



Trustees' Annual Report for the period

Period start date			Period end date		
From	01	08	2019	To	31
					July
					2020

Section A

Reference and administration details

Charity name

Osmotherley Preschool

Other names charity is known by

None

Registered charity number (if any)

1035485

Charity's principal address

3 School Lane

Osmotherley

Northallerton

Postcode

DL6 3BW

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Anthea Howlett	Chair		
2	Lucy Sillars	Treasurer		
3	Emily Tones	Committee member		
4	Heather Rowe	Committee member	11/11/19 to present	
5	Lucy Watts	Committee member	16/11/19 to present	
6				
7				
8				
9				
10				
11				
12				
13				
14				
15				
16				
17				
18				
19				
20				

Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year
None	

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address
None		

Name of chief executive or names of senior staff members (Optional information)

Gill Hunton – Pre-School Manager

Section B Structure, governance and management

Description of the charity's trusts

Type of governing document (eg. trust deed, constitution)	Constitution
How the charity is constituted (eg. trust, association, company)	Trust
Trustee selection methods (eg. appointed by, elected by)	Appointed by members

Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

None

Section C Objectives and activities

Summary of the objects of the charity set out in its governing document

We are an independent pre-school which also has charitable status and is run by parent volunteers who carry out the aims and objectives of the pre-school.
All monies raised in whatever manner go back into to resourcing the group where all monies are directly spent on the children.

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

We aim to serve every child within the local community and beyond. We maintain strong links with all aspects of the community including the local primary school. We believe that children play a vital role within our communities.

Here at pre-school we believe that children learn best through play, we therefore have a great deal of free flow play in which the children are able to make independent choices about activities that they are interested in. We plan for children's learning through their interests, assessing their well-being, involvement and schematic play. We take a holistic approach to both development and learning where all children are valued.

We follow the Early Years Foundation Stage Guidance and provide a rich variety of resources both indoor and outdoor. We also provide regular opportunities for exploring the local environment for the children, a truly enriched learning experiencing. All our staff are well qualified, undertake training and update knowledge in line with Ofsted and other government requirements.

In November 2017, the Preschool was awarded Outstanding status by Ofsted after inspection. Details of the report can be found on the Ofsted website.

The pre-school has had 24 plus children on the roll through the year.

Trustees have had regard to the guidance on public benefit as issued by the Charity Commission when undertaking the charities work during the year.

Additional details of objectives and activities (Optional information)

You **may choose** to include further statements, where relevant, about:

- policy on grant making.
- policy programme related investment.
- contribution made by volunteers.

None

Section D

Achievements and performance

Summary of the main achievements of the charity during the year

We continue to provide three full day (8am to 5.30pm) sessions during both term time and as holiday club provision. There are then two additional morning sessions offered during term time only.

This provides a realistic option for working parents and has contributed greatly to the ongoing financial stability of the pre-school.

Staff wage rates were increased in June 2019 and then again in April 2020 to continue to be comparable with other local settings.

The Committee are committed to ensuring wages rates continue to rise annually. This is to both recognise the performance of the current staff and to enable future recruitment. The increases do have an impact on both operating cash flow and the redundancy provision and therefore the cash reserves need to be increased. This is to ensure we have sufficient in reserve to cover drops in head count as well as having the funds available for building repair and maintenance as it arises.

The Pre-school was closed for a period through 2020 due to Covid-19. We placed all but one staff member on furlough from April through to July and claimed the proportion of costs which represented the loss in fee income during this period. NYCC continued to support preschool by continuing their Early Years provision payments.

Our one staff member who did work through the period provided before and after school provision for the children of key workers attending the primary school next door. This was relocated to be provided on school premises.

Section E Financial review

Brief statement of the charity's policy on reserves

The pre-school holds in reserve sufficient funds to cover statutory redundancy payments. This is reviewed periodically to ensure the reserve continues to increase in line with wage rises.

In addition, a capital reserve is held for any future building costs. (The preschool being responsible for all maintenance of the building under the terms of the lease with NYCC). If we are unable to pay for repair works as they arise, we would be forced to close the preschool. The current areas which are likely to require repair or replacement are the boiler and the chimney stack.

Details of any funds materially in deficit

None

Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising).
- how expenditure has supported the key objectives of the charity.
- investment policy and objectives including any ethical investment policy adopted.

None

Section F Other optional information

None

Section G Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Position (eg Secretary, Chair, etc)	Signature(s)	A Howlett	L Sillars
	Full name(s)	Anthea Howlett	Lucy Sillars
		Chair	Treasurer
Date	14 May 2021		



Independent examiner's report on the accounts

Section A

Independent Examiner's Report

Report to the trustees/ members of

Osmotherley Pre-School

On accounts for the year ended

31 July 2020

Charity no (if any)

1035485

Set out on pages

1, 2 + 3

Respective responsibilities of trustees and examiner

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144 of the Charities Act 2011 (the Charities Act) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the Charities Act,
- to follow the procedures laid down in the general Directions given by the Charity Commission (under section 145(5)(b) of the Charities Act, and
- to state whether particular matters have come to my attention.

Basis of independent examiner's statement

My examination was carried out in accordance with general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

Independent examiner's statement

In connection with my examination, no matter has come to my attention (other than that disclosed below *)

1. which gives me reasonable cause to believe that in, any material respect, the requirements:
 - to keep accounting records in accordance with section 130 of the Charities Act; and
 - to prepare accounts which accord with the accounting records and comply with the accounting requirements of the Charities Act
 have not been met; or
2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

* Please delete the words in the brackets if they do not apply.

Signed:

C.A. Brown

Date:

11/4/2021

Name:

C. A. BROWN

Relevant professional qualification(s) or body (if any):

Address:

40A SOUTH END

OSWOTHCLEY

NORTHALLERTON DL6 3BL.

Section B

Disclosure

Only complete if the examiner needs to highlight material problems.

Give here brief details of any items that the examiner wishes to disclose.

1

Balance Sheet For the Year Ended 31st July 2020

Report as at 31.07.20

		2019/20		2018/19
	£	£	£	£
Pre School Fund as at 31.07.19		43,008.84		37,448.68
Excess of Receipts over Payments		8,680.25		5,364.01
Deposit Account Interest		272.54		196.15
		<u>51,961.63</u>		<u>43,008.84</u>
Pre School Fund as at 31.07.20		<u>51,961.63</u>		<u>43,008.84</u>

Represented by

Current Account at 31.07.20	24138.17		15,457.92	
less unrepresented cheques			0.00	
		24,138.17		15,457.92
Deposit Account BF	27,550.92		27,354.77	
Net movements	-		-	
Interest added	272.54		196.15	
Deposit Account CF		27,823.46		27,550.92
Add unbanked income		-		-
		<u>51,961.63</u>		<u>43,008.84</u>

Deposit account provisions	Roof fund	£7,500.00
	Boiler fund	£3,500.00
	Redundancy	£17,000.00
	Total	<u>£28,000.00</u>

CAH
11/4/2021

BANK RECONCILIATION

Report as at 31.07.20

Balance on Statement dated

£24,138.17

Balance at start of year

£15,457.92

01/08/2019

Income £67,605.46

(Incl from Deposit Account) £0.00

less unbanked items £0.00

£67,605.46

£83,063.38

Expenditure £58,925.21

(Incl to Deposit Account) £0.00

less unpresented cheques £0.00

£58,925.21

Current balance

£24,138.17

check zero

£0.00

cdm
11/4/2021

Receipts and Payments Account
For the Year Ended 31.07.15

Report as at 31.07.20

<u>Receipts</u>	<u>2019/20</u> £	<u>2018/19</u> £
Fees	20,534.17	28,075.03
NYCC Funding Payments	42,846.00	36,832.00
Grants	2,992.29	-
Fundraising	333.00	170.00
Miscellaneous	900.00	
Bank Interest		
Total Receipts	67,605.46	65,077.03
<u>Payments</u>		
Wages	50,296.46	50,673.27
Premises Costs	3,752.29	4,442.87
General Running Costs	3,591.71	3,285.60
Books and Materials	58.77	964.99
Fundraising costs	-	-
Miscellaneous	1,225.98	346.29
Total Payments	58,925.21	59,713.02
Net Transfers between Deposit Accounts (Deficit)/Excess of Receipts over Payments	8,680.25	5,364.01
Other Receipts & Payments		
From Deposit Account	-	-
From LP Account	-	-
To Deposit Account	-	-
To LP Account	-	-
Net Transfers to Deposit/LP Accounts	-	-

CAH

11/4/2021



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CAH

11/4/2021