



## Trustees' Annual Report for the period

|      |  |                   |    |      |    |  |                 |    |      |
|------|--|-------------------|----|------|----|--|-----------------|----|------|
|      |  | Period start date |    |      |    |  | Period end date |    |      |
| From |  | 01                | 09 | 2020 | To |  | 31              | 08 | 2021 |

### Section A Reference and administration details

Charity name

Other names charity is known by

Registered charity number (if any)

Charity's principal address

Postcode

#### Names of the charity trustees who manage the charity

|    | Trustee name           | Office (if any)   | Dates acted if not for whole year | Name of person (or body) entitled to appoint trustee (if any) |
|----|------------------------|-------------------|-----------------------------------|---|
| 1  | Mrs Ann Mace           | Treasurer         |                                   |   |
| 2  | Rev Michael John Evans | Building Trustee  |                                   |   |
| 3  | Mrs Julie Beaumont     | Building Trustee  |                                   |   |
| 4  | Ms Kelly Stanesby      | Chairperson       |                                   |   |
| 5  | Ms Eloise Crooks       | Secretary         |                                   |   |
| 6  | Mrs Angela Walleth     | Committee Trustee |                                   |   |
| 7  | Mrs Helen Stennings    | Committee Trustee |                                   |   |
| 8  |                        |                   |                                   |   |
| 9  |                        |                   |                                   |   |
| 10 |                        |                   |                                   |   |
| 11 |                        |                   |                                   |   |
| 12 |                        |                   |                                   |   |
| 13 |                        |                   |                                   |   |
| 14 |                        |                   |                                   |   |
| 15 |                        |                   |                                   |   |
| 16 |                        |                   |                                   |   |
| 17 |                        |                   |                                   |   |

### Section B Structure, governance, and management

#### Description of the charity's trusts

Type of governing document  
(eg. trust deed, constitution)

How the charity is constituted  
(eg. trust, association, company)

The charity is an unincorporated association.

Trustee selection methods  
(eg. appointed by, elected by)

New trustees are appointed by the board of trustees.

## Section C

## Objectives and activities

**Summary of the objects of the charity set out in its governing document**

To enhance the development and education of children under statutory school age by encouraging parents to understand and provide for the needs of their children through community groups.

**Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)**

Ipstones Tiny Tots Nursery provides flexible, high-quality childcare for children aged 6 months to 4 years in the Staffordshire Moorlands. Opening times are 7.30am-6pm daily. Before and after school care is also available for children up to age 8.

The charity trustees confirm that they have had regard to the guidance issued by the Charity Commission on public benefit and have followed this in planning and undertaking our activities.

## Section D

## Achievements and performance

**Summary of the main achievements of the charity during the year****How the year went**

The year continued to be challenging within the Covid global pandemic. As always, we continued to meet our aims of providing high-quality childcare throughout the year.

Numbers of children attending increased throughout the year as Covid restrictions eased. The fee income received was greater than the previous year as things got back to normal. Income from grants was less than the previous year, however, we continued to access the job retention scheme whilst numbers of children increased alongside claiming statutory sick pay for staff members who were isolating under government guidance.

Expenditure relating to cleaning supplies almost doubled this year and increases are expected to continue to rise into the next year. Increases were also seen in expenditure relating to food and lunch prices may have to be increased in line with this in the future. Payroll costs continue to increase with annual rises in the living wage etc. Utilities and waste costs have also increased considerably, and we expect all of these to continue to rise.

**The year ahead**

We are hoping that within the next year restriction around the global pandemic will continue to ease and the number of children will continue to increase. General costs will continue to rise putting further pressure on our finances.

**Finally**

We will continue to face the challenges ahead, ensuring that we meet the needs of local families giving every child the best possible start in life.

## Section E

## Financial review

Brief statement of the charity's policy on reserves

Reserves on 31 August 2021 stood at £10,330 (before the £7,733 bounce-back loan). It is the policy of the Trustees to only use these reserves to reinvest for the benefit of the Playgroup.

Details of any funds materially in deficit

## Section F

## Other optional information

Included in the payroll costs on the accounts are payments of £49,959 to employees who are also trustees.

## Section G

## Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

|  |                  |                    |
|--|------------------|--------------------|
| Signature(s)                           | <i>A.M. Mace</i> | <i>J. Beaumont</i> |
| Full name(s)                           | A.M. MACE        | J. BEAUMONT        |
| Position (e.g., Secretary, Chair, etc) | Treasurer        | TRUSTEE            |
| Date                                   | 15/6/22          |                    |



**Section A**

**Independent Examiner's Report**

**Report to the trustees/  
members of**

Charity Name  
Ipstones Tiny Tots

**On accounts for the year  
ended**

31 August 2021

**Charity no  
(if any)**

1035202

**Set out on pages**

1 to 2

(remember to include the page numbers of additional sheets)

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended **31/ 08 / 2021**.

**Responsibilities and  
basis of report**

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

**Independent  
examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention (other than that disclosed below \*) in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

*\* Please delete the words in the brackets if they do not apply.*

**Signed:**

**Date:**

15-6-22

**Name:**

Christopher Edward Pettitt FCCA

**Relevant professional  
qualification(s) or body  
(if any):**

The Association of Certified Chartered Accountants (ACCA)

**Address:**

Dove Accountants, Tax & Business Advisors

Suite 2, The Wellington, 78 High Street, Uttoxeter, ST14 7JD

**Section B**

**Disclosure**

Only complete if the examiner needs to highlight matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.





CHARITY COMMISSION  
FOR ENGLAND AND WALES

Ipstones Tiny Tots

1035202

## Receipts and payments accounts

CC16a

For the period  
from

01/09/2020

To

31/08/2021

### Section A Receipts and payments

|   | Unrestricted funds | Restricted funds | Endowment funds  | Total funds      | Last year        |
|---|--------------------|------------------|------------------|------------------|------------------|
|   | to the nearest £   | to the nearest £ | to the nearest £ | to the nearest £ | to the nearest £ |
| <b>A1 Receipts</b>                                    |                    |                  |                  |                  |                  |
| Playgroup fees received                               | 100,453            | -                | -                | 100,453          | 69,153           |
| Early Years Funding                                   | 62,528             | -                | -                | 62,528           | 86,860           |
| SEN Funding   | 7,692              | -                | -                | 7,692            | -                |
| Bounceback loan                                       | -                  | -                | -                | -                | 8,000            |
| Donations and other                                   | 975                | -                | -                | 975              | 1,269            |
| Interest received                                     | -                  | -                | -                | -                | 6                |
| Fund raising  | -                  | -                | -                | -                | -                |
| Grants received                                       | 4,840              | -                | -                | 4,840            | 29,535           |
| <b>Sub total (Gross income for AR)</b>                | <b>176,488</b>     | <b>-</b>         | <b>-</b>         | <b>176,488</b>   | <b>194,823</b>   |
| <b>A2 Asset and investment sales, (see table).</b>    |                    |                  |                  |                  |                  |
|   | -                  | -                | -                | -                | -                |
| <b>Sub total</b>                                      | <b>-</b>           | <b>-</b>         | <b>-</b>         | <b>-</b>         | <b>-</b>         |
| <b>Total receipts</b>                                 | <b>176,488</b>     | <b>-</b>         | <b>-</b>         | <b>176,488</b>   | <b>194,823</b>   |
| <b>A3 Payments</b>                                    |                    |                  |                  |                  |                  |
| Payroll costs   | 163,062            | -                | -                | 163,062          | 153,217          |
| Milk, food, net of milk refund claimed                | 6,040              | -                | -                | 6,040            | 4,309            |
| Toys, equipment, books & dance                        | 3,037              | -                | -                | 3,037            | 2,263            |
| Rent  | 516                | -                | -                | 516              | 516              |
| Telephone & broadband                                 | 983                | -                | -                | 983              | 779              |
| Utilities & insurance                                 | 4,703              | -                | -                | 4,703            | 4,401            |
| Repairs & maintenance                                 | 2,095              | -                | -                | 2,095            | 1,674            |
| Office supplies, stationery and other                 | 5,472              | -                | -                | 5,472            | 5,470            |
| Fundraising expenses                                  | -                  | -                | -                | -                | 82               |
| Health & safety & HR                                  | 2,878              | -                | -                | 2,878            | 2,876            |
| Bouncebank loan repayments                            | 300                | -                | -                | 300              | 2,876            |
| <b>Sub total</b>                                      | <b>189,086</b>     | <b>-</b>         | <b>-</b>         | <b>189,086</b>   | <b>178,463</b>   |
| <b>A4 Asset and investment purchases, (see table)</b> |                    |                  |                  |                  |                  |
|   | -                  | -                | -                | -                | -                |
| <b>Sub total</b>                                      | <b>-</b>           | <b>-</b>         | <b>-</b>         | <b>-</b>         | <b>-</b>         |
| <b>Total payments</b>                                 | <b>189,086</b>     | <b>-</b>         | <b>-</b>         | <b>189,086</b>   | <b>178,463</b>   |
| <b>Net of receipts/(payments)</b>                     | <b>- 12,598</b>    | <b>-</b>         | <b>-</b>         | <b>- 12,598</b>  | <b>16,360</b>    |
| <b>A5 Transfers between funds</b>                     | <b>-</b>           | <b>-</b>         | <b>-</b>         | <b>-</b>         | <b>-</b>         |
| <b>A6 Cash funds last year end</b>                    | <b>22,928</b>      | <b>-</b>         | <b>-</b>         | <b>22,928</b>    | <b>3,692</b>     |
| <b>Cash funds this year end</b>                       | <b>10,330</b>      | <b>-</b>         | <b>-</b>         | <b>10,330</b>    | <b>20,052</b>    |

## Section B Statement of assets and liabilities at the end of the period

| Categories  | Details  | Unrestricted funds<br>to nearest £ | Restricted funds<br>to nearest £ | Endowment funds<br>to nearest £ |
|---|--|------------------------------------|----------------------------------|---------------------------------|
| <b>B1 Cash funds</b>                                | Current Account  | 930                                | -                                | -                               |
|   | Reserve Account  | 9,314                              | -                                | -                               |
|   | Petty Cash   | 86                                 | -                                | -                               |
|   | <b>Total cash funds</b>                                | <b>10,330</b>                      | <b>-</b>                         | <b>-</b>                        |
|   | (agree balances with receipts and payments account(s)) |                                    |                                  |                                 |
|   |  | Unrestricted funds<br>to nearest £ | Restricted funds<br>to nearest £ | Endowment funds<br>to nearest £ |
| <b>B2 Other monetary assets</b>                     | Details  | -                                  | -                                | -                               |
|   |  | -                                  | -                                | -                               |
|   |  | -                                  | -                                | -                               |
|   |  | -                                  | -                                | -                               |
|   |  | -                                  | -                                | -                               |
|   |  | -                                  | -                                | -                               |
|   |  | -                                  | -                                | -                               |
| <b>B3 Investment assets</b>                         | Details  | Fund to which asset belongs        | Cost (optional)                  | Current value (optional)        |
|   |  |                                    | -                                | -                               |
|   |  |                                    | -                                | -                               |
|   |  |                                    | -                                | -                               |
|   |  |                                    | -                                | -                               |
|   |  |                                    | -                                | -                               |
| <b>B4 Assets retained for the charity's own use</b> | Details  | Fund to which asset belongs        | Cost (optional)                  | Current value (optional)        |
|   |  |                                    | -                                | -                               |
|   |  |                                    | -                                | -                               |
|   |  |                                    | -                                | -                               |
|   |  |                                    | -                                | -                               |
|   |  |                                    | -                                | -                               |
|   |  |                                    | -                                | -                               |
|   |  |                                    | -                                | -                               |
|   |  |                                    | -                                | -                               |
| <b>B5 Liabilities</b>                               | Details  | Fund to which liability relates    | Amount due (optional)            | When due (optional)             |
|   | Taxes and social security                              | Unrestricted                       | 1,514                            | 22/09/2021                      |
|   | Pensions   | Unrestricted                       | 614                              | 22/09/2021                      |
|   | Bounceback loan (taken 08/06/20)                       | Unrestricted                       | 7,733                            |                                 |
|   |  |                                    | -                                |                                 |
|   |  |                                    | -                                |                                 |

  

| Signed by one or two trustees on behalf of all the trustees | Signature          | Print Name  | Date of approval |
|---|--------------------|-------------|------------------|
|   | <i>A.M. Mace</i>   | A.M. MACE   | 15/6/22          |
|   | <i>J. Beaumont</i> | J. BEAUMONT | 15/6/22          |