



CHARITY COMMISSION
FOR ENGLAND AND WALES

Trustees' Annual Report for the period

From 01/08/2022 Period start date To 31/07/2023 Period end date

Charity name: Osmotherley Pre-School

Charity registration number: 1035485

Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	We are an independent pre-school which also has charitable status and is run by parent volunteers who carry out the aims and objectives of the pre-school. All monies raised in whatever manner go back into to resourcing the group where all monies are directly spent on the children.
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	We aim to serve every child within the local community and beyond. We maintain strong links with all aspects of the community including the local primary school. We believe that children play a vital role within our communities. Here at pre-school we believe that children learn best through play, we therefore have a great deal of free flow play in which the children are able to make independent choices about activities that they are interested in. We plan for children's learning through their interests, assessing their well-being, involvement and schematic play. We take a holistic approach to both development and learning where all children are valued. We follow the Early Years Foundation Stage Guidance and provide a rich variety of resources both indoor and outdoor. We also provide regular opportunities for exploring the local environment for the children, a truly enriched learning experiencing. All our staff are well qualified, undertake training and update knowledge in line with Ofsted and other government requirements. The pre-school has had 18 plus children on the roll through the year.
Statement confirming whether the trustees have had regard to the guidance	Para 1.18	Trustees have had regard to the guidance on public benefit as issued by the Charity Commission when undertaking the

issued by the Charity Commission on public benefit		charities work during the year.
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Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
Policy on grant making	Para 1.38	None
Policy on social investment including program related investment	Para 1.38	
Contribution made by volunteers	Para 1.38	
Other		

Achievements and Performance

	SORP reference	
Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	<p>We continue to provide three full days (8am to 5.30pm) sessions during both term time and as holiday club provision. There are then two additional morning sessions offered during term time only.</p> <p>This provides a realistic option for working parents and has contributed greatly to the ongoing financial stability of the pre-school. The Committee are committed to ensuring wages rates continue to rise annually. This is to both recognise the performance of the current staff and to enable future recruitment. The increases do have an impact on both operating cash flow and the redundancy provision and therefore we must ensure cash reserves cover any expected costs. The Preschool has run at a loss for the year due to work patterns causing a reduction in usage of the wrap around care offering.</p>

Additional information (optional)

You may choose to include further statements where relevant about:

Achievements against	Para 1.41	
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objectives set		
Performance of fundraising activities against objectives set	Para 1.41	
Investment performance against objectives	Para 1.41	
Other		

Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	The pre-school made a loss in the year primarily driven by a decline in usage of wrap around care.
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	The pre-school holds in reserve sufficient funds to cover statutory redundancy payments. This is reviewed periodically. In addition, a capital reserve is held for any future building costs. (The preschool being responsible for all maintenance of the building under the terms of the lease with NYCC). If we are unable to pay for repair works as they arise, we would be forced to close the preschool. The main area which is likely to require repair or replacement is the roof
Amount of reserves held	Para 1.22	As at 31/07/2023 the reserves balance was £21,665.67.
Reasons for holding zero reserves	Para 1.22	N/A
Details of fund materially in deficit	Para 1.24	N/A
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	The trustees are committed to the charity and should any major repairs be required the trustees will apply for grants to help limit the use of the reserves.

Additional information (optional)

You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising)	Para 1.47	
Investment policy and objectives including any social investment policy adopted	Para 1.46	
A description of the principal risks facing the charity	Para 1.46	
Other		

Structure, Governance and Management

Description of charity's trusts:		
Type of governing document (trust deed , royal charter)	Para 1.25	Constitution
How is the charity constituted? (e.g unincorporated association , CIO)	Para 1.25	Trust
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	Appointed by members

Additional information (optional)

You may choose to include further statements where relevant about:

Policies and procedures adopted for the induction and training of trustees	Para 1.51	
The charity's organisational structure and any wider network with which the charity works	Para 1.51	
Relationship with any related parties	Para 1.51	
Other		

Reference and Administrative details

Charity name	Osmotherley Pre-School
Other name the charity uses	
Registered charity number	1035485
Charity's principal address	3 School Lane Osmotherley Northallerton DL6 3BW

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Elisabeth Margaret James	Chair	22 June 2023	
2	Anna Jane Ramshay	Treasurer	22 June 2023	
3	Bethany Jane Bilby	Secretary	22 June 2023	
4	Elizabeth Brown	Committee Member	22 June 2023	
5	Matthew Brown	Committee Member	22 June 2023	
6				
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15				
16				
17				
18				
19				
20				

Corporate trustees – names of the directors at the date the report was approved

Director name		

Name of trustees holding title to property belonging to the charity

Trustee name	Dates acted if not for whole year	
None		

Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	None
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	None
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	None

Additional information (optional)

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

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Exemptions from disclosure

Reason for non-disclosure of key personnel details

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Other optional information

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Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)

E James

A Ramshay

Full name(s)

Elisabeth Margaret James

Anna Jane Ramshay

Position (eg Secretary,
Chair, etc)

Chair

Treasurer

Date

06/04/2024



Section A

Independent Examiner's Report

Report to the trustees

Osmotherley Pre-School

On accounts for the year
ended

31st July 2023

Charity no
(if any)

1035485

Set out on pages

3,4 and 5

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended **31/07/2023**.

Responsibilities and
basis of report

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent
examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached

Signed:

D. Will

Date:

6 April 2024

Name:

DAVID WILLIAMSON

Relevant professional
qualification(s) or body
(if any):

ACA

Address:

THE ELMS, SMAILES LANE,
ROWLANDS GILL
NE39 1JF

Section B**Disclosure**

Only complete if the examiner needs to highlight material matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.

Receipts and Payments Account
For the Year Ended 31.07.23

<u>Receipts</u>	2022/23	2021/22
	£	£
Fees	20,139.20	19,393.13
NYCC etc grants	31,175.00	29,767.00
Grants	0.00	250.00
Fundraisg	105.00	536.11
Milk Claim	0.00	0.00
Interest	0.00	0.00
Miscellaneous	288.35	179.90
This total excluded the interest which is added to the deposit account, not the current account	51,707.55	50,126.14
<u>Payments</u>		
Wages	49,298.85	48,205.54
Premises costs inc Insurance	5,228.95	3,654.16
General Running costs & milk/topshop	3,278.08	2,087.57
Books and Materials	629.04	658.82
Fundraisg	0.00	0.00
Petty Cash	0.00	0.00
NYCC Grants (Outdoor / ecac)	0.00	0.00
Misc Items	0.00	875.00
Excludes amounts paid over to Deposit account	58,434.92	55,481.09
(Including transfer to Deposit & LP Account)	(6,727.37)	(5,354.95)
(Deficit)/Excess of Receipts over Payments		
Other Receipts & Payments		
From Deposit Account	6,540.00	0.00
From LP Account	0.00	0.00
To Deposit Account	0.00	0.00
To LP Account	0.00	0.00
Net Transfers to Deposit/LP Accounts	(6,540.00)	0.00

D. Will
6 April 2024

Balance Sheet
For the Year Ended 31st July 2023

		2022/23	2021/22
	£	£	£
Pre School Fund as at 31.07.22		34,980.98	40,250.14
Excess of Payments over Receipts		(6,727.37)	(5,354.95)
Bank Interest		180.45	85.79
Pre School Fund as at 31.07.23		<u>28,434.06</u>	<u>34,980.98</u>

Represented by

Current Account at 31.07.23	6,768.39	6,955.76	
less unrepresented cheques		<u>0.00</u>	
		6,768.39	6,955.76
Deposit Account	21,485.22	27,939.43	
	180.45	85.79	
Add unbanked income		<u>0.00</u>	
		21,665.67	28,025.22
		<u>28,434.06</u>	<u>34,980.98</u>

For Finance report recon	Curr a/c	6,768.39	
	less unpr	0.00	
	plus unbkd	0.00	
		6,768.39	Actual cash position current account

Committed balance in the current acct

Leading Practitnr	0.00
Wages due	0.00
PAYE due	183.00
Total	<u>183.00</u>

This leaves a net uncommitted balance of **6,585.39** Actual spare cash position

Deposit account provisions

Roof fund	1,665.67
Boiler fund	3,000.00
Redundancy	<u>17,000.00</u>
Total	<u>21,665.67</u>

D. Will
6 April 2024

BANK RECONCILIATION

Report as at 31.07.23

Balance on Statement		£6,768.39	
Balance at start of year		£6,955.76	01/08/2022
Income	£58,247.55		
(Incl from Deposit Account)	£6,540.00		
less unbanked items	£0.00	£58,247.55	
		<hr/>	
		£65,203.31	
Expenditure	£58,434.92		
(Incl to Deposit Account)	£0.00		
less unpresented cheques	£0.00	£58,434.92	
		<hr/>	
Current balance		<u>£6,768.39</u>	
	check zero	£0.00	

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6 April 2024



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