



# Trustees' Annual Report for the period

Period start date			Period end date		
<b>From</b>	01	08	2021	<b>To</b>	31
					July
					2022

## Section A Reference and administration details

**Charity name**

Osmotherley Preschool

**Other names charity is known by**

None

**Registered charity number (if any)**

1035485

**Charity's principal address**

3 School Lane

Osmotherley

Northallerton

**Postcode**

DL6 3BW

### Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Anthea Howlett	Chair		
2	Lucy Sillars	Treasurer		
3	Emily Tones	Committee member		
4	Heather Rowe	Committee member		
5	Lucy Watts	Committee member		
6				
7				
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11				
12				
13				
14				
15				
16				
17				
18				
19				
20				

### Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year
None	

### Names and addresses of advisers (Optional information)

Type of adviser	Name	Address
None		

### Name of chief executive or names of senior staff members (Optional information)

Gill Hunton – Pre-School Manager

## Section B Structure, governance and management

### Description of the charity's trusts

Type of governing document (eg. trust deed, constitution)	Constitution
How the charity is constituted (eg. trust, association, company)	Trust
Trustee selection methods (eg. appointed by, elected by)	Appointed by members

### Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

None

## Section C Objectives and activities

### Summary of the objects of the charity set out in its governing document

We are an independent pre-school which also has charitable status and is run by parent volunteers who carry out the aims and objectives of the pre-school.  
All monies raised in whatever manner go back into to resourcing the group where all monies are directly spent on the children.

**Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)**

We aim to serve every child within the local community and beyond. We maintain strong links with all aspects of the community including the local primary school. We believe that children play a vital role within our communities.

Here at pre-school we believe that children learn best through play, we therefore have a great deal of free flow play in which the children are able to make independent choices about activities that they are interested in. We plan for children's learning through their interests, assessing their well-being, involvement and schematic play. We take a holistic approach to both development and learning where all children are valued.

We follow the Early Years Foundation Stage Guidance and provide a rich variety of resources both indoor and outdoor. We also provide regular opportunities for exploring the local environment for the children, a truly enriched learning experiencing. All our staff are well qualified, undertake training and update knowledge in line with Ofsted and other government requirements.

In November 2017, the Preschool was awarded Outstanding status by Ofsted after inspection. Details of the report can be found on the Ofsted website.

The pre-school has had 24 plus children on the roll through the year.

Trustees have had regard to the guidance on public benefit as issued by the Charity Commission when undertaking the charities work during the year.

**Additional details of objectives and activities (Optional information)**

None

You **may choose** to include further statements, where relevant, about:

- policy on grant making.
- policy programme related investment.
- contribution made by volunteers.

## Section D

## Achievements and performance

### Summary of the main achievements of the charity during the year

We continue to provide three full day (8am to 5.30pm) sessions during both term time and as holiday club provision. There are then two additional morning sessions offered during term time only.

This provides a realistic option for working parents and has contributed greatly to the ongoing financial stability of the pre-school.

Staff wage rates were increased in April 2021 to continue to be comparable with other local settings.

The Committee are committed to ensuring wages rates continue to rise annually. This is to both recognise the performance of the current staff and to enable future recruitment. The increases do have an impact on both operating cash flow and the redundancy provision and therefore the cash reserves need to be increased. This is to ensure we have sufficient in reserve to cover drops in head count as well as having the funds available for building repair and maintenance as it arises.

The Preschool has run at a loss for the year as post covid changes to work patterns have caused a reduction in usage of the wrap around care offering.

## Section E

## Financial review

### Brief statement of the charity's policy on reserves

The pre-school holds in reserve sufficient funds to cover statutory redundancy payments. This is reviewed periodically to ensure the reserve continues to increase in line with wage rises.

In addition, a capital reserve is held for any future building costs. (The preschool being responsible for all maintenance of the building under the terms of the lease with NYCC). If we are unable to pay for repair works as they arise, we would be forced to close the preschool. The current areas which are likely to require repair or replacement are the boiler and the chimney stack.

### Details of any funds materially in deficit

None

### Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising).
- how expenditure has supported the key objectives of the charity.
- investment policy and objectives including any ethical investment policy adopted.

None

## Section F

## Other optional information

None

## Section G

## Declaration

The trustees declare that they have approved the trustees' report above.

### Signed on behalf of the charity's trustees

<b>Signature(s)</b>	A Howlett	L Sillars
<b>Full name(s)</b>	Anthea Howlett	Lucy Sillars
<b>Position (eg Secretary, Chair, etc)</b>	Chair	Treasurer
<b>Date</b>	25 May 2023	



Section A

Independent Examiner's Report

Report to the trustees/  
members of

Charity Name

Osmotherley Pre-School

On accounts for the year  
ended

31 July 2022

Charity no  
(if any)

1035485

Set out on pages

1,2+3

(remember to include the page numbers of additional sheets)

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended **31/07/2022**.

Responsibilities and  
basis of report

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent  
examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention (~~other than that disclosed below~~ \*) in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

*\* Please delete the words in the brackets if they do not apply.*

Signed:

*CA Brown*

Date:

*21/1/2023*

Name:

*CHRISTINE BROWN*

Relevant professional  
qualification(s) or body  
(if any):

Address:

*40A SOUTH END*

*OSMOTHERLEY*

*NORTHALBERTON DL6 3BL*



Only complete if the examiner needs to highlight matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

**Give here brief details of any items that the examiner wishes to disclose.**

**Receipts and Payments Account**  
**For the Year Ended 31.07.22**

<b><u>Receipts</u></b>	<b>2021/22</b>	<b>2020/21</b>
	<b>£</b>	<b>£</b>
<b>Others inc grants</b>		
<b>Fees</b>	<b>19,393.13</b>	18,882.56
<b>NYCC etc grants</b>	<b>29,767.00</b>	28,547.00
<b>Grants</b>	<b>250.00</b>	1,051.55
<b>Fundraisg</b>	<b>536.11</b>	499.00
<b>Milk Claim</b>	-	-
<b>Interest</b>	-	-
<b>Miscellaneous</b>	<b>179.90</b>	
	<b>50,126.14</b>	<b>48,980.11</b>
This total excluded the interest which is added to the deposit account, not the current account		
<b><u>Payments</u></b>		
<b>Wages</b>	<b>48,205.54</b>	53,127.33
<b>Premises costs inc Insurance</b>	<b>3,654.16</b>	3,988.79
<b>General Running costs &amp; milk/topshop</b>	<b>2,087.57</b>	2,636.44
<b>Books and Materials</b>	<b>658.82</b>	487.16
<b>Fundraisg</b>	-	-
<b>Petty Cash</b>	-	567.85
<b>NYCC Grants (Outdoor / ecat)</b>	-	
<b>Misc Items</b>	<b>875.00</b>	
	<b>55,481.09</b>	<b>60,807.57</b>
Excludes amounts paid over to Deposit account		
(Including transfer to Deposit & LP Account)	<b>- 5,354.95</b>	<b>- 11,827.46</b>
(Deficit)/Excess of Receipts over Payments		
 Other Receipts & Payments		
From Deposit Account	-	-
From LP Account	-	-
To Deposit Account	-	-
To LP Account	-	-
Net Transfers to Deposit/LP Accounts	-	-

*cdm*  
21/4/2023



**Balance Sheet**  
For the Year Ended 31st July 2022

		2021/22	2020/21
	£	£	£
Pre School Fund as at 31.07.21		<b>40,250.14</b>	51,961.63
Excess of Payments over Receipts		- <b>5,354.95</b>	- 11,827.46
Bank Interest		<b>85.79</b>	115.97
Pre School Fund as at 31.07.22		<b><u>34,980.98</u></b>	<b><u>40,250.14</u></b>

**Represented by**

Current Account at 31.07.22	<b>6,955.76</b>	12,310.71	
less unrepresented cheques		-	
	<b>6,955.76</b>		12,310.71
Deposit Account	<b>27,939.43</b>	27,823.46	
	<b>85.79</b>	115.97	
Add unbanked income		-	
	<b>28,025.22</b>		27,939.43
	<b><u>34,980.98</u></b>		<b><u>40,250.14</u></b>

For Finance report recon	Curr a/c	6955.76	
	less unpr	0.00	
	plus unbkd	0.00	
		6955.76	Actual cash position current account

Committed balance in the current acct

Leading Practitnr	£0.00
Wages due	£0.00
PAYE due	£0.00
Total	£0.00

This leaves a net uncommitted balance of **£6,955.76** Actual spare cash position

Deposit account provisions

Roof fund	£7,000.00
Boiler fund	£4,500.00
Redundancy	£17,000.00
Total	<b><u>£28,500.00</u></b>

*cash*  
21/4/2023

**BANK RECONCILIATION**

**Report as at**

**Balance on Statement dated 31 Jul 2022**

**£6,955.76**

**Balance at start of year**

**£12,310.71**

Income  
(Incl from Deposit Account)  
less unbanked items

£50,126.14  
£0.00  
£0.00

£50,126.14

**£62,436.85**

Expenditure  
(Incl to Deposit Account)  
less unpresented cheques

£55,481.09  
£0.00  
£0.00

£55,481.09

**Current balance**

**£6,955.76**

check zero

£0.00

**Net Movement**

**-£5,354.95**

*CAW*  
21/4/2023