



Registered charity no.1035144
Ofsted no.127613

Introduction

This report details the work carried out by St Michael's Pre-school during the year starting 1 April 2021 and ending 31 March 2022.

St Michael's is a committee-run pre-school, which has adopted and is working to the Pre-school Learning Alliance constitution. The setting is Ofsted registered (reference 127613). The pre-school operates from rented premises, at St Michael's and All Angels Church Hall, 2 High Road, Wilmington, Kent, DA2 7EG.

It currently offers sessional childcare places for children aged between two and five years, Monday to Friday, from 9.15am to 12.15pm, during school term times. When the demand is there, it now offers extended sessions on a Tuesday afternoon whereby children stay for lunch (provided by the parents). This is not included in the 15 hours free funding and is chargeable to parents.

The pre-school employs seven members of staff on a part-time basis (one of whom is a volunteer) and is licensed to have a maximum of 30 children per session.

Committee members

For the period up to 31 March 2022, St Michael's Pre-school committee members were:

- Lucy Garrott – Chair
- Judit parsons – Treasurer
- Stacey Smith – Secretary
- Roisin Keenan – committee member
- Nicola Guthrie – committee member.

Fund raising and grants

A variety of fundraising events were held throughout the year, involving the children and families who attend the pre-school (Covid restrictions permitting). These included a Christmas raffle, online easter egg hunt, Happy school bag clothes collection and dress up days.

The Preschool did not receive any grants during this financial year.

The total income from fundraising and grants this year was £249.04.

Events and parent partnership

The last official lockdown was between Jan 21 and March 21 however, covid restrictions were still in place meaning parents were unable to come into the setting at the beginning of that financial year. Parents were then allowed into the setting for parent consultations, wearing masks and the preschool was able to hold a graduation party during the summer inviting parents and children along. From September 21, parents were allowed into the setting as normal, however a Covid outbreak at Christmas prevented parents from attending a Christmas party. This was held in the setting with just the children and staff. Regular updates were given to parents through email, settings Facebook page, Newsletters and socially distance meetings, wearing face coverings when deemed necessary for a child's wellbeing and development. From Jan 22 parents were allowed into the setting for parent consultations and coffee mornings.

This year, the pre-school continues its family open mornings, at least once a term. These provide an opportunity for parents and carers to be involved in their children's learning and strengthen their relationship with staff.

Finances

A copy of the audited financial accounts is attached. A meeting of the committee was held on 17th October 2022, to approve them.

Conclusion

2021/22 continued to be a difficult year for St Michael's Pre-school, with ongoing COVID restrictions. The setting continues to work through the post pandemic effects helping its children and families as much as possible.

Staff and committee members continued to work to improve the facilities and experience offered to the children. Funds raised during the year, were put towards equipment and resources. Staff also undertook mandatory training, including safeguarding and child protection, food hygiene, first aid, and had free access a suite of continued professional development courses through Educare (portal provided by the early years alliance), The Education people and Noddle Now, the settings own training platform which offers a verity of training modules relevant to our sector.

The pre-school continued to use its termly newsletter and Facebook page to keep connected with parents and give them an insight into day-to-day activities. Parent review meetings and other celebrations

are now able to go ahead, and parents are welcome to speak to practitioners at any time they have any concerns about their child. Parents partnership is made strong through our open-door policy.

St Michael's continues to support the needs of the local community by providing safe, stimulating and affordable pre-school education, with the help of a dedicated and professional staff and committee. It is hoped this will continue to be the case for the forthcoming year - although, due to rising business costs and capped funding rates, the committee will need to give specific focus to future sustainability.

**ST MICHAEL'S PRE-SCHOOL
INCOME & EXPENDITURE**

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INCOME:	2021/2022	2020/21	2019/20
Interest Received- Savings Account	0.90	4.16	18.09
Book Club	-	-	91.50
Fees	14,321.50	18,448.75	18,545.36
Funding	49,110.15	49,521.84	35,700.44
Fundraising Income	249.04	990.71	1,459.68
Uniform	-	67.00	447.00
Resources Income	796.00	622.00	3,214.36
Other Income	1,608.60	147.95	0.50
Council Grant	-	4,200.00	-
Furlough Grant	-	4,441.78	-
TOTAL INCOME	£ 66,086.19	£ 78,444.19	£ 59,476.93

EXPENDITURE:	2021/2022	2020/21	2019/20
Craft & Child activities	554.17	-	214.60
Equipment, including Covid protection items	1,953.35	735.29	484.29
Entertaining & Gifts	321.26	-	200.00
Insurance	924.08	910.13	642.24
Miscellaneous	20.00	122.64	784.39
Post Office	-	-	25.05
Rent	5,474.25	5,273.05	5,110.00
Salaries	61,492.05	50,090.02	52,644.75
Subscriptions and DBS	268.16	387.79	412.31
Stationery/office equipment	838.16	187.26	104.96
Supplies-Milk Food	79.59	20.35	351.95
Telephone	40.00	30.00	45.00
Accounting	154.00	138.00	132.00
Cleaning	82.54	157.24	24.66
Uniform	0.00	176.40	280.00
Staff courses	1,418.92	682.68	934.25
Computer costs	-	209.97	114.65
Bank Charge	27.80	-	8.36
TOTAL EXPENDITURE	£ 73,648.33	£ 59,120.82	£ 62,513.46

EXCESS OF EXPENDITURE OVER INCOME	-£ 7,562.14	£ 19,323.37	-£ 3,036.53
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Previous year balance B/fwd	£ 30,847.73	£ 11,524.36	£ 14,560.89
Deficit/Excess in year	-£ 7,562.14	£ 19,323.37	-£ 3,036.53
This year balance C/fwd	£ 23,285.59	£ 30,847.73	£ 11,524.36

Funded by	Current A/C	£ 14,906.26	£ 22,811.72	£ 3,478.00
	Deposit A/C	£ 8,007.78	£ 8,006.88	£ 8,002.72
	Petty Cash	£ 371.55	£ 29.13	£ 43.64
		£ 23,285.59	£ 30,847.73	£ 11,524.36

On the basis of records, information & explanations supplied to us I have independently reviewed & approved these accounts.

Joanna McGovern

Dated

13-Oct-22

St Michael's Pre-school

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Report from the Accountant to the Committee to accompany the income and expenditure account:

The accounts for the year ended 31 March 2022 above, show a loss for the year of £7564.14, in comparison to a profit the previous year of £19,323.37.

Part of the reason for for this difference happens to be the COVID19 grants and the timing of the lockdown in March 2020 creating a cut off for the funding.

Numbers of children in attendance are down in the year, which has had a knock on effect on funding and the ability to charge for extra resources.

Costs on staffing have been the main reason for the increase in spend which was addressed after this year, dropping headcount, which will improve 2022/23.

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