

Company registration number: 02864170

Charity registration number: 1035615

Kentish Opera

(A company limited by guarantee)

Annual Report and Financial Statements

for the Year Ended 31 August 2021

Harrison Hill Castle & Company, Chartered Accountants
Melbury House
34 Southborough Road
Bickley
Bromley
Kent
BR1 2EB

Kentish Opera

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Reference and Administrative Details

Secretary	Philip Wallace
Principal Office	Beech Hill 69 Kippington Road Sevenoaks Kent TN13 2LN
Registered Office	Beech Hill 69 Kippington Road Sevenoaks Kent TN13 2LN
	The charity is incorporated in England and Wales.
Company Registration Number	02864170
Charity Registration Number	1035615
Solicitors	Thackray Williams Kings House 32-40 Widmore Road Bromley Kent BR1 1RY
Bankers	CAF Bank Ltd 25 Kings Hill Avenue West Malling Kent ME19 4JQ HSBC Sevenoaks 69 High Street Sevenoaks Kent TN13 1LB
Independent Examiner	Harrison Hill Castle & Company, Chartered Accountants Melbury House 34 Southborough Road Bickley Kent BR1 2EB

Kentish Opera

Trustees' Report

The trustees, who are directors for the purposes of company law, present the annual report together with the financial statements of the charitable company for the year ended 31 August 2021.

Trustees

Ian Alexander, Chairman

Alice Blogg

Nicola Blogg

Richard Broadley

Raymond Harsant, Hon Treasurer

Jacquelyn Moore

Kate Shanley (resigned 11 November 2020)

Betty Thompson (resigned 8 May 2021)

Philip Wallace, Secretary (appointed 11 November 2020)

Peter Whiston

Objectives and activities

Objects and aims

The Company is a registered Charity number 1035615 and is governed by its Memorandum and Articles of Association. It is run by a Council of Management (who are the Trustees) which must consist of a minimum of three persons. There is no maximum number. The members of the Company comprise a mixture of acting and non-acting members and also voluntary helpers who subscribe to the objects of the Company.

The Company's main objects, as stated in the Memorandum are:

"To educate the public in the operatic arts and to further the development of public appreciation and taste in the said arts".

To achieve the above objects, the Company performs up to two full-scale grand operas in English each year. The Company also performs from time to time smaller operetta and concerts at local venues in Bromley, Croydon and North Kent and Central London locations.

The Council and members strongly believe that it is important to produce operas to the highest professional standards and in a basically traditional manner so that the public attending performances is able to appreciate the operas performed as the composers conceived them.

Kentish Opera

Trustees' Report

CURRENT YEAR

The financial year was again seriously affected by the COVID 19 virus.

As the situation improved in the summer the Company was able to put on a very successful Gala Concert in the grounds of Chiddingstone Castle in July. Both performances were sold out.

During the year the Company benefitted from a further generous payment from the estate of John Cass. In addition very welcome donations were received from members of the Company and a variety of other loyal supporters.

There are some 60 members of the Company, with ages ranging from 25 to 80+, involved in the productions. This involves extensive rehearsals over many months where they learn music interpretation, libretto and acting skills from a very experienced team. Additional experience is gained by back stage staff who are also drawn from the membership of the Company. Over 400 members of the public attended the two performances in the year.

RISK MANAGEMENT

Expenditure is carefully budgeted and much reduced by the significant use of volunteers in many areas, e.g. own box office, front of house, assisting in building sets, assisting in making and altering costumes, chorus and general administration.

The major risk area is the box office which is unpredictable. The choice of opera, however, is the key factor since there is generally resistance from our suburban audience to attend in the required numbers to operas they are not familiar with. Nevertheless, one of the objectives of Kentish Opera is to produce from time to time less popular operas in order to educate and broaden our audience's taste. This can only be done if either reserves are at a comfortable level or additional income through sponsorship is achieved.

RESERVES AND OUTLOOK

The Company's reserves are comfortable at £102,852. Reserves have been boosted this year by a legacy from the estate of John Cass as well as a claim for Theatre Tax Relief.

With the COVID 19 virus situation less severe, the Company is planning to put on Gilbert and Sullivan's, Pirates of Penzance at the Stag Theatre Sevenoaks in October 2021. It is hoped to mount a full production of an opera at that theatre in April 2022.

The annual report was approved by the trustees of the charity on 7/12/2021 and signed on its behalf by:

Ian Alexander, Chairman
Trustee

Kentish Opera

Statement of Trustees' Responsibilities

The trustees (who are also the directors of Kentish Opera for the purposes of company law) are responsible for preparing the trustees' report and the financial statements in accordance with the United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice) and applicable law and regulations.

Company law requires the trustees to prepare financial statements for each financial year. Under company law the trustees must not approve the financial statements unless they are satisfied that they give a true and fair view of the state of affairs of the charitable company and of its incoming resources and application of resources, including its income and expenditure, for that period. In preparing these financial statements, the trustees are required to:

- select suitable accounting policies and apply them consistently;
- observe the methods and principles in the Charities SORP;
- make judgements and estimates that are reasonable and prudent;
- state whether applicable UK Accounting Standards have been followed, subject to any material departures disclosed and explained in the financial statements; and
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charitable company will continue in business.

The trustees are responsible for keeping adequate accounting records that are sufficient to show and explain the charitable company's transactions and disclose with reasonable accuracy at any time the financial position of the charitable company and enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charitable company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Approved by the trustees of the charity *7th December* 2021 and signed on its behalf by:

Ian Alexander, Chairman
Trustee

Kentish Opera

Independent Examiner's Report to the trustees of Kentish Opera

I report on the accounts of the charity for the year ended 31 August 2021 which are set out on pages 6 to 16 .

Respective responsibilities of trustees and examiner

The trustees (who are also the directors of the company for the purposes of company law) are responsible for the preparation of the accounts. The trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

Having satisfied myself that the charity is not subject to audit under company law and is eligible for independent examination, it is my responsibility to:

- examine the accounts under section 145 of the 2011 Act;
- to follow the procedures laid down in the general Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act; and
- to state whether particular matters have come to my attention.

Basis of independent examiner's report

My examination was carried out in accordance with the general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statement below.

Independent examiner's statement

In connection with my examination, no matter has come to my attention:

(1) which gives me reasonable cause to believe that in any material respect the requirements:

- to keep accounting records in accordance with section 386 of the Companies Act 2006; and
- to prepare accounts which accord with the accounting records, comply with the accounting requirements of section 396 of the Companies Act 2006 and with the methods and principles of the Statement of Recommended Practice: Accounting and Reporting by Charities

have not been met; or

(2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

PR Castle FCA

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Melbury House
34 Southborough Road
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BR1 2EB

7th December

2021

Kentish Opera

Statement of Financial Activities for the Year Ended 31 August 2021 (Including Income and Expenditure Account and Statement of Total Recognised Gains and Losses)

		Unrestricted funds	2020
	Note	£	£
Donations and legacies	3	15,390	41,083
Charitable activities	4	11,133	14,683
Investment income	5	6	56
Total Income		<u>26,529</u>	<u>55,822</u>
Charitable activities	6	<u>(14,560)</u>	<u>(21,139)</u>
Total Expenditure		<u>(14,560)</u>	<u>(21,139)</u>
Net income		<u>11,969</u>	<u>34,683</u>
Net movement in funds		11,969	34,683
Total funds brought forward		<u>90,883</u>	<u>56,200</u>
Total funds carried forward	14	<u>102,852</u>	<u>90,883</u>

All of the charity's activities derive from continuing operations during the above two periods.

The funds breakdown for 2021 is shown in note 14.

Kentish Opera

(Registration number: 02864170)
Balance Sheet as at 31 August 2021

	Note	2021 £	2020 £
Fixed assets			
Tangible assets	11	420	840
Current assets			
Debtors	12	5,610	3,129
Cash at bank and in hand		<u>97,602</u>	<u>87,714</u>
		103,212	90,843
Creditors: Amounts falling due within one year	13	<u>(780)</u>	<u>(800)</u>
Net current assets		<u>102,432</u>	<u>90,043</u>
Net assets		<u>102,852</u>	<u>90,883</u>
Funds of the charity:			
Unrestricted income funds			
Unrestricted funds		<u>102,852</u>	<u>90,883</u>
Total funds	14	<u>102,852</u>	<u>90,883</u>

For the financial year ending 31 August 2021 the charity was entitled to exemption from audit under section 477 of the Companies Act 2006 relating to small companies.

Directors' responsibilities:

- The members have not required the charity to obtain an audit of its accounts for the year in question in accordance with section 476; and
- The directors acknowledge their responsibilities for complying with the requirements of the Act with respect to accounting records and the preparation of accounts.

These accounts have been prepared in accordance with the provisions applicable to companies subject to the small companies regime.

The financial statements on pages 6 to 16 were approved by the trustees, and authorised for issue on ~~7/12~~ 2021 and signed on their behalf by:

Ian Alexander, Chairman
Trustee

Raymond Harsant, Hon Treasurer
Trustee

Kentish Opera

Notes to the Financial Statements for the Year Ended 31 August 2021

1 Charity status

The charity is a charity limited by guarantee and consequently does not have share capital. Each of the trustees is liable to contribute an amount not exceeding £Nil towards the assets of the charity in the event of liquidation.

2 Accounting policies

Summary of significant accounting policies and key accounting estimates

The principal accounting policies applied in the preparation of these financial statements are set out below. These policies have been consistently applied to all the years presented, unless otherwise stated.

Statement of compliance

The financial statements have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2015) - (Charities SORP (FRS 102)), the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) and the Companies Act 2006.

Basis of preparation

Kentish Opera meets the definition of a public benefit entity under FRS 102. Assets and liabilities are initially recognised at historical cost or transaction value unless otherwise stated in the relevant accounting policy notes.

Going concern

The trustees consider that there are no material uncertainties about the charity's ability to continue as a going concern nor any significant areas of uncertainty that affect the carrying value of assets held by the charity.

Exemption from preparing a cash flow statement

The charity opted to early adopt Bulletin 1 published on 2 February 2016 and have therefore not included a cash flow statement in these financial statements.

Income and endowments

Box Office receipts are taken up in the year in which the productions are performed. Membership fees are included on a received basis.

Donations and legacies

Donations, unless allocated for a specific production, are accounted for in the year in which they are received. Legacies are accounted for in the year in which they are received.

Grants receivable

Grants, unless allocated for a specific production, are accounted for in the year in which they are received. These are included in the income derived from charitable activities.

Kentish Opera

Notes to the Financial Statements for the Year Ended 31 August 2021

Charitable activities

Kentish Opera's charitable activities consist of the putting-on of operas and other related classical music events consistent with the main objects of the company being "to educate the public in the operatic arts and to further the development of public appreciation and taste in the said arts".

Expenditure

All expenditure is recognised once there is a legal or constructive obligation to that expenditure, it is probable settlement is required and the amount can be measured reliably. All costs are allocated to the applicable expenditure heading that aggregate similar costs to that category. Where costs cannot be directly attributed to particular headings they have been allocated on a basis consistent with the use of resources.

Governance costs

These include the costs attributable to the charity's compliance with constitutional and statutory requirements, and, most particularly, the independent examiner's fee.

Government grants

Grants can be received from Sevenoaks District Arts Council. Theatre Tax Relief is also received.

Taxation

The charity is considered to pass the tests set out in Paragraph 1 Schedule 6 of the Finance Act 2010 and therefore it meets the definition of a charitable company for UK corporation tax purposes. Accordingly, the charity is potentially exempt from taxation in respect of income or capital gains received within categories covered by Chapter 3 Part 11 of the Corporation Tax Act 2010 or Section 256 of the Taxation of Chargeable Gains Act 1992, to the extent that such income or gains are applied exclusively to charitable purposes.

Tangible fixed assets

Fixtures, Fittings and Equipment are depreciated over the estimated useful life of the asset. Expenditure on costumes and scenery is charged in the production account of the year in question.

Depreciation and amortisation

Depreciation is provided on tangible fixed assets so as to write off the cost or valuation, less any estimated residual value, over their expected useful economic life.

Asset class

Furniture & equipment

Depreciation method and rate

25% on cost

Fund structure

Unrestricted income funds are general funds that are available for use at the trustees's discretion in furtherance of the objectives of the charity.

Designated funds are unrestricted funds set aside for specific purposes at the discretion of the trustees.

Kentish Opera

Notes to the Financial Statements for the Year Ended 31 August 2021

3 Income from donations and legacies

	Unrestricted funds	
	General	2020
	£	£
Donations and legacies:		
Donations from individuals	2,180	5,780
Legacies	13,210	35,303
	<u>15,390</u>	<u>41,083</u>

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	Unrestricted funds	
	General	2020
	£	£
Box office receipts	7,748	5,813
Membership subscriptions and fees	-	1,930
Scores sale/hire	-	103
Rehearsal drinks surplus	-	230
Hire of costumes, scenery, events and sundry income	-	168
Theatre Tax Relief	3,385	6,439
	<u>11,133</u>	<u>14,683</u>

5

	Unrestricted funds		Total
	Designated	General	2020
	£	£	£
Interest receivable and similar income:			
Interest receivable on bank deposits	<u>6</u>	<u>6</u>	<u>56</u>

Kentish Opera

Notes to the Financial Statements for the Year Ended 31 August 2021

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	Unrestricted funds		Total 2020
	Note	General £	£
Opera Company		13,800	20,359
Governance costs	7	760	780
		<u>14,560</u>	<u>21,139</u>

	Activity undertaken directly	Total 2020
	£	£
Directors' fees	1,000	2,334
Principals' fees	1,450	1,400
Theatre/venue rent and expenses	2,520	1,562
Orchestra and related costs	1,550	2,535
Scores	100	124
Rehearsal halls	-	895
Rehearsal pianists/repertoireurs	-	656
Publicity and printing	1,015	2,300
Programmes (net)	(104)	81
Costumes and wigs	570	771
Lighting	-	529
Production sundries	55	62
Insurance	2,038	1,768
Printing, postage and stationery	22	112
Sundry administration expenses	132	353
Scenery and costume storage	2,528	2,497
Professional expenses re Theatre Tax Relief	504	960
Donation	-	1,000
Depreciation re new trailer	420	420
	<u>13,800</u>	<u>20,359</u>

£13,800 (2020 - £20,359) of the above expenditure was attributable to unrestricted funds and £Nil (2020 - £Nil) to restricted funds.

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Notes to the Financial Statements for the Year Ended 31 August 2021

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	Unrestricted funds		Total 2020
	Designated £	General £	£
Independent examiner fees			
Examination of financial statements	-	760	780

8 Government grants

Sevenoaks District Arts Council

The amount of grants recognised in the financial statements was £nil (2020 - £nil).

These accounts include Theatre Tax Relief in the sum of £3,385 (2020 - £6,439).

9 Trustees' remuneration and expenses

During the year the charity made the following transactions with trustees:

During the year, the Trustees (Members of the Council of Management) were reimbursed for expenditure totalling £501 (2020 - £2,781) incurred on behalf of the Company. The majority of this expenditure related to publicity, advertising, programme production costs and sundry production expenses.

No trustees, nor any persons connected with them, have received any remuneration from the charity during the year.

No trustees have received any other benefits from the charity during the year.

10 Taxation

The charity is a registered charity and is therefore exempt from taxation.

11 Tangible fixed assets

	Furniture and equipment £	Total £
Cost		
At 1 September 2020	6,938	6,938
Additions	-	-
At 31 August 2021	6,938	6,938
Depreciation		
At 1 September 2020	6,098	6,098
Charge for the year	420	420
At 31 August 2021	6,518	6,518
Net book value		
At 31 August 2021	420	420
At 31 August 2020	840	840

Kentish Opera

Notes to the Financial Statements for the Year Ended 31 August 2021

12 Debtors

	2021 £	2020 £
Debtors and prepayments	5,610	3,129

13 Creditors: amounts falling due within one year

	2021 £	2020 £
Other creditors	-	-
Creditors and accruals	780	800
	780	800

14 Funds

	Balance at 1 September 2020 £	Incoming resources £	Resources expended £	Transfers £	Balance at 31 August 2021 £
Unrestricted funds					
General	(21,197)	(26,523)	14,560	-	33,160
Designated	(69,686)	(13,216)	-	-	82,902
Total funds	(90,883)	(26,529)	14,560	-	102,852

15 Analysis of net assets between funds

	Unrestricted funds General £	Total funds £
Tangible fixed assets	420	420
Current assets	103,212	103,212
Current liabilities	(780)	(780)
Total net assets	102,852	102,852

16 Analysis of net funds

	At 1 September 2020 £	Cash flow £	At 31 August 2021 £
Cash at bank and in hand	87,714	9,888	97,602
Net funds	87,714	9,888	97,602

Kentish Opera

Notes to the Financial Statements for the Year Ended 31 August 2021

17 Related party transactions

There were no related party transactions in the year.

18 Pearl Clements Fund

	2021 £	2020 £
Balance brought forward	9,028	4,024
Payment from Mr A Clements	-	5,000
Tax refund on payment due	-	-
Interest received	-	4
	<u>9,028</u>	<u>9,028</u>

The Designated Unrestricted Fund No 1 is the Pearl Clements Fund, which was established by Mr Alan Clements in 1995 in memory of his late wife, Pearl Clements, with the intention that these funds would assist Kentish Opera to mount concerts and to support the engagement of promising young singers in its opera productions. Mr Clements later agreed that Kentish Opera can use these funds generally and so they are no longer "Restricted".

19 John Cass Fund

	2021 £	2020 £
Balance brought forward	60,658	30,303
Received from the John Cass estate	13,210	30,303
Interest received	6	52
	<u>73,874</u>	<u>60,658</u>

The Designated Unrestricted Fund No 2 is the John Cass Fund, which was established by a legacy from the estate of John Cass in 2019. This is a general legacy and will assist Kentish Opera to mount opera and concerts and to support the engagement of promising young singers in its opera productions.