



## Trustees Annual Report 1 Aug 2022-31 Jul 2023

### Reference and administration details

Name of Charity	Heckington Preschool
Registration number	1035549
Address	Heckington Preschool, Howell Road, Heckington, Sleaford NG34 9RX

### Names and roles of Trustees who manage the charity

Kim McMillan	Chair
Steven Green	Treasurer
Andrew Howgate	Secretary
Susan Green	Setting Manager
Cheryl Sear	Committee member
Sarah Drayton	Committee member

### Structure, Governance and Management

Type of governing document:

Constitution, adopted 13<sup>th</sup> September 2019

How the charity is constituted:

Unincorporated association

Trustee selection methods:

Trustees are appointed or reappointed annually at the Annual General Meeting, up to three further members can be co-opted throughout the year as required. The Committee shall be made up of a minimum number of 4 and maximum number of 12 members.

Additional governance information:

Membership of the management committee is open to those who are over 16 years of age and are qualified according to the Charities Acts. The trustees are responsible for the overall management of the preschool and are also charity trustees of the preschool. There is a child protection policy in place, all trustees must undergo a DBS check and complete an EY2 form prior to commencement of Trusteeship. All trustees give their time voluntarily and received no remuneration or other benefits.

### Objectives and Activities

Heckington Preschool is an Ofsted rated 'Good' setting with a catchment area extending beyond the local villages towards the towns of Sleaford and Boston. We are a 'High-Scope' setting where active learning and independence are promoted.

Our aim is to ensure all our children can thrive during and after the transition to school, being resilient, confident and independent individuals.

The following objectives all contribute to achieving this aim.

- Providing a sustainable and natural environment for learning and care.
- Developing attitudes and behaviours that encourage children to become 'active learners' who can plan and carry out activities.
- Providing opportunities for children to decide what they want to do, allowing them to think through actions and as the child matures turn this into a plan with a defined sequence of steps.
- Encourage the personal, social and emotional development of the individual.
- Support communication and language development, providing additional one to one support or small group interventions for those with additional speech and language requirements.
- Ensuring all children understand the world, and the basics of literacy and mathematics.
- Providing education and signposting to parents to help them to continue to support their child's development away from the setting.
- To provide all children with the opportunity to express themselves through a variety of art forms.
- Ensuring that all children have equal opportunity to thrive by supporting vulnerable families, particularly those in receipt of the pupil premium and two-year-old funding.
- Maintain and nurture relationships with our feeder primary schools.
- In planning our activities for the year, we kept in mind the Charity Commission's guidance on public benefit at our Trustee meetings. These activities benefit the children their self-confidence, social skills preparing them for school.

### Achievements and Performance

Firstly, we must thank all who help and volunteer on our committee, who not only manage the preschool, but they also provide much needed mentoring and support to the full time staff. We must mention the difficulty in recruiting Committee members in this time pressured world and are particularly please that despite losing several long-term Committee members we recruited a new Chair and Secretary.

#### *Autumn*

The chair and treasurer continued negotiations for lease renewal with Lincoln County Council (LCC). A member of staff moved on with the remaining staff picking up the hours.

The term concluded with a festive songs and raffle afternoon attended by parents and carers with mince pies, tea and coffee. The children sang their heart out and with generous donations to the raffle.

#### *Spring*

Child numbers rose during this term providing much needed income. The children were out and about looking at spring flowers and planted our own carrots and spinach.

### *Summer*

In May we held our AGM where we gained two new trustees to our committee. We set up a new school library for parents and children alike.

The staff continued to take the children out into the community with visits to the park, examining the wildflowers and exploring. In June we held our fun day and tombola for parents/carers and children.

The term concluded with our entry into the Heckington Show where the children's artwork came a worthy second.

### *Fundraising*

We have concluded that two quality events per year, based around the children presenting to their family and carers fits better amongst the fundraising heartbeat of our community. This year, we held a festive songs afternoon where we raised £265 and the fun day where we raised £355.

### Financial review

Our main income stream is from Early Years Entitlement Funding, we also benefit from additional Pupil Premium and Inclusion Funding for specific individuals. Our main financial outgoings are staff wages, utilities and maintenance costs. Our biggest risks are our dwindling reserve funds that have been supporting our substantial increases in costs and wages against insufficient funding levels. Other risks include unpaid fees from parents and staff illness.

Signed on behalf of the Charity's Trustees;

Signature Steven Green (Electronic Signature)

Full Name	Steven Green
Position	Treasurer
Date	08/09/2023



# Heckington Preschool

## Balance Sheet as at 31 July 2023

	2023	2022
	£	£
<b>Current Assets</b>		
Current Account	2,972	3,287
Deposit Account	8,882	12,041
Petty Cash	652	83
Debtors	-	431
	<hr/> 12,506	<hr/> 15,842
 <b>Represented by</b>		
Unrestricted fund	<hr/> 12,506	<hr/> 15,842



# Heckington Preschool

## Statement of Financial Activities for the Year Ended 31 July 2023

	2023 £	2022 £
<b>Incoming Resources</b>		
Donations	-	51
Additional Voluntary Income	881	616
	<hr/> 881	<hr/> 667
<b>Activities for Generating Funds</b>		
Incoming from Parents	8,109	16,671
Income from Local Authority	60,149	45,048
Fundraising Income	620	-
Government Job Retention Scheme	-	-
Other Income	-	4
	<hr/> 68,878	<hr/> 61,723
<b>Investment Income</b>		
Bank Interest Received	<hr/> 41	<hr/> 4
	<hr/> 69,800	<hr/> 62,394
<b>Resources Expended</b>		
Preschool Running Costs	72,705	81,424
<b>(Deficit)/Surplus for Year</b>	<b>2,905</b>	<b>19,030</b>
Unrestricted Fund Balance at 1 Aug 22 (£431 debt paid)	15,411	34,872
Total Unrestricted Funds	<hr/> 12,506	<hr/> 15,842

## Heckington Preschool

### Resources Expended to 31 July 2023

	2023	2022
	£	£
Employee Wages and Salaries	59,514.98	
PAYE to HMRC	4,259	67,510
Employer Pension	2,084.59	
Water Rates	139.51	150
Electricity	1,602.21	1,554
Gas & Oil	0.94	
Teaching Resources	19.93	586
Entertainment	21.1	63
Printing	269.88	466
Office Stationery	47.81	
Telephone	541.68	635
Internet Charges	197.75	
Computer & Software	294.48	
Accountancy Fees	420	825
Consultancy & Professional Fees	125	
Business Insurance	797.55	
Repairs and Maintenance	860.52	3,744
Rent		750
Cleaning & Hygiene	411.99	645
Clothing	4	
Subscriptions	59.59	
Refreshments	5.83	
Snack	251.91	
Support Grant Vouchers	775	1,305
Purchases		1,386
Training		1,198
Equipment		569
Travel Expenses		23
Fundraising Expenses		15
	72,705	81,424

N.B. Move to a more detailed chart of accounts for fidelity




**CHARITY COMMISSION  
FOR ENGLAND AND WALES**

**Independent examiner's  
report on the accounts**

<b>Section A</b>		<b>Independent Examiner's Report</b>	
<b>Report to the trustees/ members of</b>		Charity Name Heckington Pre-School Playgroup	
<b>On accounts for the year ended</b>	July 2023	<b>Charity no (if any)</b>	1035549
<b>Set out on pages</b>	3 to 5		
<b>Responsibilities and basis of report</b>	<p>I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31/07/2023</p> <p>As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").</p> <p>I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.</p>		
<b>Independent examiner's statement</b>	<p>I have completed my examination. I confirm that no material matters have come to my attention (other than that disclosed below *) in connection with the examination which gives me cause to believe that in, any material respect:</p> <ul style="list-style-type: none"><li>• accounting records were not kept in accordance with section 130 of the Act or</li><li>• the accounts do not accord with the accounting records</li></ul> <p>I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.</p> <p><i>* Please delete the words in the brackets if they do not apply.</i></p>		
<b>Signed:</b>			
<b>Date:</b>	29 May 2024		
<b>Name:</b>	GWYN K DEAKIN		
<b>Relevant professional qualification(s) or body (if any):</b>			
<b>Address:</b>	FIELD VIEW HOUSE, HOA KYME ROAD, HECKINGTON, NG34 9RS		
<b>Section B</b>			
<b>Disclosure</b>		Only complete if the examiner needs to highlight matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).	
<b>Give here brief details of any items that the examiner wishes to disclose.</b>			



		<b>CHARITY COMMISSION</b> <b>FOR ENGLAND AND WALES</b>		<b>Independent examiner's report on the accounts</b>	
<b>Section A</b>		<b>Independent Examiner's Report</b>			
<b>Report to the trustees</b> members of		Hockington Pre-School Playgroup			
<b>On accounts for the year</b> ended		July 2023		Charity no (if any)	
<b>Set out on pages</b>		2 to 5			
<b>responsibilities and basis</b> of report		I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Divisions given by the Charity Commission under section 145(2)(b) of the Act. I have completed my examination. I confirm that no material misstatements have come to my attention other than those disclosed below.			
<b>As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").</b>		I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31/07/2023.			
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<b>October 2018</b>		* accounting records were not kept in accordance with section 130 of the Act or			
<b>IER</b>		that in any material respect			
<b>2</b>		connection with the examination which gives me cause to believe			
<b>□</b>		that in any material respect			

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