

BUSY BEES PRE-SCHOOL (HARROGATE)

England & Wales · Charity number 1035749

Details

Other names BUSY BEES PLAYGROUP (HARROGATE), BUSY BEES

Status Registered

Legal form Other

Registered 1994-03-29

Register [View on the Charity Commission register](#)

Contact

Address Busy Bees Pre-School
Pannal Green
Pannal
Harrogate
North Yorkshire
HG3 1LH

Phone 01423870351

Email busybeespannal@yahoo.com

Website www.busybeespannal.org

Activities

Objects: THE AIMS OF THE PRE-SCHOOL ARE TO ENHANCE THE DEVELOPMENT AND EDUCATION OF CHILDREN PRIMARILY UNDER STATUTORY SCHOOL AGE BY ENCOURAGING PARENTS TO UNDERSTAND AND PROVIDE FOR THE NEEDS OF THEIR CHILDREN THROUGH COMMUNITY GROUPS AND BY:(A) OFFERING APPROPRIATE PLAY, EDUCATION AND CARE FACILITIES, FAMILY LEARNING AND EXTENDED HOURS GROUPS, TOGETHER WITH THE RIGHT OF PARENTS TO TAKE RESPONSIBILITY FOR AND TO BECOME INVOLVED IN THE ACTIVITIES OF SUCH GROUPS, ENSURING THAT SUCH GROUPS OFFER OPPORTUNITIES FOR ALL CHILDREN WHATEVER THEIR RACE, CULTURE, RELIGION, MEANS OR ABILITY;(B) ENCOURAGING THE STUDY OF THE NEEDS OF SUCH CHILDREN AND THEIR FAMILIES AND PROMOTING PUBLIC INTEREST IN AND RECOGNITION OF SUCH NEEDS IN THE LOCAL AREAS;(C) INSTIGATING AND ADHERING TO AND FURTHERING THE AIMS AND OBJECTS OF THE PRE-SCHOOL LEARNING ALLIANCE.

Activities: Provision of pre-school childcare for children between 2 to 5 years of age. Open daily during term time. Morning, afternoon and full day sessions available. Working to Ofsted guidelines. Providing human resources, building/facilities/open space and services.

Classification

- **How:** Provides Buildings/facilities/open Space, Provides Services
- **What:** Education/training
- **Who:** Children/young People

Geography

- North Yorkshire

Finances

Period end	Income	Expenditure	Assets	Employees
2024-08-31	£142,516	£122,978	-	-
2023-08-31	£101,027	£113,115	-	-
2022-08-31	£109,438	£112,845	-	-
2021-07-31	£100,595	£98,853	-	-
2020-07-31	£127,113	£110,041	-	-

Trustees

Name	Role	Appointed
IAIN GORDON LEEDS WARD-CAMPBELL		
MARK JONES		
MRS TRISH WILSON		

BUSY BEES PRE-SCHOOL (HARROGATE)

England & Wales - Charity number 1035749

Accounts



Trustees' Annual Report for the period

		Period start date			Period end date		
From	Day	Month	Year	To	Day	Month	Year
	01	09	2023		31	08	2024

Section A Reference and administration details

Charity name

Other names charity is known by

Registered charity number (if any)

Charity's principal address

Postcode

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Kate Johnson	Chair		
2	Victoria Whitelegg	Treasurer	From 12/10/2024	
3	Jane Horsnell	Secretary		
4				
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20				

Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year
Iain Ward Campbell	
Trish Wilson	
Mark Jones	

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

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Section B Structure, governance and management

Description of the charity's trusts

Type of governing document <i>(eg. trust deed, constitution)</i>	Early Years Alliance Constitution
How the charity is constituted <i>(eg. trust, association, company)</i>	Trust
Trustee selection methods <i>(eg. appointed by, elected by)</i>	Election at AGM

Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

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Section C Objectives and activities

Summary of the objects of the charity set out in its governing document

To enhance the development and education of children under statutory school age by encouraging parents to understand and provide for the needs of the children through community groups and by: (a) offering appropriate play, education and care facilities, family learning and extended hours groups, together with the right of parents to take responsibility for and to become involved in the activities of such groups, ensuring that such groups offer opportunities for all children whatever their race, culture, religion, means or ability; (b) encouraging the study of the needs of such children and their families and promoting public interest in and recognition of such needs in the local areas; (c) instigating and adhering to and furthering the aims and objects of the Pre-school Learning Alliance.

Provision of pre-school sessional childcare for children aged 2 to 5 years, 5 days per week during term time only, at morning and full day sessions.
Working to Ofsted guidelines.
Providing building, facilities, outdoor space and childcare services.

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

Additional details of objectives and activities (Optional information)

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

Summary of the main achievements of the charity during the year

Continued provision of high-quality pre-school childcare to the local community at an affordable price.

The 2023/24 has been a very busy academic year for Busy Bees, with child bookings above break-even point from autumn term, building to being fully booked after Easter.

The continued financial support from North Yorkshire County Council for funded children provided the majority of income for the setting during the year.

The setting continued to provide 2- Year Old Funded places (Government Support funded and working parent funded) and 15-hour Universal Funded and 30-hour Extended Funded childcare places for children following their third birthday, allowing families to claim funding flexibly across all sessions.

Our regular fundraising programme continued, to raise funds to purchase additional equipment for the Pre-school and for improvements to the outdoor space, with the fundraising total for the year being significantly higher than the previous two years, mainly due to a successful Christmas fayre and new starters coffee morning.

Additional resources were purchased to enhance the setting, using small donations from families and funds from fundraising.

We continued to support the local college through the work experience and apprenticeship scheme.

We continued to constantly review expenditure on staffing and overheads, with careful monitoring of staff ratios, whilst upholding contracted hours.

We continued to invest in staff development, with ongoing training courses in areas such as paediatric first aid, safeguarding, SENCO, health & safety and safer recruitment. We continued our subscription to an HR support team to meet our increased HR responsibilities.

A continued programme of indoor and outdoor practical experiences for our children, including baking and seasonal activities and visits by external companies such as yoga and sports programmes.

A continued programme of building maintenance, with small ongoing repairs during the year. Improvements to the building were carried out during the summer break, with full redecoration inside and investment in brightly coloured murals to the main room and bathrooms.

The Pre-school paid for all children to spend a day at a local Forest School during the summer term.

Section E

Financial review

Brief statement of the charity's policy on reserves

Maintained the reserves of £20k for emergency buildings maintenance and a further £75k reserves to cover 6 months operating costs, should the Pre-school's session bookings fall considerably below break-even levels or operations be disrupted for a period of time.

Details of any funds materially in deficit

Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

Section F


Other optional information

Section G

Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s) 

Full name(s) Kate Johnson

Position (eg Secretary, Chair, etc) Chair

Date 25/06/2025

**Busy Bees Pre-school
Receipts and Payments Account
Year ended 31st August 2024**

	2024	2023	Variances
Receipts			
Fees - NYCC	101,280	64,010	37,270
Fees - Parents	37,344	34,081	3,263
Uniform Sales	362	56	306
Fundraising Income	1,736	903	833
Sundry	1,794	1,977	(183)
Total Receipts	<u>142,516</u>	<u>101,027</u>	<u>41,489</u>
Payments			
Salaries	87,338	78,667	(8,671)
Tax/ NI/ Pension	9,241	11,037	1,795
Courses/training	498	821	323
Rent & Rates	228	276	48
Utilities	4,735	3,970	(765)
Subs and insurance	4,651	4,023	(628)
Building Maintenance	6,879	8,169	1,290
Equip /Materials	3,324	2,103	(1,221)
Office Exp	804	874	70
Snack	562	509	(53)
Uniform Costs	-	-	0
Trips/Parties	210	-	(210)
Fundraising Costs	287	10	(277)
Sundry	4,221	2,655	(1,566)
Total Payments	<u>122,978</u>	<u>113,115</u>	<u>(9,863)</u>
Excess/(Deficit) of Receipts over Payments	<u>19,538</u>	<u>(12,087)</u>	<u>31,626</u>
Net Fundraising breakdown:			
	2024	2023	Variances
Photos	97		97
Christmas/summer Fayre/coffee mornings	704	343	361
Santa Letters		73	(73)
Bags to School			0
Raffles/tombolas/lucky dip/lottery board	97	166	(69)
Quizes/Bingo Fundraiser			0
Easy Fundraising Commission	331	115	217
Reindeer Food	18	22	(5)
Christmas Cards/Baubles/Other	58	74	(15)
Bedtime Stories			0
Tea-towel Fundraiser	131		131
Comic Relief/Children in Need Fundraising	-		(20)
Fancy Dress Day Donations	27	18	10
Other Fundraising/Donations	6	83	(77)
Fundraising total	<u>1,449</u>	<u>893</u>	<u>556</u>

Independent Examiner's Report

In my opinion, the accounts of Busy Bees Pre-school for the year ended 31 August 2024 have been prepared in accordance with the books and records of the Pre-school.

Examiner

Zoe Parker

Date

24.06.25

BUSY BEES PRE-SCHOOL (HARROGATE)

England & Wales - Charity number 1035749

Accounts



Busy Bees Pre-school
registered charity no. 1035749

Audited Accounts For The Financial Year
1st September 2022 - 31st August 2023

Independent Examiner's Report

In my opinion, the accounts of Busy Bees Pre-school for the year ended 31 August 2023 have been prepared in accordance with the books and records of the Pre-school

Examiner


Zoe Parker

Date

25.06.2024

Busy Bees Playgroup
Statement of Assets & Liabilities as at 31st August 2023

		2023	2022
Opening Cash at Bank 1st August	Savings	£20,284.98	£20,274.84
	Current	£84,541.52	£87,700.83
Opening Cash in hand at 1st August		£153.60	£411.60
Total		<u>£104,980.10</u>	<u>£108,387.27</u>
Excess/(Deficit) of Receipts over Payments		(12,087.33)	(3,407.17)
Total		<u>£92,892.77</u>	<u>£104,980.10</u>
Closing Cash at Bank at 31st August	Savings	£20,391.10	£20,284.98
	Current	£72,185.32	£84,541.52
Closing Cash in hand at 31st August		£316.35	£153.60
Total		<u>£92,892.77</u>	<u>£104,980.10</u>

Signed by one or two trustees on behalf of all the trustees

Name *Zoe Parker*

Signature 

Date of Approval *25.06.2024*

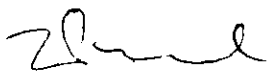
**Busy Bees Pre-school
Receipts and Payments Account
Year ended 31st August 2023**

	2023	2022	Variances
Receipts			
Fees - NYCC	64,010	77,215	(13,205)
Fees - Parents	34,081	30,008	4,074
Uniform Sales	56	242	(186)
Fundraising Income	903	686	217
Sundry	1,977	1,287	690
Total Receipts	<u>101,027</u>	<u>109,438</u>	<u>(8,411)</u>
Payments			
Salaries	78,667	88,489	9,821
Tax/ NI/ Pension	11,037	5,329	(5,708)
Courses/training	821	1,830	1,009
Rent & Rates	276	335	60
Utilities	3,970	2,907	(1,063)
Subs and insurance	4,023	4,881	858
Building Maintenance	8,169	3,573	(4,596)
Equip /Materials	2,103	2,273	170
Office Exp	874	160	(714)
Snack	509	377	(131)
Uniform Costs	-	352	352
Trips/Parties	-	43	43
Fundraising Costs	10	251	241
Sundry	2,655	2,044	(611)
Total Payments	<u>113,115</u>	<u>112,845</u>	<u>(270)</u>
Excess/(Deficit) of Receipts over Payments	<u>(12,087)</u>	<u>(3,407)</u>	<u>(8,680)</u>

Net Fundraising breakdown:	2023	2022	Variances
Photos		42	(42)
Christmas/summer Fayre	343		343
Santa Letters	73	36	37
Bags to School			0
Raffles/tombolas/lucky dip/lottery board	166	133	33
Quizes/Bingo Fundraiser			0
Easy Fundraising Commission	115	19	96
Reindeer Food	22	14	9
Christmas Cards/Baubles/Other	74	94	(21)
Bedtime Stories			0
Easter Egg Hunt			0
Comic Relief/Children in Need Fundraising			0
Fancy Dress Day Donations	18		18
Other Fundraising/Donations	83	99	(16)
Fundraising total	893	436	458

Independent Examiner's Report

In my opinion, the accounts of Busy Bees Pre-school for the year ended 31 August 2023 have been prepared in accordance with the books and records of the Pre-school.

Examiner 
Zoe Parker

Date 25.06.2024



Trustees' Annual Report for the period

Period start date: From Day 01 Month 09 Year 2022 To Day 31 Month 08 Year 2023

Section A Reference and administration details

Charity name: Busy Bees Pre-school

Other names charity is known by:

Registered charity number (if any): 1035749

Charity's principal address: Pannal Green
 Pannal
 Harrogate
 Postcode: HG3 1LH

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Kate Johnson	Chair		
2	Zoe Parker	Treasurer		
3	Jane Horsnell	Secretary		
4				
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Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year
Iain Ward Campbell	
Trish Wilson	
Mark Jones	

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

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Section B Structure, governance and management

Description of the charity's trusts

Type of governing document	Early Years Alliance Constitution
How the charity is constituted	Trust
Trustee selection methods	Election at AGM

Additional governance issues (Optional information)

- You **may choose** to include additional information, where relevant, about:
- policies and procedures adopted for the induction and training of trustees;
 - the charity's organisational structure and any wider network with which the charity works;
 - relationship with any related parties;
 - trustees' consideration of major risks and the system and procedures to manage them.

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Section C Objectives and activities

Summary of the objects of the charity set out in its governing document

To enhance the development and education of children under statutory school age by encouraging parents to understand and provide for the needs of the children through community groups and by: (a) offering appropriate play, education and care facilities, family learning and extended hours groups, together with the right of parents to take responsibility for and to become involved in the activities of such groups, ensuring that such groups offer opportunities for all children whatever their race, culture, religion, means or ability; (b) encouraging the study of the needs of such children and their families and promoting public interest in and recognition of such needs in the local areas; (c) instigating and adhering to and furthering the aims and objects of the Pre-school Learning Alliance.

Provision of pre-school sessional childcare for children aged 2 to 5 years, 5 days per week during term time only, at morning, afternoon and full day sessions. Working to Ofsted guidelines.
Providing building, facilities, outdoor space and childcare services.

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

Additional details of objectives and activities (Optional information)

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

Summary of the main achievements of the charity during the year

Continued provision of high-quality pre-school childcare to the local community at an affordable price.

Due to a low birth rate during Covid and the cost of living crisis several families reduced their sessions and some expected new starters delay their place until they qualified for funding, so we commenced the academic year with child bookings below break-even point, but reached break-even point by spring term, although bookings remained below normal levels for the remainder of the academic year.

The continued financial support from North Yorkshire County Council for funded children provided the majority of income for the setting during the year.

The setting continued to provide 2- Year Old Funded places and 15-hour Universal Funded and 30-hour Extended Funded childcare places for children following their third birthday, allowing families to claim funding flexibly across all sessions.

Our regular fundraising programme continued, to raise funds to purchase additional equipment for the Pre-school and for improvements to the outdoor space, although our income from fundraising was reduced from previous levels due to economic pressure on families.

Additional resources were purchased to enhance the setting, using small donations from families and funds from fundraising.

We continued to support the local college through the work experience and apprenticeship scheme.

We continued to constantly review expenditure on staffing and overheads, with careful monitoring of staff ratios, whilst upholding contracted hours.

We continued to invest in staff development, with ongoing training courses in areas such as paediatric first aid, safeguarding, SENCO, health & safety and safer recruitment. We renewed our subscription to an HR support team to meet our increased HR responsibilities.

A continued programme of indoor and outdoor practical experiences for our children, including baking and seasonal activities and visits by external companies such as yoga and sports programmes.

A continued programme of building maintenance, with small ongoing repairs during the year and improvements to the outdoor space with the introduction of a new decking area.

Section E

Financial review

Brief statement of the charity's policy on reserves

Maintained the reserves of £20k for emergency buildings maintenance and a further £60k reserves to cover 6 months operating costs, should the Pre-school's session bookings fall considerably below break-even levels or operations be disrupted for a period of time.

Details of any funds materially in deficit

Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

Section F

Other optional information

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Section G

Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s) *KJ Johnson*

Full name(s) Kate Johnson

Position (eg Secretary, Chair, etc) Chair

Date 12/10/2023

BUSY BEES PRE-SCHOOL (HARROGATE)

England & Wales - Charity number 1035749

Accounts



Trustees' Annual Report for the period

		Period start date			Period end date		
From	Day	Month	Year	To	Day	Month	Year
	01	08	2021		31	08	2022

Section A Reference and administration details

Charity name Busy Bees Pre-school

Other names charity is known by

Registered charity number (if any) 1035749

Charity's principal address

Pannal Green
Pannal
Harrogate
Postcode HG3 1LH

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Kate Johnson	Chair		
2	Zoe Parker	Treasurer		
3	Jane Horsnell	Secretary		
4				
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Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year
Iain Ward Campbell	
Trish Wilson	
Mark Jones	

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

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Section B Structure, governance and management

Description of the charity's trusts

Type of governing document
(eg. trust deed, constitution)

Early Years Alliance Constitution

How the charity is constituted
(eg. trust, association, company)

Trust

Trustee selection methods
(eg. appointed by, elected by)

Election at AGM

Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

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Section C Objectives and activities

Summary of the objects of the charity set out in its governing document

To enhance the development and education of children under statutory school age by encouraging parents to understand and provide for the needs of the children through community groups and by: (a) offering appropriate play, education and care facilities, family learning and extended hours groups, together with the right of parents to take responsibility for and to become involved in the activities of such groups, ensuring that such groups offer opportunities for all children whatever their race, culture, religion, means or ability; (b) encouraging the study of the needs of such children and their families and promoting public interest in and recognition of such needs in the local areas; (c) instigating and adhering to and furthering the aims and objects of the Pre-school Learning Alliance.

Provision of pre-school sessional childcare for children aged 2 to 5 years, 5 days per week during term time only, at morning, afternoon and full day sessions. Working to Ofsted guidelines.
Providing building, facilities, outdoor space and childcare services.

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

Additional details of objectives and activities (Optional information)

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

Summary of the main achievements of the charity during the year

Continued provision of high quality pre-school childcare to the local community at an affordable price.

Due to ongoing Covid precautions, including restricting families to only attending one childcare setting, we commenced the academic year with child bookings below break-even point, but reached break-even point by spring term, increasing steadily throughout the remainder of the year, with most sessions being fully booked by the summer term.

The continued financial support from North Yorkshire County Council for funded children provided vital income for the setting during the year.

The setting continued to provide 15-hour Universal Funded and 30-hour Extended Funded childcare places for children following their third birthday, allowing families to claim funding flexibly across all sessions.

Our regular fundraising programme continued, to purchase additional equipment for the Pre-school, although our income from fundraising was reduced from previous levels due to Covid/economic pressure on families. Purchase of additional resources to enhance the setting, using small donations from families and funds from fundraising.

Continued support of national and local charities, including the local homeless charity.

Continued support of local college through the work experience and apprenticeship scheme.

Continued tight control and constant review of expenditure on staffing and overheads, with careful monitoring of staff ratios, whilst upholding contracted hours.

Continued investment in staff development, with ongoing training courses in areas such as paediatric first aid, safeguarding, SENCO, health & safety and safer recruitment. Continued subscription to an HR support team to meet our increased HR responsibilities.

Continued programme of indoor and outdoor practical experiences for our children, including baking and seasonal activities and visits by external companies such as sports programmes.

Continued programme of building maintenance, with small ongoing repairs during the year by a local maintenance business.

Section E

Financial review

Brief statement of the charity's policy on reserves

Maintained the reserve of £20k for emergency buildings maintenance and to also cover 6 months operating costs, should the Pre-school's session bookings fall below break-even levels.

Details of any funds materially in deficit

Further financial review details (Optional information)

You may choose to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

Section F

Other optional information

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Section G

Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s) 

Full name(s) Kate Johnson

Position (eg Secretary, Chair, etc) Chair

Date 19/10/22



13 month acc

Busy Bees Pre-school
registered charity no. 1035749

Audited Accounts For The Financial Year
1st August 2021 - 31st August 2022

Independent Examiner's Report

In my opinion, the accounts of Busy Bees Pre-school for the year ended 31 August 2022 have been prepared in accordance with the books and records of the Pre-school

Examiner Date

Busy Bees Pre-school
Receipts and Payments Account
Year ended 31st August 2022

	2022	2021	Variances
Receipts			
Fees - NYCC	77,215	60,791	16,424
Fees - Parents	30,008	35,481	(5,474)
Uniform Sales	242	381	(139)
Fundraising Income	686	764	(77)
Sundry	1,287	3,178	(1,891)
Total Receipts	109,438	100,595	8,843
Payments			
Salaries	88,489	76,477	(12,011)
Tax/ NI/ Pension	5,329	7,347	2,019
Courses/training	1,830	842	(988)
Rent & Rates	335	256	(79)
Utilities	2,907	1,748	(1,159)
Subs and insurance	4,881	3,611	(1,271)
Building Maintenance	3,573	1,184	(2,390)
Equip /Materials	2,273	3,042	769
Office Exp	160	765	605
Snack	377	287	(90)
Uniform Costs	352	467	116
Trips/Parties	43	16	(27)
Fundraising Costs	251	315	65
Sundry	2,044	2,495	451
Total Payments	112,845	98,853	(13,992)
Excess/(Deficit) of Receipts over Payments	(3,407)	1,742	(5,149)
Net Fundraising breakdown:			
	2022	2021	Variances
Photos	42	-	42
Christmas/summer Fayre	-	-	0
Santa Letters	36	41	(5)
Bags to School	-	-	0
Raffles/tombolas/lucky dip/lottery board	133	170	(37)
Quizzes/Bingo Fundraiser	-	-	0
Easy Fundraising Commission	19	45	(27)
Reindeer Food	14	39	(26)
Christmas Cards/Baubles/Other	94	43	51
Bedtime Stories	-	-	0
Easter Egg Hunt	-	-	0
Comic Relief/Children in Need Fundraising	-	-	0
Other Fundraising/Donations	99	110	(12)
Fundraising total	436	448	(13)

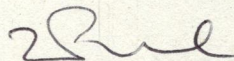
Busy Bees Playgroup
Statement of Assets & Liabilities as at 31st August 2022

		2022	2021
Cash at Bank 1st August	Deposit	£20,274.84	£20,199.20
	Current	£87,700.83	£86,235.05
Cash in hand at 1st August		£411.60	£261.40
Total		<u>£108,387.27</u>	<u>£106,695.65</u>
Excess/(Deficit) of Receipts over Payments		(3,407.17)	1,741.62
Total		<u>£104,980.10</u>	<u>£108,437.27</u>
Cash at Bank at 31st August	Deposit	£20,284.98	£20,274.84
	Current	£84,541.52	£87,700.83
Cash in hand at 31st August		£153.60	£461.60
Total		<u>£104,980.10</u>	<u>£108,437.27</u>

Signed by one or two trustees on behalf of all the trustees

Name **ZOE PARKER**

Signature



Date of Approval **09.06.23**

Independent Examiner's Report

In my opinion, the accounts of Busy Bees Pre-school for the year ended 31 August 2022 have been prepared in accordance with the books and records of the Pre-school.

Examiner MISS ZOE PARKER

Date 09.06.23

BUSY BEES PRE-SCHOOL (HARROGATE)

England & Wales - Charity number 1035749

Accounts

Trustees' Annual Report for the period

Period start date: Day 01, Month 08, Year 2020
 Period end date: Day 31, Month 07, Year 2021
From **To**

Section A Reference and administration details

Charity name Busy Bees Pre-school

Other names charity is known by

Registered charity number (if any) 1035749

Charity's principal address

Pannal Green
 Pannal
 Harrogate
Postcode HG3 1LH

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Pauline Ross	Chair		
2	Zoe Parker	Treasurer		
3	Carys Ross	Secretary		
4				
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Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year
Iain Ward Campbell	
Trish Wilson	
Mark Jones	

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

--

Section B Structure, governance and management

Description of the charity's trusts

Type of governing document <i>(eg. trust deed, constitution)</i>	Early Years Alliance Constitution
How the charity is constituted <i>(eg. trust, foundation, company)</i>	Trust
Trustee selection methods <i>(eg. appointment, election)</i>	Election at AGM

Additional governance issues (Optional information)

You may choose to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

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Section C Objectives and activities

Summary of the objects of the charity set out in its governing document

To enhance the development and education of children under statutory school age by encouraging parents to understand and provide for the needs of the children through community groups.
--

Provision of pre-school sessional childcare for children aged 2 to 5 years, 5 days per week during term time only, at morning, afternoon and full day sessions.

Working to Ofsted guidelines.

Providing building, facilities, outdoor space and childcare services.

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

Additional details of objectives and activities (Optional information)

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

Summary of the main achievements of the charity during the year

Built on the progress made in 2019/20 to promote our services and increase child bookings to ensure the continued viability of the pre-school.

Due to Covid precautions, restricting families to only attending one childcare setting, we commenced the academic year with child bookings below break-even point, but reached break-even point by spring term, increasing steadily throughout the remainder of the year, with most sessions being fully booked by the summer term.

Despite the continued Covid pandemic, we remained open throughout the academic year but, during the January to March lockdown, several families opted to remain at home. To support these families, we waived part of their childcare fees, with a subsequent loss of income for the setting, which was mitigated in part by the Covid furlough grant scheme.

The continued financial support from North Yorkshire County Council for funded children provided vital income for the setting during the year.

The setting continued to provide 15-hour Universal Funded and 30-hour Extended Funded childcare places for children following their third birthday, allowing families to claim funding flexibly across all sessions.

Our regular fundraising programme continued, to purchase additional equipment for the Pre-school, although our income from fundraising was reduced from previous levels due to Covid.

Continued tight control and constant review of expenditure on staffing and overheads, with careful monitoring of staff ratios. Ongoing increase to costs of cleaning during the academic, relating to the Covid pandemic.

Continued investment in staff development, with ongoing training courses in areas such as paediatric first aid, safeguarding, SENCO, health & safety and safer recruitment. Subscription to an HR support team to meet our increased HR responsibilities.

Purchase of additional resources to enhance the setting, using funds from fundraising events.

Continued programme of practical experiences for our children, including visits by external companies such as a hands-on animal experience, sports programmes and musical experience providers.

Continued programme of building maintenance, with small ongoing repairs during the year.

Details of any funds materially in deficit

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Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

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Section F Other optional information

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Section G Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)	Pauline Ross	Zoe Parker
Position (eg Secretary, Chair, etc)	Chair	Treasurer
Date	20.05.2022	

**Busy Bees Pre-school
Receipts and Payments Account
Year ended 31st July 2021**

	2021	2020	Variances
Receipts			
Fees - NYCC	60,791	67,519	(6,728)
Fees - Parents	35,481	37,852	(2,371)
Uniform Sales	381	457	(76)
Fundraising Income	764	926	(162)
Sundry	3,178	20,360	(17,182)
Total Receipts	<u>100,595</u>	<u>127,113</u>	<u>(26,518)</u>

Payments			
Salaries	76,477	74,720	(1,757)
Tax/ NI/ Pension	7,347	8,277	930
Courses/training	842	913	71
Rent & Rates	256	530	274
Utilities	1,748	1,564	(184)
PLA Subs and insurance	3,611	1,382	(2,229)
Building Maintenance	1,184	9,822	8,639
Equip /Materials	3,042	3,503	461
Office Exp	765	302	(463)
Snack	287	370	83
Uniform Costs	467	410	(57)
Trips/Parties	16	268	252
Fundraising Costs	315	182	(134)
Sundry	2,495	7,798	5,303
Total Payments	<u>98,853</u>	<u>110,041</u>	<u>11,188</u>

Excess/(Deficit) of Receipts over Payments	<u>1,742</u>	<u>17,072</u>	<u>(15,330)</u>
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Net Fundraising breakdown:	2021	2020	Variances
Photos	-	20	(20)
Christmas/summer Fayre	-	78	(78)
Santa Letters	41	-	41
Bags to School	-	-	0
Raffles/tombolas/lucky dip/lottery board	170	110	60
Quizes/Bingo Fundraiser	-	-	0
Easy Fundraising Commission	45	17	28
Reindeer Food	39	75	(35)
Christmas Cards/Baubles/Other	43	86	(43)
Bedtime Stories	-	44	(44)
Easter Egg Hunt	-	-	0
Comic Relief/Children in Need Fundraising	-	-	0
Other Fundraising/Donations	110	314	(204)
Fundraising total	<u>448</u>	<u>744</u>	<u>(296)</u>

Independent Examiner's Report

In my opinion, the accounts of Busy Bees Pre-school for the year ended 31 July 2021 have been prepared in accordance with the books and records of the Pre-school.

A handwritten signature in black ink, appearing to read 'Zoe Parker', with a stylized, cursive script.

Examiner ZOE PARKER

Date 26.05.22

BUSY BEES PRE-SCHOOL (HARROGATE)

England & Wales - Charity number 1035749

Accounts



Trustees' Annual Report for the period

From	Period start date			To	Period end date		
	Day 01	Month 08	Year 2019		Day 31	Month 07	Year 2020

Section A Reference and administration details

Charity name

Other names charity is known by

Registered charity number (if any)

Charity's principal address

Postcode

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Pauline Ross	Chair	From 2 nd October 2019	
2	Zoe Parker	Treasurer	From 2 nd October 2019	
3	Carys Ross	Secretary		
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Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year
Iain Ward Campbell	
Trish Wilson	
Mark Jones	

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

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Section B Structure, governance and management

Description of the charity's trusts

Type of governing document (eg. trust deed, constitution)	Early Years Alliance Constitution
How the charity is constituted (eg. trust, association, company)	Trust
Trustee selection methods (eg. appointed by, elected by)	Election at AGM

Additional governance issues (Optional information)

You may choose to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

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Section C Objectives and activities

Summary of the objects of the charity set out in its governing document

To enhance the development and education of children under statutory school age by encouraging parents to understand and provide for the needs of the children through community groups.

Provision of pre-school sessional childcare for children aged 2 to 5 years, 5 days per week during term time only, at morning, afternoon and full day sessions.

Working to Ofsted guidelines.

Providing building, facilities, outdoor space and childcare services.

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

Additional details of objectives and activities (Optional information)

You may choose to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

Summary of the main achievements of the charity during the year

Built on the progress made in 2018/19 to promote our services and increase child bookings to ensure the continued viability of the pre-school.

Following on from a very busy year in 2018/19, we commenced the academic year with child bookings below break-even point following a very high school intake in September 2019, but reached break-even point by Autumn half term, increasing steadily throughout the remainder of the year, with most sessions being fully booked by the summer term.

From mid-March 2020, we were required to close our normal services due to the impact of the Covid pandemic but remained open to key workers children. From June, we reopened to all families who wished to return before the summer break.

The continued financial support from North Yorkshire County Council for funded children and the local council Covid grant, received during this period, provided vital income for the setting.

Continued provision of 15-hour Universal Funded and 30-hour Extended Funded childcare places for children following their third birthday, allowing families to claim funding flexibly across all sessions.

Regular fundraising to purchase specific equipment for the Pre-school.

Continued tight control and constant review of expenditure on staffing and overheads, with careful monitoring of staff ratios. Substantial increase to costs of cleaning during the summer term, relating to the Covid pandemic.

Continued investment in staff development, with ongoing training courses in areas such as paediatric first aid, safeguarding, SENCO, health & safety and safer recruitment.

Purchase of additional resources to enhance the setting, using funds from fundraising events.

Continued programme of practical experiences for our children, including visits by external companies such as a hands-on animal experience, sports programmes and musical experience providers.

Continued programme of building maintenance, including replacement of the kitchen and children's bathroom which were original to the building and showing signs of deterioration. The balance for this work was paid for from 2019/20 surplus income.

Section E

Financial review

Brief statement of the charity's policy on reserves

Maintained the reserve of £20k for emergency buildings maintenance and to also cover 6 months operating costs, should the pre-schools session bookings ever fall below break-even levels.

Details of any funds materially in deficit

Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

Section F

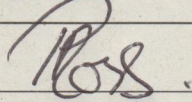
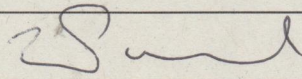
Other optional information

Section G

Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)	Pauline Ross	Zoe Parker
Position (eg Secretary, Chair, etc)	Vice-Chair	Treasurer
Date	21.5.2021	



Busy Bees Pre-school
registered charity no. 1035749

Audited Accounts For The Financial Year
1st August 2019 - 31st July 2020

**Busy Bees Pre-school
Receipts and Payments Account
Year ended 31st July 2020**

	2020	2019	Variances
Receipts			
Fees - NYCC	67,519	81,082	(13,563)
Fees - Parents	37,852	41,906	(4,054)
Uniform Sales	457	419	38
Fundraising Income	926	1,702	(777)
Lottery Grant for Outdoor Equipment	-	-	0
Sundry	20,360	8,310	12,050
Total Receipts	<u>127,113</u>	<u>133,419</u>	<u>(6,306)</u>

	2020	2019	Variances
Payments			
Salaries	74,720	76,157	1,437
Tax/ NI/ Pension	8,277	6,730	(1,547)
Courses/training	913	1,218	304
Rent & Rates	530	844	314
Utilities	1,564	2,475	911
PLA Subs and insurance	1,382	1,191	(191)
Building Maintenance	9,822	7,818	(2,004)
Equip /Materials	3,503	3,748	245
Office Exp	302	303	1
Snack	370	658	288
Uniform Costs	410	307	(103)
Trips/Parties	268	849	581
Fundraising Costs	182	382	201
Lottery Grant Spend	-	-	0
Sundry	7,798	9,485	1,687
Total Payments	<u>110,041</u>	<u>112,165</u>	<u>2,124</u>

Excess/(Deficit) of Receipts over Payments	<u>17,072</u>	<u>21,254</u>	<u>(4,182)</u>
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	2020	2019	Variances
Net Fundraising breakdown:			
Photos	20	16	4
Christmas/summer Fayre	78	54	24
Santa Letters	-	36	(36)
Bags to School	-	98	(98)
Raffles/tombolas/lucky dip/lottery board	110	202	(92)
Quizes/Bingo Fundraiser	-	585	(585)
Easy Fundraising Commission	17	45	(27)
Reindeer Food	75	112	(37)
Christmas Cards/Baubles/Other	86	10	76
Bedtime Stories	44	42	2
Easter Egg Hunt	-	90	(90)
Comic Relief/Children in Need Fundraising	-	-	0
Other Fundraising/Donations	314	30	284
Fundraising total	<u>744</u>	<u>1,320</u>	<u>(576)</u>

Busy Bees Playgroup
Statement of Assets & Liabilities as at 31st July 2020

		2020	2019
Cash at Bank 1st August	Deposit	£15,080.78	£10,000.86
	Current	£74,415.90	£57,591.51
Cash in hand at 1st August		£126.92	£777.28
Total		<u>£89,623.60</u>	<u>£68,369.65</u>
Excess/(Deficit) of Receipts over Payments		17,072.05	21,253.95
Total		<u>£106,695.65</u>	<u>£89,623.60</u>
Cash at Bank at 31st July	Deposit	£20,199.20	£15,080.78
	Current	£86,235.05	£74,415.90
Cash in hand at 31st July		£261.40	£126.92
Total		<u>£106,695.65</u>	<u>£89,623.60</u>

Signed by one or two trustees on behalf of all the trustees

Name

Signature

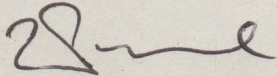
Date of Approval

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Bedtime Stories	44	42	2
Easter Egg Hunt	-	90	(90)
Comic Relief/Children in Need Fundraising	-	-	0
Other Fundraising/Donations	314	30	284
Fundraising total	744	1,320	(576)

Independent Examiner's Report

In my opinion, the accounts of Busy Bees Pre-school for the year ended 31 July 2020 have been prepared in accordance with the books and records of the Pre-school.

Examiner


zoe Parker

Date 20.05.21