



CHARITY COMMISSION
FOR ENGLAND AND WALES

Trustees' Annual Report for the period

From 01/09/2019

Period start date To 31/08/2020

Period end date

Charity name: Sunshine Corner Playgroup Stoke Poges

Charity registration number: 1035833

Objectives and Activities

| | SORP reference | |
|--|--------------------|---|
| Summary of the purposes of the charity as set out in its governing document | Para 1.17 | To enhance the development and education of children primarily under statutory school age by encouraging parents to understand and provide for the needs of their children through community groups. The Playgroup and Pre-school offers a safe, happy and stimulating environment where the children learn through a wide range of activities whilst fulfilling the requirements of the Early year Foundation Stage curriculum. We offer opportunities for all children regardless of race, culture, religion, means or ability. |
| Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts. | Para 1.17 and 1.19 | Sunshine Corner is a small village Pre-school in the heart of Stoke Poges with children attending from age 2 years to reception school age. We also run a Baby and Toddler session that takes place every Thursday morning during term time. Children between the ages of 0-5 years are welcome with parents and carers. We have been in existence for over 40 years. We are registered by OFSTED. |
| Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit | Para 1.18 | Decisions taken by the trustees have regard to public benefit and in line with our original governing document. |

Additional information (optional)

You may choose to include further statements where relevant about:

| | SORP reference | |
|------------------------|----------------|---|
| Policy on grant making | Para 1.38 | We are a not for profit organisation and rely totally on the fundraising efforts of our executive committee, staff and volunteers to cover costs and expenses outside of our day to day operating costs. We are well established in the community with a strong team of well qualified and experienced staff. |
| | | |

| | | |
|--|-----------|--|
| Policy on social investment including program related investment | Para 1.38 | |
| Contribution made by volunteers | Para 1.38 | |
| Other | | |

Achievements and Performance

| | SORP reference | |
|---|----------------|--|
| Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole. | Para 1.20 | <p>The main fundraising achievement of the year was our annual XMAS Bazaar which successfully raised £1200 after expenses.</p> <p>All monies raised will be allocated to new toys and equipment for the benefit of the children and pre-school.</p> <p>Our fundraising programme and donations were seriously affected by Covid-19 pandemic.</p> |

Additional information (optional)

You may choose to include further statements where relevant about:

| | | |
|--|-----------|--|
| Achievements against objectives set | Para 1.41 | |
| Performance of fundraising activities against objectives set | Para 1.41 | |
| Investment performance against objectives | Para 1.41 | |

| Financial Review | | |
|---|----------|--|
| Review of the charity's financial position at the end of the period | Part 1.1 | Due to the Covid-19 pandemic our financial position has been detrimentally affected |
| Statement explaining the policy for holding reserves and why they are held | Part 1.2 | We have retained our cash reserves of £20,000. Retained as collateral to cover our term of pre-school expenses should we need to close for reasons beyond our control. |
| Amount of reserves held | Part 1.3 | £22,500 |
| Reserves for holding rate | Part 1.4 | |
| Details of fund materially in deficit | Part 1.5 | There are no outstanding debts incurred by ourselves |
| Explanation of any increase about the charity continuing as a going concern | Part 1.6 | |

Additional information (optional)

You may choose to include further statements where relevant about:

| | | |
|--|----------|--|
| The charity's principal sources of funds (including any fundraising) | Part 1.7 | Our principal source of funds is via the EYFF. This is a means of allocating funding for the free early education and childcare entitlement for 3 and 4 year olds, also known as the universal 15 hour entitlement and the 30 hour entitlement for working parents. Providers are paid the same rate by their local authority for delivering both schemes. |
| Investment policy and other policies adopted | Part 1.8 | Our main expense is on staff wages used to deliver the Early Years Foundation Stage framework. |
| A description of the principal risks facing the charity | Part 1.9 | Covid-19 and uncertainty about number of parents willing to send their children into the setting whilst in lockdown. |
| Other | | |

Financial Review

| | | |
|--|------------|--|
| Review of the charity's financial position at the end of the period | Para 1.21 | Due to the Covid-19 pandemic our financial position has been detrimentally affected. |
| Statement explaining the policy for holding reserves stating why they are held | Para 1.22 | We have maintained our cash reserve of £30000. Required as collateral to cover one term of pre-school expenses should we need to close for reasons beyond our control. |
| Amount of reserves held | Para 1.22 | £32500 |
| Reasons for holding zero reserves | Para 1.22 | |
| Details of fund materially in deficit | Para 1.24- | There are no outstanding debts incurred by ourselves. |
| Explanation of any uncertainties about the charity continuing as a going concern | Para 1.23 | |

Additional information (optional)

You may choose to include further statements where relevant about:

| | | |
|---|-----------|--|
| The charity's principal sources of funds (including any fundraising) | Para 1.47 | <p>Our principle source of funds is via the EYNFF. This is a means of allocating funding for the free early education and childcare entitlement for 3 and 4 year olds, also known as the universal 15 hour entitlement and the 30 hour entitlement for working parents. Providers are paid the same rate by their local authority for delivering both schemes</p> <p>Our main expense is on staff wages used to deliver the Early Years Foundation Stage framework</p> |
| Investment policy and objectives including any social investment policy adopted | Para 1.46 | |
| A description of the principal risks facing the charity | Para 1.46 | Covid-19 and uncertainty about number of parents willing to send their children into the setting whilst in lockdown. |
| Other | | |

Structure, Governance and Management

| | | |
|---|-----------|---------------------------------|
| Description of charity's trusts: | | |
| Type of governing document (trust deed, royal charter) | Para 1.25 | Constitution Adopted 26/03/1993 |
| How is the charity constituted? (e.g unincorporated association, CIO) | Para 1.25 | Trust |
| Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees | Para 1.25 | Elected |

Additional information (optional)

You may choose to include further statements where relevant about:

| | | |
|---|-----------|---------------------------------|
| Policies and procedures adopted for the induction and training of trustees | Para 1.51 | |
| The charity's organisational structure and any wider network with which the charity works | Para 1.51 | |
| Relationship with any related parties | Para 1.51 | |
| Other | | Registered with OFSTED EY263404 |

Reference and Administrative details

| | |
|-----------------------------|---|
| Charity name | Sunshine Corner Playgroup Stoke Poges |
| Other name the charity uses | Sunshine Corner Pre-school |
| Registered charity number | 1035833 |
| Charity's principal address | Sunshine Corner Pre-school The Village Centre 129 Rodgers Lane Stoke Poges Buckinghamshire SL2 4LP |
| | |

Names of the charity trustees who manage the charity

| | Trustee name | Office (if any) | Dates acted if not for whole year | Name of person (or body) entitled to appoint trustee (if any) |
|----|-------------------|-----------------|-----------------------------------|---|
| 1 | Emma Greenwood | Chairperson | | Tonia Deverell |
| 2 | Janette Clay | Treasurer | | Elaine Oldfield |
| 3 | Sharanjeet Sharma | Secretary | | Tara Weatherall |
| 4 | | | | |
| 5 | | | | |
| 6 | | | | |
| 7 | | | | |
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| 11 | | | | |
| 12 | | | | |
| 13 | | | | |
| 14 | | | | |
| 15 | | | | |
| 16 | | | | |
| 17 | | | | |
| 18 | | | | |
| 19 | | | | |
| 20 | | | | |

Corporate trustees – names of the directors at the date the report was approved

[illegible]

Name of trustees holding title to property belonging to the charity

[illegible]

Funds held as custodian trustees on behalf of others

| | |
|---|--|
| Description of the assets held in this capacity | |
| Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects | |
| Details of arrangements for safe custody and segregation of such assets from the charity's own assets | |

Additional information (optional)

Names and addresses of advisers (Optional information)

| Type of adviser | Name | Address |
|-----------------|---------------|-------------------------------------|
| Accountant | Karrie Taylor | 40 Hazell Way, Stoke Poges, SL2 4DD |
| | | |
| | | |
| | | |

Name of chief executive or names of senior staff members (Optional information)

| |
|--|
| |
|--|

Exemptions from disclosure

Reason for non-disclosure of key personnel details

| |
|--|
| |
|--|

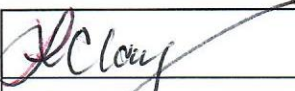
Other optional information

| |
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| |
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Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

| | | |
|-------------------------------------|---|-------------------|
| Signature(s) |  | COVID-19. |
| Full name(s) | JANE PTE CLAY | SHARANJEET SHARMA |
| Position (eg Secretary, Chair, etc) | TREASURER. | SECRETARY. |
| Date | 27.1.21. | |



CHARITY COMMISSION
FOR ENGLAND AND WALES

Independent examiner's report on the accounts

Section A

Independent Examiner's Report

Report to the trustees/
members of

Charity Name

Sunshine Corner Playgroup Stoke Poges

On accounts for the year
ended

31/08/2020

Charity no
(if any)

1035833

Set out on pages

(remember to include the page numbers of additional sheets)

I report to the trustees on my examination of the accounts of the above
charity ("the Trust") for the year ended DD / MM / YYYY.

Responsibilities and
basis of report

As the charity's trustees, you are responsible for the preparation of the
accounts in accordance with the requirements of the Charities Act 2011
("the Act").

I report in respect of my examination of the Trust's accounts carried out
under section 145 of the 2011 Act and in carrying out my examination, I
have followed all the applicable Directions given by the Charity Commission
under section 145(5)(b) of the Act.

Independent
examiner's statement

[The charity's gross income exceeded £250,000 and I am qualified to
undertake the examination by being a qualified member of [insert name of
applicable listed body]]. Delete [] if not applicable.

I have completed my examination. I confirm that no material matters have
come to my attention in connection with the examination (other than that
disclosed below *) which gives me cause to believe that in, any material
respect:

- the accounting records were not kept in accordance with section 130
of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements
concerning the form and content of accounts set out in the Charities
(Accounts and Reports) Regulations 2008 other than any requirement
that the accounts give a 'true and fair' view which is not a matter
considered as part of an independent examination.

I have no concerns and have come across no other matters in connection
with the examination to which attention should be drawn in this report in
order to enable a proper understanding of the accounts to be reached.

* Please delete the words in the brackets if they do not apply.

Signed:

Date:

13/12/20

Name:

KARRIE TAYLOR

Relevant professional
qualification(s) or body

CIMA (ACMA CGMA)

(if any):

Address:

40 HAZELL WAY
STOKE POGES
BUCKS SL2 4DD

Section B

Disclosure

Only complete if the examiner needs to highlight material matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.

13/12/20

KARLE TRILLER

Date: 09/12/2020
Time: 14:07:49

Sunshine Corner Pre-School
Profit and Loss

Page: 1

From: Month 1, September 2019
To: Month 12, August 2020

Chart of Accounts:

Default Layout of Accounts

| | <u>Period</u> | <u>Year to Date</u> |
|------------------------------|-------------------|---------------------|
| sales | | |
| Fees Received | 18,069.50 | / 18,069.50 |
| SEN Funding | 7,938.00 | / 7,938.00 |
| BCC Funding | 81,792.03 | / 81,792.03 |
| Toddlers Fees | 340.95 | / 340.95 |
| Christmas Fundraising | 2,173.79 | / 2,173.79 |
| Milk Money | 269.50 | / 269.50 |
| Uniform Sales | 217.00 | / 217.00 |
| Parent Donations | 493.50 | / 493.50 |
| Red Nose Day | 104.78 | / 104.78 |
| Toddlers Fundraising | 66.50 | / 66.50 |
| Late Payment Charges | 19.80 | / 19.80 |
| Bank Interest Received | 198.63 | / 198.63 |
| Miscellaneous Income | 9,472.56 | / 9,472.56 |
| | 121,156.54 | / 121,156.54 |
| Purchases | | |
| Uniform Purchased for resale | 131.63 | / 131.63 |
| Toys and Equipment | 832.57 | / 832.57 |
| Odds Farm | 50.00 | / 50.00 |
| Red Nose Day | 104.78 | / 104.78 |
| | 1,118.98 | 1,118.98 |
| Direct Expenses | | |
| | 0.00 | 0.00 |
| Gross Profit/(Loss): | <u>120,037.56</u> | <u>120,037.56</u> |
| Overheads | | |
| Gross Wages | 102,049.19 | ✓ 102,049.19 |
| Employers N.I. | 4,910.52 | ✓ 4,910.52 |
| Rent | 7,510.15 | ✓ 7,510.15 |
| Equipment Insurance | 765.07 | ✓ 765.07 |
| Christmas Party | 82.86 | 82.86 |
| Summer Party | 57.06 | 57.06 |
| Children's Gifts Christmas | 85.96 | 85.96 |
| Consumables | 804.65 | 804.65 |
| Computer Supplies | 369.68 | 369.68 |
| Ofsted Fees | 220.00 | 220.00 |
| Sundries | 110.00 | 110.00 |
| Registration & Membership | 1,152.06 | ✓ 1,152.06 |
| Toddlers Expenses | 115.84 | 115.84 |
| Fundraising Expenses | 718.59 | 718.59 |
| Children's Easter Gifts | 33.75 | 33.75 |
| Milk, Catering & Provisions | 598.04 | 598.04 |

Date: 09/12/2020
Time: 14:07:49

Sunshine Corner Pre-School
Profit and Loss

Page: 2

From: Month 1, September 2019
To: Month 12, August 2020

Chart of Accounts:

Default Layout of Accounts

| | <u>Period</u> | <u>Year to Date</u> |
|---------------------------|-------------------|---------------------|
| Postage & Carriage | 18.10 | 18.10 |
| Telephone | 870.75 | 870.75 |
| Office Stationery | 151.80 | 151.80 |
| Audit & Accountancy Fees | 200.00 | 200.00 |
| Repairs & Renewals | 221.78 | 221.78 |
| Staff Training Costs | 130.00 | 130.00 |
| Staff Uniform Costs | 170.35 | 170.35 |
| Wages Casual | 1,542.45 | ✓ 1,542.45 |
| Employers Pension | 1,574.27 | ✓ 1,574.27 |
| Equipment Hire | 150.00 | 150.00 |
| Office Equip Depreciation | 63.00 | 63.00 |
| | 124,675.92 | 124,675.92 |
| Net Profit/(Loss): | <u>(4,638.36)</u> | <u>(4,638.36)</u> |

09/12/20

Date: 09/12/2020

Time: 14:01:41

Sunshine Corner Pre-School

Page: 1

Balance Sheet

From: Month 1, September 2019

To: Month 12, August 2020

Chart of Accounts:

Default Layout of Accounts

| | <u>Period</u> | <u>Year to Date</u> | |
|---|---------------|---------------------|-----------|
| Fixed Assets | | | |
| Office Equipment | 0.00 | ✓ 7,001.93 | |
| Office Equipment Depreciation | (63.00) | ✓ (7,001.93) | |
| | (63.00) | | 0.00 |
| Current Assets | | | |
| Stocks of Uniform | (24.18) | ✓ 392.20 | |
| Debtors Control Account | (8,181.00) | 0.00 | |
| Other Debtors | 4,090.50 | 0.00 | |
| Alliance & Leicester Deposit Account | (2,301.37) | ✓ 32,675.31 | |
| Alliance & Leicester Current Account | 5,435.91 | ✓ 15,899.43 | |
| Cash Account | 117.79 | ✓ 221.17 | |
| | (862.35) | | 49,188.11 |
| Current Liabilities | | | |
| Sundry Creditors | 3,713.01 | ✓ 13,426.56 | |
| | 3,713.01 | | 13,426.56 |
| Current Assets less Current Liabilities: | (4,575.36) | | 35,761.55 |
| Total Assets less Current Liabilities: | (4,638.36) | | 35,761.55 |
| Capital & Reserves | | | |
| Capital Account | 0.00 | ✓ 14,153.96 | |
| Surplus/Deficit of Funds | 0.00 | ✓ 26,245.95 | |
| P & L Account | (4,638.36) | ✓ (4,638.36) | |
| | (4,638.36) | | 35,761.55 |

13/12/20

Date: 09/12/2020

Time: 14:02:44

Sunshine Corner Pre-School

Page: 1

Period Trial Balance

To Period: Month 12, August 2020

| <u>N/C</u> | <u>Name</u> | <u>Debit</u> | <u>Credit</u> |
|------------|--------------------------------------|--------------|---------------|
| 0030 | Office Equipment | ✓ 7,001.93 | |
| 0031 | Office Equipment Depreciation | | ✓ 7,001.93 |
| 1001 | Stocks of UNIFORM | ✓ 392.20 | |
| 1200 | Alliance & Leicester Current Account | ✓ 15,899.43 | |
| 1210 | Alliance & Leicester Deposit Account | ✓ 32,675.31 | |
| 1230 | Cash Account | ✓ 221.17 | |
| 2101 | Sundry Creditors | | ✓ 13,426.56 |
| 3000 | Capital Account | | 14,153.96 |
| 3200 | Surplus / Deficit of Funds | | 26,245.95 |
| 4000 | FEES Received | | 18,069.50 |
| 4001 | SEN FUNDING | | 7,938.00 |
| 4002 | BCC FUNDING | | 81,792.03 |
| 4003 | TODDLERS FEES | | 340.95 |
| 4004 | Christmas Fundraising | | 2,173.79 |
| 4005 | MILK MONEY RECEIVED | | 269.50 |
| 4006 | UNIFORM SALES | | 217.00 |
| 4009 | PARENT DONATIONS | | 493.50 |
| 4014 | Red Nose Day | | 104.78 |
| 4018 | Toddlers Fundraising | | 66.50 |
| 4400 | Credit Charges (Late Payments) | | 19.80 |
| 4600 | BANK Interest Received | | 198.63 |
| 4900 | Miscellaneous Income | | 9,472.56 |
| 5000 | UNIFORM Purchased for Resale | 131.63 | |
| 5001 | TOYS & EQUIPMENT | 832.57 | |
| 5100 | Odds Farm | 50.00 | |
| 5102 | Red Nose Day | 104.78 | |
| 7000 | Gross Wages | 102,049.19 | |
| 7005 | Wages - Casual | 1,542.45 | |
| 7006 | Employers N.I. | 4,910.52 | |
| 7007 | Employers Pensions | 1,574.27 | |
| 7100 | Rent | 6,550.82 | |
| 7102 | Rent Baby and Toddler Group | 959.33 | |
| 7104 | Liability and Equipment Insurance | 765.07 | |
| 7105 | Christmas Party | 82.86 | |
| 7106 | Leavers Party | 57.06 | |
| 7107 | Childrens Gifts Christmas | 85.96 | |
| 7109 | Consumables | 804.65 | |
| 7110 | Computer Supplies | 369.68 | |
| 7111 | Ofsted Fees | 220.00 | |
| 7112 | Sundries | 110.00 | |
| 7113 | Registration & Membership | 1,152.06 | |
| 7114 | Toddlers Expenses | 115.84 | |
| 7115 | Fundraising Expenses | 718.59 | |
| 7116 | Childrens Easter gifts | 33.75 | |
| 7405 | Tea Coffee and Catering | 241.56 | |
| 7406 | Milk Catering and Provisions | 356.48 | |
| 7501 | Postage and Carriage | 18.10 | |
| 7502 | Telephone | 870.75 | |
| 7504 | Office Stationery | 151.80 | |
| 7601 | Audit and Accountancy Fees | 200.00 | |
| 7701 | Office Machine Maintenance | 150.00 | |
| 7802 | Office Equipment | 221.78 | |

Date: 09/12/2020
Time: 14:02:44

Sunshine Corner Pre-School Period Trial Balance

To Period: Month 12, August 2020

| <u>N/C</u> | <u>Name</u> | <u>Debit</u> | <u>Credit</u> |
|------------|-------------------------------|-------------------|-------------------|
| 7805 | Training Costs | 130.00 | |
| 7902 | Staff Uniform Costs | 170.35 | |
| 8004 | Office Equipment Depreciation | 63.00 | |
| | Totals: | <u>181,984.94</u> | <u>181,984.94</u> |

End of Report

181,984.94
12/12/20



CHARITY COMMISSION
FOR ENGLAND AND WALES

Independent examiner's report on the accounts

Section A

Independent Examiner's Report

Report to the trustees/
members of

Charity Name
Sunshine Corner Playgroup Stoke Poges

On accounts for the year
ended

31/08/2020

Charity no
(if any)

1035833

Set out on pages

(remember to include the page numbers of additional sheets)

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended DD / MM / YYYY.

Responsibilities and
basis of report

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent
examiner's statement

[The charity's gross income exceeded £250,000 and I am qualified to undertake the examination by being a qualified member of [insert name of applicable listed body]]. *Delete [] if not applicable.*

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination (other than that disclosed below *) which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

* Please delete the words in the brackets if they do not apply.

Signed:

Date:

13/12/20

Name:

KARRIE TAYLOR

Relevant professional
qualification(s) or body

CIMA (ACMA CGMA)

(if any):

Address:

40 HAZELL WAY
STOKE POGES
BUCKS SL2 4DD

Section B

Disclosure

Only complete if the examiner needs to highlight material matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.

13/12/20

KARLE THURCO

Signed: [Signature]

Name: KARLE THURCO