church members. No fund-raising is actively promoted although we encourage giving to help other causes.
Investment policy and objectives including any social investment policy adopted	Para 1.46	
A description of the principal risks facing the charity	Para 1.46	
Other		

## Structure, Governance and Management

Description of charity's trusts:		
Type of governing document (trust deed, royal charter)	Para 1.25	Constitution
How is the charity constituted? (e.g unincorporated association, CIO)	Para 1.25	Unincorporated association
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	Trustees are nominated and elected by church members

### Additional information (optional)

You may choose to include further statements where relevant about:

Policies and procedures adopted for the induction and training of trustees	Para 1.51	
The charity's organisational structure and any wider network with which the charity works	Para 1.51	
Relationship with any related parties	Para 1.51	
Other		

## Reference and Administrative details

Charity name	COVENTRY CHINESE CHRISTIAN CHURCH
Other name the charity uses	
Registered charity number	1035888
Charity's principal address	COVENTRY CHINESE CHRISTIAN CHURCH 151 Elm Tree Avenue Coventry CV4 9EN



## Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Elaine Leung	Chair		Church Members
2	Haifeng Wei	Co-Chair		Church Members
3	Joachim Brandt	Treasurer		Church Members
4	Hsiao-Pei Yang	Secretary		Church Members
5	Martin Roberts			Church Members
6	Hong Bin (Benjamin) Ho			Church Members
7	Yee Yan (Elim) Wong		From Sept 2023	Church Pastor
8				
9				
10				
11				
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16				
17				
18				
19				
20				

## Corporate trustees – names of the directors at the date the report was approved

Director name		

## Name of trustees holding title to property belonging to the charity

Trustee name	Dates acted if not for whole year	

## Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	

### Additional information (optional)

#### Names and addresses of advisers (Optional information)

Type of adviser	Name	Address
	Rev Edward Wei	75 Gurnards Avenue, Milton Keynes MK6 2BW

#### Name of chief executive or names of senior staff members (Optional information)

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## Exemptions from disclosure

Reason for non-disclosure of key personnel details

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## Other optional information

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## Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)	Elaine Leung	
Position (eg Secretary, Chair, etc)	Chair of the Church Council (up to 25 <sup>th</sup> June 2024)	
Date	18 <sup>th</sup> Oct 2024	



**Section A**

**Independent Examiner's Report**

**Report to the trustees/  
members of**

Charity Name

Coventry Chinese Christian Church

**On accounts for the year  
ended**

31 March 2024

**Charity no  
(if any)**

1035888

**Set out on pages**

1-4

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31/3/2024

**Responsibilities and  
basis of report**

As the charity trustees, you are responsible for the preparation of the accounts in accordance with the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

**Independent  
examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect,:

- the accounting records were not kept in accordance with section 130 of the Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

**Signed:**

**Date:**

18 September 2024

**Name:**

Stuart Mattocks

**Relevant professional  
qualification(s) or body  
(if any):**

**Address:**

8 Wyver Crescent, Coventry. CV2 5LQ

# Coventry Chinese Christian Church

## Financial Report & Accounts

March 31

# 2024

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This report presents the accounts for the year ending 31 March 2024. The accounts are prepared on a Receipt and Payments basis.

**Receipts & Payments Account**

	Unrestricted Funds	Restricted Funds	Total	Last Year
	£	£	£	£
<b><u>Receipts</u></b>				
Sunday Offerings	19,013	4,896	23,909	15,030
Bank Transfers	69,352	2,500	71,852	52,022
Special Offerings	887	0	887	462
Other Income	1,729	1	1,730	2,319
Tax Claimed on Gift Aid Giving	10,154	580	10,734	8,759
<b>Total Receipts</b>	<b>101,134</b>	<b>7,976</b>	<b>109,110</b>	<b>78,593</b>
<b><u>Payments</u></b>				
<b>Church Staffing</b>				
Staff Salaries	17,333	0	17,333	9,806
Relocation	560	0	560	0
<b>Total Church Staffing</b>	<b>17,894</b>	<b>0</b>	<b>17,894</b>	<b>9,806</b>
<b>Church Mission</b>				
Cell Groups	952	0	952	816
Rugby church	0	2,507	2,507	
Ministry support	200	0	200	0
Love Gifts	987	0	987	462
Conferences / Retreat	6,950	0	6,950	460
Mission Projects / Special Meetings	1,194	768	1,962	945
Church Tithe	10,054	0	10,054	6,839
<b>Total Church Mission</b>	<b>20,337</b>	<b>3,275</b>	<b>23,612</b>	<b>9,522</b>
<b>Church Building</b>				
Utilities	4,075	0	4,075	1,669
Insurance	957	0	957	934
Cleaning & Housekeeping	193	0	193	252
Maintenance & Repairs	302	5,303	5,606	1,602
Capital items	573	0	573	2,669
Church Rent	0	0	0	2,230
<b>Total Church Building</b>	<b>6,101</b>	<b>5,303</b>	<b>11,404</b>	<b>9,356</b>
<b>Church Services</b>				
Catering & Hospitality	1,769	0	1,769	1,569
Training	0	0	0	1,214
Gifts	1,251	0	1,251	611
Speaker Fees	4,820	0	4,820	4,095
Worship Materials	282	0	282	757
Sunday School	376	0	376	0
<b>Total Church Services</b>	<b>8,498</b>	<b>0</b>	<b>8,498</b>	<b>8,246</b>

**Receipts & Payments Account**  
*(continued)*

	Unrestricted Funds	Restricted Funds	Total	Last Year
	£	£	£	£
<b>Payments</b>				
<b>Travel Costs</b>				
Travel Expenses	62	0	62	3
<b>Total Travel Costs</b>	<u>62</u>	<u>0</u>	<u>62</u>	<u>3</u>
 <b>Church Admin</b>				
Admin Fees	681	0	681	920
Printing & Stationery	20	0	20	161
IT Maintenance	1,664	0	1,664	912
Professional Fees	300	0	300	374
<b>Total Church Admin</b>	<u>2,666</u>	<u>0</u>	<u>2,666</u>	<u>2,367</u>
 <b>Total Payments</b>	<u><b>55,557</b></u>	<u><b>8,578</b></u>	<u><b>64,135</b></u>	<u><b>39,300</b></u>
 <b>Net of Receipts / (Payments)</b>	<u><b>45,578</b></u>	<u><b>-602</b></u>	<u><b>44,975</b></u>	<u><b>39,292</b></u>
 <b>Transfers between funds</b>	<b>1,000</b>	<b>-1,000</b>	<b>0</b>	<b>0</b>
<b>Fund balance as at 1st April</b>	<b>90,441</b>	<b>23,204</b>	<b>113,645</b>	<b>74,353</b>
<b>Fund balance as at 31st March</b>	<b>137,019</b>	<b>21,602</b>	<b>158,621</b>	<b>113,645</b>

**Statement of Assets and Liabilities**

	Unrestricted Funds	Restricted Funds	Total
	£	£	£
Cash	137,019	21,602	158,621
Church Building	350,000		350,000
Equipment and building contents	30,000		30,000
Liabilities	0	0	0
<b>Total</b>	<b>517,019</b>	<b>21,602</b>	<b>538,621</b>