

# ST.BRIDGET'S PRE-SCHOOL. MANAGERS REPORT



September 2021/2022.  
Manager.

Charity No. 1035116

Fiona Khedun.

## Trustees Annual Report

### Summary of our main achievements this year ...

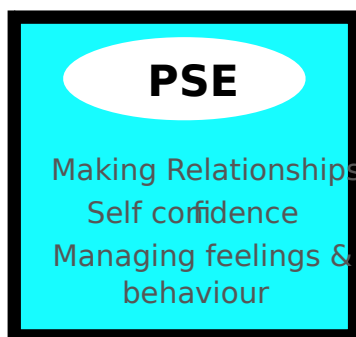
We welcomed 26 new starters in September this year and with a brand new EYFS framework ... so we were all learning together.

#### **SETTLING IN AND INITIAL OBSERVATIONS AND ASSESSMENTS.**

- Our aim is to ensure that all staff promote a positive settling in process for all children attending, new starters AND those returning to Pre-School after the summer holidays.
- We made initial observations and assessments of the children according to certain areas. These observations involved parental input and observing children in each of the EYFS learning areas according to their particular age range.
- We decided that the staff will take on a group of key children this year, for all their areas of learning and their pastoral care. We observed, and made records of the Early Learning Goals that each child is already able to achieve, as an initial baseline assessment.

**Age groups: SQUIRRELS 22-36Mths. OWLS 30-50Mths & 40-60Mths.**

### EYFS Areas of Learning and Development ... PRIME AREAS.



**ST.BRIDGET'S PRE-SCHOOL.**

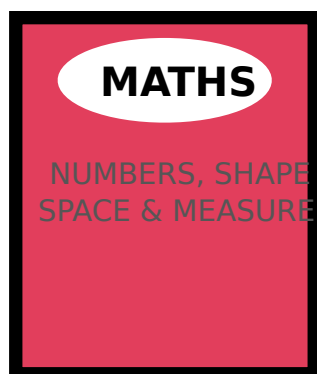
**1035116**

**MANAGERS REPORT.**

**SEPTEMBER 2021 - JULY 2022.**

**FIONA KHEDUN MANAGER. 1**

## **SPECIFIC AREAS.**



# **THEME: Getting to know you.**

## **SEPTEMBER 2021.**

This term we are still suffering the consequences of the pandemic restrictions and guidelines. We have worked very hard to make sure that the building is as safe as it can possibly be.

I have been in numerous discussions with Martin, the Centre manager regarding cleaning and the availability for us to stay behind after hours to clean and prepare the equipment and toys for the next day. He is trying to be accommodating.

We have had to implement new equipment like coat racks, water bottle holders etc .. We now ask that children bring in their own snack and drink to save us time in the kitchen preparing.

All children were asked to enter the building without a parent carer, surprisingly this has been very successful so we will definitely keep this going ..

So now the children are becoming experts at removing their coats unpacking their bags and gel-ing their hands, just like they do in 'big school'

We are now going back down to the main school for our lunches then spending as much time outside as possible. The weather is beautiful for September.

## **OCTOBER 2021.**

### **ALL ABOUT ME.**

We now enjoy phonics each day with Amanda Broughton from reception, this will help enormously with the children literacy with sounding letters, learning rhymes and forming the letters correctly ready for their transition to the next stage.

We are going to see how this progresses and will re-assess in January.

We discussed families and home life: Who lives in my house .. pets .. grandparents etc..

### **AUTUMN.**

We enjoyed autumn I spy and made autumn pictures, followed by:

### **HALLOWEEN & BONFIRE NIGHT**

We followed the Funny Bones story with songs and rhymes, using cotton buds for skeleton pictures.

**DIWALI** was celebrated by making Diyas out of clay and listened to stories about the festival of light.

**REMEMBRANCE** We made poppies and explained why we remember those who lost their lives for us.

During this term we covered all areas of development, but concentrated mostly on the 3 Prime areas which are: Personal Social & Emotional Development - Physical Development and Communication & Language.

**CHRISTMAS** - The children 'ELF-ED THEMSELVES' and lots of other crafts and decorations.

The children acted out the story of Christmas with puppets and knitted toys, and we also learnt 'We wish you a merry Christmas' in Makaton sign language.

We attempted name writing on the Christmas cards we made.

**HAPPY CHRISTMAS EVERYONE.**



**In The Moment Planning:**

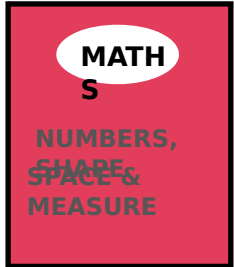
**WINTER ANIMALS**

**JANUARY 2022**

The Spanish sessions with Jo Carver have been a great hit, the children are learning very quickly.



**iPad Time** in small doses! Helping the children with control and hand eye co- ordination.



We recognised numbers to quantity 1 - 10 and beyond.

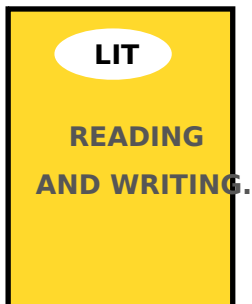
We used the soft play to build and recognise

shapes. We worked on dot-dot sheets up to number 1 - 20. We

weighed and measured the ingredients to make our own playdough

following the recipe and we made

‘shape animals’ out of Triangles, circles and squares.



We worked on attention and relaying what happened next?

During story time. Phonics have really come on, the children are now sounding out short words and beginning to read.

Our two new apprentices have now almost finished their time with us, we have a vacancy for one only, so interviews will be done in February, we have had them with us for 12 months.



Full of Beans with Danny is still a huge hit, the children learn about their muscles with yoga poses and various routines

and stretches. We discuss healthy eating, why we get hot and why we must drink plenty of water.

Outdoor play takes place on the play area with climbing spinning and lots of obstacles to explore.

We also use the playing field every day after lunch.



Each morning we have circle time, the children tell us any news they might have. We listen and ask questions. We also enjoy our 'Wakey Shakey' song, and we all join in singing and dancing.

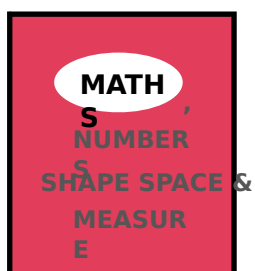
## EASTER TERM 2022

**MARCH** - We said goodbye to Beth this month, but hello to Alicia who we have taken on permanently.

The final week was difficult due to lack of staff, but everyone helped and we got through!

**MOTHERS DAY** - We discussed all the things mummy does to help us and others. We made heart cards with fingerprints, we painted a picture of our mummies, we talked about how many people live in our house and drew our family.

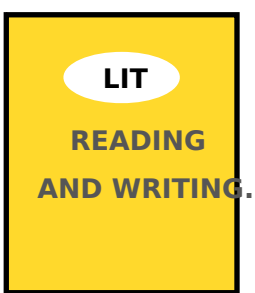
We talked about going shopping, and we played the shopping game: trying to remember what was on the list!



**Easter week** - We played 'What's in the box?' We did 2 egg hunts, one inside and one outside.

We estimated how many eggs in the basket.

We matched numbers to quantity.



We measured all the children on the height chart, then compared sizes using mathematical vocabulary.

We read stories about spring and easter.

We focused on garden wild life and introduced the Hungry Caterpillar.

**PHYS**

**MOVING**

**& HANDLING**  
Health & self  
care

We did a spring walk outside, and looked for all the things on our checklist and using wide vocabulary.

Easter work sheets allowed us to practice our pencil control, to help with phonics.

**EAD**

**EXPLORING &  
USING MEDIA &  
MATERIALS,  
BEING  
IMAGINATIVE.**

We used the play dough to design our own easter eggs.

We decorated foam bunnies and talked about who we were going to give them to.

We made 'cress heads' and took them home to watch them grow.

## **SUMMER TERM 2022.**

**C&L**

**LISTENING &  
ATTENTION**  
Understanding  
& speaking

We had a great time celebrating the Queens Platinum Jubilee. We learnt some facts about the Queen, her favourite colour, how long she has been on the throne, her favourite pet etc ....

We made Union Jack bunting using finger painting, we also painted paper plates and designed crowns and tiaras with stickers and jewels.

We learnt the names of some famous buildings that you find in London, played 'I spy' looking for them and then designed our own.

**EAD**

**EXPLORING &  
USING MEDIA &  
MATERIALS,  
BEING  
IMAGINATIVE.**

We made red white and blue play dough, and made dog biscuits for the Queens dogs!

We dressed up in hats, shoes and scarves and had tea parties with our friends. We made red and blue Jubilee cup cakes.

Morrisons supermarket asked us to make paper chains to display around the store during the Jubilee celebrations.

## **JUNE 22**

We have started our transition into big school, we have been going down to the reception class and seeing where we are going to be in September and meet the teachers.

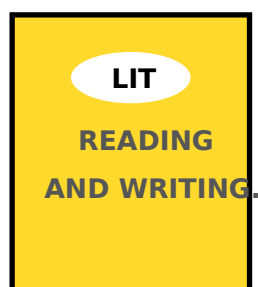
We have spent a lot of time outside playing, due to the weather being so good, we even tried to make cloud dough and played with the water outside.

We have been making smoothie lollies, the children have selected pictures of which fruit they would choose and they stuck them onto a recipe sheet.

We then made the lollies and put them in the freezer.

The week after we all brought in our Teddies and had a teddy bears picnic outside on the field and enjoyed our home made lollies!!

We have played with the focus board this term, and dressed dollies in different types of school uniform and P.E kits.



PhonicTime ... We are all now sitting beautifully and doing speedy writing with Amanda. We know all our 26 letters and we are beginning to blend the sounds into words and start to read.

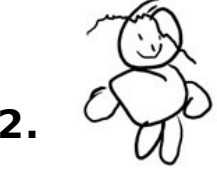
As part of our 'in the community' work, we are taking the children into the 'Link Cafe' to join local residents for a drink and a piece of toast.

We are enjoying our last few weeks with this cohort, the children are now ready for their transition into big school.

We are having sports day and a leavers party for the children. At the party we have booked a bouncy castle, donkey rides and face painting.

Parents and carers are invited to join us for a picnic on the field to celebrate their children's last few days in pre-school.







CHARITY COMMISSION  
FOR ENGLAND AND WALES

Charity Name  
St Bridget's Pre School

1035116

## Receipts and payments accounts

CC16a


For the period from	01/09/2021	To	31/08/2022
------------------------	------------	----	------------

### Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
<b>A1 Receipts</b>					
Deposit and Registration fee	1,375	-	-	1,375	1,505
Funding Wirral BC	97,076	-	-	97,076	90,112
Fees	33,666	-	-	33,666	33,854
Uniform	1,161	-	-	1,161	853
Grant Liverpool	-	-	-	-	5,000
Raffle	-	-	-	-	-
Apprenticeship	5,000	-	-	5,000	-
Donations	465	-	-	465	-
Other	721	-	-	721	806
<b>Sub total (Gross income for AR)</b>	<b>139,464</b>	<b>-</b>	<b>-</b>	<b>139,464</b>	<b>132,130</b>
<b>A2 Asset and investment sales, (see table).</b>					
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total receipts</b>	<b>139,464</b>	<b>-</b>	<b>-</b>	<b>139,464</b>	<b>132,130</b>
<b>A3 Payments</b>					
Wages	94,618	-	-	94,618	89,605
Activities	3,136	-	-	3,136	2,975
HMRC	10,743	-	-	10,743	6,764
Pension	3,157	-	-	3,157	3,172
Rent	15,223	-	-	15,223	13,908
Craft Stationary toys	6,898	-	-	6,898	4,647
Ofsted	50	-	-	50	-
Parties and trips	590	-	-	590	502
Insurance	775	-	-	775	762
Petty Cash	728	-	-	728	963
Uniforms	766	-	-	766	1,012
AGM	92	-	-	92	-
Charges	58	-	-	58	-
Loo Rolls Ltd	-	-	-	-	181
CRB Checks	98	-	-	98	347
Website	83	-	-	83	57
Phone	397	-	-	397	625
Christmas lights	-	-	-	-	-
courses	705	-	-	705	134
Raffle Tickets	-	-	-	-	-
Other	895	-	-	895	1,644
<b>Sub total</b>	<b>139,012</b>	<b>-</b>	<b>-</b>	<b>139,012</b>	<b>127,298</b>
<b>A4 Asset and investment purchases, (see table)</b>					
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total payments</b>	<b>139,012</b>	<b>-</b>	<b>-</b>	<b>139,012</b>	<b>127,298</b>
<b>Net of receipts/(payments)</b>	<b>452</b>	<b>-</b>	<b>-</b>	<b>452</b>	<b>4,832</b>
<b>A5 Transfers between funds</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>A6 Cash funds last year end</b>	<b>75,157</b>	<b>-</b>	<b>-</b>	<b>75,157</b>	<b>70,325</b>
<b>Cash funds this year end</b>	<b>75,609</b>	<b>-</b>	<b>-</b>	<b>75,609</b>	<b>75,157</b>



## Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
<b>B1 Cash funds</b>	Bank	75,609	-	-
		-	-	-
		-	-	-
		-	-	-
	<b>Total cash funds</b>	75,609	-	-
(agree balances with receipts and payments account(s))		OK	OK	OK
<b>B2 Other monetary assets</b>	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
<b>B3 Investment assets</b>	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
			-	-
			-	-
			-	-
			-	-
<b>B4 Assets retained for the charity's own use</b>	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
<b>B5 Liabilities</b>	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
			-	
			-	
			-	
			-	
Signed by one or two trustees on behalf of all the trustees		Signature	Print Name	Date of approval
			MELISSA GOFF	27.4.22





CHARITY COMMISSION  
FOR ENGLAND AND WALES

## Independent examiner's report on the accounts

### Section A

### Independent Examiner's Report

#### Report to the trustees

Charity Name  
St Bridget's Pre School Group (West Kirby)

#### On accounts for the year ended

31<sup>st</sup> August 2022

Charity no  
(if any)

1035116

#### Set out on pages

19 and 10

(remember to include the page numbers of additional sheets)

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended DD / MM / YYYY.

#### Responsibilities and basis of report

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

#### Independent examiner's statement

[The charity's gross income exceeded £250,000 and I am qualified to undertake the examination by being a qualified member of [insert name of applicable listed body]]. Delete [ ] if not applicable.

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination (other than that disclosed below\*) which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

\* Please delete the words in the brackets if they do not apply.

Signed:

CD

Date:

30/05/23

Name:

Caroline Davies

Relevant professional  
qualification(s) or body

ICAEW (ACA)  
CIPFA (FCPFA)

(if any):

Address:

9 Chalmersley Road  
West Kirby, Wirral  
CH48 7HB

**Section B**

**Disclosure**

Only complete if the examiner needs to highlight material matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.

None to disclose.