



# Trustees' Annual Report for the period

Period start date

Period end date

From

01 Sept 2020

To

31 Aug 2021

## Section A

## Reference and administration details

Charity name

Belmont Home School Association

Other names charity is known by

BHSA

Registered charity number (if any)

1035679

Charity's principal address

Belmont Primary School

1 Belmont Road

Chiswick

Postcode

W4 5UL

### Names of the charity trustees who manage the charity

Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
Mya Shaheda Myah	Chairperson	Appointed 1 <sup>st</sup> Sept 2018 Resigned 1 <sup>st</sup> November 2020	BHSA
Carly Hyams	Chairperson	Appointed 9 <sup>th</sup> January 2021	BHSA
Leanne Barrett	Generalist	Appointed 9 <sup>th</sup> January 2021	BHSA
Natalie Gibson	Vice Chair	Appointed 1 <sup>st</sup> September 2020	BHSA
Alison Lakey	Trustee	Resigned as deputy chair 1 <sup>st</sup> Sept 2018. Remains a trustee	BHSA
Marco Diliberto	Incoming Treasurer	Appointed 1 <sup>st</sup> Sept 2021	BHSA
Katie Titchmarsh	Treasurer	Appointed July 2019	BHSA
Aurelia Cheung	Secretary	Appointed 1 <sup>st</sup> Sept 2019	BHSA
Dilek Gunel	Generalist	Appointed 1 <sup>st</sup> Sept 2021	BHSA
Elaine Lacey	Head Teacher	Appointed 1 <sup>st</sup> Sept 2018	BHSA

## Section B Structure, governance and management

### Description of the charity's trusts

Type of governing document (eg. trust deed, constitution)	Constitution
How the charity is constituted (eg. trust, association, company)	Association
Trustee selection methods (eg. appointed by, elected by)	Vacancies on the Committee may be filled by the Committee by co-option. Any person so co-opted shall serve only until the next AGM, when they may stand for election.

### Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

## Section C

## Objectives and activities

### Summary of the objects of the charity set out in its governing document

The objects of the Association are:

- to advance the education of the pupils of Belmont Primary School by providing and assisting in the provision of facilities for education at the School (excluding finance for staff or to meet other costs of mainstream educational provision);
- to foster more extended relationships between the staff, parents and carers and others associated with the School; and
- to engage in activities which support the School and advance the education of the pupils attending it.

### Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

Through the course of the financial year the Trustees had regard to the guidance on public benefit issued by the Charity Commission.

During the year the BHSA managed 9 sources of fund raising (summer and Christmas fairs, recipe book, Halloween packs ice cream sales, uniform sales and ad hoc events such as Bingo night, Easter Egg Hunt and zumba), all with the purpose of funding the activities and needs of the pupils of Belmont Primary School, Chiswick.

As a result of those fund-raising activities the BHSA was able to provide funds to the school for various purposes which were intended to improve the educational experience of the pupils of Belmont Primary School in line with the objects of the BHSA.

The BHSA also this year received funds in the way of voluntary contributions which were transferred to the school upon request.

### Additional details of objectives and activities (Optional information)

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

**Summary of the main  
achievements of the charity  
during the year**

Although fund raising was restricted due to Covid measures, a relatively large amount was raised through online events and uniform sales.



Section E

Financial review

Brief statement of the charity's policy on reserves

This year we removed the 'rolling bid' system that we had in place with the school and put in a place a policy to submit a bid form for all requests to be approved by the committee for future planning.

Details of any funds materially in deficit

There are no funds in deficit. The BHSA closed the financial year with adequate cash in bank to cover the next school terms bids for workshop activities at 31 August 2021.

Further financial review details (Optional information)

You may choose to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

Section F

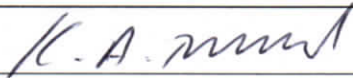
Other optional information

Section G

Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)	Kate Titchmarsh	
Position (eg Secretary, Chair, etc)	Treasurer	

Date	10 May 2021
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## Receipts and payments accounts

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For the period from	01-Sep-20	To	31-Aug-21
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### Section A Receipts and payments

	Unrestricted funds	Restricted funds	Endowment funds	Total funds	Last year
	to the nearest £	to the nearest £	to the nearest £	to the nearest £	to the nearest £
<b>A1 Receipts</b>					
Christmas Fair	3,826	-	-	3,826	14,485
Virtual events	245			245	1,879
Bags and Tshirts sale				-	147
Summer Fair	7,972	-	-	7,972	2,004
Donations	1,910	-	-	1,910	3,576
Bake Sales / ice creams	520	-	-	520	1,635
Promises Auction	-			-	-
Halloween Night/packs	804			804	933
Easter Egg Hunt	850	-	-	850	-
Uniform Sales	1,931	-	-	1,931	915
Quiz Night		-	-	-	1,115
Disco/Movie Night	- 658	-	-	- 658	2,362
Voluntary Contribution Fund (VCF)	15,223			15,223	17,385
Other income	920	-	-	920	25
<b>Sub total (Gross income for AR)</b>	<b>33,542</b>	<b>-</b>	<b>-</b>	<b>33,542</b>	<b>46,463</b>
<b>A2 Asset and investment sales, (see table).</b>					
	-	-	-	-	
	-	-	-	-	-
<b>Sub total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total receipts</b>	<b>33,542</b>	<b>-</b>	<b>-</b>	<b>33,542</b>	<b>46,463</b>
<b>A3 Payments</b>					
Outdoor Play Equipment		-	-	-	21,375
VCF transfer (school expenses - not payroll)	12,000	-	-	12,000	-
Ipads	4,667			4,667	
Rolling Bids	10,461	-	-	10,461	11,698
Trip Shortfalls	960	-	-	960	12,288
Workshops benefiting school pupils	1,850	-	-	1,850	700
Beam House		-	-	-	1,500
Year 6 leavers	- 1,650	-	-	- 1,650	2,030
Voluntary Contribution Fund to school				-	16,500
BHSA expenses	513	-	-	513	2,146
<b>Sub total</b>	<b>28,801</b>	<b>-</b>	<b>-</b>	<b>28,801</b>	<b>68,237</b>


A4 Asset and investment purchases, (see table)					
	-	-	-	-	
	-	-	-	-	
<b>Sub total</b>	-	-	-	-	-
<b>Total payments</b>	28,801	-	-	28,801	68,237
<b>Net of receipts/(payments)</b>	4,741	-	-	4,741	- 21,774
A5 Transfers between funds	-	-	-	-	-
A6 Cash funds last year end	8,920	-	-	8,920	30,694
<b>Cash funds this year end</b>	13,661	-	-	13,661	8,920



## Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
<b>B1 Cash funds</b>	Business Money Manager Account	14,376	-	-
	Community Account I	279	-	-
	Community Account II (VCF)	14,011	-	-
	Petty Cash	-	-	-
	<b>Total cash funds</b>	<b>28,667</b>	<b>-</b>	<b>-</b>
	(agree balances with receipts and payments account(s))			
		Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
<b>B2 Other monetary assets</b>		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
<b>B3 Investment assets</b>				
			-	-
			-	-
			-	-
			-	-
			-	-
<b>B4 Assets retained for the charity's own use</b>				
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
<b>B5 Liabilities</b>				
			-	
			-	
			-	
			-	
			-	

Signed by one or two trustees on behalf of all the trustees	Signature	Print Name	Date of approval
		Kate Titchmarsh	13.06.22

# Independent examiner's report on the accounts



CHARITY COMMISSION  
FOR ENGLAND AND WALES

## Section A

## Independent Examiner's Report

Report to the trustees/  
members of

Belmont Home School Association

On accounts for the year  
ended

31 August 2021

Charity no  
(if any)

1035679

Set out on pages

3 and 4

Respective  
responsibilities of  
trustees and examiner

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144 of the Charities Act 2011 ("the Charities Act") and that an independent examination is needed. [The charity's gross income exceeded £250,000 and I am qualified to undertake the examination by being a qualified member of [named body]]. *Delete [ ] if not applicable.*

It is my responsibility to:

- examine the accounts under section 145 of the Charities Act,
- to follow the procedures laid down in the general Directions given by the Charity Commission (under section 145(5)(b) of the Charities Act, and
- to state whether particular matters have come to my attention.

Basis of independent  
examiner's statement

My examination was carried out in accordance with general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

Independent  
examiner's statement

In connection with my examination, no matter has come to my attention (other than that disclosed below \*)

1. which gives me reasonable cause to believe that in, any material respect, the requirements:
  - to keep accounting records in accordance with section 130 of the Charities Act; and
  - to prepare accounts which accord with the accounting records and comply with the accounting requirements of the Charities Act have not been met; or
2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

\* Please delete the words in the brackets if they do not apply.

Signed:

Date:

13/06/2022

Name:

Kholood Niejem

Relevant professional  
qualification(s) or body  
(if any):

FMAAT

Address:

90 Duke Road

London

W4 2DE

## Section B

### Disclosure

Only complete if the examiner needs to highlight material problems.(E.g. accounting records have not been kept in accordance with s132 of the Charities' Act 2011 and those accounts do not comply with the requirements of the 2008 Regulations setting out the form and content of charity accounts; any material expenditure or action which appears not to be in accordance with the trusts of the charity; any failure to be provided with information and explanations by any past or present trustee, officer or employee; and any material consistency between the accounts and the trustees' annual report.)