

# ST. BRIDGET'S PRE-SCHOOL. MANAGERS REPORT



September 2024/2025.

Charity No. 1035116

Fiona Khedun. Manager.

## Trustees Annual Report

### Summary of our main achievements this year ...

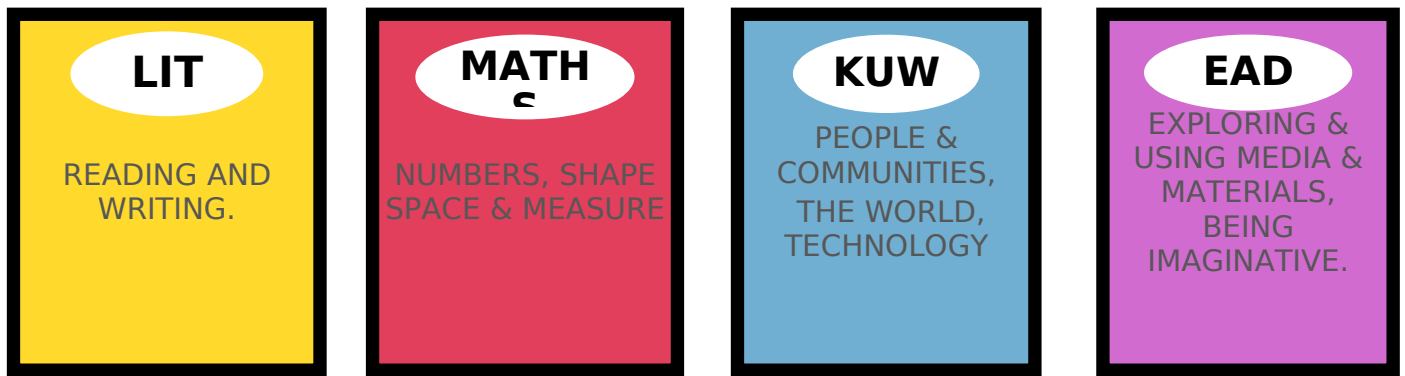
We welcomed 19 new starters in September 2024.

#### SETTLING IN AND INITIAL OBSERVATIONS AND ASSESSMENTS.

- Our aim is to ensure that all staff promote a positive settling in process for all children attending.
- We made initial observations and assessments of the children according to certain areas. These observations involved parental input and observing children in each of the EYFS learning areas according to their particular age range.
- The staff take a group of key children, for all their areas of learning and their pastoral care. We observed, and made records of the Early Learning Goals that each child is already able to achieve, as an initial baseline assessment.

**Age group: 30-60Mths.**





## EYFS Areas of Learning and Development ... PRIME AREAS.

### SPECIFIC AREAS.

# THEME: Making Friends.

SEPTEMBER 2024.

This year we have fewer children probably due to the aftermath of covid.

Our new staff list now consists of myself manager, Christine Myles, Niki Broadhurst deputy managers, Dianne Foster qualified staff, (Rachel Meziani on maternity leave), Amanda Broughton teaching assistant in reception, Vera Smith lunch co-ordinator and Jane Bird lunch assistant.

Unfortunately Niki still has long covid but she is still managing to work half days until she feels able to increase.

The children are entering Pre-School unaided now, and are very capable of removing their coats and unpacking their bags, just like their older siblings.

With beautiful weather in September, it has allowed us to spend a lot of time outside to introduce the children to the apparatus in the playground, and on the school field, we have also done a few nature walks around Ashton Park.

## **OCTOBER 2024.**

We enjoy Daily Phonic Club for 30mins after lunch with Amanda Broughton from reception. This helps with the childrens' literacy with sounding letters, learning rhymes and listening to stories, ready for their transition to the next stage.

After Christmas, we will start sounding and recognising letters, this is the beginning of formation and noticing the differences in letters and how they are formed correctly. This approach, with not actually forming letters too early, has helped enormously with the childrens' understanding. Miss Cotterell is a lot happier with the outcome.

## **ALL ABOUT ME.**

The children drew their families, and who lived in their house, we measured all the children and they told us what coloured eyes they had.

We talked all about our friends, and how good it was to include everyone who wanted to join in when playing.

## **AUTUMN.**

We enjoyed 'autumn I spy' outside, and made autumn pictures, we asked the children to look for signs of autumn at home and bring things in for the Autumn Table.

## **NOVEMBER**

**REMEMBRANCE DAY** - We made poppies for Morrisons display for Remembrance Sunday. Then ended the half term with firework pictures!

**MATHS** - We secured the children's maths knowledge 1-5

**NUMBER WEEK** We practiced number recognition 1-5 and putting them in the correct order and finding the correct amount of objects to match a number.

## **ROAD SAFETY**

Jane did a road safety talk, they learnt how to approach a crossing and how, and why the lollipop is used. The children loved dressing up in her gear, and pretending to stop the traffic.

## **CHRISTMAS 2024.**

We enjoyed a Christmas party with thanks to one of our parents, who organised a visit from Father Christmas and a book for each child written by a new author which was very exciting. We are arranging a visit from the author, as she would like to know what the children thought of her book.

We finished the term with lots of Christmas arts and crafts which were gratefully received.

## **JANUARY 2025.**

Due to a cold and snowy return to Pre-School, we enjoyed our focus on Arctic Animals. We learnt a penguin song and how to waddle!

We made snow white play dough, cut out shapes and arranged them into groups and counted them.

On a snowy day, we went outside and brought some snow indoors! Very cold but lots of fun. We talked about footprints and tried to recognise which animal they belonged to.

## **PHONICS**

We can now recognise letters .. c m t p s .. and the children are really enjoying their sessions with Amanda. They will soon have their own exercise books and will begin with drawing something beginning with 'c'.

## **JANUARY 2025**

We asked our parents for any unused toys they might like to donate, rather than them using the charity shops ... lots of families came forward and were happy to get rid of some of their unwanted toys, especially since Christmas, this was very generous.

We have had quite a few birthdays recently with the odd disco to celebrate, the birthday hat came into good use!

## **FEBRUARY 2025**

**MATHS WEEK** - We introduced maths into all activities this week: we designed buildings, matching colours and sizes, and looking at amounts and similarities.

We enjoyed a hairdressing day and counted braids and ponytails, then colour matched all the accessories.

We did worksheets with a lot of cutting out and matching objects to numbers. The children are very good at cutting now!

We finished the week doing self portraits using a mirror.

## **MARCH 2025**

### **SIGNS OF SPRING.**

We have been looking at the new flowers that are popping up in the church yard, the children can now recognise: daffodils, snowdrops and bluebells. We have also been using our homemade binoculars and looking at the garden birds, we put food out for them right outside our door and watched all the magpies demolish the bird feeder!

### **MOTHERS DAY**

What a busy term we've had, with mothers day, birthdays and Easter. We had glorious weather, which made everything so much better!

## **MAY 2025.**

### **THE LIFE CYCLE OF THE BUTTERFLY.**

This term we covered the life cycle of the butterfly and the children had a wonderful time watching every step of the metamorphosis. We covered lots of areas of learning with our activities discussing all the changes from tiny egg to a beautiful Red Admiral butterfly. We actually watched them emerge from the chrysalis, dry their wings and after naming each one, we let them fly away outside the field.

We talked about 'symmetry' and painted butterflies then decorated them with jewels.

**V.E Day** .. and we painted red white and blue bunting and displayed it around the room.

**PHONICS** .. All the children are really coming on, they are very good at concentrating on their listening and writing skills as they all have their own exercise books which will go home in July.

Since Easter we have been visiting reception on a weekly basis, we've looked round the classrooms, played outside and seen where the toilets are! Now all children are confident and excited when meeting their new teachers.

## **JUNE 2025.**

This terms focus was 'Going to School'

We talked about the clothes we will wear, and all the new things we will do and learn. All the children promised to come and see us and show off their school uniform, and to say hello to us in the lunch hall!

**FUNDRAISER** - Mark Baxter our secretary, came in and did a wonderful job with the Pre-School photographs, he took group and individual photos and we sold them to the parents, they were delighted. We made a profit of £350.50.

We covered Fathers day with a very enlightening questionnaire 'All About My Daddy'

We had our annual Teddy Bears picnic, unfortunately the weather was very unkind so we had to have it indoors, but it didn't stop the fun!

## **JULY 2025.**

The children were invited to take their parents down to reception while they enjoyed a story. Parents were shown around and could ask any questions they might have.

We had **EMOTIONS WEEK** when we discussed our feelings and talked about implications of our actions. We had recently bought a series of emotion books which were really helpful during this focus.

On this note .. unfortunately Niki Broadhurst left us after 15 years, to go and work with her father. She has been an amazing deputy, amazing Senco and an amazing friend, we are all going to miss her very much, but she will be shadowing our new Senco for one more year.

## **NEW STARTERS**

We had a coffee afternoon for our new starters, when they could buy uniform while the little ones played with the other children and staff. Parents and carers were able to ask any questions they might have.

Then finally **PARTY DAY!** And the sun did shine for once! We had a bouncy castle, tattoos, food and drinks and a session with Full of Beans, who did an activity set on the field, the children loved it.

What a lovely year we had, it was a very sad goodbye to our little gang of 19. Good luck to them all in September.

Fiona Khedun.

Manager.

July 2025.





CHARITY COMMISSION  
FOR ENGLAND AND WALES

Charity Name  
**St Bridget's Pre School**

1035116

## Receipts and payments accounts

CC16a

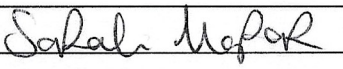
For the period from	01/09/2024	To	31/08/2025
------------------------	------------	----	------------

### Section A Receipts and payments

	Unrestricted funds	Restricted funds	Endowment funds	Total funds	Last year
	to the nearest £	to the nearest £	to the nearest £	to the nearest £	to the nearest £
<b>A1 Receipts</b>					
Deposit and Registration fee	3,075	-	-	3,075	924
Funding Wirral BC	84,416	-	-	84,416	106,041
Fees	30,550	-	-	30,550	46,133
Uniform	755	-	-	755	1,036
Fundraising	-	-	-	-	258
photo money	380	-	-	380	438
Apprenticeship	-	-	-	-	-
Donations	-	-	-	-	-
Other	51	-	-	51	3
<b>Sub total (Gross income for AR)</b>	<b>119,227</b>	<b>-</b>	<b>-</b>	<b>119,227</b>	<b>154,833</b>
<b>A2 Asset and investment sales, (see table).</b>					
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total receipts</b>	<b>119,227</b>	<b>-</b>	<b>-</b>	<b>119,227</b>	<b>154,833</b>
<b>A3 Payments</b>					
Wages	99,142	-	-	99,142	109,603
Activities	5,400	-	-	5,400	5,998
HMRC	2,980	-	-	2,980	11,349
Pension	3,464	-	-	3,464	3,974
Rent	18,516	-	-	18,516	18,002
Craft Stationary toys	5,366	-	-	5,366	5,372
Ofsted	50	-	-	50	50
Parties and trips	364	-	-	364	605
Insurance	923	-	-	923	836
Petty Cash	876	-	-	876	781
Uniforms	640	-	-	640	554
AGM	90	-	-	90	136
Charges	70	-	-	70	72
Refund of fees	-	-	-	-	832
CRB Checks	-	-	-	-	195
Website	51	-	-	51	51
Phone	170	-	-	170	180
baking float	-	-	-	-	40
courses	225	-	-	225	150
Raffle Tickets	-	-	-	-	-
Other	363	-	-	363	1,246
<b>Sub total</b>	<b>138,690</b>	<b>-</b>	<b>-</b>	<b>138,690</b>	<b>160,026</b>
<b>A4 Asset and investment purchases, (see table)</b>					
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total payments</b>	<b>138,690</b>	<b>-</b>	<b>-</b>	<b>138,690</b>	<b>160,026</b>
<b>Net of receipts/(payments)</b>	<b>- 19,463</b>	<b>-</b>	<b>-</b>	<b>- 19,463</b>	<b>- 5,193</b>
<b>A5 Transfers between funds</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>A6 Cash funds last year end</b>	<b>64,678</b>	<b>-</b>	<b>-</b>	<b>64,678</b>	<b>69,871</b>
<b>Cash funds this year end</b>	<b>45,215</b>	<b>-</b>	<b>-</b>	<b>45,215</b>	<b>64,678</b>



## Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
<b>B1 Cash funds</b>	Bank	45,215	-	-
		-	-	-
		-	-	-
	<b>Total cash funds</b>	45,215	-	-
	(agree balances with receipts and payments account(s))	OK	OK	OK
<b>B2 Other monetary assets</b>	Details	-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
<b>B3 Investment assets</b>	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
			-	-
			-	-
			-	-
			-	-
<b>B4 Assets retained for the charity's own use</b>	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
<b>B5 Liabilities</b>	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
			-	
			-	
			-	
			-	
Signed by one or two trustees on behalf of all the trustees		Signature	Print Name	Date of approval
			SARAH MAPAN	30.04.26



Section A

Independent Examiner's Report

Report to the trustees

Charity Name

ST BRIDGETS PRE - SCHOOL

On accounts for the year  
ended

31/08/2025

Charity no  
(if any)

1035116

Set out on pages

9 and 10

(remember to include the page numbers of additional sheets)

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended DD / MM / YYYY.

Responsibilities and  
basis of report

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent  
examiner's statement

~~[The charity's gross income exceeded £250,000 and I am qualified to undertake the examination by being a qualified member of [insert name of applicable listed body]]. Delete [ ] if not applicable.~~

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination (~~other than that disclosed below \*~~) which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

\* Please delete the words in the brackets if they do not apply.

Signed:

CP

Date:

13/05/2026

Name:

Caroline Davies

Relevant professional  
qualification(s) or body

FCA (ICAEW) & FPAA (CIPFA).



(if any):

Address: 9 Cholmondeley Road  
West - Kirby  
Wirral, CH48 7HB.

**Section B**

**Disclosure**

Only complete if the examiner needs to highlight material matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.

NONE