



**CHARITY COMMISSION**  
FOR ENGLAND AND WALES

## Trustees' Annual Report for the period

From 1<sup>st</sup> April 2022      Period start date    To 31<sup>st</sup> March 2023    Period end date

Charity name: **COVENTRY CHINESE CHRISTIAN CHURCH**

Charity registration number: 1035888

## Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	Preach the Gospel of Jesus Christ and promote the Christian faith amongst Chinese people and in the general community. To provide a programme of church life including worship, fellowship, training, services and social activities. To co-operate with Christian churches locally and in the wider Chinese community. To promote missionary activities in China and other parts of the world.
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	<p>Our activities take account of the need to provide public benefit according to the guidance given by the Charity Commission for the advancement of religion.</p> <p>Worship services are held every Sunday and are open to all. Services are conducted in Mandarin, Cantonese and English to enable all to participate. Services are held in the church building. Sermons are provided in Cantonese in our morning service, and Mandarin and English in our 2<sup>nd</sup> service.</p> <p>Youth people and children's activities include Junior Worship, Sunday School, Youth group services and Youth Bible Study where children and young people learn in small groups appropriate to their age.</p> <p>Support for 4 Student fellowship groups at Warwick and Coventry Universities. (both Mandarin and Cantonese speaking)</p> <p>Fellowship groups (adults and working people) take place weekly or fortnightly in the 3 different languages including: an English Bible Study; an evening group for Mandarin speaking families, a daytime Cantonese Cell Group, a Sunday afternoon Cantonese Cell group.</p> <p>Our Rugby Church runs Sunday Services in</p>

		<p>a local church in Sunday afternoons, Sunday School for children runs alongside the Sunday Services. They have fellowships which meet regularly for bible studies during weekdays.</p> <p>. Holy Communion is served every other week at Church and is taken to members who cannot attend particularly when they are in hospital.</p> <p>The church community is promoted by taking days out together for teaching and recreation or for weekend retreats.</p> <p>Regular Baptism Services are held to enable young Christians to make a public declaration of their faith. Members are encouraged to co-operate with other churches in an Easter Open-Air witness and with voluntary activities in the local community.</p> <p>Regular church attendees are encouraged to apply for registered membership to promote a sense of belonging and unity. Members are encouraged to attend conferences to help them to understand and practise their faith. Subsidies are provided where there is need.</p> <p>The church provides support, home visitation to those who are unwell or who have asked for a visit.</p> <p>All our activities are open to all members of the community although, due to language restrictions, some are more suitable to people of Chinese origin.</p> <p>The church prays for and provides financial support to other UK charities for mission work in the UK and abroad.</p>
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	<p>The trustees have regard for public benefit – the church is run for the benefit of members and all who are enquiring or want to discover more about the Christian faith. Our services are provided free of charge including regular events as well as celebrations of various Chinese festivals in the church building. Our regular events are of great value to ethnic Chinese people living in the surrounding areas, students at Warwick and Coventry Universities and to visitors from China and Hong Kong. More events had taken place in the last couple of years so to facilitate and welcome immigrants with BNO visas from HK. The Church will continue with these activities/events as when is appropriate and</p>

		necessary.
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### **Additional information (optional)**

You may choose to include further statements where relevant about:

	SORP reference	
Policy on grant making	Para 1.38	
Policy on social investment including program related investment	Para 1.38	
Contribution made by volunteers	Para 1.38	<p>The majority of the work and ministry in the church is done by volunteers. They make a huge contribution and the church would not function without them.</p> <p>The volunteers have continued to provide support through bible studies, group meetings and individual cares emotionally as well as practically.</p> <p>The volunteers also involved in creating/co-ordinating events to facilitate the needs of the newly arrived immigrants, in activities happened in the local community such as open air Carol Service.</p>
Other		

### **Achievements and Performance**

	SORP reference	
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<p>Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.</p>	<p>Para 1.20</p>	<p>2 Sunday Services every week. The Cantonese Service cater the need of the large number of new immigrants from Hong Kong and residing in Coventry and surrounding regions started from Sept 2021 has continued to run as of today. This has been welcome and well used to support the new immigrants spiritually, emotionally and practically. It has also helped new immigrants to settle down and slowly but gradually connected and integrated into the wider community. The second Sunday Service served those who can understand either Mandarin or English, mainly from China mainland.</p> <p>A Sunday School and Junior Worship activities. Youth Bible Study to help young people to study the bible systematically has started since Oct 2020 and has continued to run as of today.</p> <p>An additional Sunday School and Youth group started in church from Sept 2021, systematically taught with bible study. The Youth group has attracted nearly 30 teenagers.</p> <p>The Church has invited an external team working for children and youth to run our Christmas celebration with a gospel message. This used to be a very popular annual event every Christmas but stopped over the locking down period.</p> <p>Regular Cell Group meetings in various languages and at various times to cater for everyone who wants to join. Most of these activities take place physically in the church building or other venues while some remain meeting online to facilitate joining from different regions of the country and for those who returned to their country but wish to remain connected with the Church.</p> <p>The weekly Cantonese fellowship has expanded a lot, with the large number of new immigrants joining. This fellowship has helped new immigrants to settle down practically as well as in the religious belief. Many of these had become more committed to the working together in the church.</p> <p>Church prayer meetings continued to be held weekly and online.</p> <p>The church conducted one Baptism when 6 people were baptised.</p> <p>Accepted six registered church</p>
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		<p>members.</p> <p>The church continued to support 4 university student fellowships with international students (2 Mandarin and 2 Cantonese) of Chinese origins in Coventry and Warwick University.</p> <p>We now have 62 active members.</p> <p>The church normally has days out or retreat events on an annual base, no such events for this year, however managed to have two community events for the newly arrived from Hong Kong.</p> <p>Other evangelistic activities:  “Act of Witness Walk” on Good Friday and open air service with other local churches in Tile Hill; Carol singing in the city centre in Dec.,</p> <p>Joined City Praise and Prayer with other churches in Coventry. Carol Service in December which welcome friends and families as well our own church members.</p> <p>Chinese New Year celebration catered for church members as well as for friends and families.</p> <p>Creation of Café Agape to befriend and provide supports to newly arrived from Hong Kong.</p> <p>Weekly football sessions instigated and ran by new immigrants settled down in the church became quite popular and has attracted new participants constantly.</p> <p>Other group:  Our Rugby group has grown a lot with a huge number of newly arrived. They continued to meet on Sunday afternoons in a local church in Rugby. They have Sunday School for young people and kids alongside the Sunday Services, an adult fellowship after the Sunday Service, different bible study groups on weekday evenings.  Our pastor and one member of the church continued to preach there regularly.</p> <p>Trainings:</p>
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		<p>Conducted an in house safe guarding training, and continue to have DBS checks for those starting to work with young people and kids.</p> <p>6 Sunday School teachers joined teacher training organised by Thrive</p> <p>Some members continued to hold online discipleship training course for newly the newly converted and those who are interested to know more about Christianity.</p> <p>We continue to support various missionaries and missions, including WRRCN led by Comfort Davis in Nigeria, Heartlink in India, Andrew Smith (OMF Int'l), Lawrence Sin (COCM), OM UK, CCHC-UK, UKAFC and Hope Coventry.</p> <p>We donate to two charities our Sunday offering collection collected on Christmas Sunday.</p> <p>All these church activities are free to those who attend with the exception of trips, but these are also subsidised to avoid anyone being excluded for lack of funds.</p> <p>Our activities not only enable members and enquirers to grow in faith but also provide them with a network of friends who support one another in times of need and prevent people from becoming isolated and lonely. Members cared and supported each other in particular for those suffering from distress.</p> <p>The church also supports international students through student fellowship activities. These have proven to be beneficial for maintaining and strengthening their Christian faith and continue to benefit both themselves and others close to them even after they return to their own countries.</p> <p>The church building was used by the city council as a Polling Station.</p>
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#### **Additional information (optional)**

You may choose to include further statements where relevant about:

Achievements against objectives set	Para 1.41	

Performance of fundraising activities against objectives set	Para 1.41	
Investment performance against objectives	Para 1.41	
Other		

## Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	Reserves will be used to fund the church's staff salaries, and to maintain and improve the church buildings.
Amount of reserves held	Para 1.22	
Reasons for holding zero reserves	Para 1.22	
Details of fund materially in deficit	Para 1.24	
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	

### Additional information (optional)

You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising)	Para 1.47	Expenses for church activities and salaries are met by regular offerings given by current and occasionally from previous church members. No fund-raising is actively promoted although we encourage giving to help other causes.
Investment policy and objectives including any social investment policy adopted	Para 1.46	
A description of the principal risks facing the charity	Para 1.46	
Other		



## Structure, Governance and Management

Description of charity's trusts:		
Type of governing document (trust deed, royal charter)	Para 1.25	Constitution
How is the charity constituted? (e.g unincorporated association, CIO)	Para 1.25	Unincorporated association
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	Trustees are nominated and elected by church members

### Additional information (optional)

You may choose to include further statements where relevant about:

Policies and procedures adopted for the induction and training of trustees	Para 1.51	
The charity's organisational structure and any wider network with which the charity works	Para 1.51	
Relationship with any related parties	Para 1.51	
Other		

## Reference and Administrative details

Charity name	COVENTRY CHINESE CHRISTIAN CHURCH
Other name the charity uses	
Registered charity number	1035888
Charity's principal address	COVENTRY CHINESE CHRISTIAN CHURCH 151 Elm Tree Avenue Coventry CV4 9EN

### **Names of the charity trustees who manage the charity**

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Elaine Leung	Chair		Church Members
2	Haifeng Wei	Co-Chair		Church Members
3	Joachim Brandt	Treasurer		Church Members
4	Chen Rong			Church Members
5	Gabriel Si			Church Members
6	Lei Wang			Church Members
7	Hsiao-Pei Yang	Secretary		Church Members
8	Shuhong Li			Church Members
9				
10				
11				
12				
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14				
15				
16				
17				
18				
19				
20				

Corporate trustees – names of the directors at the date the report was approved

[illegible]

Name of trustees holding title to property belonging to the charity

[illegible]

## Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	

### Additional information (optional)

#### Names and addresses of advisers (Optional information)

Type of adviser	Name	Address
	Rev Edward Wei	75 Gurnards Avenue, Milton Keynes MK6 2BW

#### Name of chief executive or names of senior staff members (Optional information)

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## Exemptions from disclosure

Reason for non-disclosure of key personnel details

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## Other optional information

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## Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)	Elaine Leung	
Position (eg Secretary, Chair, etc)	Current Chair of the Church Council	
Date	31 <sup>st</sup> Dec 2023	



Section A

Independent Examiner's Report

Report to the trustees/  
members of

Coventry Chinese Christian Church

On accounts for the year  
ended

31 March 2023

Charity no  
(if any)

1035888

Set out on pages

1-4

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended **31/03/2023**.

Responsibilities and  
basis of report

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent  
examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

*\* Please delete the words in the brackets if they do not apply.*

Signed:

Date:

7 SEPTEMBER 2023

Name:

Stuart Mattocks

Relevant professional  
qualification(s) or body  
(if any):

Address:

8 Wyver Crescent, Coventry, CV2 5LQ

# Coventry Chinese Christian Church

## Financial Report & Accounts

March 31

# 2023

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This report presents the accounts for the year ending 31 March 2023. The accounts are prepared on a Receipt and Payments basis.

**Receipts & Payments Account**

	Unrestricted Funds	Restricted Funds	Total	Last Year
	£	£	£	£
<b><u>Receipts</u></b>				
Sunday Offerings	11,581	3,449	15,030	12,163
Bank Transfers	49,772	2,250	52,022	39,749
Special Offerings	462	0	462	0
Other Income	2,319	0	2,319	560
Tax Claimed on Gift Aid Giving	8,104	655	8,759	9,060
<b>Total Receipts</b>	<b>72,239</b>	<b>6,354</b>	<b>78,593</b>	<b>61,531</b>
<b><u>Payments</u></b>				
<b>Church Staffing</b>				
Staff Salaries	9,806		9,806	35,914
Relocation			0	0
<b>Total Church Staffing</b>	<b>9,806</b>	<b>0</b>	<b>9,806</b>	<b>35,914</b>
<b>Church Mission</b>				
Cell Groups	816		816	0
Ministry support	0		0	1,500
Love Gifts	462		462	0
Conferences / Retreat	460		460	0
Mission Projects / Special Meetings	451	493	945	698
Church Tithe	6,839		6,839	5,287
<b>Total Church Mission</b>	<b>9,028</b>	<b>493</b>	<b>9,522</b>	<b>7,485</b>
<b>Church Building</b>				
Utilities	1,669		1,669	1,375
Insurance	934		934	828
Cleaning & Housekeeping	252		252	474
Maintenance & Repairs	762	840	1,602	1,007
Capital items	2,669	0	2,669	3,248
Church Rent	0	2,230	2,230	1,200
<b>Total Church Building</b>	<b>6,286</b>	<b>3,070</b>	<b>9,356</b>	<b>8,133</b>
<b>Church Services</b>				
Catering & Hospitality	1,569		1,569	150
Training	1,214		1,214	997
Gifts	611		611	922
Speaker Fees	4,095		4,095	1,265
Worship Materials	757		757	371
Sunday School	0		0	102
<b>Total Church Services</b>	<b>8,246</b>	<b>0</b>	<b>8,246</b>	<b>3,807</b>



**Receipts & Payments Account**  
 (continued)

	Unrestricted Funds £	Restricted Funds £	Total £	Last Year £
<b>Payments</b>				
<b>Travel Costs</b>				
Travel Expenses	3		3	68
<b>Total Travel Costs</b>	3	0	3	68
<b>Church Admin</b>				
Admin Fees	920		920	557
Printing & Stationery	161		161	196
IT Maintenance	912		912	545
Professional Fees	374		374	576
<b>Total Church Admin</b>	2,367	0	2,367	1,874
<b>Total Payments</b>	<b>35,737</b>	<b>3,563</b>	<b>39,300</b>	<b>57,280</b>
<b>Net of Receipts / (Payments)</b>	<b>36,502</b>	<b>2,791</b>	<b>39,292</b>	<b>4,251</b>
<b>Fund balance as at 1st April</b>	<b>53,940</b>	<b>20,413</b>	<b>74,353</b>	<b>70,101</b>
<b>Fund balance as at 31st March</b>	<b>90,441</b>	<b>23,204</b>	<b>113,645</b>	<b>74,353</b>



**Statement of Assets and Liabilities**

	Unrestricted Funds	Restricted Funds	Total
	£	£	£
<b>Cash</b>	90,441	23,204	113,645
<b>Church Building</b>	350,000		350,000
<b>Equipment and building contents</b>	30,000		30,000
<b>Liabilities</b>	0	0	0
<b>Total</b>	470,441	23,204	493,645