



CHARITY COMMISSION
FOR ENGLAND AND WALES

Trustees' Annual Report for the period

From 1st April 2021 Period start date To 31st March 2022 Period end date

Charity name: COVENTRY CHINESE CHRISTIAN CHURCH

Charity registration number: 1035888

Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	Preach the Gospel of Jesus Christ and promote the Christian faith amongst Chinese people and in the general community. To provide a programme of church life including worship, fellowship, training, services and social activities. To co-operate with Christian churches locally and in the wider Chinese community. To promote missionary activities in China and other parts of the world.
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	<p>Our activities take account of the need to provide public benefit according to the guidance given by the Charity Commission for the advancement of religion.</p> <p>Worship services are held every Sunday and are open to all. Services are conducted in Mandarin, Cantonese and English to enable all to participate. Services are held in the church building. Sermons are provided in Cantonese in our morning service, and Mandarin and English in our 2nd service.</p> <p>Children's activities include Junior Worship, Sunday School and Youth Bible Study where children and young people learn in small groups appropriate to their age.</p> <p>Fellowship groups take place weekly or fortnightly in the 3 different languages including: an English Bible Study; an evening group for Mandarin speaking families, a daytime Cantonese Cell Group, a Sunday afternoon Cantonese Cell group and support for 4 Student groups at Warwick and Coventry Universities. (both Mandarin and Cantonese speaking)</p> <p>A Bible Study group runs every week in Rugby and a Sunday afternoon service in a local church.</p> <p>Holy Communion is served every other week at Church and is taken to members who cannot attend particularly when they are in</p>

		<p>hospital.</p> <p>The church community is promoted by taking days out together for teaching and recreation or for weekend retreats.</p> <p>Regular Baptism Services are held to enable young Christians to make a public declaration of their faith. Members are encouraged to co-operate with other churches in an Easter Open-Air witness and with voluntary activities in the local community.</p> <p>Regular church attendees are encouraged to apply for registered membership to promote a sense of belonging and unity.</p> <p>Members are encouraged to attend conferences to help them to understand and practise their faith. Subsidies are provided where there is need.</p> <p>The church provides support, home visitation to those who are unwell or who have asked for a visit.</p> <p>All our activities are open to all members of the community although, due to language restrictions, some are more suited to people of Chinese origin.</p> <p>The church prays for and provides financial support to other UK charities for mission work in the UK and abroad.</p>
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	<p>The trustees have regard for public benefit – the church is run for the benefit of members and all who are enquiring or want to discover more about the Christian faith. Our services are provided free of charge including regular events as well as celebrations of various Chinese festivals in the church building or online. Our regular events are of great value to ethnic Chinese people living in the surrounding areas, students at Warwick and Coventry Universities and to visitors from China and Hong Kong. More events had taken place in the last year or so to facilitate and welcome immigrants with BNO visas from HK.</p>

Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
Policy on grant making	Para 1.38	
Policy on social investment including program related investment	Para 1.38	

Contribution made by volunteers	Para 1.38	<p>The majority of the work and ministry in the church is done by volunteers. They make a huge contribution and the church would not function without them.</p> <p>The volunteers have continued to provide support through bible studies, group meetings and individual cares emotionally as well as practically throughout the period of pandemic.</p> <p>The volunteers also involved in creating/co-ordinating events to facilitate the needs of the newly arrived immigrants, in activities happened in the local community such as open air Carol Service.</p>
Other		

Achievements and Performance

	SORP reference	
Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	<p>Weekly Sunday services catering for Mandarin, Cantonese and English speaking members. The additional Cantonese Sunday Service to cater the need of the large number of new immigrants from Hong Kong and residing in Coventry and surrounding regions started from Sept 2021 has continued to run as of today. This has been welcome and well used to support the new immigrants spiritually, emotionally and practically. It has also helped new immigrants to settle down and slowly but gradually connected and integrated into the wider community.</p> <p>A Sunday School and Junior Worship activities. A new online Youth Bible Study to help young people to study the bible systematically has started since Oct 2020.</p> <p>An additional Sunday School and Youth group started in church from Sept 2021, systematically taught with bible study. The Youth group has attracted nearly 30 teenagers.</p> <p>The Church has invited an external team working for children and youth to run our Christmas celebration with a gospel message. This used to be a very popular annual event every Christmas but stopped over the locking down period.</p> <p>Regular Cell Group meetings in various</p>

		<p>languages and at various times to cater for everyone who wants to join. These activities proved to be very helpful in particular that it can be held online to facilitate joining from different regions of the country and for those who returned to their country but wish to remain connected with the Church.</p> <p>The weekly Cantonese fellowship has expanded a lot, with the large number of new immigrants joining. This fellowship has helped new immigrants to settle down practically as well as in the religious belief. Many of these had become more committed to the working together in the church.</p> <p>Church prayer meetings continued to be held weekly and online.</p> <p>The church conducted two baptism (one at home and at hospital) and two funerals.</p> <p>Six people converted into Christianity during this year.</p> <p>The church continued to support 4 university student fellowships with international students (2 Mandarin and 2 Cantonese) of Chinese origins in Coventry and Warwick University.</p> <p>We now have 63 members including Pastor Muk Lam (Sammy) Chan.</p> <p>The church normally has days out or retreat events on an annual base, no such events for this year due to the pandemic.</p> <p>Other evangelistic activities: Nearly 60 members joined with the local community for Carol Service, involved with the ShoeBox Christmas Donation Project in Dec., Open Heaven Project in June – prayer walk around the streets in Coventry.</p> <p>Joined City Praise and Prayer with other churches in Coventry. Carol Service in December which welcome friends and families as well our own church members.</p> <p>Chinese New Year celebration catered for church members as well as for friends and families.</p> <p>Social events for new immigrants:</p>
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		<p>Two English classes (entry & advance level); mental well-being workshop; two outings; two social & welcome events held at the church; arts & crafts workshops in church &</p> <p>Self-help groups (including a caring group) were encouraged and supported by the church volunteers that new immigrants has a place to turn to when encounter difficulties and problems on a wide range of aspects such as children's education, job hunting, legal process of settling down, language barriers, looking for accommodation & etc. Some are supported when going through emotional distress during the process of settling down in the UK.</p> <p>Weekly football sessions instigated and ran by new immigrants settled down in the church became quite popular and has attracted new participants constantly.</p> <p>Other group: Our Rugby group had resumed physical meetings on Sunday afternoons in a local church. Our pastor and one member of the church continued to preach there regularly. This group has attracted a large number of new Cantonese speaking immigrants.</p> <p>Trainings:: More than 30 members participated and completed the Safeguarding training with an external professional trainer; our internal Safeguarding Team successfully completed review and update of the current policy</p> <p>Some members continued with the online peer counselling training and discipleship training conference.</p> <p>We continue to support various missionaries and missions, including WRRCN led by Comfort Davis in Nigeria, Heartlink in India, Andrew Smith (OMF Int'l), Lawrence Sin (COCM), OM UK, CCHC-UK, UKAFC and Hope Coventry.</p> <p>All these church activities are free to those who attend with the exception of trips, but these are also subsidised to avoid anyone being excluded for lack of funds.</p>
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		<p>Our activities not only enable members and enquirers to grow in faith but also provide them with a network of friends who support one another in times of need and prevent people from becoming isolated and lonely. Members cared and supported each other, especially when there were people diagnosed with Covid-19.</p> <p>The church also supports international students through student fellowship activities. These have proven to be beneficial for maintaining and strengthening their Christian faith and continue to benefit both themselves and others close to them even after they return to their own countries.</p> <p>The church building was used by the city council as a Polling Station.</p>
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Additional information (optional)

You may choose to include further statements where relevant about:

Achievements against objectives set	Para 1.41	
Performance of fundraising activities against objectives set	Para 1.41	
Investment performance against objectives	Para 1.41	
Other		

Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	Reserves will be used to fund the church's staff salaries, and to maintain and improve the church buildings.
Amount of reserves held	Para 1.22	
Reasons for holding zero reserves	Para 1.22	
Details of fund materially in deficit	Para 1.24	
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	

Additional information (optional)

You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising)	Para 1.47	Expenses for church activities and salaries are met by regular offerings given by current and occasionally from previous church members. No fund-raising is actively promoted although we encourage giving to help other causes.
Investment policy and objectives including any social investment policy adopted	Para 1.46	
A description of the principal risks facing the charity	Para 1.46	
Other		

Structure, Governance and Management

Description of charity's trusts:		
Type of governing document (trust deed, royal charter)	Para 1.25	Constitution
How is the charity constituted? (e.g unincorporated association, CIO)	Para 1.25	Unincorporated association
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	Trustees are nominated and elected by church members

Additional information (optional)

You may choose to include further statements where relevant about:

Policies and procedures adopted for the induction and training of trustees	Para 1.51	
The charity's organisational structure and any wider network with which the charity works	Para 1.51	
Relationship with any related parties	Para 1.51	
Other		

Reference and Administrative details

Charity name	COVENTRY CHINESE CHRISTIAN CHURCH
Other name the charity uses	
Registered charity number	1035888
Charity's principal address	COVENTRY CHINESE CHRISTIAN CHURCH 151 Elm Tree Avenue Coventry CV4 9EN

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Elaine Leung	Chair		Church Members
2	Haifeng Wei	Secretary		Church Members
3	Joachim Brandt	Treasurer		Church Members
4	Xiao Li Jia			Church Members
5	Chen Rong			Church Members
6	Lei Wang			Church Members
7	Hsiao-Pei Yang			Church Members
8	Shuhong Li			Church Members
9				
10				
11				
12				
13				
14				
15				
16				
17				
18				
19				
20				

Corporate trustees – names of the directors at the date the report was approved

[illegible]

Name of trustees holding title to property belonging to the charity

[illegible]

Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	

Additional information (optional)

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address
	Rev Edward Wei	75 Gurnards Avenue, Milton Keynes MK6 2BW

Name of chief executive or names of senior staff members (Optional information)

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Exemptions from disclosure

Reason for non-disclosure of key personnel details

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Other optional information

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Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)	Elaine Leung	
Position (eg Secretary, Chair, etc)	Current Chair of the Church Council	
Date	11 th Jan 2023	



Section A

Independent Examiner's Report

Report to the trustees/
members of

Coventry Chinese Christian Church

On accounts for the year
ended

31 March 2022

Charity no
(if any)

1035888

Set out on pages

2-4

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended **31/03/2022**.

Responsibilities and
basis of report

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent
examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed:

Date:

6 September 2022

Name:

Stuart Mattocks

Relevant professional
qualification(s) or body
(if any):

Address:

8 Wyver Crescent

Coventry

CV2 5LQ

Receipts & Payments Account

	Unrestricted Funds	Restricted Funds	Total	Last Year
	£	£	£	£
<u>Receipts</u>				
Sunday Offerings	8,071	4,092	12,163	0
Bank Transfers	37,149	2,600	39,749	33,556
Special Offerings		0	0	7,914
Other Income	560	0	560	432
Tax Claimed on Gift Aid Giving	7,180	1,880	9,060	7,945
Total Receipts	52,960	8,572	61,531	49,848
<u>Payments</u>				
Church Staffing				
Staff Salaries	35,914		35,914	25,107
Relocation			0	5,000
Total Church Staffing	35,914	0	35,914	30,107
Church Mission				
Cell Groups			0	1,035
Ministry support	1,500		1,500	0
Love Gifts			0	590
Conferences / Retreat			0	0
Mission Projects / Special Meetings	538	160	698	0
Church Tithe	5,287		5,287	4,142
Total Church Mission	7,325	160	7,485	5,767
Church Building				
Utilities	1,375		1,375	607
Insurance	828		828	761
Cleaning & Housekeeping	474		474	54
Maintenance & Repairs	167	840	1,007	9,990
Capital items	1,852	1,396	3,248	619
Church Rent		1,200	1,200	
Total Church Building	4,697	3,436	8,133	12,031
Church Services				
Catering & Hospitality	150		150	0
Training	997		997	517
Gifts	922		922	468
Speaker Fees	1,265		1,265	40
Worship Materials	371		371	0
Sunday School	102		102	0
Total Church Services	3,807	0	3,807	1,024

Receipts & Payments Account *(continued)*

	Unrestricted Funds £	Restricted Funds £	Total £	Last Year £
Payments				
Travel Costs				
Travel Expenses	68		68	162
Total Travel Costs	68	0	68	162
Church Admin				
Admin Fees	557		557	719
Printing & Stationery	196		196	
IT Maintenance	545		545	1,069
Professional Fees	576		576	744
Total Church Admin	1,874	0	1,874	2,532
Total Payments	53,684	3,596	57,280	51,623
Net of Receipts / (Payments)	-724	4,976	4,251	-1,775
Fund balance as at 1st April	54,664	15,438	70,101	71,877
Fund balance as at 31st March	53,940	20,413	74,353	70,101

Statement of Assets and Liabilities

	£
Cash - Unrestricted Funds	53,940
Cash - Restricted Funds	<u>20,413</u>
Total Cash	74,353
 Church Building	 300,000
Equipment and building contents	30,000
 Liabilities	 144
 Total	 <u>404,209</u>