



Trustees Annual Report 1 Aug 2023-31 Jul 2024

Reference and administration details

Name of Charity	Heckington Preschool
Registration number	1035549
Address	Heckington Preschool, Howell Road, Heckington, Sleaford NG34 9RX

Names and roles of Trustees who manage the charity

Kim McMillan	Chair
Steven Green	Treasurer
Andrew Howgate	Secretary
Susan Green	Setting Manager
Cheryl Sear	Committee member
Sarah Drayton	Committee member

Structure, Governance and Management

Type of governing document:

Constitution, adopted 13th September 2019

How the charity is constituted:

Unincorporated association

Trustee selection methods:

Trustees are appointed or reappointed annually at the Annual General Meeting, up to three further members can be co-opted throughout the year as required. The Committee shall be made up of a minimum number of 4 and maximum number of 12 members.

Additional governance information:

Membership of the management committee is open to those who are over 16 years of age and are qualified according to the Charities Acts. The trustees are responsible for the overall management of the preschool and are also charity trustees of the preschool. There is a child protection policy in place, all trustees must undergo a DBS check and complete an EY2 form prior to commencement of Trusteeship. All trustees give their time voluntarily and received no remuneration or other benefits.

Objectives and Activities

Heckington Preschool is an Ofsted rated 'Good' setting with a catchment area extending beyond the local villages towards the towns of Sleaford and Boston. We are a 'High-Scope' setting where active learning and independence are promoted.

Our aim is to ensure all our children can thrive during and after the transition to school, being resilient, confident and independent individuals.

The following objectives all contribute to achieving this aim.

- Providing a sustainable and natural environment for learning and care.
- Developing attitudes and behaviours that encourage children to become 'active learners' who can plan and carry out activities.
- Providing opportunities for children to decide what they want to do, allowing them to think through actions and as the child matures turn this into a plan with a defined sequence of steps.
- Encourage the personal, social and emotional development of the individual.
- Support communication and language development, providing additional one to one support or small group interventions for those with additional speech and language requirements.
- Ensuring all children understand the world, and the basics of literacy and mathematics.
- Providing education and signposting to parents to help them to continue to support their child's development away from the setting.
- To provide all children with the opportunity to express themselves through a variety of art forms.
- Ensuring that all children have equal opportunity to thrive by supporting vulnerable families, particularly those in receipt of the pupil premium and two-year-old funding.
- Maintain and nurture relationships with our feeder primary schools.
- In planning our activities for the year, we kept in mind the Charity Commission's guidance on public benefit at our Trustee meetings. These activities benefit the children their self-confidence, social skills preparing them for school.

Achievements and Performance

The relatively new Chair and Secretary have established themselves within our volunteer committee. The Chairs background has been proven very useful in mentoring and supporting the full time staff particularly the management team. It has enabled the Preschool to really move forward with its policy and employment improvements ensuring we are fully compliant with all regulation and standards. We must make our annual mention with the difficulty in recruiting committee members and are actively trying to recruit further Trustees.

Autumn

The chair and treasurer completed the Lease negotiations with Lincoln County Council (LCC) after negotiating reductions in a formulaic energy charge and other maintenance activity charges that simply were not pertinent to our setting.

The term concluded with our eagerly anticipated Christmas singing and crafting event, which was well attended by parents/carers with mince pies, refreshments and fun and raised much needed funds.

Spring

This term saw the start of refurbishment of our outside area. Plants and planters were donated by parents and saw the children start to plant seeds and learn to look after their young plants.

We held an Easter crafting event for parents/carers to encourage interactions and promote quality time within family units.

Summer

The Summer term continued and consolidated the work we had done throughout the year. This term the emphasis is very much on preparing the older children for starting school in September. This transition time is very much a collaborative approach with the various schools the children will be moving to.

The Preschool library continued to be a great success promoting reading time.

The staff continued to take the children out into the community with visits to the park, examining the wildlife, visiting the local café, exploring the local shops and visiting the nearby care home to sing songs with the residents.

The term concluded with the departure of our deputy manager and the appointment of one of our long serving staff members to the position of Deputy Manager.

Fundraising

We have continued with our two events per year, based around the children presenting to their family along with family crafting and fun. This has been judged a great success and still sits better amongst the fundraising heartbeat of our community. This year, we held a Christmas song event with our resident musician Michael and an Easter birdhouse building and crafting afternoon.

Financial review

Our main income stream is from Early Years Entitlement Funding, we also benefit from additional Pupil Premium and Inclusion Funding for specific individuals. Our main financial outgoings are staff wages, utilities and maintenance costs. Our biggest risks are our dwindling reserve funds that have been supporting our substantial increases in costs and wages against insufficient funding levels. Other risks include unpaid fees from parents and staff illness.

The Treasurer had stated that this year was to be a stability year where we all worked hard to reduce or stabilise costs and promote the Preschool to increase numbers and return our financial reserves to a healthier state

Signed on behalf of the Charity's Trustees;

Signature **Steven Green** (Electronic Signature)

Full Name Steven Green

Position Treasurer

Date 06/09/2024

Heckington Preschool

Balance Sheet as at 31 July 2024

	2024 £	2023 £
Current Assets		
Current Account	6789	2,972
Deposit Account	2868	8,882
Petty Cash	95	652
Debtors	-	-
	<hr/> 9752	<hr/> 12,506

Represented by		
Unrestricted fund	<hr/> 9752	<hr/> 12,506

Heckington Preschool

Resources Expended to 31 Jul 2024

	2024	2023
	£	£
Employee Wages and Salaries	47,028	59,514.98
PAYE to HMRC	2,046	4,259.00
Employer Pension	1,637	2,084.59
Water Charges	21	139.51
Electricity Charges	998	1,602.21
Gas & Oil Charges	1	0.94
Teaching Resources	79	19.93
Entertainment	-	21.10
Printing	69	269.88
Office Stationery	-	47.81
Telephone	581	541.68
Internet Charges	270	197.75
Computer & Software	501	294.48
Accountancy Fees	444	420.00
Consultancy & Professional Fees	105	125.00
Business Insurance	836	797.56
Repairs & Maintenance	782	861
Rent	2	0
Cleaning & Hygiene	252	412
Clothing	-	4
Subscriptions	66	60
Refreshments	1	6
Childrens Snack	20	252
Support Grant Vouchers	1,035	775
Training	90	0
General Expenses	10	
Travel Expenses	7	
	<hr/>	<hr/>
	56,881	72,705

Heckington Preschool

Statement of Financial Activities for the Year Ended 31 Jul 2024

	2024 £	2023 £
Incoming Resources		
Donations	55	
Additional Voluntary Income	622	881
	<hr/> 677	<hr/> 881
 Activities for Generating Funds		
Income from Parents Fees	4367	8,109
Income from Local Authority	48593	60,149
Fundraising Income	439	620
Other Income		-
	<hr/> 53399	<hr/> 68,878
 Investement Income		
Bank Interest	51	41
	<hr/> 54127	<hr/> 69,800
 Resources Expended		
Preschool Running Costs	56881	72705
 Deficit/Surplus for Year	 -2754	 -2,905
Unrestricted Fund Balance Aug 23	12506	15411
 Total Unrestricted Funds	<hr/> 9752	<hr/> 12506



Section A

Independent Examiner's Report

Report to the trustees/
members of

Heckington Pe-School Playgroup

On accounts for the year
ended

July 2024

Charity no
(if any)

1035549

Set out on pages

3 -5

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended DD / MM / YYYY.

Responsibilities and
basis of report

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent
examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention (other than that disclosed below *) in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

* Please delete the words in the brackets if they do not apply.

Signed:

Date:

29/5/25

Name:

G. K. DEAKIN

Relevant professional
qualification(s) or body
(if any):

Address:

HOA, KYME ROAD, HECKINGTON,
SWEAFORD, Lincs, NG34 9RS.

Only complete if the examiner needs to highlight matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.

Heckington Preschool

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