

Trustees Annual Report 2021-2022

Reference and administration details

Name of Charity	Heckington Preschool
Registration number	1035549
Address	Heckington Preschool, Howell Road, Heckington, Sleaford NG34 9RX

Names and roles of Trustees who manage the charity

Steven Green	Chair
Rotation Basis	Secretary
Sheila Hetherington	Treasurer
Susan Berry	Setting Manager
Cheryl Sear	Committee member
Farah Reder	Committee member
Molly Obundu	Committee member
Sarah Drayton	Committee member

Structure, Governance and Management

Type of governing document:

Constitution, adopted 13th September 2019

How the charity is constituted:

Unincorporated association

Trustee selection methods:

Trustees are appointed or reappointed annually at the Annual General Meeting in October, up to three further members can be co-opted throughout the year as required. The Committee shall be made up of a minimum number of 4 and maximum number of 12 members.

Additional governance information:

Membership of the management committee is open to those who are over 16 years of age and are qualified according to the Charities Acts. The trustees are responsible for the overall management of the preschool and are also charity trustees of the preschool. There is a child protection policy in place, all trustees

must undergo a DBS check and complete an EY2 form prior to commencement of Trusteeship. All trustees give their time voluntarily and received no remuneration or other benefits.

Objectives and Activities

Heckington Preschool is an Ofsted rated 'Good' setting with a catchment area extending beyond the local villages towards the towns of Sleaford and Boston. We are a 'High-Scope' setting where active learning and independence are promoted.

Our aim is to ensure all our children can thrive during and after the transition to school, being resilient, confident and independent individuals.

The following objectives all contribute to achieving this aim.

- Developing attitudes and behaviours that encourage children to become 'active learners' who can plan and carry out activities.
- Providing opportunities for children to decide what they want to do, allowing them to think through actions and as the child matures turn this into a plan with a defined sequence of steps.
- Encourage the personal, social and emotional development of the individual.
- Support communication and language development, providing additional one to one support or small group interventions for those with additional speech and language requirements.
- Ensuring all children understand the world, and the basics of literacy and mathematics.
- Providing education and signposting to parents to help them to continue to support their child's development away from the setting.
- To provide all children with the opportunity to express themselves through a variety of art forms.
- Ensuring that all children have equal opportunity to thrive by supporting vulnerable families, particularly those in receipt of the pupil premium and two-year-old funding.
- In planning our activities for the year, we kept in mind the Charity Commission's guidance on public benefit at our Trustee meetings. These activities benefit the children their self-confidence, social skills preparing them for school.

Achievements and Performance

Autumn

The staff stepped up to the plate at the start of this term, with many taking extra hours to cover the leaving of a very experienced member of staff at the end of the previous school year. The management team worked tirelessly to rearrange staffing and ensuring child/practitioner ratios suited the blend of children. The chair and treasurer entered preliminary negotiations for lease renewal with Lincoln County Council (LCC), initially to understand what documentation and planning was required. The term concluded with a Christmas nativity attended by parents with mince pies, refreshments and fun.

Spring

This term started badly with the total failure of our gas heating boiler, which was subsequently condemned by the facilities maintenance company. An emergency decision was made to purchase a new electrical boiler that better fitted with how our utility costs are calculated and looked to the future with likely increases in gas costs in general along with the environmental benefits of electric. To add to our financial issues, the outside awning required repair following strong winds. Fortunately, we found a marquee company in the local area that professionally repaired at a reasonable cost. This allowed the facility to be much better utilised for the children with a covered area that can be zipped open to the outside area.

Summer

In May a meeting was held between the school next door, LCC and our chair and treasurer to discuss the lease renewal and the lease document detail. This proved to be a most fruitful meeting with subsequent submitted business plans resulting in the continuation of the peppercorn rent for the next leases. The staff continued to take the children out into the community with visits to the local coop and pop in café, but unfortunately our long-established links with the local care home are still not restored with visits by the children still considered a risk to many of the residents. This is a considerable loss to our community engagement and for both residents and children.

Fundraising

This year, we held a Christmas Nativity where we sold festive snow globes with the faces of our children, though attendance was very low with the spectre of COVID understandably affecting the thinking of grandparent and parent/carer alike. The parents/carers understandable unwillingness to fully engage really affected our fundraising efforts and coupled with low child numbers set our finances back from our usual modest levels. We hope to start our fundraising efforts off a new next school year.

Financial review

Our main source of funds is from Early Years Entitlement Funding, we also benefit from additional Pupil Premium and Inclusion Funding for specific individuals. Our main financial outgoings are staff wages, utilities and maintenance costs. Our biggest risks are unpaid fees from parents and staff illness.

Signed on behalf of the Charity's Trustees;

Signature S D Green (Electronic Signature)

Full Name	Steven Green
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Position	Chair
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Date 01/09/2022

Heckington Pre-School Playgroup

Statement of Financial Activities for the year ended 31 July 2022

	2022 £	2021 £
Incoming resources		
Donations	51	-
Additional voluntary income	<u>616</u>	<u>1,240</u>
	667	1,240
Activities for generating funds		
Income from parents	16,671	4,318
Income from local authority	45,048	93,796
Fundraising income	-	184
Other income	4	-
Government job retention scheme grant	<u>-</u>	<u>249</u>
	61,723	98,547
Investment income		
Interest received	4	-
	<u>62,394</u>	<u>99,787</u>
Resources expended		
Cost of generating funds		
2 Pre-School running costs	81,424	86,846
	<u>(19,030)</u>	<u>12,941</u>
(Deficit)/ Surplus for year		
Unrestricted fund balance at 1 August 2021	<u>34,872</u>	<u>21,931</u>
Total unrestricted funds at 31 July 2022	<u>15,842</u>	<u>34,872</u>

Heckington Pre-School Playgroup

Balance Sheet as at 31 July 2022

	2022 £	2021 £
Current assets		
Current account	3,287	29,696
Deposit account	12,041	5,037
Petty cash	83	155
Debtors	431	-
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	15,842	34,888
Current liabilities		
Amount owed to parents	-	16
	<hr/>	<hr/>
	15,842	34,872
	<hr/>	<hr/>
Represented by		
Unrestricted fund	15,842	34,872
	<hr/>	<hr/>

Heckington Pre-School Playgroup

Notes to the Financial Statements for the year ended 31 July 2022

1 Accounting Policies

Basis of preparation of Accounts

The financial statements have been prepared in accordance with the Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS102) effective January 2016 - (Charities SORP (FRS102)), the Financial Reporting Standard applicable in the UK and Republic of Ireland.

Income is included in incoming resources when it is receivable.

2 Resources expended

Purchases	1,386	1,268
Cleaning consumables	645	1,015
Food vouchers	1,305	353
Wages and salaries	67,510	77,327
Rent	750	708
Rates	150	110
Light & heat	1,554	666
Training and education	1,198	490
Repairs and maintenance	3,744	515
Telephone and internet	635	770
Printing, postage and stationery	466	291
Fund raising expenses	15	-
Group activities expenses	586	581
Insurance	-	762
Travel expenses	23	-
Equipment purchased	569	379
Entertainment expenses	63	71
Bad debt written off	-	607
Accountancy and professional fees	825	933
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Heckington Pre-School Playgroup

**Independent Examiner's Report to the Trustees of Heckington Pre-School Playgroup
for the year ended 31 July 2022**

I report on the accounts of the Heckington Pre-School Playgroup for the year ended 31 July 2022.

Respective responsibilities of the trustees and the independent examiner

As the charity trustees you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act")

I report in respect of my examination of the charity's accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145 (5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

- 1 accounting records were not kept in respect of the charity as required by section 130 of the Act; or
- 2 the accounts do not comply with those records; or
- 3 the accounts do not comply with the applicable requirements concerning the form and content of the accounts set out in the Charities (Accounts and Report) Regulations 2008 other than any requirement that the accounts give a "true and fair view" which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

J A Eaton
10 Vicarage Road
Heckington
Sleaford
Lincolnshire
NG34 9RR
17th October 2022

Heckington Pre-School Playgroup

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Heckington Pre-School Playgroup

Accounts for the year ended 31 July 2022

Charity number : 1035549